



Board of County Commissioners • Escambia County, Florida

Joy D. Blackmon, P.E.  
Director of Engineering, County Engineer

Date: \_\_\_\_\_

Attn: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Ref: Notice to Proceed (NTP) - Construction  
\_\_\_\_\_  
\_\_\_\_\_  
PD# \_\_\_\_\_  
PO# \_\_\_\_\_  
BCC Approval Date: \_\_\_\_\_

Dear \_\_\_\_\_,

The Escambia County Board of County Commissioners approved the terms and conditions covering the \_\_\_\_\_  
\_\_\_\_\_. Effective \_\_\_\_\_, you are hereby **authorized to proceed** with construction in accordance with the contract and associated documents. The substantial completion of this project will be \_\_\_\_\_, \_\_\_\_\_, (\_\_\_\_\_) calendar days. Therefore, this project's final completion date will be \_\_\_\_\_, \_\_\_\_\_, (\_\_\_\_\_) calendar days.

I will be the Project Manager for the Engineering Department. If you have any questions, please contact me at (850) \_\_\_\_-\_\_\_\_.

Sincerely,

\_\_\_\_\_  
*[Signature]*

Construction Management Division

Cc: Escambia County Project File