Community Redevelopment Agency

Residential Hazardous Tree Program

The intent of the Residential Hazardous Tree Program is to provide hazardous tree removal or trimming services to income qualifying homeowners located within Escambia County's designated Community Redevelopment Area.

Program Summary

The Residential Hazardous Tree Program provides hazardous tree trimming and/or removal services to income qualifying homeowners located in Escambia County's designated Community Redevelopment Areas for damaged and/or diseased trees or limbs which present a danger to the homeowner's residence. Eligible applicants receive assistance towards 100% of tree removal and/or trimming services based on income eligibility set by the 2016 Escambia County Area Median Income Guidelines. Funding for this program is provided by Tax Incremental Financing (TIF), pursuant to F.S. Chapter 163, the Community Redevelopment Act, and is based on the availability of funding.

Program Eligibility Guidelines

- Property must be located within Escambia County's designated Community Redevelopment Area.
- Applicant(s) must be the property owner and provide proof of property ownership.
- Property must be zoned for residential use, and used for residential purposes.
- Property must be homestead exempt.
- Applicant(s) must not be delinquent on payment of ad valorem property taxes.
- Property must not have outstanding code violations, and/or judgment liens.
- **Household income must not exceed 80% of the Escambia County Area Median Income, as set forth below:**

Escambia County Area Median Income Guidelines (2016)

Household Members	1	2	3	4	5	6	7	8
80% Area Income	$33,400	$38,200	$42,950	$47,700	$51,550	$55,350	$59,150	$63,000

Effective March 28, 2016

Program Details

- **Tree or Limb MUST show obvious signs of rot or damage AND;**
- **Present a danger to the homeowner's residence if it were to fall**
- Escambia County staff and/or hired contractor will inspect the property to determine extent of tree rot and/or damage, and determine eligibility for the Residential Hazardous Tree Program.
- Escambia County will provide a licensed and insured contractor to conduct tree removal and/or trimming services.

Documentation Requirements

Applicant(s) must submit the following documentation to receive assistance through the Residential Hazardous Tree Program:

- **Proof of Identity:**
  - Valid driver's license or state identification card AND;
  - Social Security Card(s) for each household member
- **Proof of Ownership**
  - Copy of Deed and/or current Mortgage Statement
- Proof of Homestead Exemption
  - Copy of Homestead Exemption Card
- **Ad Valorem Property Taxes- Proof of Non-Delinquent Status**
  - Copy of recent Property Tax Bill and/or Statement
- **Income Verification Documentation**
  Applicant(s) must submit income/employment verification for all household members 18 years or older or notarized affidavit stating unemployment/lack of income and describing source of financial support. **Acceptable forms of documentation include:**
  - Pay stub issued within the past three (3) months containing pay period, and/or pay frequency, and rate of pay and/or;
  - Federal Income Tax Return from the previous tax year and/or;
  - Social Security Administration Letter/Statement issued within the past twelve (12) months containing current benefit amount and/or;
  - SSI Letter/Statement issued within the past twelve (12) months containing current benefit amount and/or;
  - Retirement, Pension and/or VA Payment Letter/Statement and/or;
  - Proof of all other sources of income including workers compensation, alimony, child support, welfare payments, interests, and/or dividends, overtime, bonuses, etc.

APPLICATION FOR ASSISTANCE
Community Redevelopment Agency
Residential Hazardous Tree Program

Please submit the Application For Assistance: Community Redevelopment Agency Residential Hazardous Tree Program (CRA Form Tree 2016-04), required documentation, and signed Notice to Applicant: Access to Financial Records, Hold Harmless Agreement, and Notice to Applicant: Florida Public Records Law, F.S. Chapter 119 to:

Escambia County
Community Redevelopment Agency
221 Palafox Place, Suite 305
Pensacola, FL 32502
Phone: (850) 595-3217 – Fax: (850) 595-3218
Email: CRA@myescambia.com

APPLICATION FOR ASSISTANCE

Community Redevelopment Agency
Residential Hazardous Tree Program
CRA Form Tree 2016-04

APPLICANT NAME: _____ **Social Security #: XXX-XX-**_____

CO-APPLICANT NAME: _____ **Social Security #: XXX-XX-**_____

STREET ADDRESS, CITY, ZIPCODE: _____

PHONE 1: _____ **PHONE 2/EMAIL:**_____

HOMEOWNER:	☐ **YES**	☐ **NO**
CODE VIOLATIONS:	☐ **YES**	☐ **NO**
JUDGEMENT LIENS:	☐ **YES**	☐ **NO**
DELINQUENT PROPERTY TAXES:	☐ **YES**	☐ **NO**
HOMESTEAD EXEMPT:	☐ **YES**	☐ **NO**

REDEVELOPMENT DISTRICT[1]:		
☐ **ATWOOD**	☐ **BARRANCAS**	☐ **BROWNSVILLE**
☐ **CANTONMENT**	☐ **ENGLEWOOD**	☐ **ENSLEY**
☐ **OAKFIELD**	☐ **PALAFOX**	☐ **WARRINGTON**

HOUSEHOLD:

	FULL NAME	**RELATIONSHIP**	**DATE OF BIRTH**	**SOCIAL SECURITY #**
1		**Applicant**		
2				
3				
4				

***For more than 4 household members please provide a letter indicating full name, relationship to applicant, date of birth and social security number for all other household members.**

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[1] ***FUNDING IS CURRENTLY UNAVAILABLE FOR NEWLY DESIGNATED ENSLEY, OAKFIELD AND ATWOOD REDEVELOPMENT DISTRICTS. FOR ADDITIONAL INFORMATION CONTACT THE COMMUNITY REDEVELOPMENT AGENCY OFFICE AT (850) 595-3217.***

EMPLOYMENT HISTORY:

1. **APPLICANT**

CURRENT EMPLOYER:

NAME: _____ **PHONE:** _____

ADDRESS: _____ **DATES EMPLOYED:**_____

POSITION: _____ **SUPERVISOR:** _____

PREVIOUS EMPLOYER:

NAME: _____ **PHONE:** _____

ADDRESS: _____ **DATES EMPLOYED:**_____

POSITION: _____ **SUPERVISOR:** _____

2. **CO-APPLICANT**

CURRENT EMPLOYER:

NAME: _____ **PHONE:** _____

ADDRESS: _____ **DATES EMPLOYED:**_____

POSITION: _____ **SUPERVISOR:** _____

PREVIOUS EMPLOYER:

NAME: _____ **PHONE:** _____

ADDRESS: _____ **DATES EMPLOYED:**_____

POSITION: _____ **SUPERVISOR:** _____

PLEASE PROVIDE EMPLOYMENT INFORMATION AND SUPPORTING DOCUMENTATION FOR ALL OTHER WORKING HOUSEHOLD MEMBERS AGE 18 YEARS OR OLDER, OR A NOTARIZED AFFIDAVIT CONFIRMING UNEMPLOYMENT, AND STATING SOURCE OF FINANCIAL SUPPORT.

SOURCE(S) OF ANNUAL INCOME:

SOURCE	APPLICANT	CO-APPLICANT	OTHER HOUSEHOLD MEMBER	TOTAL
GROSS ANNUAL SALARY*				
OVERTIME, TIPS, BONUSES				
SOCIAL SECURITY INCOME				
SSI				
RETIREMENT/PENSION/VA				
UNEMPLOYMENT				
WORKERS COMPENSATION				
WELFARE PAYMENTS				
RENTAL INCOME				
BUSINESS NET INCOME				
INTEREST/DIVIDENDS				
OTHER INCOME				

***ANNUAL SALARY PRIOR TO DEDUCTIONS**

PROVIDE SUPPORTING DOCUMENTATION FOR ALL ANNUAL INCOME SOURCES RECEIVED BY THE APPLICANT, CO-APPLICANT, AND/OR HOUSEHOLD MEMBERS, AND/OR A NOTARIZED AFFIDAVIT CONFIRMING LACK OF INCOME, AND EXPLAINING SOURCE OF FINACIAL SUPPORT FOR ALL HOUSEHOLD MEMBERS AGES 18 YEARS OR OLDER.

The information provided above is true and complete to the best of my knowledge and belief. I consent to the disclosure of such information for purposes of income verification related to my application for assistance under Escambia County's Community Redevelopment Agency Residential Hazardous Tree Program. I understand that any willful misstatement of material facts will be grounds for disqualification, and may result in legal action against me. I understand the information provided is required to determine assistance eligibility and does not assure qualification for assistance. I agree to provide other documentation as may be required to determine my eligibility for assistance under this program.

Applicant Signature: _____ **Date:** _____

Co-Applicant Signature: _____ **Date:** _____

NOTICE TO APPLICANT: ACCESS TO FINANCIAL RECORDS

HOLD HARMLESS AGREEMENT

I, hereinafter referred to as the Applicant, do hereby agree to hold Escambia County and the State of Florida, as well as their respective agents, assigns, and/or employees, harmless from any action regarding hazardous tree removal and/or trimming services. It is further understood and agreed that in consideration for assistance provided by Escambia County's Community Redevelopment Agency, to provide hazardous tree removal and/or trimming services, applicant hereby agrees to defend, indemnify and hold harmless Escambia County, Escambia County's Board of County Commissioners, the State of Florida and their respective agents, assigns, and/or employees from all claims by any person or persons arising from the act or acts of any third person, or persons in connection with the painting services provided.

Applicant Signature: _____ **Date:** _____

Co-Applicant Signature: _____ **Date:** _____

Escambia County Community Redevelopment Agency
221 Palafox Place, Suite 305
Pensacola, FL 32502
Phone: (850) 595-3217 – Fax: (850) 595-3218
Email: CRA@myescambia.com

NOTICE TO APPLICANT: ACCESS TO FINANCIAL RECORDS

This is a notice to you as required by the Right to Financial Privacy Act of 1978 informing you that the State of Florida and Escambia County have a right to access to financial records held by any financial institution in connection with the consideration or administration of Escambia County's Community Redevelopment Agency Residential Hazardous Tree Program. Financial records involving your transactions will be available to Escambia County without further notification, and/or authorization but will not be disclosed or released to another government agency, or department without your consent except as required or permitted by law.

Applicant Signature: _____ **Date:** _____

Co-Applicant Signature: _____ **Date:** _____

Escambia County certifies that it is in compliance with the applicable provision of the Financial Privacy Act of 1978 as related to this request for access to financial records.

PROGRAM MANAGER SIGNATURE: _____ **Date:** _____

WRITTEN NAME & TITLE: _____

Escambia County Community Redevelopment Agency
221 Palafox Place, Suite 305
Pensacola, FL 32502
Phone: (850) 595-3217 – Fax: (850) 595-3218
Email: CRA@myescambia.com

NOTICE TO APPLICANT(S): FLORIDA PUBLIC RECORDS LAW, F.S. CHAPTER 119

This is a notice to you regarding the State of Florida's Public Records Law, Florida Statutes (F.S.) Chapter 119: Public Records. Under F.S. Chapter 119, the law requires that any records made or received by public agencies in the course of official business must be made available for inspection by the general public, unless specifically exempted by the Florida Legislature, or deemed confidential or exempted under federal law. Please be advised that in the course of the release of public records, Escambia County may release personal information including home address, email address and phone number, unless specifically exempted under law. You are hereby notified, pursuant to F.S. Chapter 119, that disclosure of your social security number has been collected on this application for identification and financial verification purposes to determine eligibility under this program, and will not be utilized for any other purpose, and/or released to any other agency and/or person(s) except where required under law. Please refer to F.S. Chapter 119.071 for details on Florida Public Records Law general exemptions.

The Community Redevelopment Agency requests that you disclose any exemptions under F.S. Chapter 119.071 which may apply to any person or persons referenced on this application for assistance.

Please check a box below:

☐ The person(s) referenced on this application qualify for the following exemptions under F.S. Chapter 119.071 (please indicate the full name of the person(s) qualifying for exemptions listed):

_____

_____

_____

_____

☐ The person(s) referenced on this application do not qualify for any exemptions under F.S. Chapter 119.071.

Your signature below confirms your review and understanding of this notification as it relates to the State of Florida's Public Records Law, F.S. Chapter 119, and applicable exemptions:

Applicant Signature: _____ **Date:** _____

Co-Applicant Signature: _____ **Date:** _____