I. COMMAND - FOG 1

A. Don the appropriate vest and use the radio designation “COMMAND.” Establish the Command Post in a visible and fixed location.

B. Perform the initial size-up. Determine any special needs such as fire suppression, Hazmat, extrication, etc. and request additional units as needed.

C. Approximate the number of victims and category of injury (trauma, burns, smoke inhalation, chemical exposure, etc.).

   1. Level 1 5-10 victims.
   2. Level 2 11-20 victims.
   3. Level 3 21-100 victims.
   4. Level 4 Over 100 victims.
   5. Level 5 Over 1000 victims.

D. Request additional units early, as needed.

E. Establish staging area as soon as possible.

F. Utilize the EMS Tactical Command Worksheet when available.

G. Assign positions to perform the following functions:

   1. MEDICAL BRANCH (as needed).
   2. TRIAGE.
      a. Litter Bearers.
   3. TREATMENT.
      a. RED, YELLOW, GREEN Treatment Managers.
4. TRANSPORT.
   a. Documentation Aide.
   b. Medical Communication Coordinator.

5. STAGING.

6. MEDICAL SUPPLY, REHAB, SAFETY (as needed).

H. Ensure proper security, traffic control and access for emergency vehicles.

I. When applicable, have a liaison of each involved party at the Command Post.
   Some examples would include: Law Enforcement, Medical Examiner, Emergency Management Agency, Occupancy owner/representative, etc.

II. MEDICAL - FOG 2

A. Don the appropriate vest and use the radio designation “MEDICAL.”

B. Establish in a fixed and visible location or co-join command post.

C. Set-up the EMS Tactical Command Worksheet.

D. Verify that COMMAND has requested appropriate number of units.

E. Assign positions to perform the following functions (if not done by COMMAND):

   1. TRIAGE.
      a. Litter Bearers.

   2. TREATMENT.
      a. RED, YELLOW, GREEN Treatment Managers.
3. TRANSPORT.
   a. Documentation Aide.
   b. Medical Communication Coordinator.

4. STAGING.
   F. Advise the Communication Center of the exact number of victims and their categories, once reported from TRIAGE.
   G. Determine amount and type of additional medical supplies needed. Consider Medical Supply Officer.

III. TRIAGE OFFICER - FOG 3

   A. Don appropriate vest and use the radio designation “TRIAGE.”
   B. Direct personnel to triage and tag victims where they lie if the scene is safe.
   C. Prioritize victims using colored triage ribbons.
   D. Request Litter Bearer Teams from MEDICAL COMMAND to assist with movement of victims from the incident site to the Treatment Area.
   E. Assign personnel to triage the "walking wounded."
   F. Report to MEDICAL COMMAND the number and category of victims.
   G. Ensure that all areas of the incident have been checked for victims and that all victims have been triaged.
   H. Once triage is completed contact COMMAND for further assignment.
IV. TREATMENT - FOG 4

A. Don appropriate vest and use the radio designation “TREATMENT.”

B. Direct personnel to either begin treatment on victims where they lie OR establish a centralized Treatment Area.

C. Coordinate the movement of victims into the Treatment Area with the Litter Bearers.

D. Consider obtaining a Documentation Aide to assist with paperwork.

E. Request additional medical supplies as necessary from the MEDICAL SUPPLY Coordinator.

F. Ensure personnel perform a secondary triage and tag victims with a triage tag. Personnel will then remove the colored ribbon and remove a portion of the triage tag for future documentation.

G. If the incident size warrants it, designate a "Treatment Team Manager" for each color category (RED, YELLOW, GREEN).

H. Advise TRANSPORT of victim(s) requiring immediate transportation.

I. Account for all victims triaged and treated on the Treatment Log.

J. Advise MEDICAL COMMAND as to any changes in the victim count or category.

V. TRANSPORT OFFICER - FOG 5

A. Don appropriate vest and use the radio designation “TRANSPORT.”

B. Obtain a Medical Communication Coordinator to maintain continuous communication with Medical Control and document the hospital information on the Hospital Capability Worksheet.
C. Obtain a Documentation Aide.

D. Establish a Victim Loading Area accessible to the Treatment Area and preferably having clear entry and exit points.

E. Consult with TREATMENT on the amount and priority of victims.

F. Coordinate the loading of patients by priority to transport units and helicopter – if needed coordinate with the Landing Zone Officer/Helispot.

G. Record the triage tag number and destination hospital for each victim on the Hospital Transport Log. Keep a portion of the triage tag.

H. Request additional transport units from STAGING.

VI. MEDICAL COMMUNICATION - FOG 5A

A. Don appropriate vest and use the radio designation “MEDICAL COMMUNICATION.”

B. Establish early contact with Medical Control.

C. Advise Medical Control of overall situation (e.g. smoke inhalation, trauma, burns, HazMat exposure, etc.) amount and priority of victims.

D. Medical Control will gather hospital capabilities and capacities. Document this hospital information on the Hospital Capability Worksheet.

E. When units are prepared to transport, advise Medical Control and supply them with the following information:

1. The unit transporting.

2. The number of victims to be transported.

3. Patient priority:
a. RED = Immediate.

b. YELLOW = Delayed.

c. GREEN = Ambulatory (minor).

4. Any special need victims, cardiac, burn, trauma, etc.

F. Ground transported victims should be assigned to hospitals on a rotating basis.

VII. MEDICAL SUPPLY - FOG 6

A. Don appropriate vest and use the radio designation “MEDICAL SUPPLY.”

B. Assure necessary equipment is available on the transporting vehicle.

C. Consult with TREATMENT on the need for medical supplies in the Treatment Area.

D. Provide an inventory of medical supplies at the Staging Area.

VIII. STAGING OFFICER - FOG 7

A. Don appropriate vest and use the radio designation “STAGING.”

B. Maintain Staging Area established by COMMAND or establish a location and notify the Communication Center to direct all incoming units.

C. Establish a visible location in the Staging Area.

D. Maintain a Unit Staging Log.

E. Ensure that personnel stay with their vehicle unless otherwise directed.
F. If personnel leave their vehicle, keep the keys with each vehicle.

G. Coordinate with TRANSPORT the need for units and direct units to the Loading Zone.

H. Maintain a reserve of at least 2 transport units. Should this go down, advise COMMAND.