

BOARD OF COUNTY COMMISSIONERS  
ESCAMBIA COUNTY, FLORIDA



OFFICE OF PURCHASING

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CLAUDIA SIMMONS  
*Purchasing Manager*

February 29, 2016

To: All Known Prospective Proposers

**ADDENDUM NUMBER 1:**

Re: Innovative Global Positioning Satellite (GPS) Smartphone Offender Tracking Services for  
Escambia County Community Corrections  
Specification Number: PD 15-16.029

Proposers:

We recently sent you an Request for Proposal on the above mentioned specification.

This Addendum #1 provides for:

Question and Response

a) **Question**

If this bid requires the use of the offender's smartphone, what operating systems and versions are required to be supported?

**Response**

The operating systems and versions will be contingent upon the needs for the selected vendor's equipment.

b) **Question**

Regarding the criteria listed in Part III (page 21), what percentages are assigned to each criterion?

**Response**

There will be no percentages applied to the selection criteria.

c) **Question**

Sections 2-3, 2-4, and 2-5 each mention the County's project schedule. The only schedule we found in the RFP was section 1-8 on page 17, which does not appear to be a project schedule. Please clarify what the references to the "County's project" schedule refers and how soon after the contract is executed would the County like this technology implemented?

**Response**

We will adhere to the project schedule that is in alignment with our purchasing department. Upon review and selection of the vendor services, we will discuss a date for the implementation of the contract.

- d) **Question**  
Section 1-13 on "Disclosure" states that all information submitted to the RFP response will be made public record. Is there any way we can protect the confidentiality of the information we submit, i.e., designating certain material as "confidential" as trade secrets, etc.?

**Response**

Currently, Florida statute does not allow for confidentiality regarding documents provided as part of a response to a solicitation. Any information we receive becomes public record upon opening.

- e) **Question**  
Section 2-8 requests that we provide "documentation necessary for compliance review" and that is preceded by a statement regarding the County's IT department's review "in compliance regarding technical specifications." Please specify what kinds documentation regarding technical specifications that you are seeking.

**Response**

If we have to use our computers or any county technology in association with the selected vendor services for any processes, software, and/or regarding technical specifications for any reasons, we would want to have our IT department's prior approval.

- f) **Question**  
Section 1.17, Printed page number 18, Adobe/PDF page number 21  
"Awards will be made to non-profit organizations that have documented experience in the administering of programs of the like, a strong fiscal accountability record and established controls, and a proven record of integrity in the community."

**Response**

~~1-17~~ **PROJECT TIMELINE**

~~Awards will be made to non-profit organizations that have documented experience in the administering of programs of the like, a strong fiscal accountability record and established controls, and a proven record of integrity in the community.~~

- g) **Question**  
Part IV **SCOPE OF WORK**, Printed page number 21, Adobe/PDF page number 24

Text in question:

The Contractor/Provider shall provide innovative Global Positioning Satellite (GPS) Smartphone Offender Tracking Services, 24 hours a day, 7 days per week. This system shall be capable of providing Escambia County Community Corrections with an innovative, secure, and effective GPS Smartphone Offender Tracking Service with an emphasis on public safety. This service shall be able to track an offender and be able to confirm the date, time, and location of a tracking event. The GPS Smartphone Offender Tracking Service shall have the capability of being accessed through a secure internet connection and fully supported by a secure database for transactional records. The service shall be inclusive of innovative technology, i.e., calendars, offender recognition via voice and/or visual identification, equipment, systems and related support services, data storage, real-time controls, live monitoring, continuous updates, and support services. This system shall be fully supported by twenty-four hour monitoring services and staff.

**Requested Clarifications:**

Please confirm the terms listed after "i.e." are for example only and not required but serve only as examples of innovative technology. Please confirm other innovative technologies, such as a Bluetooth bracelet tethered to the offenders smartphone will not be disqualified or deemed non-compliant.

Additionally, please provide additional detail on the term "live monitoring" and "twenty-four hour monitoring services" contained in this same section. Does the county intend for the vendor to monitor the offenders. If so, what are the specific requirements to meet this condition?

**Response**

The "i.e." is for example only. The intent is for the vendor to monitor the offenders, and to report any violations of specified conditions that the defendant is expected to adhere to regarding court ordered conditions and the instructions provided by the Community Corrections staff, 24-7.

h) **Question**

Part IV SCOPE OF WORK, Printed page number 22, Adobe/PDF page number 25

The Contractor/Provider shall provide GPS Smartphone Offender Tracking Services that meet the highest levels of market safety standards and present no health or safety hazards to staff or offenders. The GPS Smartphone Offender Tracking Service shall ensure that if an offender tampers with the equipment or fails to comply with any rules of the GPS Smartphone Offender Tracking Service (including exclusion and inclusion zones), that **the proper notifications will be generated for offenders and staff**; and they will ensure that a live person can respond to any questions regarding notifications.

Please provide specific detail on Escambia County's requirement for "proper notifications" highlighted above. Does Escambia County intend for the vendor to provide system generated automated notification such as smartphone application generated alerts, emails and text alerts?

**Response**

Yes, it would be referred for the vendor to provide system generated automated notification.

Does Escambia County intend for the vendor to provide live monitoring agents for outbound "proper notifications"? For both the officers and offenders or only officers?

**Response**

It is our preference for the vendor to contact the Community Corrections staff.

Does Escambia County intend for the vendors live monitoring agents to call or interact with the offender and follow scripted protocol steps? If, so can you provide the protocol steps?

**Response**

The protocol steps would depend upon the services offered by the vendor to ensure compliance with all conditions.

What alerts/notifications are required?

**Response**

Some examples of alerts and notifications could be related to inclusion/exclusion zones, appointment times, failure to have operable equipment.

- i) **Question**  
SOLICITATION AND OFFER FORM, Printed page number 23, Adobe/PDF page number 26
- Please define "**Daily Monitoring Fee**" and the exact services required. Does this include the application that is installed on the offenders smartphone?
  - Please define "**3<sup>rd</sup> Part Notification Fee**". How does this differ from the above "**Daily Monitoring Fee**"? What are the exact services required?

**Response**

The daily fees may be determined by the services provided by the vendor, and type of fees that they may assess.

- j) **Question**  
Will Escambia County consider allowing the vendor to provide the smartphone?

**Response**

Yes

- k) **Question**  
Florida has a law that allows its counties to give 5-10% preference to local companies in bids. Does Escambia County intend to offer this preference?

**Response**

Escambia County does not provide for preference in Request for Proposals.

- l) **Question**  
We respectfully request 10 working days to respond to this RFP once we have received answers to these and other vendor generated questions.

**Response**

No, Escambia County will not extend the opening date.

This Addendum Number 1 is furnished to all known prospective Proposers. Please sign and return one copy of this Addendum, with original signature, with your proposal as an acknowledgement of your having received same. You may photo copy for your record.

Sincerely,



Paul Nobles, CPPO, CPPB, FCCM, FCN  
Purchasing Coordinator

SIGNED: \_\_\_\_\_

COMPANY: \_\_\_\_\_

PRN:ehw