



K. W. Perkins, Fire Chief

PURPOSE

It is of the utmost importance that emergency response agencies possess written guidelines and policies that influence the actions and decisions of personnel within that agency. Operating under general operating guidelines and policies will help ensure that all personnel carry out their duties in a manner that is consistent throughout the organization.

OBJECTIVE

To provide personnel with information that defines how the organization's rules and standard operating guidelines are to be created, submitted, implemented, and utilized.

SCOPE

All Personnel

APPLICATION & USE

It is the policy of ECFR to recognize the department's SOGs as the basis of general rules of conduct expected from all career and volunteer members. These SOGs are to be used by all personnel when contemplating a standard type of operation, either emergency or non-emergency in nature.

In addition, ECFR shall strive to operate with the highest possible levels of safety for all personnel. The prevention of accidents, injuries, exposures, and occupational illnesses are goals of the organization and shall be primary considerations at all times. This concern for safety and health applies to all members of the organization, and to any other personnel that may be actively involved in ECFR activities.

NEW & REVISED GUIDELINES

Any member of the organization can submit a recommendation for the implementation or revision of a standard operating guideline. However, personnel must follow the proper procedure in submitting such recommendations.

SUBMISSION OF NEW OR AMENDED SOGS

Written recommendations for new or revised guidelines shall be initially submitted to the Deputy Chief of Operations. Initial drafts, containing the new or revised material, will be distributed to all ECFR personnel. A 14-day review period of the SOG will begin after the date of dissemination. Suggested amendments to the SOG must be forwarded back to the Deputy Fire Chief's Office. If the Deputy Chief does not receive any suggested amendments prior to the end of the review period, the SOG will be considered implemented and final copies will be forwarded to all stations. If amendments are suggested, they will be reviewed and considered by the Fire Chief. The new or amended SOG will then be forwarded to all fire stations for implementation.