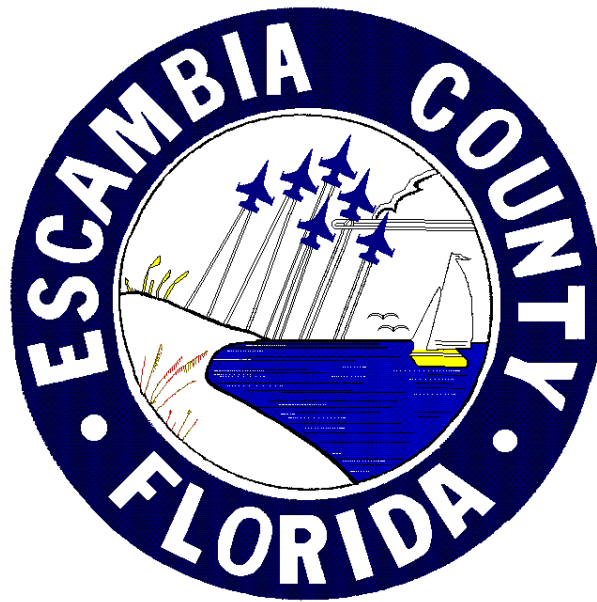


**Adopted Budget  
FY 2013/2014  
Escambia County, Florida**



**Gene Valentino, Chairman  
District 2**

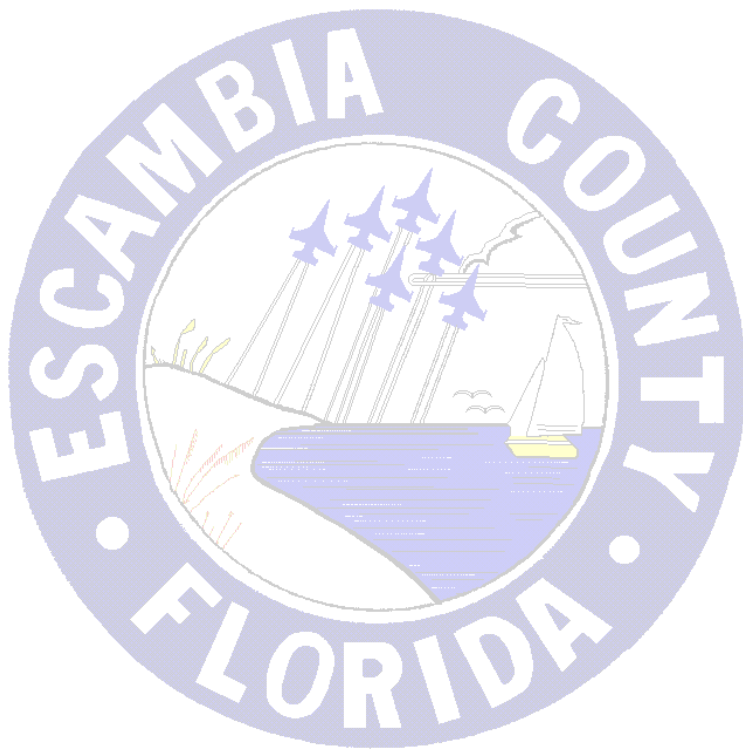
**Lumon May  
Vice-Chairman  
District 3**

**Grover C. Robinson, IV  
Commissioner  
District 4**

**Steven Barry  
Commissioner  
District 5**

**Wilson Robertson  
Commissioner  
District 1**

**George Touart  
Interim County Administrator**





GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**Escambia County  
Florida**

For the Fiscal Year Beginning

**October 1, 2012**

*Christopher P. Moynell*

President

*Jeffrey R. Egan*

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award for Distinguished Budget Presentation to Escambia County for its annual budget for the fiscal year beginning October 1, 2012.

In order to receive this award, a government unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communication device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.







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September 30, 2013

Board of County Commissioners  
County of Escambia  
221 Palafox Place  
Pensacola, Florida 32502

Re: Fiscal Year 2013/14 Adopted Budget

Honorable Members:

I am presenting the Fiscal Year 2013/14 Adopted Budget in accordance with my responsibility, as outlined in Florida Statutes Chapter 129.03(3).

### **VISION AND MISSION STATEMENT, POLICIES AND GOALS**

**Vision Statement:** Escambia County - Exceeding expectations and leading the way through excellence in service and quality of life.

**Mission Statement:** To provide efficient, responsive services that enhance the quality of life, meet common needs and promote a safe and healthy community.

**Current and Future Initiatives:** The Adopted Budget was developed around the framework set by the County's strategic planning initiative. The primary themes of the strategic initiative are to Improve Customer Service, Restore Public Trust & Confidence, Economic Development, Maintenance of Infrastructure, and Fiscal Responsibility.

**Our Bold Audacious Goal (BAG):** To be the best County in the State of Florida within five (5) years.

#### **Improve Customer Service:**

We continue to look for ways to be more functional, effective, and efficient organizationally, as well as a good steward of tax payer dollars. This coming year we pledge to continue becoming ever more customer centric, and focus on providing the best possible service to the citizens of our County at the lowest possible cost.

#### **Long Term Goal: Adopt Process Improvement Methodology to assess our Public Service**

Process improvement is the key. We will strive to promote and adopt process improvements in all that we do as local government. If problems arise in the processes themselves, we will undertake a thorough review of the process to determine ways to change and improve them; that is our goal. The County will continue its commitment to process improvement and performance excellence.

County employees, including management, continue their commitment to customer service and quality. County Departments have established baselines through the use of Zoomerang surveys for customer service initiatives that will allow continuous tracking through various surveys of residents or customers for performance measurement in all areas of government. We strive to consistently improve our service levels to the community and to go above and beyond what is expected.

The County will continue its implementation of the new Public Works work order and customer cares systems purchased in Fiscal Year 2011. This new system is a centralized medium for work orders, phone, smart phone, and internet requests and the capability to track the status of these requests creating greater efficiencies. We continue the required usage of the records management system, and the continuation of the modified alpha-numeric mnemonic filing system to standardize our filing processes in accordance with Florida Law. It is our goal to generate as many records as possible in electronic format and make them available for our citizens. Other efficiency gains include electronic payroll submissions and electronic payables submissions to the Clerk's Office.



### **Restore Public Trust & Confidence:**

Government bureaucracy has become synonymous with endless and unnecessary red tape inflicted by uncaring civil servants. It is the never ending goal and the challenge of Escambia County to change that image. To that end, the County staff continues the implementation of the ethics policy, annual ethics training, conducting annual community and employee surveys, and education of the public and media on our county processes.

### **Long Term Goal: Improve County Government's Public Image & Communication**

Accurate, efficient and accessible communication is essential to enhancing the County's image. Escambia County continues to provide closed-captioning of regular Board of County Commission Meetings and RESTORE Committee meetings to allow hearing-impaired citizens access to their local government's proceedings. Agreements with Cox Communications, MediaCom and Bright House allow citizens to view government programming on digital channel 98 or 99. AT&T U-Verse customers can now watch Escambia County TV (ECTV) programming on Channel 99. In addition to broadcasting workshops, regular and special meetings of the Board of County Commissioners, Escambia County continues to explore innovative ways to expand and incorporate video communications to increase the accessibility of its message. Live streaming video of the Board proceedings is available on the County's website, [myescambia.com](http://myescambia.com), where meetings are also archived for later viewing. Additionally, public information staff have worked to provide enhanced video production capabilities and new initiatives to take cameras to "where the action is" in order to produce informational video programming for broadcast and replay on ECTV. These shows are also available on the popular social media site, YouTube. In addition, the County's recently redesigned, customer-focused web site - [myescambia.com](http://myescambia.com) - provides residents with a clear, easy-to-understand online interface and a "one-stop shop" for information on government functions in Escambia County. The information on myescambia.com is updated daily for the benefit of web site visitors, as well as provided to a growing number of subscribers to the County's online newsletters. Escambia County's digital footprint is also expanding through an established and growing presence on the micro-blogging site, Twitter, and the recent introduction of social media site, Instagram. Twitter and Instagram posts are used to promote county services, programs and initiatives, as well as warn residents of emergency situations. The Public Information Office also continues its efforts to provide accurate and timely information to our media partners.

### **Long Term Goal: Restore Public Trust**

The County now has fifteen (15) Departments/equivalents for fiscal year 2013/14 that provide access and assistance to the public. We continue to make minor administrative adjustments to the County structure in order to continue to streamline resources, personnel, and services to more effectively provide the community higher levels of service along with functionality.

The County has updated our main website for greater utility, transparency, and access to their local government. The new site has a revised look and feel for our citizens; we also are utilizing the citizen's portal powered by GovQA that allows questions on any variety of subject and to get a response from the County. The County is continuing its positive trend into the future and to address any deficiencies in an ongoing capacity.

### **Improve Economic Development:**

The County has promoted activities and programs designed to improve the quality of life in Escambia County and to build a sustainable, livable community by implementing the goals and objectives contained in the Escambia County Comprehensive Plan. Specific activities and programs, which were completed last year, related to future land use planning, transportation planning, affordable housing, infrastructure monitoring, coastal management, conservation, recreation, improving intergovernmental and community relations, capital improvement monitoring, community redevelopment and economic development are highlighted in the 2012 Comprehensive Plan Implementation Annual Report.

### **Long Term Goal: Promote Activities and Programs that Improve the Quality of Life and Build a Sustainable, Livable Community**

In an effort to keep pace with the times, growth and changes in the law, the County continues the process of rewriting its land development code with the intent of eliminating inconsistencies and streamlining multiple processes. This in turn is intended to make the development review process more efficient while boosting the standards demanded by the local community and the State of Florida. Recent changes to the Florida Statutes have returned much of the Comprehensive Planning Process to local government. County staff is poised to take on this additional challenge despite continued reductions in staff and resources.



The centrally located One-Stop Facility located on Fairfield Drive handles all the various county permitting issues under one roof providing a greater level of convenience and service to the citizens of Escambia County. The Pensacola Bay Center formerly called the Pensacola Civic Center located in downtown Pensacola has approximately 10,000 seats for concerts and other forms of entertainment including Pensacola's Ice Flyers hockey team. The County has also purchased a garbage transfer station formerly owned by Allied Waste that funnels more local waste materials to the County Landfill. The Landfill has also completed the landfill to gas project that converts methane gas to energy in conjunction with Gulf Power as a new sustainable revenue source for the County and potentially county vehicles.

In the past the West Florida Regional Library System has been ranked at or near the bottom in nearly all statistics. The current library system ranks last in the State for the percentage of the population with a library card, total attendance at library programs and square footage of library space per capita. In an effort to remedy this, the county recently completed additional branch libraries in the southwestern section of the county and in the northernmost area. To the north the Old Molino School branch library officially opened in the October/November 2012 time frame. For Fiscal Year 13/14 the county has consolidated the Library System and has a dedicated funding source with a millage of .3590 levied county-wide.

#### **Long Term Goal: Foster Economic Growth and Development**

One of the primary focuses of the Board of County Commissioners during the budget process is to continue the enhancement of neighborhood services throughout the County. As a result there are some areas within the County that are of interest to become a TIF District. Those locations are in Cantonment, Mayfair /Oakcrest, and Ensley. However, due to budget shortfalls the County lowered the tax increment financing (TIF) mechanism from 36.1832% to a 34.3% funding level for Fiscal Year 13/14. The TIF Districts fund a variety of Community Redevelopment Areas (CRA) in the County. These funds are used to pay for infrastructure improvements in these districts that are intended to alleviate the blight felt in some of these communities.

Post recovery from hurricane damage, newer and more up-to-date hotel/motel facilities were constructed. This has lead to a current revenue stream approaching nearly \$7.5 million annually in bed tax collections. The County has also undertaken various bond defeasements and bond refinancing that were partially funded with the "bed tax"; this action unallocated recurring funds of \$1.1 million for tourism related activities beyond Fiscal Year 2014. BP has provided grant funding to boost tourism revenues and Escambia County has realized increases of roughly 8% over Fiscal Year 2012 from the gulf oil spill. Currently, BP is providing \$57 million in the Gulf Tourism and Seafood Promotional Fund for the coastal counties affected by the oil disaster to be spent once it is finalized. With these additional funds the county has increased the budget for tourism related activities and consolidated marketing initiatives used exclusively for tourism advertising. These activities will allow the county to protect and expand one of its major industries and compete with areas such as Destin, Florida, and Gulf Shores, Alabama as well as aid in local job creation.

Central Commerce Park was developed using a combination of county funds and State and federal grants. The County is now marketing properties in this park using partnerships with the newly named Greater Pensacola Chamber of Commerce and through an on-line auction place, which allows the County to reach a wider audience and saves time and money for receiving sealed bids. In Fiscal Year 2013 the county did not sell any commercial lots in the various Commerce Parks due to the current economic downturn. These transactions not only contribute to the county government coffers in the form of land sale proceeds and property taxes, but it also spurs economic development by luring new businesses to the area. Adding to the economic development initiative, the county continues to move forward with the new Technical Park located in the downtown area next to the Pensacola Bay Center. The park is partially funded with Local Option Sales Tax (LOST) funding.

On October 4, 2007, and May 5, 2009, the County adopted Economic Development Incentive Ordinances. The first of their kind in Escambia County, they provide rebates/grants of local taxes/funding to companies in targeted industries that create a minimum of 10 new jobs in the County with an average salary greater than \$31,500. The County is also donating business lots in the new Technical Park for qualified industries as well as EDATES. Additionally, continued funding is granted to Navy Federal Credit Union to assist with facility expansions and increased employment initiatives as part of our unprecedented initiatives to stimulate and grow the local economy.



### **Maintain Infrastructure:**

It is of vital importance that the county maintains its infrastructure such as the roads, bridges and stormwater holding ponds. Well maintained infrastructure adds to public safety initiatives undertaken by the County, we also leverage our dedicated funding source or the Local Option Sales Tax approved by voter referendum for this purpose. As part of these initiatives County Code Enforcement is more involved in making sure our neighborhoods are clean and meets county codes. We continue to establish an information system to keep our citizens and County Commissioners informed of these activities in real time.

### **Long Term Goal: Capital Improvement Elements & Projects**

On March 7, 2006, the citizens of Escambia County voted to extend the one-cent local option sales tax (LOST) for infrastructure. This is the third time the citizens have approved levying this tax. The proceeds of this tax are scheduled to make large investments in the construction of new libraries including a new "main" branch, road reconstruction and dirt road paving, drainage improvements and vehicle replacements for EMS, the Fire Department and the Sheriff's Office. The county has invested more than \$378,000,000 in the county's infrastructure with the current allocation of LOST between 2008 and 2018. Of this amount non-residents of the county will pay one-third of the tax; thus minimizing the amount paid by the citizens of the county. The county is currently in discussion on the next 10 year extension of the LOST and defining projects to propose to the public before going to referendum.

In January, 2010, the County received Federal funding for energy infrastructure improvements in the amount of \$2.6 million. This funding was allocated for three specific projects that include energy upgrades to the Blanchard and Old County Courthouse Buildings located downtown as well as the Road Prison Geothermal HVAC, and Landfill to Gas Energy Projects. The downtown and Road Prison Geothermal energy projects are now complete and the Landfill to Gas project is now functional. The Landfill project's system converts methane gas into energy that is sufficient enough to power more than 900 homes, with an average output of over 23,000 mmbtu per month. Revenue is realized from landfill gas-to-energy at a rate of \$2.62 per mmbtu. This "green" project earned the Solid Waste Department the U.S. Environmental Protection Agency's "Community Partner of the Year" award for 2010. These energy projects will create substantial energy savings to the County now and into the future.

At the other end of the spectrum the County has dramatically increased neighborhood environmental enforcement activities as well as a new complaint tracking system. Environmental Enforcement has assisted in concentrated enforcement sweeps in target neighborhoods such as Cottage Hill, Rolling Hills, Mayfair, Montclair, Avondale, Century, Molino and Cantonment Village Areas. The Brownsville, Englewood, and Warrington Community Redevelopment Areas were also targeted. In addition to the environmental enforcement sweeps, the County also instituted neighborhood cleanups. For Fiscal Year 12/13 the County has performed 112 litter patrols (255 miles), cleaned up 881 illegal dump sites and disposed on over 601.05 tons of trash. These initiatives are intended to provide concentrated services in areas that need the most attention. In addition, 3,600 proactive cases were generated by environmental enforcement officers.

### **Fiscal Accountability:**

It is our goal to provide the most efficient and effective budget strategies to the citizens of Escambia County. We will continue to capitalize on alternative revenue sources while not increasing the ad-valorem millage rates for our property owners.

### **Long Term Goal: Promote Fiscal Responsibility & Cost Effectiveness**

The 2008 Florida Amendment One forced reductions in local government millage rates and caps on ad-valorem growth. In Fiscal Year 2008/09 the Escambia County BCC reduced the millage rate from 8.017 to 6.9755 mills for a reduction of thirteen (13) percent in ad-valorem and an overall budget reduction of \$25,462,201. For the 2013/14 fiscal year the county-wide millage of 6.9755 rate was adjusted to 6.6165 because a portion of this millage is separated and levied at .3590 for the Library MSTU and .6850 for the Sheriff's MSTU (No increase to the overall county millage rate). Consequently, the county continues to create prudent financial strategies in order maintain basic service levels to the residents of Escambia County and now funding a consolidated Library System and County Jail under the BCC.



For the 2013/14 fiscal year basic staffing levels have remained the constant, however staffing changes have occurred with the addition of the Library System employees and the County Jail which now operates under the Board of County Commissioners, and formerly under the Sheriff's Department. We continue discussions with the other constitutional officers and other governmental organizations to gain efficiencies of scale through consolidation efforts and promote cost effectiveness on a range of issues including employee benefits, financial systems, and geographic information systems.

## **OVERVIEW OF COUNTY GOVERNMENT**

**Growth and Service Requirements:** Nearly all of the growth in the county in the last ten years has been in the unincorporated area of the county. Escambia County has a current population estimated at greater than 300,000 Citizens, which means county government provides services to the largest "city" in the County, with an urban population of more than 230,000. These urban-type services provided by the Board include parks and recreation, public works, growth management, engineering, code enforcement, social and veteran's services, fire protection services and a host of internal services such as information resources and facilities management. In addition, the Board provides emergency operations, emergency medical services, building inspections, environmental protection programs, mass transit, the civic center, and solid waste disposal facilities.

The Board is also responsible for funding a wide array of county-wide services that are provided by other Constitutional Officers such as the Clerk of the Circuit Court, Tax Collector, Property Appraiser, Supervisor of Elections, Sheriff's Law Enforcement and Jail Facilities, and certain court functions.

## **OVERVIEW OF ADOPTED BUDGET**

The Government Finance Officers' Association of U.S. and Canada presented, for the seventeenth year, an award for Distinguished Budget Presentation to Escambia County for its Fiscal Year 2012-13 Annual Budget. The county has also been presented with the Certificate of Achievement for Excellence in Financial Reporting for the 30th time.

**Balanced Budget:** State law requires that the Board adopt a balanced budget; that is, projected expenses must be funded by available revenue sources. Santa Rosa Island, a gulf-front community within the county, is comprised of governmental properties and privately held leasehold properties. The term on these land leases is ninety-nine (99) years with automatic options to renew. In October of 2004 the improvements on the leasehold properties were placed on the tax roll for the first time, the ensuing residential lawsuit was won in the county's favor and held to be taxable by the trial court allowing the taxation of improvements on Pensacola Beach. The funding generated as part of this litigation is now being used to cover other financial shortfalls experienced due to the current economic trends and conditions. The Property Appraiser has placed the land associated with the leasehold properties on the tax roll; resulting in an estimated \$3.5 million in additional property tax revenue. This action is currently in litigation pending a final determination by the courts, for Fiscal Year 13/14 we have not budgeted these funds based on the outcome of the aforementioned legal case and is expected to be resolved in the new fiscal year.

The Fiscal Year 13/14 budget was balanced at the 6.6165 County-wide millage rate, the new .3590 Library MSTU millage rate, and the Law Enforcement MSTU remains the same at the .6850 millage rate and includes a 3% COLA for all employees. The County maintains its commitment to responsible levels of taxation.

**Future Operating Impact:** There continues to be pressure from a variety of sources on county governmental revenue streams, some of these pressures have been mitigated by funding various functions in other legally allowable funds instead of the General Fund. The interest portion of the Portofino Beach lawsuit settled in favor of the residents on Pensacola Beach, this judgment by the courts reduced tax collections by \$1.45 million dollars during Fiscal Year 2012/13, the net of current year tax collections were used to cover the shortfall. A Library MSTU is now levied for FY2013/14 and fully funds the County Library System, in the process the county also absorbed the \$1.4 million allocation from the City of Pensacola with no overall county-wide tax increases. The Library is also funded outside the General Fund and has a dedicated funding source. There is also a reduction in the county-wide millage rate as an offset to the Library MSTU. A new 4 penny gas tax is now levied to fully fund Mass Transit in the county as well and removes the roughly \$3.7 million dollar subsidy from the General Fund. These actions provide additional funding for general governmental purposes along with modest increases in property tax values.

**Major Revenues:** The Office of Management and Budget prepares financial reports for the Board as requested. These reports highlight major revenue trends in the current year as compared with the previous fiscal year. The Half Cent Sales Tax, Tourist Development Tax, Local Option Sales Tax, and Bob Sikes Toll Bridge Revenues are





pledged to fund debt service on outstanding bond and other debt issues detailed in the Bonds and Construction portion of this document. The Ninth Cent Gas Tax is dedicated to enhance transportation functions. The Local Option Gas Tax, Seventh Cent Gas Tax and the balance of the Constitutional Gas Tax are used to fund the operations, maintenance and capital equipment of the Road Department and the Engineering Department.

Revenues and the balance of the available Sales Tax Revenue are used to fund General Fund operations. The following is a summary of these major revenues estimated in the Adopted Budget as compared with the Fiscal Year 2012/13 Adopted Budget:

Revenue	Actual FY 11/12	Adopted FY 12/13	Adopted FY 13/14	% Change
State Sales Tax	\$19,793,470.99	\$19,000,000.00	\$20,828,568.00	9.62%
Local Option Sales Tax	34,319,435.40	33,970,929.00	34,480,493.00	1.50%
Local Option Gas Tax (6 Cent)	6,936,273.68	6,935,000.00	6,910,000.00	-0.36%
Local Option Gas Tax (4 Cent)	0.00	0.00	3,360,000.00	100.00%
Commercial Hauler Tipping Fees	9,835,961.10	9,100,000.00	9,125,000.00	.27%
Electric Franchise Fees	10,625,832.99	10,264,873.00	10,500,000.00	2.29%
Constitutional Gas Tax	2,982,857.43	3,030,000.00	2,975,000.00	-1.82%
Bob Sikes Toll Bridge	3,316,180.06	3,050,000.00	3,190,000.00	4.59%
Tourist Development Tax	7,156,094.82	6,461,000.00	7,513,900.00	16.30%
Ninth Cent Gas Tax	1,539,951.35	1,515,000.00	1,530,000.00	0.99%
Seventh Cent Gas Tax	1,291,984.10	1,318,000.00	1,280,000.00	-2.88%
Total	\$97,798,041.92	\$94,644,802.00	\$101,692,961.00	7.45%

Funding Considerations: The following table illustrates the change in funding from Fiscal Year 2013 to the Adopted Budget:

	Adopted FY 10/11	Adopted FY 11/12	Adopted FY 12/13	Adopted FY 13/14	% Change
Board Departments	\$44,912,196	\$43,996,495	\$41,218,760	\$67,074,174	62.73%
Non-Departments	36,543,347	38,651,529	42,631,475	40,695,051	-4.54%
Elected Offices & Boards	92,772,791	91,017,308	90,625,177	62,797,433	-30.71%
General Fund	174,228,334	173,665,332	174,475,412	170,566,658	-2.24%
Special Revenue	91,764,545	84,535,102	74,808,910	83,606,832	11.76%
Debt	10,360,809	9,961,141	7,718,334	6,995,583	-9.36%
Capital Improvements	31,430,568	34,420,900	32,414,883	32,931,468	1.59%
Enterprise	43,018,027	42,635,554	38,545,588	41,712,584	8.22%
Internal Service	26,514,915	26,131,936	28,139,009	28,706,930	2.02%
Other	0	0	0	0	0.00%
Total County	\$377,317,198	\$371,349,965	\$356,102,136	\$364,520,055	2.36%

As it relates to the millage recommendations, the Adopted Budget is \$364,520,055 of which \$170,566,658 is to be funded from the General Fund.

The Adopted Ad Valorem property tax rates based on countywide assessments for Fiscal Year 2013/14, as compared with the prior year's property tax rates, are as follows:

Taxing Unit	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14
Countywide	6.976	6.976	6.976	6.976	6.617
Library MSTU	0.00	0.00	0.00	0.00	0.359
Law Enforcement MSTU	0.685	0.685	0.685	0.685	0.685
Total	7.661	7.661	7.661	7.661	7.661





## OVERVIEW OF GENERAL FUND

**Constitutional Officers, the Courts and Court Related Funding Issues:** With regard to the General Fund, after providing for the Sheriff and other Constitutional Officers, Courts and State required appropriations, and Debt Services, the Board's departments are vying for 39% (\$67,074,174) in the Fiscal Year 2013-14 General Fund as compared to 24% (\$41,218,760) in the Fiscal Year 2012-13 General Fund Budget. The following is a summary of the Constitutional Officers and other mandated expenses in the General Fund:

The Property Appraiser's Adopted General Fund Budget is \$5,311,006, which is an increase of 1.85%. This increase is due to additional operational expenses and less budgeted reserves. The Property Appraiser is funded primarily by the General Fund and a reimbursement from Northwest Florida Water Management for work performed.

The General Fund's portion of the Tax Collector's Adopted Budget is estimated at \$4,164,144, which is a decrease of 2.79% from the previous year. This amount is based on a formula of the prior year's collection of taxes for all taxing jurisdictions, including the School Board and municipalities, and is set by Florida Statute.

The Sheriff's General Fund Adopted Budget is \$48,112,916, down from the prior year level of \$75,839,521 as the Jail and associated funding are now under the BCC. The Sheriff has also absorbed a \$1.2 million COPS Grant that expired and was used to hire additional officers. The Sheriff receives a portion of the Local Option Sales Tax every year. This fiscal year the Sheriff will receive an allocation of \$2,941,818, which will be used to purchase law enforcement vehicles and equipment.

The Supervisor of Election's Budget is \$1,905,594, which is a decrease of .99%. This decrease is due to less operating and poll workers budgeted for Fiscal Year 2013-14.

The Clerk of the Circuit Court's General Fund Budget decreased 1.88% to a total of \$2,087,701. After July 1, 2004, most of the expenses of the Clerk's budget related to court functions are funded from court filing fees and are no longer the responsibility of the Board of County Commissioners. The portions of the Clerk's budget that remain the Board's responsibility deal with the functions as Clerk to the Board and Finance.

**Outside Agencies:** For Fiscal Year 2013/14 the commitment for the Pensacola Chamber of Commerce's Foundations for the Future and the Pensacola Economic Development Commission are funded as part of the overall County economic development initiative in the Economic Development Fund in the amounts of \$400,000 and \$150,000 respectively. The Appendix Section of this document details all of the requests from outside agencies. The General Fund Budget includes a total of \$1,384,483 for outside agencies. All General Fund Agency allocations were funded at prior year levels. The Tourist Development Tax will also contribute \$5,105,716 for outside agencies performing tourist related activities such as the Naval Aviation Museum and the Perdido Key Chamber of Commerce.

**Property Tax Revenues:** For Fiscal Year 2013/14 we projected no increase/decrease in assessed values and a corresponding flat collection in property taxes. The Property Appraiser certified the County taxable value at a .50% increase in property taxes resulting in an estimated additional \$500,000 currently not allocated within the adopted Fiscal Year 13/14 Budget. It is my recommendation that these funds be set aside in reserves to cover any additional unfunded mandates that may be imposed on the County by the State. We have also set aside in budgeted reserves the \$3.5 million in property taxes on the land at Pensacola Beach for Fiscal Year 2013/14.

## ADOPTED IMPROVEMENTS

**Control Expenditures** - The County will continue to review the economy and efficiency of all programs and those presented to the Board. Costs will be controlled utilizing several approaches that have been effective over the past year. For example, the purchase of heavy equipment will be based on life-cycle costing to include the annual maintenance cost of a vehicle. When the annual maintenance cost approaches the annual depreciable cost of a vehicle, the vehicle is replaced. The County will also use one-time revenues to pay off recurring debt service payments or one-time expenditures for specific types of equipment.

**Develop and Maintain Infrastructure** - The County recognizes the importance of infrastructure and its long-term maintenance. Maintenance of the existing infrastructure consisting of transportation systems, County buildings,



drainage and parks are a first priority. In addition to maintenance, construction of future infrastructure must accommodate growth in population and is detailed in the County's Capital Improvement Program. Construction and maintenance are substantial costs and are funded through different methods. Maintenance of facilities and other infrastructure are paid with general revenues and, therefore, may impact future ad valorem millage rates.

A brief history, in Fiscal Year 2001/2002 the County embarked on the fulfillment of a multi-year plan to increase the amount of office space available for County functions. The County refinanced outstanding debt and borrowed additional funds to build an office campus in downtown Pensacola. This project comprised two new building facilities as well as a parking garage. These buildings house the Supervisor of Elections, the Property Appraiser, the Board portions of the Clerk of the Circuit Court, County Administration, County Commissioners and their staffs as well as several BCC departments. These buildings were completed in October, 2007. The additional funds have been used to construct a new facility that houses all of the County's permitting agencies under one roof. The now completed One-Stop building on Fairfield Drive allows citizens to pull all required permits for development in one location. The new One-Stop building was completed in September, 2010 to better serve the citizens of Escambia County.

**Maintain a Cohesive Service Driven Organizational Structure** - The importance of a service-driven organization will be emphasized and continually examined so that changes can be made to continue operating in an effective and efficient manner. Employee incentives, an effective administrative code, and enhanced employee training programs will allow the accomplishment of the Board's Policies and Goals.

**Identify Alternative Revenue Sources** - The entire organization is now mobilized to aggressively pursue, under Board and administrative direction, capitalizing on and maximizing the use of all available revenue sources, particularly in identifying and implementing alternative funding sources. In all cases where user fees can and should cover the cost of the services provided, they will be used. In addition, it will be necessary to perpetually monitor funds that are not totally self-supporting so that the subsidies do not get out of control and reduce the net effect on decreasing ad valorem proceeds.

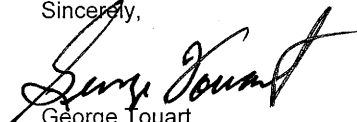
#### **IN CLOSING**

This is a complex budget and trying to address County needs and expanding responsibilities with limited funding has been difficult, however County Government will be responsive and respective to our citizenry. The Adopted Budget is Administration's effort to complete this process in a timely and legal manner, while laying out a plan for restoring the integrity of the financial systems and achieving the essential objectives of providing effective and efficient services at the lowest possible cost.

Needless to say, this Adopted Budget has been a group effort, and I would like to thank all of the employees for their efforts. Special thanks go to the Office of Management and Budget, the Board Departments and the Elected Officials. Truly, their long hours and dedicated performances made this budget presentation possible.

I appreciate the opportunity to serve as Escambia's County Administrator and want to again pledge to continue the successful progress that has been made over the last few years. As one of the most important aspects of that pledge, and as indicated above, my staff and I stand ready to work with you in implementing the Fiscal Year 2013/14 Budget.

Sincerely,

  
George Fouart  
Interim County Administrator



## **AN OVERVIEW AND GUIDE TO THE ANNUAL BUDGET**

This section is intended to assist those readers not familiar with the Escambia County budget documents, or local government organizations, in gaining an understanding of how the budget document is organized and what information is presented. The following sections provide information about Escambia County and detail regarding the Escambia County "Budget Philosophy and Process".

### **County Administrator's Budget Message**

This section provides an overview of the entire budget and highlights how the County is responding to the needs of our community and the Board of County Commissioners' policy direction.

### **General Budget Information**

This section provides general information about the County and its budget philosophy and process. It highlights the County's approved financial policies which form the foundation of the County's budget development and financial management processes.

### **Summary Schedules**

This section provides a quick reference to basic budget information in a capsulized format. Tables, charts, and graphs show an overall picture of the County's budget from several perspectives; budget assumptions; a description of how various factors affecting the budget are projected; and information relating to the County's major revenue source - the property tax.

### **Budget by Department**

This section provides a breakdown of the County's budget by department and contains a description of each department's function, goals, workload measures, and expenditure analysis.

### **Proprietary Fund Activities**

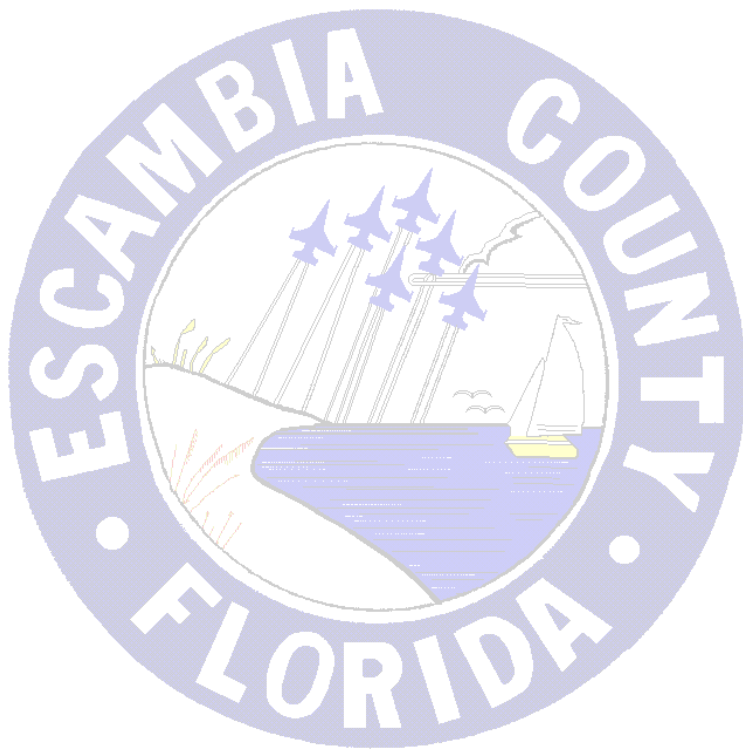
This section provides detailed working capital summaries for the enterprise and internal service funds.

### **Bonds and Construction**

This section highlights the County's Capital Improvement Program and outstanding and anticipated bond issues.

### **Appendix**

This section contains general reference material. It includes general information on accounting policies, fund structure, assessed and actual value of taxable property, and a glossary.





ESCAMBIA COUNTY  
ALABAMA

SANTA ROSA COUNTY  
FLORIDA

BALDWIN COUNTY  
ALABAMA

5

1

3

4

2

4

**Legend**  
Commissioner  
Districts

- 1
- 2
- 3
- 4
- 5





## INFORMATION ABOUT ESCAMBIA COUNTY

### **Location and Area:**

Escambia County is located in the extreme Northwestern part of the State, bordered on the west and north by Alabama, on the east by Santa Rosa County, and on the south by the Gulf of Mexico. The County encompasses approximately 661 square miles, or 420,480 acres, with an additional 64,000 acres of water area. From the Gulf of Mexico north to Alabama is a distance of approximately 50 miles. The annual mean temperature in the region is 68.4 degrees; average January temperature is 52.5 degrees; average July temperature is 83 degrees; average annual rainfall is 62-87 inches; and the average annual sunshine percentage is 66%. There are 343 days of sunny weather annually. There are two municipalities within the County, the largest of which is Pensacola, the County seat.

Although northwest Florida has not experienced the rapid growth that southern and central Florida evidenced after World War II, the area has grown significantly during the past two decades. The military, industry, shipping, tourism and recreation, agriculture, and retail sales trade are all part of the County's economic structure. Because of this diversified base, the economy of the area has historically been stable.

### **Housing**

Escambia County residents choose from a variety of lifestyles offered by the area: rural setting, beaches, bayfront, or one of many lovely subdivisions at a range of prices. Most of the developments are close to shopping, churches, schools, and parks.

### **Education**

The Escambia County School District has a total of 70 schools to provide educational services to over 40,049 students. The School District operates 31 elementary, 9 middle, 7 senior high, and 23 Special Centers. The University of West Florida, one of the eleven universities of the State of Florida University System, offering a four-year degree program, provides higher education facilities. Pensacola State College offers two and select four-year college degree programs with campuses in Pensacola, Warrington, Milton, and at the Naval Air Station. Troy State University-Florida Region operates a four-year university located at the Naval Air Station. Escambia County also has one private four-year college, Pensacola Christian College.

### **Media Services**

Escambia County is served by one daily newspaper, the *Pensacola News Journal*. Pensacola is also home to WEAR-TV, the ABC affiliate for Pensacola, Fort Walton Beach, and Mobile, Alabama, the local PBS member station which is operated by Pensacola Junior College, Pensacola Magazine, the city's monthly glossy magazine, and Northwest Florida's Business Climate, the only business magazine devoted to the region, are published locally. There is also a weekly newspaper called *The Independent News*. The area is also served by 15 AM and 26 FM radio stations, there are also 20 television stations including public broadcasting. The County has 2 cable companies, and offers cable television to many residents in the developed areas.

### **Transportation**

The County area is served by a full array of transportation systems. Commercial air service to all parts of the United States is provided through the Pensacola Regional Airport by Southwest, Continental/Express, Continental Connection, American Eagle, Delta, Delta Connection, United Airlines, Silver Airways, and US Airways Express.

The County also has excellent bus, rail and trucking transportation services. Local bus service is provided by the Escambia County Area Transit System (ECATS). Intercity service is provided by Greyhound-Trailways. Rail service is provided by Burlington Northern and CSX Transportation for freight.



### **Medical Facilities**

Medical facilities are provided by four (4) hospitals located in Escambia County, all of which have surgical centers. Baptist Hospital, a part of Baptist Health Care, a 492-bed tertiary hospital, operates the area's only 24-hour a day air ambulance service, emergency room, and trauma center. West Florida Regional Medical Center is a 531-bed Columbia/HCA Healthcare Corporation facility that includes West Florida Hospital; The Rehabilitation Institute of West Florida; The West Florida Cancer Institute; The Pavilion, a mental health facility; The Medical Center Clinic, P.A.; The Family Birthplace; and West Florida Senior Health Services. Navy Hospital is a 60-bed acute care medical and surgical hospital. Sacred Heart Hospital, is a 449-bed acute care, general hospital includes the Centers for Cardiac Care and Cancer Care. In addition, Sacred Heart is the only hospital to offer a Children's Hospital and Neonatal Intensive Care Nursery for children from across northwest Florida.

### **Services Provided**

The County provides a wide range of services including law enforcement, fire protection, conservation and resource management, employment opportunity and development, parks and recreation facilities, planning and zoning, transportation, and general administrative services.

### **Form of Government**

The 1868 Florida Constitution established the structure of county government. One hundred years later the 1968 Revision of the Florida Constitution made virtually no change to that structure. The Constitution provided for a Board of County Commissioners whose primary responsibility was to provide roads and levy the necessary taxes to fund county government.

Although most county governments in Florida today have the same structure described in the 1868 Constitution, the mission of county government has changed dramatically in the ensuing century. Where once the primary responsibility of county government was to provide roads and fund law enforcement, it now must deal with issues such as comprehensive planning, environmental protection, impact fees, water and sewer utilities, bond issues, solid waste management, computerization and management information systems.

The County has a non-charter government structure established by the State of Florida Constitution. Pursuant to Florida Statutes, the legislative powers are vested with the five-member Board of County Commissioners. Separate powers for operation of specific functions of County government are vested with the five Constitutional Officers - Clerk of Courts, Property Appraiser, Sheriff, Supervisor of Elections, and Tax Collector. The Board of County Commissioners of Escambia County is the principal legislative and governing body of the County, as provided by the Florida Constitution and Chapter 125, Florida Statutes. The County Administrator, the chief administrative official of the County, is appointed by and serves at the discretion of the Board. The County Administrator is directly responsible to the Board for administration and operation of all departments of the County. The Office of the County Attorney, who is appointed by the Commission, provides legal services to the County government.

Annually, the Board elects one of their members as Chairman. The Chairman presides over all meetings, signs all legal documents, and appoints Commissioners to various committees. The Chairman is the official representative of the Board.

The Board meets at the Escambia County Courthouse Building, on the first and third Thursday of each month. Minutes are recorded of all Commission meetings, committee meetings and public hearings and made a part of the record in the Clerk to the Board's Office.

### **The Economy**

The military is a large factor in the area's economy. Navy and Air Force expenditures, including construction, have historically accounted for nearly half of the total payroll in the Pensacola MSA. Navy installations include Pensacola Naval Air Station, Saufley Field and Corry Station. Whiting Field is located in Milton, Florida, about 30 miles northeast of Pensacola.

In neighboring Okaloosa County, Eglin Air Force Base and Hurlburt Field are that County's largest employers and have a total economic impact on the area exceeding \$5,000,000,000 annually, in addition to serving as magnets for high tech businesses.





Escambia County has several commercial/industrial parks. The County has two new commerce parks, Central and Heritage Oaks as well as the newest Downtown Technology Park. The Port of Pensacola produces an economic impact of approximately \$60 million annually for Pensacola, Escambia, and surrounding counties.

The area's largest employers are listed below.

Company	Product	Number of Employees
Media Com	Communications	300
CHCS/iGate	Customer Service Center	380
Cox Communications	Communications	400
International Paper	Paper Products	475
ECUA	Public Utilities	518
Pensacola Care, Inc	Disability Care Services	624
Covenant Hospice	Health Care Service	787
West Corporation	Telemarketing	800
Ascend Performance Materials	Nylon Fiber/Industrial Organic Materials	830
Diocese of Pensacola	Religious Institution	850
Pensacola Christian College	School & Publishing	1,072
Pensacola State College	Education	1,128
West Florida Hospital	Health Care Service	1,300
Gulf Power Company	Electric Utility	1,522
Lakeview Center, Inc	Health Care Service	1,553
University of West Florida	Education	2,034
Navy Federal Credit Union	Financial Institution	2,800
Baptist Health Care	Health Care Service	3,663
Sacred Heart Health System	Health Care Service	5,000
State Government	Government services	5,970
Federal Government	Government services	7,403
Local Government	Government services	10,075



## DEMOGRAPHIC STATISTICS

Fiscal Year	Population(1)	Per Capita Income(1)	School(1) Enrollment	Unemployment Rate(1)	Median Age(1)
1989	261,600	14,230	43,396	5.8%	31.6
1990	262,800	15,155	44,800	6.0%	32.4
1991	265,118	15,636	41,339	6.1%	32.4
1992	267,800	16,377	44,278	6.1%	32.4
1993	272,083	17,074	46,360	5.1%	32.4
1994	277,067	17,572	44,568	4.9%	32.4
1995	282,742	18,189	44,725	4.2%	32.4
1996	286,300	19,291	47,748	5.0%	33.5
1997	291,100	19,852	45,692	4.2%	34.6
1998	296,164	20,249	45,692	3.8%	34.8
1999	301,613	21,862	45,666	3.5%	35.0
2000	294,410	22,389	45,296	4.0%	35.4
2001	296,700	24,201	45,007	4.0%	35.4
2002	299,485	24,676	44,648	4.5%	35.6
2003	303,300	25,234	43,871	5.1%	36.0
2004	307,226	27,677	43,984	4.9%	35.9
2005	303,623	29,242	43,442	3.9%	35.9
2006	309,647	31,375	42,708	3.2%	35.9
2007	311,775	33,084	41,851	3.9%	35.9
2008	313,480	33,992	50,690	5.9%	35.9
2009	312,980	34,133	40,610	9.6%	36.1
2010	297,619	36,047	40,227	10.9%	37.6
2011	299,511	N/A	40,495	7.4%	37.4

(1) Florida Statistical Abstract



County Comparison Counties by Real Property Tax Value				
County	2012 Population	2012 Real Property Tax Value	2012 Operating Millage	2011 Total Per Capita Income
1 Miami-Dade	2,551,290	\$ 190,497,616,189	4.7035	\$ 32,849
2 Broward	1,771,099	126,861,238,080	5.2576	37,133
3 Palm Beach	1,335,415	125,336,113,099	4.7815	46,451
4 Orange	1,175,941	81,347,293,457	4.4347	31,248
5 Hillsborough	1,256,118	60,804,994,683	5.7374	34,017
6 Collier	329,849	58,497,796,462	3.8145	51,455
7 Pinellas	920,381	54,382,603,940	5.0727	38,742
8 Lee	638,029	52,934,493,459	3.6506	37,353
9 Duval	869,729	48,085,091,497	-	34,606
10 Sarasota	383,664	39,129,815,981	3.1530	46,684
11 Brevard	545,625	24,626,876,502	4.9063	33,017
12 Seminole	428,104	23,667,673,779	4.8751	35,523
13 Volusia	497,145	23,621,987,999	5.8789	29,030
14 Polk	606,888	23,251,568,129	6.8665	29,040
15 Manatee	330,302	23,227,768,580	6.2993	35,318
16 Pasco	468,562	19,239,063,689	6.8623	27,872
17 Monroe	72,897	18,761,684,670	3.1229	51,175
18 St. Johns	196,071	17,009,601,627	5.9371	44,868
19 Martin	147,203	16,953,809,876	5.6956	45,841
20 Osceola	280,866	16,477,267,213	6.7500	23,591
21 Lake	299,677	14,712,442,940	4.7309	29,386
22 St. Lucie	280,355	14,339,509,426	6.9845	26,714
23 Marion	332,989	13,923,471,098	3.8400	28,399
24 Bay	169,392	13,793,458,002	3.6500	32,184
25 Okaloosa	187,280	13,565,838,217	3.2899	37,449
26 Escambia	299,511	13,457,309,385	6.9755	31,297
27 Leon	277,670	13,387,231,768	8.3144	31,971
28 Indian River	139,446	12,701,808,624	3.0892	44,260
29 Charlotte	163,357	11,821,364,785	6.2796	30,528
30 Alachua	246,770	11,276,292,381	8.5956	31,097
31 Walton	56,965	10,935,328,743	3.5563	29,002
32 Citrus	140,761	9,043,459,879	5.9783	28,370
33 Clay	192,071	7,939,080,171	4.9727	29,065
34 Hernando	173,104	7,250,764,066	6.7362	26,680
35 Santa Rosa	155,390	7,223,612,729	6.0953	31,379
36 Sumter	100,198	6,994,729,733	6.3500	24,158
37 Nassau	73,745	6,218,151,341	5.5670	40,025
38 Flagler	97,160	6,154,947,640	7.0800	28,799
39 Highlands	98,955	4,554,973,678	7.1000	25,881
40 Putnam	73,158	3,287,457,760	8.5765	24,001
41 Columbia	67,729	2,211,416,344	8.0150	24,492
42 Hendry	38,132	1,673,735,387	7.7209	24,558
43 Franklin	11,530	1,636,195,656	5.9637	25,306
44 Levy	40,339	1,611,064,122	8.0100	23,643
45 Hardee	27,762	1,534,084,899	8.5540	21,617
46 Okeechobee	39,805	1,499,240,900	8.5470	22,427
47 Suwannee	43,796	1,473,682,708	8.5000	24,300
48 Jackson	49,847	1,400,880,233	7.1223	25,207
49 DeSoto	34,408	1,392,565,127	6.8987	21,336
50 Gulf	15,907	1,352,373,173	5.7419	22,599
51 Gadsden	47,506	1,342,103,010	8.9064	24,118
52 Taylor	22,898	1,238,982,668	7.0113	23,452
53 Wakulla	30,771	1,070,304,093	8.5000	25,315
54 Washington	24,922	862,044,528	8.9195	21,411
55 Bradford	27,239	817,229,276	9.1769	25,230
56 Hamilton	14,836	745,705,960	10.0000	17,369
57 Baker	26,938	745,566,250	7.0779	22,076
58 Madison	19,227	622,570,829	9.6964	21,578
59 Gilchrist	16,946	584,617,334	8.2695	26,766
60 Jefferson	14,478	544,425,800	8.3114	25,139
61 Glades	12,671	538,335,647	9.1367	20,599
62 Dixie	16,298	478,518,372	9.9304	17,997
63 Calhoun	14,641	400,395,519	10.0000	19,377
64 Holmes	19,984	398,081,466	9.6605	22,855
65 Lafayette	8,663	239,548,994	8.5000	16,602
66 Union	15,510	216,507,093	10.0000	16,539
67 Liberty	8,519	203,447,762	10.0000	21,021

Sources: 1)2012 Florida Statistical Abstract, UF Bureau of Economic and Business Research  
2)State of Florida, Office of Economic and Demographic Research (<http://edr.state.fl.us>)  
3)US Department of Commerce, Bureau of Economic Analysis ([www.bea.gov](http://www.bea.gov))



2012 County Comparison Exempt Values as a Percentage of Assessed Property Values								
County	2012 Just Property Values	2012 Taxable Property Values	2012 Population	Percentage Exempt	2012 Operating Millage	2012 Operating Ad Valorem Taxes	Ad Valorem per Capita in dollars	
1 Glades	\$ 3,207,585,832	\$ 538,335,647	12,671	83.22%	9.1367	\$ 4,918,612	\$ 388.18	
2 Liberty	879,772,960	203,447,762	8,519	76.87%	10.0000	2,034,394	238.81	
3 Union	919,793,041	216,507,093	15,510	76.46%	10.0000	2,164,890	139.58	
4 Dixie	1,602,865,823	478,518,372	16,298	70.15%	9.9304	4,751,880	291.56	
5 Hendry	5,068,477,905	1,673,735,387	38,132	66.98%	7.7209	12,922,744	338.89	
6 Lafayette	710,228,151	239,548,994	8,663	66.27%	8.5000	2,036,166	235.04	
7 Jefferson	1,584,143,686	544,425,800	14,478	65.63%	8.3114	4,524,941	312.54	
8 Holmes	1,111,337,889	398,081,466	19,984	64.18%	9.6605	3,845,664	192.44	
9 Calhoun	1,016,982,569	400,395,519	14,641	60.63%	10.0000	4,002,673	273.39	
10 DeSoto	3,126,406,575	1,392,565,127	34,408	55.46%	6.8987	9,606,894	279.21	
11 Madison	1,381,161,168	622,570,829	19,227	54.92%	9.6964	6,036,695	313.97	
12 Wakulla	2,359,913,618	1,070,304,093	30,771	54.65%	8.5000	9,097,592	295.65	
13 Gilchrist	1,281,038,218	584,617,334	16,946	54.36%	8.2695	4,831,825	285.13	
14 Bradford	1,755,500,601	817,229,276	27,239	53.45%	9.1769	7,499,628	275.33	
15 Jackson	2,972,531,505	1,400,880,233	49,847	52.87%	7.1223	9,977,479	200.16	
16 Baker	1,578,115,774	745,566,250	26,938	52.76%	7.0779	5,277,044	195.90	
17 Hardee	3,164,446,735	1,534,084,899	27,762	51.52%	8.5540	13,122,562	472.68	
18 Alachua	22,988,477,480	11,276,292,381	246,770	50.95%	8.5956	96,925,113	392.78	
19 Gadsden	2,717,350,174	1,342,103,010	47,506	50.61%	8.9064	11,953,311	251.62	
20 Putnam	6,638,738,408	3,287,457,760	73,158	50.48%	8.5765	28,194,864	385.40	
21 Levy	3,240,250,159	1,611,064,122	40,339	50.28%	8.0100	12,904,650	319.91	
22 Suwannee	2,751,878,233	1,473,682,708	43,796	46.45%	8.5000	12,526,304	286.01	
23 Columbia	4,124,211,760	2,211,416,344	67,729	46.38%	8.0150	17,723,394	261.68	
24 Escambia	24,287,359,113	13,457,309,385	299,511	44.59%	6.9755	93,871,489	313.42	
25 Washington	1,548,628,927	862,044,528	24,922	44.33%	8.9195	7,689,048	308.52	
26 Leon	23,539,279,913	13,387,231,768	277,670	43.13%	8.3144	111,460,572	401.41	
27 Brevard	43,002,295,084	24,626,876,502	545,625	42.73%	4.9063	120,826,844	221.45	
28 Hamilton	1,292,449,434	745,705,960	14,836	42.30%	10.0000	7,457,156	502.64	
29 Franklin	2,830,531,581	1,636,195,656	11,530	42.19%	5.9637	9,757,745	846.29	
30 Taylor	2,128,894,974	1,238,982,668	22,898	41.80%	7.0113	8,686,879	379.37	
31 Gulf	2,263,210,648	1,352,373,173	15,907	40.25%	5.7419	7,765,028	488.15	
32 Okeechobee	2,503,112,656	1,499,240,900	39,805	40.10%	8.5470	12,814,021	321.92	
33 Marion	23,057,716,566	13,923,471,098	332,989	39.61%	3.8400	53,466,212	160.56	
34 Duval	79,014,360,589	48,085,091,497	869,729	39.14%	-	0	0.00	
35 Hernando	11,648,968,590	7,250,764,066	173,104	37.76%	6.7362	48,842,597	282.16	
36 Osceola	26,173,565,575	16,477,267,213	280,866	37.05%	6.7500	111,225,087	396.01	
37 Santa Rosa	11,387,621,757	7,223,612,729	155,390	36.57%	6.0953	44,029,673	283.35	
38 Clay	12,423,346,985	7,939,080,171	192,071	36.10%	4.9727	39,478,363	205.54	
39 St. Lucie	22,238,606,523	14,339,509,426	280,355	35.52%	6.9845	100,154,304	357.24	
40 Pasco	29,541,013,702	19,239,063,689	468,562	34.87%	6.8623	132,024,326	281.76	
41 Highlands	6,876,106,576	4,554,973,678	98,955	33.76%	7.1000	32,340,313	326.82	
42 Bay	20,560,360,123	13,793,458,002	169,392	32.91%	3.6500	50,341,384	297.19	
43 Volusia	35,179,088,848	23,621,987,999	497,145	32.85%	5.8789	138,871,305	279.34	
44 Citrus	13,233,991,902	9,043,459,879	140,761	31.66%	5.9783	54,064,516	384.09	
45 Flagler	8,967,256,546	6,154,947,640	97,160	31.36%	7.0800	43,577,031	448.51	
46 Polk	33,783,998,018	23,251,568,129	606,888	31.18%	6.8665	159,656,836	263.07	
47 Sumter	10,068,641,564	6,994,729,733	100,198	30.53%	6.3500	44,416,559	443.29	
48 Hillsborough	86,958,274,216	60,804,994,683	1,256,118	30.08%	5.7374	348,862,576	277.73	
49 Lake	20,902,491,110	14,712,442,940	299,677	29.61%	4.7309	69,603,096	232.26	
50 Monroe	26,429,743,539	18,761,684,670	72,897	29.01%	3.1229	58,590,861	803.75	
51 Broward	177,737,782,240	126,861,238,080	1,771,099	28.62%	5.2576	666,981,756	376.59	
52 Charlotte	16,490,876,975	11,821,364,785	163,357	28.32%	6.2796	74,233,443	454.42	
53 Pinellas	75,835,025,603	54,382,603,940	920,381	28.29%	5.0727	275,866,724	299.73	
54 Okaloosa	18,900,027,470	13,565,838,217	187,280	28.22%	3.2899	44,630,265	238.31	
55 Nassau	8,623,991,989	6,218,151,341	73,745	27.90%	5.5670	34,615,893	469.40	
56 Miami-Dade	263,161,022,027	190,497,616,189	2,551,290	27.61%	4.7035	896,005,538	351.20	
57 St. Johns	23,282,795,351	17,009,601,627	196,071	26.94%	5.9371	100,987,804	515.06	
58 Orange	111,180,730,975	81,347,293,457	1,175,941	26.83%	4.4347	360,744,825	306.77	
59 Martin	23,151,743,857	16,953,809,876	147,203	26.77%	5.6956	96,562,120	655.98	
60 Indian River	17,199,280,006	12,701,808,624	139,446	26.15%	3.0892	39,238,427	281.39	
61 Seminole	31,635,992,733	23,667,673,779	428,104	25.19%	4.8751	115,382,276	269.52	
62 Sarasota	51,423,706,247	39,129,815,981	383,664	23.91%	3.1530	123,375,598	321.57	
63 Palm Beach	163,255,147,844	125,336,113,099	1,335,415	23.23%	4.7815	599,294,782	448.77	
64 Lee	68,677,054,192	52,934,493,459	638,029	22.92%	3.6506	193,242,662	302.87	
65 Manatee	30,021,894,824	23,227,768,580	330,302	22.63%	6.2993	146,315,458	442.97	
66 Collier	70,829,658,821	58,497,796,462	329,849	17.41%	3.8145	223,188,962	676.64	
67 Walton	13,001,046,306	10,935,328,743	56,965	15.89%	3.5563	38,889,310	682.69	

Source: State of Florida, Office of Economic and Demographic Research (<http://edr.state.fl.us>)



2012 Land Area and Persons Per Square Mile			
County	Land Area (square miles)	2012 Population	Persons Per Square Mile
1 Pinellas	279.90	920,381	3,288.25
2 Broward	1,205.40	1,771,099	1,469.30
3 Miami-Dade	1,946.10	2,551,290	1,310.98
4 Orange	907.50	1,175,941	1,295.80
5 Hillsborough	1,050.90	1,256,118	1,195.28
6 Duval	773.70	869,729	1,124.12
7 Lee	803.60	638,029	793.96
8 St. Lucie	572.50	428,104	747.78
9 Palm Beach	1,974.10	1,335,415	676.47
10 St. Johns	609.00	383,664	629.99
11 Pasco	744.90	468,562	629.03
12 Brevard	1,018.20	545,625	535.87
13 Seminole	308.20	155,390	504.19
14 Sarasota	571.60	280,355	490.47
15 Escambia	662.40	299,511	452.16
16 Volusia	1,103.30	497,145	450.60
17 Manatee	741.00	330,302	445.75
18 Leon	666.70	277,670	416.48
19 Hernando	478.30	173,104	361.92
20 Polk	1,874.40	606,888	323.78
21 Clay	601.10	192,071	319.53
22 Lake	953.20	299,677	314.39
23 Alachua	874.30	246,770	282.25
24 Indian River	503.20	139,446	277.12
25 Martin	555.60	147,203	264.94
26 Citrus	583.80	140,761	241.11
27 Charlotte	693.60	163,357	235.52
28 Bay	763.70	169,392	221.80
29 Osceola	1,321.90	280,866	212.47
30 Marion	1,578.90	332,989	210.90
31 Flagler	485.00	97,160	200.33
32 Okaloosa	935.60	187,280	200.17
33 Santa Rosa	1,016.90	196,071	192.81
34 Sumter	545.70	100,198	183.61
35 Collier	2,025.30	329,849	162.86
36 Nassau	651.60	73,745	113.18
37 Putnam	721.90	73,158	101.34
38 Highlands	1,028.30	98,955	96.23
39 Bradford	293.10	27,239	92.93
40 Gadsden	516.10	47,506	92.05
41 Columbia	797.10	67,729	84.97
42 Monroe	996.90	72,897	73.12
43 Union	240.30	15,510	64.54
44 Suwannee	687.60	43,796	63.69
45 Jackson	915.60	49,847	54.44
46 DeSoto	637.30	34,408	53.99
47 Walton	1,057.60	56,965	53.86
48 Okeechobee	773.90	39,805	51.43
49 Wakulla	606.70	30,771	50.72
50 Gilchrist	348.90	16,946	48.57
51 Baker	585.20	26,938	46.03
52 Hardee	637.30	27,762	43.56
53 Washington	579.90	24,922	42.98
54 Holmes	482.50	19,984	41.42
55 Levy	1,118.40	40,339	36.07
56 Hendry	1,152.50	38,132	33.09
57 Hamilton	514.90	14,836	28.81
58 Gulf	554.60	15,907	28.68
59 Madison	691.80	19,227	27.79
60 Calhoun	567.30	14,641	25.81
61 Jefferson	597.70	14,478	24.22
62 Dixie	704.00	16,298	23.15
63 Taylor	1,041.90	22,898	21.98
64 Franklin	544.30	11,530	21.18
65 Glades	773.60	12,671	16.38
66 Lafayette	542.80	8,663	15.96
67 Liberty	835.90	8,519	10.19

Source: 2011 Florida Statistical Abstract, UF Bureau of Economic and Business Research  
& U.S. Department of Commerce, Bureau of Census, Geography Division



House Purchase Price in dollars				
	County	2006	2007	2008
1	Monroe	\$ 452,254	\$ 454,235	\$ 397,989
2	Miami-Dade	323,088	325,265	248,970
3	Broward	322,194	289,594	227,474
4	Palm Beach	296,222	279,900	207,592
5	Pinellas	254,334	239,160	193,656
6	Martin	232,905	222,481	187,755
7	Sarasota	245,519	223,602	184,564
8	Collier	242,738	227,153	183,173
9	Orange	211,303	195,523	182,957
10	Manatee	232,508	219,981	180,633
11	Seminole	205,816	192,767	174,773
12	Brevard	224,091	209,773	174,612
13	Pasco	220,416	205,685	172,987
14	Hillsborough	221,161	210,123	170,913
15	Lee	246,463	222,761	170,264
16	Lake	210,434	199,868	166,829
17	Volusia	217,461	206,082	166,323
18	Osceola	201,843	192,183	166,150
19	St. Lucie	209,143	192,019	165,203
20	Duval	210,409	181,297	162,960
21	Bay	194,866	193,187	162,240
22	Indian River	228,510	211,595	161,184
23	Okaloosa	200,477	194,332	160,661
24	Marion	201,992	190,431	160,166
25	Sumter	201,346	189,333	159,977
26	St. Johns	238,219	222,037	158,675
27	Charlotte	224,041	212,039	158,178
28	Walton	201,669	197,859	157,551
29	Polk	200,378	194,869	156,640
30	Hendry	217,436	198,537	155,248
31	Nassau	199,161	180,970	154,635
32	Clay	196,654	172,233	154,554
33	Hernando	208,895	195,196	153,481
34	Alachua	198,690	183,446	151,386
35	Okeechobee	200,105	189,613	151,120
36	<b>Escambia</b>	<b>205,791</b>	<b>193,468</b>	<b>150,957</b>
37	Santa Rosa	200,378	193,678	150,790
38	Flagler	203,556	193,678	150,604
39	Leon	200,924	187,207	150,019
40	Gulf	192,482	186,016	148,865
41	Franklin	194,767	184,380	147,822
42	DeSoto	201,769	189,052	147,334
43	Glades	209,516	195,570	147,031
44	Baker	198,988	181,694	146,661
45	Columbia	197,374	172,700	145,062
46	Hardee	204,152	192,440	144,905
47	Putnam	196,331	182,675	144,892
48	Highlands	205,741	193,421	144,654
49	Bradford	194,022	177,676	144,041
50	Wakulla	197,250	181,764	143,882
51	Levy	199,509	184,007	143,260
52	Gadsden	193,227	180,596	142,242
53	Citrus	205,021	193,678	141,691
54	Jackson	185,232	176,975	140,628
55	Calhoun	187,889	183,913	139,812
56	Hamilton	197,423	165,739	139,710
57	Union	194,146	176,508	139,465
58	Washington	186,101	181,671	139,407
59	Gilchrist	195,636	172,677	139,116
60	Suwannee	197,299	164,127	138,847
61	Jefferson	198,119	171,860	138,309
62	Lafayette	196,256	159,666	137,789
63	Liberty	190,545	180,246	137,629
64	Dixie	198,218	174,452	136,991
65	Madison	191,216	155,671	136,015
66	Taylor	193,600	158,007	135,503
67	Holmes	187,044	183,656	135,068

Source: 2011 Florida Statistical Abstract, UF Bureau of Economic and Business Research



2008 Retail Price Index: Total Index and Indexes of Major Items County Comparison by Total Index						
County	Index	Food	Housing	Medical Care	Transportation	Other Goods and Services
1 Monroe	141.80	102.44	181.09	100.98	100.52	103.65
2 Miami-Dade	119.32	99.04	134.39	120.50	106.84	99.20
3 Broward	113.29	99.96	124.64	108.23	102.09	100.77
4 Palm Beach	108.66	99.39	114.98	102.54	102.52	104.73
5 Martin	102.90	100.02	105.64	95.48	98.79	103.78
6 Pinellas	102.81	99.49	105.91	94.65	99.76	101.60
7 St. Lucie	98.79	100.96	97.88	102.55	98.79	98.59
8 Hillsborough	97.76	102.54	95.49	93.52	100.21	99.79
9 Manatee	96.71	99.99	94.65	97.14	96.86	100.81
10 Collier	96.05	100.36	91.10	100.10	98.96	105.04
11 Brevard	95.29	101.13	92.00	93.23	97.11	100.14
12 Sarasota	95.21	100.35	91.38	98.38	96.78	101.15
13 Orange	95.06	100.03	90.71	97.97	98.51	100.80
14 Lee	94.39	95.53	90.68	94.80	97.93	102.44
15 Indian River	94.32	101.43	89.15	94.90	99.25	99.81
16 Seminole	93.91	101.01	87.99	96.10	97.68	103.23
17 Pasco	93.17	100.28	87.54	96.19	97.68	100.11
18 Volusia	92.96	99.23	88.07	92.11	98.14	98.43
19 Hendry	92.90	98.93	88.41	90.04	98.28	97.61
20 Charlotte	92.69	99.29	87.30	95.11	97.33	99.22
21 St. Johns	91.50	99.96	84.10	94.17	96.80	102.81
22 Lake	91.17	100.74	84.47	92.71	97.64	97.57
23 Osceola	90.84	99.56	84.13	95.26	96.09	98.67
24 Alachua	90.79	100.37	83.63	88.19	97.71	99.83
25 Duval	90.69	100.99	81.91	99.12	98.87	99.27
26 Glades	90.40	96.87	82.78	94.55	98.05	100.88
27 Okaloosa	90.28	100.50	83.32	88.49	97.17	97.66
28 Flagler	89.98	101.06	81.38	93.59	96.89	100.61
29 Okeechobee	89.98	95.44	82.42	103.75	98.65	96.31
30 Nassau	89.94	100.96	80.86	98.22	98.64	98.31
31 Escambia	89.93	100.01	82.24	94.08	97.36	97.29
32 Leon	89.87	99.47	81.57	96.06	97.77	98.63
33 Polk	89.72	99.22	81.95	94.30	97.66	97.13
34 Bay	89.62	102.10	81.41	89.61	97.23	97.75
35 DeSoto	89.52	95.09	80.32	105.76	99.68	99.07
36 Marion	89.11	101.79	80.67	94.37	96.20	96.64
37 Clay	89.09	102.86	78.95	91.31	97.68	101.09
38 Hernando	89.06	103.07	80.64	90.71	96.79	95.66
39 Hardee	88.94	98.66	80.64	97.86	98.32	94.55
40 Highlands	88.72	101.49	79.68	90.20	98.35	96.47
41 Gilchrist	88.53	100.28	78.30	93.43	96.98	102.15
42 Sumter	88.33	97.73	80.50	86.62	98.35	95.67
43 Putnam	88.28	100.56	80.57	86.83	96.93	93.86
44 Walton	88.25	97.59	79.53	89.24	98.16	98.14
45 Levy	88.18	104.27	78.67	86.30	97.69	95.72
46 Santa Rosa	87.90	97.92	78.61	95.14	97.55	97.23
47 Baker	87.86	98.27	78.80	95.41	98.98	93.79
48 Union	87.83	104.62	77.76	89.27	98.13	94.38
49 Gadsden	87.71	104.00	76.53	90.48	99.68	96.30
50 Bradford	87.66	99.19	78.75	89.49	97.98	95.09
51 Wakulla	87.60	101.31	76.95	96.77	97.92	96.71
52 Franklin	87.43	100.50	74.93	102.94	98.17	101.27
53 Citrus	87.34	98.07	78.57	88.89	97.68	95.16
54 Gulf	87.25	99.01	77.75	91.08	99.39	93.55
55 Columbia	87.12	97.95	78.43	90.44	97.90	93.32
56 Dixie	86.94	100.37	77.41	88.11	98.14	93.87
57 Washington	86.50	99.37	76.86	86.31	97.15	95.69
58 Liberty	86.27	100.27	76.37	85.63	98.31	93.59
59 Calhoun	85.41	101.32	74.87	84.04	98.13	92.55
60 Jefferson	84.99	99.17	71.51	95.69	99.48	98.16
61 Suwannee	84.97	99.46	73.47	88.80	98.59	94.07
62 Lafayette	84.51	101.52	72.15	91.27	98.26	92.93
63 Jackson	84.39	100.41	72.69	85.45	99.28	91.97
64 Hamilton	84.19	98.53	72.90	88.92	97.24	93.07
65 Holmes	84.12	93.51	73.80	84.66	98.43	94.36
66 Taylor	83.04	105.95	67.41	98.66	99.07	91.39
67 Madison	82.63	101.32	67.84	86.20	100.60	94.14

Source: 2011 Florida Statistical Abstract, UF Bureau of Economic and Business Research



County Inmate Population and per Capita Rates (at April 1)							
County	2010	2011	2012	Percent Change 10 to 11    11 to 12		2012 Population	2012 Inmates per Capita
1 Union	4,832	4,769	4,785	-1.30%	0.34%	15,510	0.3085
2 Gulf	3,295	3,184	3,306	-3.37%	3.83%	15,907	0.2078
3 Liberty	1,617	1,555	1,744	-3.83%	12.15%	8,519	0.2047
4 Lafayette	2,016	1,872	1,746	-7.14%	-6.73%	8,663	0.2015
5 Hamilton	2,916	2,784	2,822	-4.53%	1.36%	14,836	0.1902
6 Jackson	7,845	<b>7,524</b>	7,981	-4.09%	6.07%	49,847	0.1601
7 Franklin	1,735	1,698	1,768	-2.13%	4.12%	11,530	0.1533
8 Taylor	3,062	3,026	3,370	-1.18%	11.37%	22,898	0.1472
9 Calhoun	1,632	1,688	1,700	3.43%	0.71%	14,641	0.1161
10 Bradford	4,136	4,297	2,923	3.89%	-31.98%	27,239	0.1073
11 Wakulla	3,290	3,264	3,116	-0.79%	-4.53%	30,771	0.1013
12 Washington	2,461	2,151	2,512	-12.60%	16.78%	24,922	0.1008
13 Madison	1,661	1,729	1,692	4.09%	-2.14%	19,227	0.0880
14 Sumter	9,129	9,011	8,718	-1.29%	-3.25%	100,198	0.0870
15 Dixie	1,282	1,265	1,270	-1.33%	0.40%	16,298	0.0779
16 Holmes	1,422	1,464	1,535	2.95%	4.85%	19,984	0.0768
17 Glades	981	980	972	-0.10%	-0.82%	12,671	0.0767
18 Baker	2,007	1,948	2,012	-2.94%	3.29%	26,938	0.0747
19 Jefferson	1,195	1,114	1,017	-6.78%	-8.71%	14,478	0.0702
20 Hardee	1,886	1,878	1,903	-0.42%	1.33%	27,762	0.0685
21 Suwannee	863	2,371	2,729	174.74%	15.10%	43,796	0.0623
22 Gadsden	3,287	3,182	2,888	-3.19%	-9.24%	47,506	0.0608
23 Columbia	3,709	3,793	4,069	2.26%	7.28%	67,729	0.0601
24 DeSoto	2,160	2,088	1,898	-3.33%	-9.10%	34,408	0.0552
25 Gilchrist	903	911	901	0.89%	-1.10%	16,946	0.0532
26 Okeechobee	1,896	1,875	1,888	-1.11%	0.69%	39,805	0.0474
27 Santa Rosa	3,120	4,985	5,019	59.78%	0.68%	155,390	0.0323
28 Walton	1,564	1,572	1,556	0.51%	-1.02%	56,965	0.0273
29 Marion	4,604	4,524	4,957	-1.74%	9.57%	332,989	0.0149
30 Martin	1,768	1,725	1,700	-2.43%	-1.45%	147,203	0.0115
31 <b>Escambia</b>	<b>2,627</b>	<b>2,741</b>	<b>2,734</b>	<b>4.34%</b>	<b>-0.26%</b>	<b>299,511</b>	<b>0.0091</b>
32 Charlotte	1,090	614	1,311	-43.67%	113.52%	163,357	0.0080
33 Okaloosa	1,565	1,399	1,477	-10.61%	5.58%	187,280	0.0079
34 Bay	1,158	1,169	1,160	0.95%	-0.77%	169,392	0.0068
35 Hendry	1,239	1,036	260	-16.38%	-74.90%	38,132	0.0068
36 Putnam	445	482	484	8.31%	0.41%	73,158	0.0066
37 Polk	3,474	3,543	3,354	1.99%	-5.33%	606,888	0.0055
38 Leon	1,573	1,596	1,467	1.46%	-8.08%	277,670	0.0053
39 Alachua	1,907	1,787	1,290	-6.29%	-27.81%	246,770	0.0052
40 Miami-Dade	9,999	9,335	9,362	-6.64%	0.29%	2,551,290	0.0037
41 Volusia	1,930	1,807	1,812	-6.37%	0.28%	497,145	0.0036
42 Lake	1,139	929	970	-18.44%	4.41%	299,677	0.0032
43 Orange	3,236	2,490	3,448	-23.05%	38.47%	1,175,941	0.0029
44 Indian River	504	488	354	-3.17%	-27.46%	139,446	0.0025
45 Palm Beach	3,653	4,001	3,192	9.53%	-20.22%	1,335,415	0.0024
46 Hernando	462	477	387	3.25%	-18.87%	173,104	0.0022
47 Pasco	804	800	807	-0.50%	0.88%	468,562	0.0017
48 Osceola	413	415	405	0.48%	-2.41%	280,866	0.0014
49 Pinellas	1,324	1,310	1,271	-1.06%	-2.98%	920,381	0.0014
50 Citrus	187	182	161	-2.67%	-11.54%	140,761	0.0011
51 St. Johns	261	282	224	8.05%	-20.57%	196,071	0.0011
52 Broward	1,997	1,946	1,760	-2.55%	-9.56%	1,771,099	0.0010
53 Monroe	67	68	69	1.49%	1.47%	72,897	0.0009
54 Brevard	1,565	1,484	516	-5.18%	-65.23%	545,625	0.0009
55 Nassau	100	104	69	4.00%	-33.65%	73,745	0.0009
56 Duval	577	553	590	-4.16%	6.69%	869,729	0.0007
57 Hillsborough	1,160	1,223	841	5.43%	-31.23%	1,256,118	0.0007
58 Manatee	216	201	190	-6.94%	-5.47%	330,302	0.0006
59 Lee	311	290	262	-6.75%	-9.66%	638,029	0.0004
60 St. Lucie	149	138	113	-7.38%	-18.12%	280,355	0.0004
61 Seminole	177	165	130	-6.78%	-21.21%	428,104	0.0003
62 Highlands	24	23	23	-4.17%	0.00%	98,955	0.0002
63 Collier	100	86	74	-14.00%	-13.95%	329,849	0.0002
64 Sarasota	6	6	6	0.00%	0.00%	383,664	0.0000
65 Clay	-	0	-	0.00%	0.00%	192,071	0.0000
66 Flagler	-	0	-	0.00%	0.00%	97,160	0.0000
67 Levy	229	222	-	-3.06%	-100.00%	40,339	0.0000

Source: State of Florida, Office of Economic and Demographic Research (<http://edr.state.fl.us>)





Criminal Offenses Counties by Crime Rate 2012			
County	Total Offenses	Violent Offense	Crime per 100,000 pop
1 Miami Dade	130,865	17,173	5,129.3
2 Broward	76,652	8,720	4,327.9
3 Orange	58,200	8,119	4,949.2
4 Palm Beach	50,586	6,568	3,788.0
5 Duval	42,578	5,506	4,895.5
6 Pinellas	38,762	5,116	4,211.5
7 Hillsborough	35,068	4,570	2,791.8
8 Polk	21,258	2,170	3,502.8
9 Brevard	19,622	2,963	3,596.2
10 Volusia	19,372	2,160	3,897.6
11 Lee	17,255	2,234	2,704.4
12 <b>Escambia</b>	<b>16,941</b>	<b>2,442</b>	<b>5,656.2</b>
13 Pasco	14,714	1,517	3,140.2
14 Manatee	12,909	2,006	3,855.9
15 Leon	12,893	1,872	4,643.3
16 Sarasota	12,175	1,235	3,210.9
17 Seminole	11,627	1,445	2,715.9
18 Osceola	10,588	1,458	3,769.8
19 Alachua	10,139	1,534	4,108.7
20 Marion	8,927	1,616	2,680.9
21 Lake	8,309	997	2,772.7
22 Bay	8,261	870	4,876.9
23 St. Lucie	8,077	1,130	2,881.0
24 Collier	6,360	829	1,928.2
25 Okaloosa	5,928	900	3,165.3
26 St. Johns	5,200	590	2,652.1
27 Hernando	5,143	515	2,971.0
28 Clay	5,096	798	2,653.2
29 Indian River	4,221	438	3,027.0
30 Charlotte	3,906	399	2,391.1
31 Monroe	3,722	391	5,105.8
32 Martin	3,620	397	2,459.2
33 Putnam	3,582	521	4,896.3
34 Citrus	3,288	451	2,335.9
35 Highlands	2,737	265	2,765.9
36 Columbia	2,624	442	3,874.3
37 Santa Rosa	2,491	245	1,603.1
38 Flagler	2,200	257	2,262.9
39 Walton	1,641	216	2,880.7
40 Okeechobee	1,586	199	3,984.4
41 Nassau	1,531	121	2,076.1
42 Hendry	1,526	233	4,001.9
43 Gadsden	1,389	244	2,923.8
44 Sumter	1,077	152	1,074.9
45 Levy**	1,070	112	2,652.5
46 Jackson	1,053	207	2,112.5
47 Desoto	978	149	2,842.4
48 Suwannee	920	155	2,100.6
49 Hardee	812	76	2,924.9
50 Wakulla	776	92	2,521.9
51 Bradford	674	130	2,474.4
52 Madison	640	154	3,328.7
53 Dixie	492	58	3,018.8
54 Washington	469	69	1,881.9
55 Taylor	450	154	1,965.2
56 Hamilton	386	49	2,601.8
57 Baker	361	64	1,340.1
58 Gulf	336	69	2,109.9
59 Franklin	317	92	2,749.3
60 Holmes	297	48	1,486.2
61 Gilchrist	280	33	1,652.3
62 Jefferson	264	88	1,823.5
63 Glades	233	39	1,838.8
64 Union	192	39	1,237.9
65 Calhoun	134	20	915.2
66 Lafayette	94	27	1,085.1
67 Liberty	70	17	821.7

Source: Florida Department of Law Enforcement website





## **BUDGET PHILOSOPHY AND PROCESS**

### **PHILOSOPHY**

Escambia County is committed to providing high levels of service to its residents, at the lowest possible cost, in order to minimize taxpayer burden. By law, the County's budget must be in balance, both on an overall basis and within each of the funds.

### **PROCESS**

#### **Fiscal Year**

Escambia County's budget is based on a fiscal, rather than calendar year. The fiscal year begins on October 1 and ends on September 30. Fiscal year 2013/14 runs from October 1, 2013 through September 30, 2014.

#### **Statutory Requirements**

In the State of Florida, county budgets are governed by State Statutes. Chapter 129 of the Florida Statutes, entitled "County Annual Budget", specifically directs (among other requirements) that a budget be prepared annually and that it be balanced, and that in no case shall total appropriations of any budget be exceeded (Florida Statutes 129.07).

#### **Funds Included**

The County's budget is consolidated and presents planned disposition of all available resources in all funds. The County Commissioners' adopted budget serves as the County's financial plan for the ensuing fiscal year.

#### **Basis of Budgeting/Accounting**

The budget is prepared by fund, function, and department and is adopted on a basis consistent with GAAP as required by F.S. 129. The budget is also reported in the county-wide financial statements in a manner consistent with GAAP in the audited financial statements. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures, or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

The modified accrual basis of accounting and budgeting is used for Governmental Funds (General, Special Revenue, Debt Service and Capital Projects). Revenues are recognized in the accounting period in which they become available and measurable. Expenditures are recognized in the accounting period in which services or goods are received and liabilities are incurred.

Revenue is considered available when it is collectable during the current period, and the actual collection will occur either during the current period, or after the end of the period but in time to pay current year-end liabilities. Generally, property taxes, grants, and inter-fund transfers are accounted and budgeted for on a modified accrual basis. Revenue is generally considered to be measurable if it has the ability to provide a reasonable estimate of actual cash flow. Expenditures, for the most part, are recorded on an accrual basis because they are measurable when they are incurred.

In Proprietary Funds (Enterprise and Internal Service), the accrual basis of accounting and budgeting is used. Revenues are recognized in the accounting period in which they are earned and become measurable. Expenditures are recognized in the accounting period in which they are incurred.



### **Adoption Process**

The annual budget process is based on Florida statutory requirements.

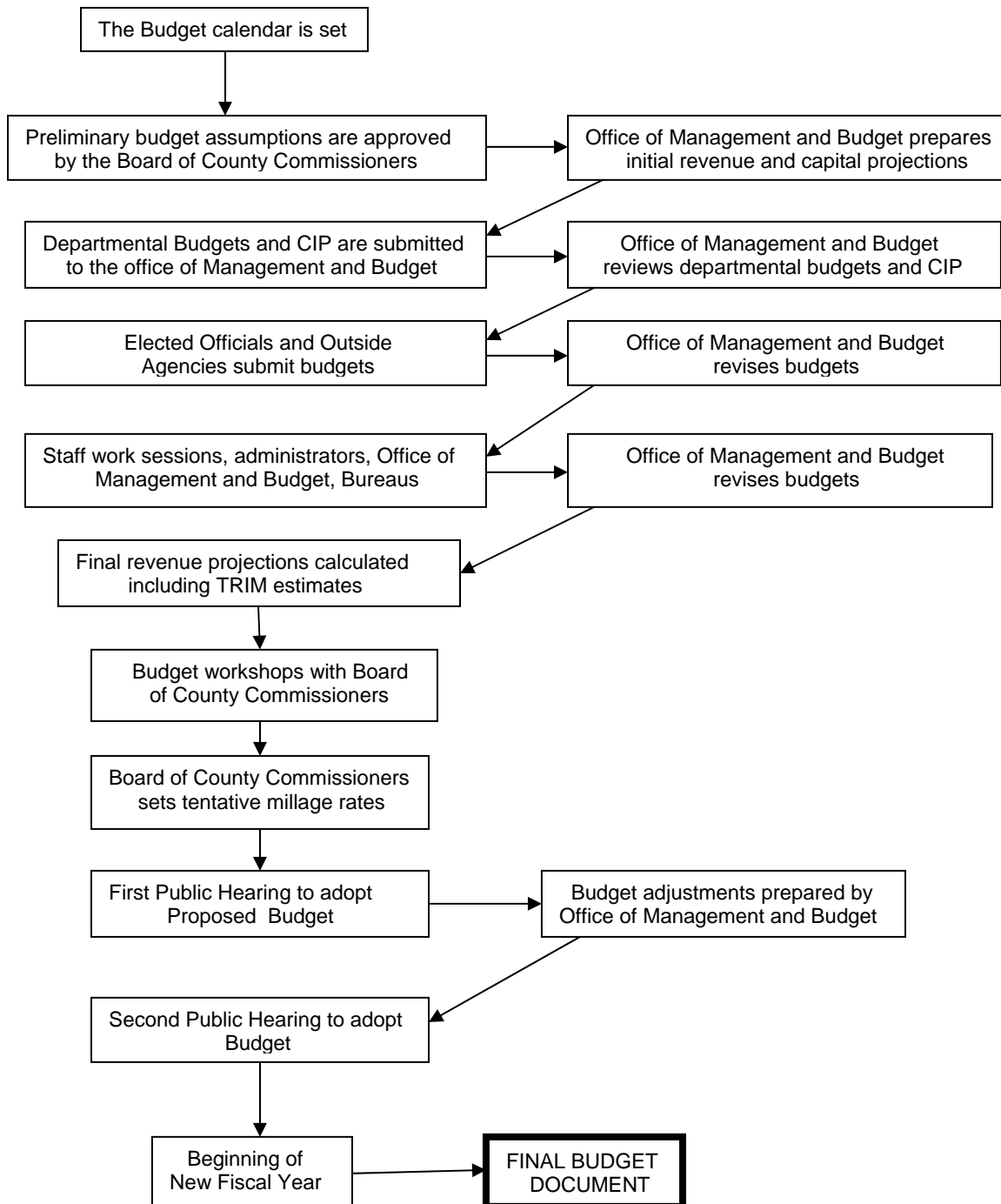
During March, the Office of Management and Budget, in conjunction with input received from the Departments/Divisions, prepares revenue forecasts and updates revenue projections for the budget year. Departments, State and Outside Agencies, and Constitutional Officers then complete their budget proposals and after review by the Office of Management and Budget, these are presented to the Budget Review Committee. The Office of Management and Budget prepares the County Administrator's Proposed Budget for presentation to the Board of County Commissioners in July.

The Board holds budget Work Sessions during July to review the County Administrator's Proposed Budget and provides direction in developing the Proposed Budget which is made available to the public and forms the basis for the First Public Hearing in September. Any changes directed by the Board at the First Public Hearing are incorporated into the Tentative Final budget which forms the basis for the Second Public Hearing in September.

During the Second Public Hearing, the board adopts a resolution stating the millage rates to be levied and adopts the final Budget. The Adopted Budget becomes effective October 1.



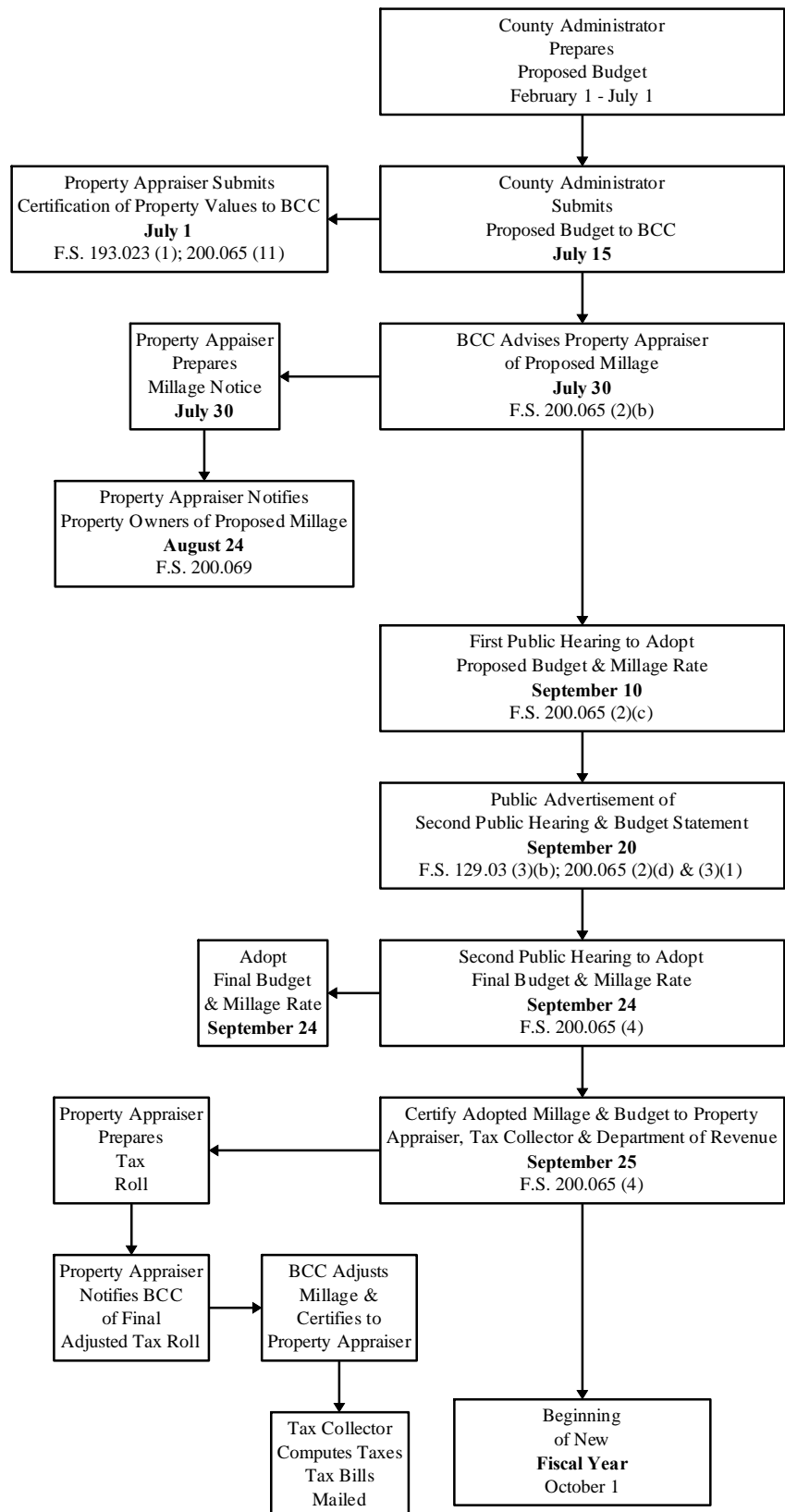
## BUDGET PROCESS







## BUDGET CALENDAR









## **FINANCIAL POLICIES RELATING TO FY 2013/14 BUDGET**

Escambia County's FY 2013/2014 budget has been developed using the financial policies adopted by the Board of County Commissioners and further described in this segment of the budget document and is intended to facilitate management actions on financial decisions, as well as to assist other readers of this document in understanding County finances.

The establishment of consolidated financial policies will also have the following beneficial results:

- provide a concise reference guide for consideration of County financial matters
- direct attention to overall financial condition rather than a narrow focus on single issues
- exhibit a commitment to sound financial management and fiscal integrity, establishing credibility and confidence for citizens, investors and rating agencies
- demonstrate a compliance with applicable Florida Statutory requirements.

The financial policies on the following pages are grouped into the following categories:

### **I. Budget Policies**

### **II. Revenue Policies**

### **III. Expenditure Policies**

### **IV. Reserve Policies**

### **V. Debt Policies**

### **VI. Capital Improvement Policies**

## **I. BUDGET POLICIES:**

### **Balanced Budget**

The County's Annual Budget shall be balanced; that is, the total of the estimated receipts, including balances brought forward, shall equal the total of the appropriations and reserves (Florida Statutes, 129.01(2)(b)).

### **Budget Adoption**

The County's Annual Budget shall be adopted by the Board of County Commissioners at a fund level.

### **Estimates of Receipts**

The estimated receipts shall include 95% of all receipts reasonably to be anticipated from all sources, including taxes to be levied, and 100% of balance to be brought forward at the beginning of the fiscal year (Florida Statutes, 129.01(2)(b) and 200.065(2)(a).)



## **Budget Transfers**

Section 129.06, Florida Statutes provides that the Board of County Commissioners may establish procedures by which the designated Budget Officer may authorize certain intradepartmental budget amendments with certain exceptions, provided that the total appropriation of the departments is not changed. Pursuant to this authority and pursuant to the Home Rule authority of the Board of County Commissioners, the following procedures have been adopted.

- All requests for the approval of intradepartmental budget amendments shall be signed by the County Administrator who is the designated Budget Officer.
- All requests shall identify the funds to be transferred, the Account Title, the affected Cost Center, the appropriate Object Code, and the justification for the transfer. Each request that must be approved by the Board of County Commissioners shall include a certification by the County Administrator that the requested transfer is consistent with the functions and duties of the department involved and that need for the appropriation to be increased exceeds or outweighs the importance of the appropriation to be decreased.
- All requests for intradepartmental budget transfers shall be consistent with the provisions of Chapter 129, Florida Statutes. To that end, no budget amendment shall transfer funds encumbered by prior obligations of the department.
- Upon receipt of a request for approval of an intradepartmental budget amendment, the Office of Management and Budget shall consult the department director to determine that there are sufficient unencumbered funds to fully fund the amount to be transferred.
- Upon determination that all of the requirements of the policy have been met, the County Administrator/Budget Officer may execute his approval of the proposed intradepartmental budget amendment transfer. The approved budget amendment is then filed with the Clerk of the Circuit Court and becomes a part of the County Budget.

Notwithstanding the policy as detailed above, no budget amendment relating to the following matters shall be approved by the County Administrator/Budget Officer without prior approval of the Board of County Commissioners.

- Budget amendment requests increasing total personal services appropriated with each Department/Elected Official.
- Budget amendment requests affecting the General Fund and Transportation Trust Fund reserve for contingencies.

Budget amendment requests that involve capital items must specifically identify all such requested capital items being purchased and must indicate whether or not those items were appropriated within the annual budget process.

## **New Positions**

Partial year funding requests for new permanent full-time positions subsequent to approval of FY 2013/14 budget must be specifically authorized by the Board of County Commissioners as a special or emergency need.

## **II. REVENUE POLICIES:**

### **1. General Revenue Policy**

Estimated revenue and fee schedules are reviewed as part of the budget process. Estimated revenue is conservatively projected (at 95% of estimate) and is updated annually.



Proposed fee increases are based upon the following:

- Fee policies applicable to each fund or activity
- The related cost of the service provided
- The impact of inflation in the provision of services
- Equity of comparable fees

**2. Revenue Summaries**

As part of the annual budget process, a consolidated summary of revenue sources will be prepared and incorporated into the County's budget documents.

**3. Ad Valorem Taxes**

The use of ad valorem tax revenues will be generally limited to the General Fund.

**4. Gas Taxes**

The use of gas tax revenues will be generally limited to the following funds:

Mass Transit  
Transportation  
FTA Capital  
Capital Projects-New Road Construction  
Road Assessment Program

**5. Sales Taxes**

The use of sales tax revenues will be generally limited to the following funds:

General  
Local Option Sales Tax  
Sales Tax Debt Service

**6. Tourist Development Tax**

The use of tourist development tax revenues will be generally limited to the Tourist Development Fund, Tourist Development Tax Debt Service and Civic Center operations, renewal and replacement.

**7. Grants**

Only such grants as can reasonably be expected to be received will be considered as revenue sources for budget development purposes. The County shall amend its budget to reflect additional grants received during the budget year.

**8. Restricted Revenues - Bonds**

Revenues which have been pledged to bondholders will be restricted and shall conform in every respect to bond covenants.

**9. County-wide Revenues**

Revenues collected on a County-wide basis will be generally allocated only to funds which provide County-wide services.



#### **10. User Fees**

User fees, where appropriate, should be established to offset the cost of providing specific services, and will be reviewed annually.

### **III. EXPENDITURE POLICIES:**

#### **1. Community Service/Outside Agencies**

As part of its annual budget process, the County identifies amounts to be granted to various community service/outside agencies which provide valuable services to the County residents.

#### **2. Grant Supported County Programs**

The County conducts a variety of programs which depend on outside grants to the County for partial funding.

#### **3. Performance Measures**

The County will develop "Performance Measures" for each of its departments in order to provide criteria to use in evaluating departmental operations and requests for increased funding levels.

#### **4. Categorization of Services**

The County will segregate its budget into two distinct categories, in order to set priorities for allocating available revenues. The categories can be generally defined as follows:

**Basic Services** - These are services which are best performed at the County level and are most closely linked to protecting the health and safety of citizens. Legally mandated services or commitments are also included in this category.

**Program Enhancements** - An improvement and/or enhancement to the programmatic service level.

### **IV. RESERVE POLICIES:**

A formally adopted reserve policy is an important factor in maintaining the fiscal health of Escambia County. There are three primary types of reserves:

**Operating Reserves**  
**Capital Reserves**  
**Debt Reserves**

The degree of need for these reserves differ based upon the type of fund or operation involved. However, one policy statement for each type of reserve can be uniformly applied to most funds.

#### **1. Operating Reserve**

It is the goal of the County to maintain an adequate undesignated reserve of ten percent (10%) to provide a buffer against revenue shortfalls and cash flow.

#### **2. Capital Reserves**

Capital reserves are established primarily to set aside funds to provide for additional projects, or additions to existing budgeted projects, which may be deemed appropriate for funding after the annual budget is adopted.



### **3. Debt Reserves**

Debt reserves are established to protect bondholders from payment defaults. Adequate debt reserves are essential in maintaining good bond ratings and the marketability of bonds. The amount of debt reserves is established by bond indenture in association with each bond issuance.

These policy statements are intended to apply to various funds of the County. It is recognized that various federal, state, and local laws and regulations and specific financial policies, may supersede these policies.

## **V. DEBT POLICIES:**

A formal debt policy is an important factor to insure the most efficient methods of financing are utilized by the County resulting in the lowest total cost of borrowing. It is the County's policy to use competitive bidding, whenever possible, for all debt issued by the County. The complexity of the debt issuance process varies depending on the type of financing requiring the County to employ qualified consultants (bond counsel, financial advisor, independent accountants, etc.) to assist the County in obtaining the most cost effective financing.

County staff and consultants should follow the following guidelines in structuring each debt issuance.

### **1. Method of Financing**

The County will use a "pay as you go" policy unless internal funding is not sufficient to meet capital needs or a significant portion of the benefit of a project will be realized by future citizens.

#### **Financing Parameters (Guidelines)**

- 2.** Projects will not be financed for greater than the useful life of the improvement.
- 3.** Whenever economically feasible, the County will use Non Ad Valorem Revenue, special assessment, or other self-supporting bonds instead of General Obligor Bonds.
- 4.** The County will utilize the competitive method of sale unless one or more of the following conditions exists:
  1. Unstable market conditions which require flexibility in pricing or precise timing which would not be expected through a competitive sale.
  2. Concerns regarding credit quality and availability of credit enhancements.
  3. Security for repayment is new, unproven, or may be perceived as unreliable by the market.
  4. Innovative, complex, or unusual structuring techniques are required.
  5. Changes or anticipated changes in laws or regulations would make the prompt sale of the bonds desirable.
- 5.** Credit enhancement will be utilized when necessary to lower total borrowing costs.
- 6.** The County will competitively bid investment of escrow funds for advance refunding if it is expected that bids will result in lower costs and the required securities are available in the market, except when obligations are purchased directly from the Federal Government.
- 7.** The County will include debt issuance plans in its long term capital plan.



**VI. CAPITAL IMPROVEMENT POLICIES:**

**1. Five-Year Program**

The County will develop a five-year Capital Improvements Program (CIP) as part of each year's annual budget process, and will make all capital improvements in accordance with the adopted annual County budget. The County will identify the estimated costs and potential funding sources for each capital project before it is submitted to the Board of County Commissioners as a component of the five-year program.

**2. Operating Costs**

The costs of operating and maintaining all proposed projects will be identified and incorporated into five-year financial projections for operations.

**3. Capital Financing**

The County Administrator will determine, and recommend to the Board, the least costly financing method for all capital projects.

**4. Renewal and Replacement**

The County shall develop and implement a program for identifying, scheduling, and budgeting the renewal and replacement requirements of capital facilities.

**COUNTY OF ESCAMBIA  
FY 2013/14 BUDGET SUMMARY**



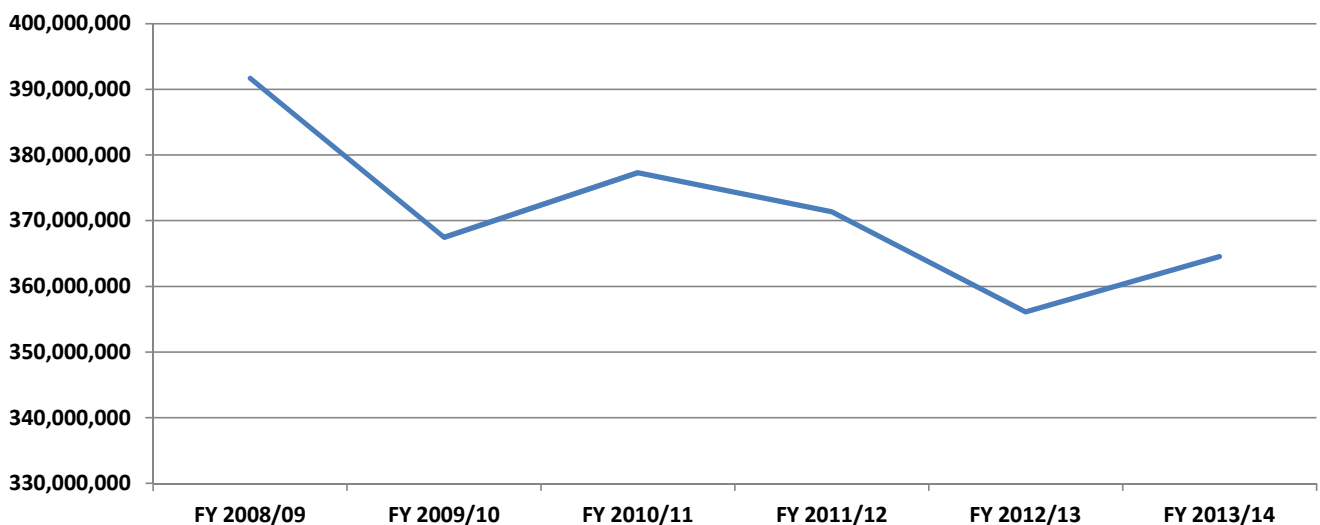
	Adopted FY 2008/09	Adopted FY 2009/10	Adopted FY 2010/11	Adopted FY 2011/12	Adopted FY 2012/13	Adopted FY 2013/14
<b>PROPERTY TAX RATES (In Mills)</b>						
Countywide Operating	6.976	6.976	6.976	6.976	6.976	6.617
Law Enforcement MSTU	0.685	0.685	0.685	0.685	0.685	0.685
Library MSTU	0	0	0	0	0	0.359
Community Service MSTU	0	0	0	0	0	0
General MSTU	0	0	0	0	0	0
<b>Total</b>	<b>7.661</b>	<b>7.661</b>	<b>7.661</b>	<b>7.661</b>	<b>7.661</b>	<b>7.661</b>
<b>VALUE OF ONE MILL (In Thousands)</b>						
Countywide	15,205,338	14,324,102	13,585,618	13,296,902	13,425,794	13,571,867
Unincorporated	10,946,992	10,398,745	9,848,526	9,602,329	9,403,344	9,484,921
<b>BUDGET SUMMARY</b>						
Personal Services	62,618,003	59,720,693	60,094,081	58,704,710	57,622,424	89,505,727
Operating	106,011,223	91,000,632	95,216,589	93,160,089	98,282,593	107,671,182
Capital	36,252,089	37,357,158	43,834,798	44,383,480	35,784,616	35,975,509
Debt Service	10,783,499	11,876,505	11,140,728	11,030,777	8,883,294	8,615,543
Grants and Aids	29,661,720	32,526,123	31,942,689	28,873,725	22,865,319	20,314,121
Non-Operating	146,338,530	135,008,100	135,088,313	135,197,184	132,663,890	102,437,973
<b>Totals</b>	<b>391,665,064</b>	<b>367,489,211</b>	<b>377,317,198</b>	<b>371,349,965</b>	<b>356,102,136</b>	<b>364,520,055</b>
<b>BUDGET BY FUNCTION</b>						
General Government	120,131,466	102,111,816	104,414,140	103,751,424	108,406,254	99,471,469
Public Safety	47,673,985	50,484,077	46,873,805	48,420,726	46,177,740	80,328,939
Physical Environment	22,236,706	16,697,987	17,149,594	17,695,215	16,878,468	19,370,550
Transportation	45,237,113	46,765,380	47,545,658	46,952,703	43,444,040	46,452,549
Economic Environment	24,548,956	27,778,188	31,497,519	25,999,848	17,378,518	18,241,717
Human Services	3,278,157	3,441,016	3,175,828	2,291,956	2,732,409	2,295,666
Culture/Recreation	10,588,994	9,152,938	9,608,787	10,220,166	9,737,663	15,703,979
Criminal Court Costs	2,926,994	3,412,027	3,634,377	4,524,659	3,495,937	5,462,494
Non-Departmental	115,042,693	107,645,782	113,417,490	111,493,268	107,851,107	77,192,692
<b>Totals</b>	<b>391,665,064</b>	<b>367,489,211</b>	<b>377,317,198</b>	<b>371,349,965</b>	<b>356,102,136</b>	<b>364,520,055</b>

**COUNTY OF ESCAMBIA  
FY 2013/14 BUDGET SUMMARY**



	Adopted FY 2008/09	Adopted FY 2009/10	Adopted FY 2010/11	Adopted FY 2011/12	Adopted FY 2012/13	Adopted FY 2013/14
<b>BUDGET SOURCES</b>						
Beginning Fund Balance	47,274,111	44,511,267	52,073,470	50,690,964	41,541,525	39,902,987
Revenue:						
Ad Valorem	113,563,526	107,040,913	101,512,715	99,330,134	100,092,915	96,295,430
Other Taxes	64,746,463	65,367,638	61,849,735	63,415,155	63,657,252	73,577,193
Licenses and Permits	2,907,441	3,120,690	13,882,550	14,606,035	15,448,206	16,007,760
Intergovernmental	56,381,732	53,625,280	60,209,389	54,306,737	47,178,148	50,064,090
Charges for Services	66,819,681	58,595,316	63,115,442	64,096,635	64,444,487	69,628,344
Fines and Forfeitures	203,203	221,835	238,853	235,000	227,500	326,000
Miscellaneous Revenues	39,768,907	35,006,272	24,435,044	24,669,305	23,512,103	18,718,251
<b>TOTAL SOURCES OF FUNDS</b>	<b>391,665,064</b>	<b>367,489,211</b>	<b>377,317,198</b>	<b>371,349,965</b>	<b>356,102,136</b>	<b>364,520,055</b>
<b>BUDGET USES</b>						
Personal Services	62,618,003	59,720,693	60,094,081	58,704,710	57,622,424	89,505,727
Operating	106,011,223	91,000,632	95,216,589	93,160,089	98,282,593	107,671,182
Capital	36,252,089	37,357,158	43,834,798	44,383,480	35,784,616	35,975,509
Debt Service	10,783,499	11,876,505	11,140,728	11,030,777	8,883,294	8,615,543
Grants and Aids	29,661,720	32,526,123	31,942,689	28,873,725	22,865,319	20,314,121
Non-Operating	146,338,530	135,008,100	135,088,313	135,197,184	132,663,890	102,437,973
<b>TOTAL USES OF FUNDS</b>	<b>391,665,064</b>	<b>367,489,211</b>	<b>377,317,198</b>	<b>371,349,965</b>	<b>356,102,136</b>	<b>364,520,055</b>

**TREND TOTAL REVENUES AND APPROPRIATIONS**





**COUNTY OF ESCAMBIA  
BUDGET FUND SUMMARY  
FISCAL YEAR 2013/14**

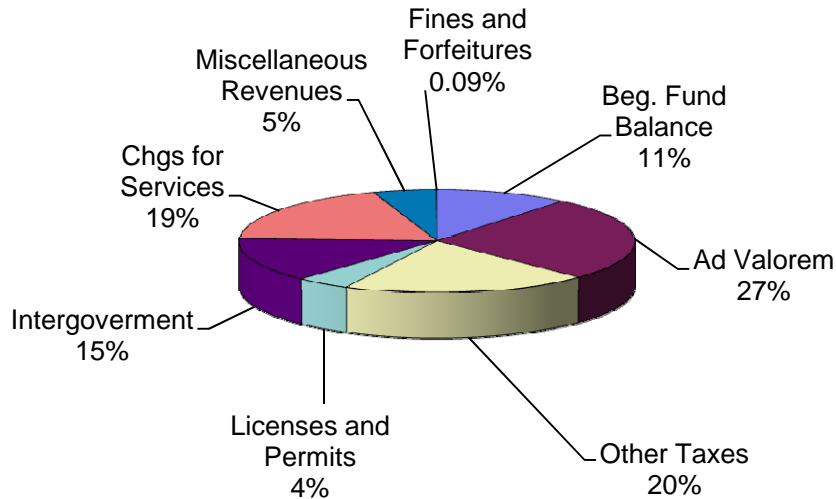


Fund	Fund #	FY 2009/2010	FY 2010/2011	FY 2011/2012	FY 2012/2013	FY 2013/2014	
		Actual	Actual	Actual	Adopted	Appropriations	Revenues
General	001	157,300,236	168,034,199	155,836,973	174,475,412	170,566,658	170,566,658
Escambia County Restricted	101	339,589	366,693	373,561	307,364	334,775	334,775
Economic Development	102	1,091,347	1,687,647	780,574	2,215,000	2,200,000	2,200,000
Code Enforcement	103	3,150,391	2,409,188	2,273,789	2,299,874	2,343,517	2,343,517
Mass Transit	104	8,377,657	9,068,616	9,485,221	9,673,536	10,061,169	10,061,169
Mosquito and Arthropod	106	29,686	52,721	48,061	18,500	29,456	29,456
Tourist Promotion	108	7,749,908	7,620,493	8,064,253	6,937,950	7,688,204	7,688,204
Other Grants Projects	110	5,810,893	7,993,569	9,867,588	1,042,543	857,789	857,789
Deputies Training and Education	111	0	0	0	0	1,488,430	1,488,430
Disaster Relief Fund	112	3,189,426	5,065,781	0	0	0	0
Library Fund	113	0	0	0	0	4,836,735	4,836,735
Misdemeanor Probation	114	2,540,419	2,312,522	2,280,937	2,328,561	2,364,577	2,364,577
Article V Fine & Forfeiture Fund	115	2,769,423	2,476,890	3,053,792	2,990,505	2,990,619	2,990,619
Development Review Fee	116	298,477	235,518	242,329	366,970	369,150	369,150
Perdido Key Beach Mouse In Lieu Fee	117	0	0	0	0	0	0
SHIP	120	4,468,788	775,145	395,245	324,602	925,356	925,356
Law Enforcement Trust	121	714,061	378,620	750,909	0	0	0
Escambia Affordable Housing	124	69,169	95,874	2,524,974	1,655,000	1,400,000	1,400,000
CDBG Entitlement	129	5,061,148	3,901,089	3,185,043	3,801,896	3,784,539	3,784,539
Handicapped Parking	130	49,965	58,310	11,590	35,625	33,250	33,250
Family Mediation	131	9,086	5,570	5,893	100,000	85,000	85,000
Fire Protection	143	11,382,789	11,943,494	10,408,500	11,344,133	11,790,620	11,790,620
E-911 Operations	145	1,300,422	1,441,078	1,641,619	1,330,000	1,349,000	1,349,000
HUD CDBG Housing Rehab Loan	146	0	(22,148)	5,268	50,000	50,000	50,000
HUD HOME	147	1,795,958	1,458,898	1,820,478	3,770,727	3,701,845	3,701,845
Community Redevelopment	151	1,521,833	2,333,986	1,433,030	1,627,415	1,543,420	1,543,420
Southwest Sector CRA	152	410,461	411,463	352,737	0	0	0
Bob Sikes Toll	167	2,393,293	2,352,941	2,438,018	2,897,500	3,030,500	3,030,500
Transportation Trust	175	20,380,220	21,863,827	21,245,581	18,865,054	19,519,102	19,519,102
MSBU Program Fund	177	896,306	577,315	638,242	785,234	781,424	781,424
Drainage Basin	181	350,630	518,145	209,470	40,921	48,355	48,355
Drainage Basins	182-199	0	0	0	0	0	0
Debt Service Fund	203	18,922,548	9,695,712	105,308,842	7,718,334	6,995,583	6,995,583
Capital Improvements Program	310	0	0	0	0	0	0
UMTA Capital	320	3,893,077	739,648	323,320	0	0	0
Capital Projects New Road Construction	333	77,444	209,976	228,404	0	0	0
Escambia County Toll Expressway	340	0	0	0	0	0	0
Local Option Sales Tax	350	567,711	80,105	0	0	0	0
Local Option Sales Tax II	351	13,491,715	7,281,224	16,246,371	0	0	0
Local Option Sales Tax III	352	34,311,428	36,314,804	49,902,534	32,414,883	32,931,468	32,931,468
Solid Waste	401	12,262,609	12,163,189	10,246,644	15,702,568	15,615,154	15,615,154
Inspection	406	2,874,132	2,579,350	2,284,675	2,196,835	2,183,100	2,183,100
Emergency Medical Services	408	14,423,674	13,385,831	9,711,598	13,996,111	16,898,635	16,898,635
Civic Center	409	7,592,229	6,546,504	7,057,374	6,650,074	7,015,695	7,015,695
Economic Development and Industrial Park	415	0	0	0	0	0	0
Workers Comp and Health and Life Self Insurance	501	14,114,369	13,422,843	15,666,377	28,139,009	28,706,930	28,706,930
CRA Expendable Trust	683	0	0	0	0	0	0
General Trust	882	0	0	0	0	0	0
<b>Total All Funds</b>		<b>365,982,514</b>	<b>357,836,630</b>	<b>456,349,817</b>	<b>356,102,136</b>	<b>364,520,055</b>	<b>364,520,055</b>





## REVENUE BY SOURCE



### **Beginning Fund Balance    \$39,902,987**

Includes beginning fund balances which are funds remaining at the end of the year after all bills have been paid and are incorporated as part of the subsequent year's budget, loan proceeds, and other non-revenue adjustments.

### **Ad Valorem                      \$96,295,430**

Taxes levied on the assessed value of real property (also known as "Property Taxes").

### **Other Taxes                      \$73,577,193**

Includes all sale or use taxes such as the Local Option Sales, Gas, Tourist Development, and Franchise Fees.

### **Licenses and Permits        \$16,007,760**

Fees collected from the sale of County licenses and permits.

### **Intergovernmental        \$50,064,090**

Includes all revenue received from federal, state, and other local government sources in the form of grants and shared revenues.

### **Charges for Services        \$69,628,344**

Charges for services performed by County Government such as landfill tip fees.

### **Fines and Forfeitures        \$326,000**

Includes revenues received from fines and penalties imposed for the commission of statutory offenses, violation of lawful administrative rules and regulations.

### **Miscellaneous Revenues    \$18,718,251**

Includes interest on County owned investments, sale of surplus assets, interfund transfers, statutory requirement to reduction of 5% of revenues, depreciation, and debt proceeds.





## MAJOR REVENUE SOURCES

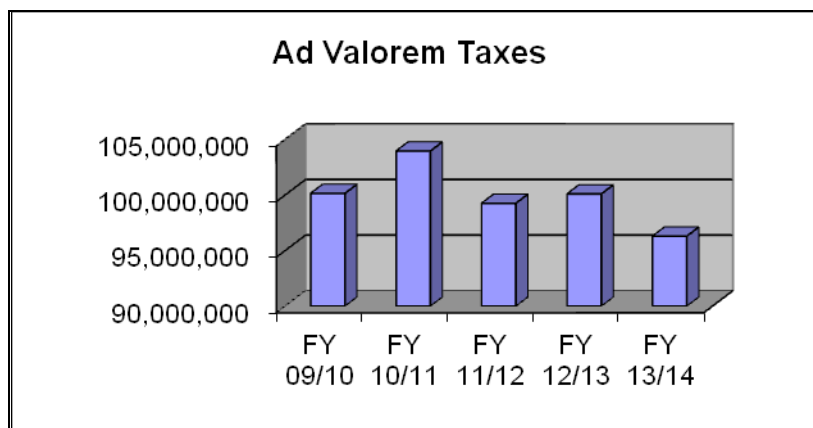
Detailed below are the County's major revenue sources along with a description, method of estimation and trend information. Together these revenue streams account for 86% of the County's total revenues of \$364,520,055.

### Ad Valorem Taxes

These taxes, also known as "property taxes" are taxes levied per \$1,000 value of assessed real and tangible personal property based on the millage rate adopted annually by the Board of County Commissioners. The millage rate, also known as the property tax rate, is applied to these taxable values to calculate the property tax to be paid. Ad Valorem taxes are the greatest source of revenue for the County accounting for about 31% or \$96,295,430 of the County's total operating revenues.

By July 1<sup>st</sup> of every year the Property Appraiser submits the official assessment of taxable value for all property contained in the County. This assessment of taxable value is then multiplied by the current or estimated millage rate to obtain the estimate of the property taxes to be collected.

Escambia County currently levies a countywide millage, or property tax rate that is paid by all property owners in the County as well as a Municipal Services Taxing Unit (MSTU), a separate millage is paid by all property owners in the unincorporated areas of the County to offset certain costs associated with Sheriff's protection. For FY 13/14 the County has its countywide millage rate at 6.617, the new countywide Library MSTU rate is set at .359 (separated from the countywide millage and budgeted outside the General Fund) and the Law Enforcement MSTU rate at .685 respectively.



\* In FY 04/05 the improvements to properties on Santa Rosa Island were added to the tax roll for the first time. Properties on Santa Rosa Island are leasehold properties with a standard 99-year lease with options to renew. Previous to the 2004/2005 fiscal year no property taxes were collected on either the leasehold property or the improvements to these properties. Based on new court rulings the improvements were added to the final tax roll in October of 2005. The leasehold properties on Pensacola Beach were added to the tax roll in FY 11/12. The County has set aside funding as part of the litigation to cover any court decision that is not in favor of the County's decision to levy property taxes on Pensacola Beach. We anticipate a court decision during FY 13/14, a ruling on the case has taken longer than expected.

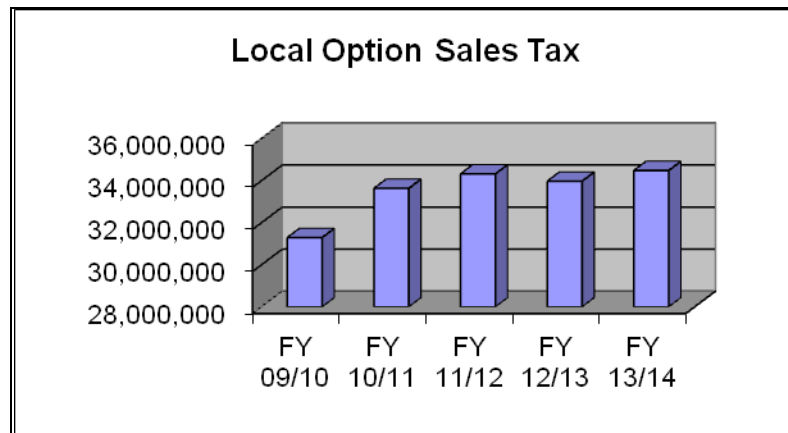
### Local Option Sales Tax

Local Option Sales Tax (LOST) is a 1% surtax on each \$1.00 sale on the first \$5,000 per item occurring in Escambia County. The voters of the County originally approved the imposition of the Local Option Sales Tax (LOST) in 1992 for a period of 7 years. The voters subsequently approved an extension to this tax in 1997. Escambia voters passed an extension to this tax for an additional 11 years on March 7, 2006. LOST accounts for approximately 11% of the County's total operating revenues.



The proceeds of this tax are limited to funding capital infrastructure projects. The County uses these proceeds to fund roads, drainage, public safety, parks, court facilities, correctional facilities and public amenities according to the County's Capital Improvement Plan.

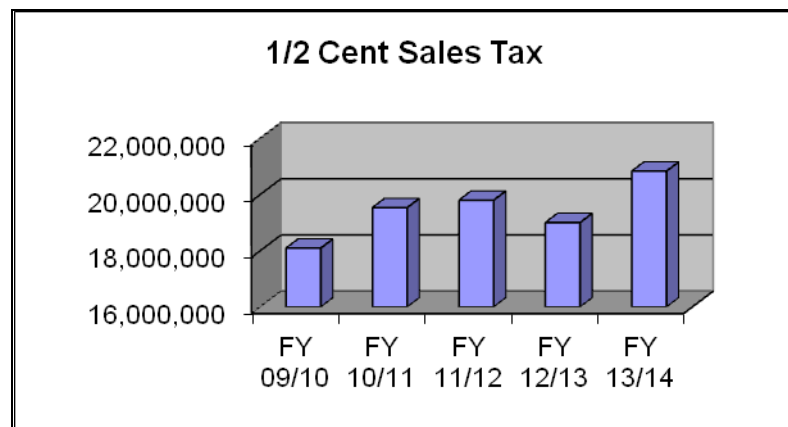
This revenue stream is estimated using historical trends. A 5-year moving average for the percentage increase realized from year to year is used to predict the following year's receipts. Historically this growth factor has been between 2.5% and 3.0%. The revenues associated with the sales tax have been consistently increasing annually with the County's economic recovery. The extraordinary growth from previous hurricanes was not included in the trend analysis for the estimate of this tax.



#### **Half-Cent Sales Tax**

This tax is a State shared revenue of 8.814% of the general sales and use tax collections remaining after deductions have been made from the State Department of Revenue. On July 1, 2004 this distribution percentage for Counties was decreased from 9.653% to fund the State Court system causing a decrease in the receipts in future years. The general sales and use tax collected by the State consists of a 6% tax on each \$1.00 sale occurring in the State of Florida, as specifically provided in the Florida Statutes. Revenues received are used for countywide programs and to repay the outstanding 2002 Sales Tax Revenue Bonds. The Half-Cent Sales Tax accounts for roughly 7% of the total County operating revenues.

This revenue stream is typically estimated using historical trends. A 5-year moving average for the percentage increase realized from year to year is used to predict the following year's receipts. Historically, this growth factor has been between 3.5% and 4.0%. However, in FY 2004/2005 the distribution formula from the State to the Counties was changed. For this particular year, the Legislative Committee on Intergovernmental Relations (LCIR) now known as Economic & Demographic Research (EDR) provided a revenue estimate based on the new distribution percentage. Current economic conditions continue to improve as the economy recovers from increasing consumption the last few years. Any revenue growth from past hurricanes was not included in the trend analysis for the estimate of this tax.

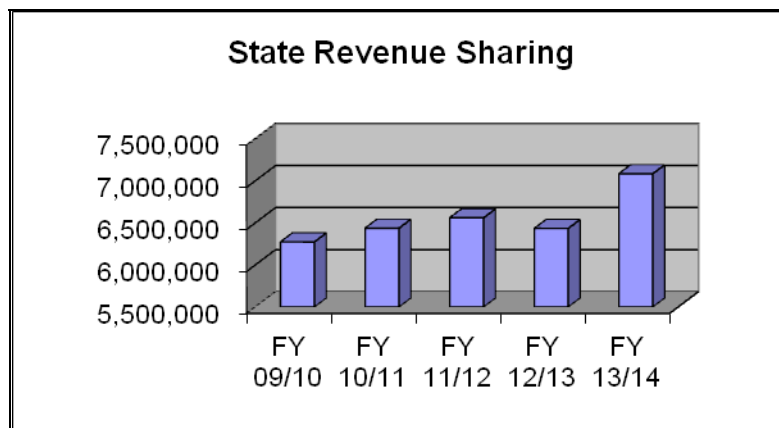




### **State Revenue Sharing Proceeds**

The County revenue sharing program, administered by the State Department of Revenue, shares with the counties 2.9% of net cigarette and 2.044% of sales and use taxes collected by the State. Initial collections are deposited into their respective trust funds from which a service charge is assessed before transferring into the County Revenue Sharing Trust Fund. Available funds are distributed to the Counties based on a formula consisting of countywide population, unincorporated population, and sales tax collections. The distribution is based on three (3) types of monies; two (2) guaranteed entitlements and growth money. The guaranteed entitlements may be used for bonding purposes and no other use restrictions are placed on the remaining revenues.

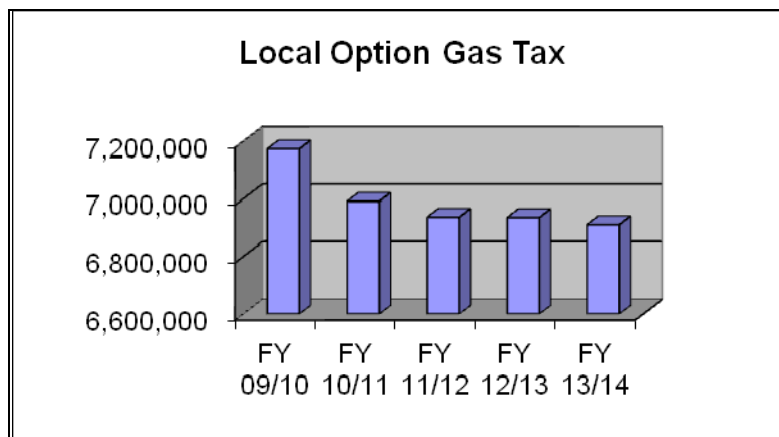
This revenue is guaranteed every year by the State. Annually the EDR provides the amount to be distributed to each County. This revenue represents 2% of total County operating revenues.



### **Local Option Gas Tax**

The Local Option Gas Tax (LOGT) is a tax of six (6) cents per gallon. The County receives 81.15% of the LOGT collections, the City of Pensacola receives 18.22% and the Town of Century receives .63%. Revenues received are used for transportation expenditures including support of the Engineering Department and road repairs and maintenance. On March 17, 2005, the BCC voted to extend the LOGT for an additional ten years. This tax represents about 2% of the County's total operating revenues.

This revenue stream is estimated using historical trends. A 5-year moving average for the percentage increase realized from year to year is used to predict the following year's receipts. Historically this growth factor has been about 1%. In FY 06/07 the County allowed the sharing formula for the proceeds of this tax to default to the State formula. This resulted in a greater percentage allocation to the County; Current economic conditions are improving collections due to increased consumption.





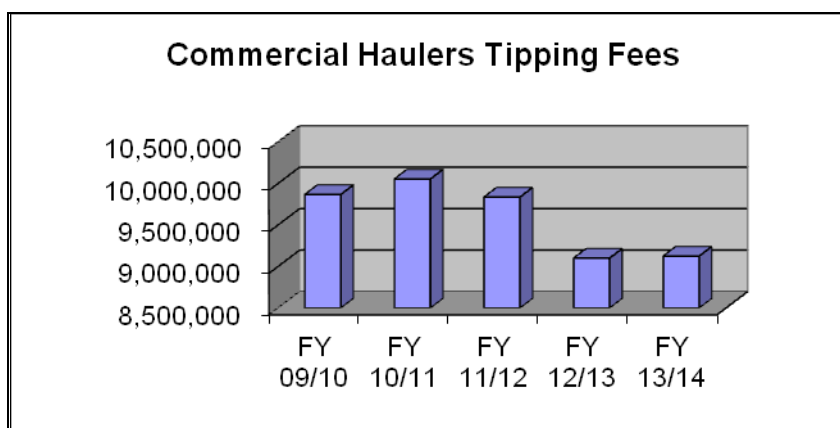
### **Commercial Hauler Tipping Fees**

The Commercial Hauler Tipping Fees are fees collected from duly franchised commercial haulers for the disposal of waste at County-owned landfills or convenience centers. The funds generated are used to support the operations and maintenance of the Solid Waste Enterprise Fund, including the operations of the landfills and landfill closure costs. The current fee structure is as follows:

- Class I & III Waste - \$42.07 per ton with an increase to \$43.54 per ton on October 1, 2013
- Yard Waste - \$25.79 per ton with an increase to \$26.69 per ton on October 1, 2013
- Waste Tires - \$183.20 per ton with an increase to \$189.61 per ton on October 1, 2013

This revenue stream is estimated using historical trends for the amount of waste disposed at the landfill. A 5-year moving average for the percentage change in tons of waste disposed at the landfill from year to year is used to calculate the estimated disposal tonnage in the ensuing fiscal year. The tonnage estimate is then multiplied by the expected charge per ton. Following Hurricane Ivan, the County contracted with independent debris haulers to dispose of hurricane debris. This has caused tipping fees from franchised haulers to decrease 2% while tipping fees from "miscellaneous" haulers to substantially increase. This revenue accounts for 3% of the County's overall operating revenues.

In October of 2012 rates were increased and in October of 2013 the rates are scheduled to increase to the rates mentioned previously. This has increased the anticipated receipts from this revenue source beginning in FY 13/14.



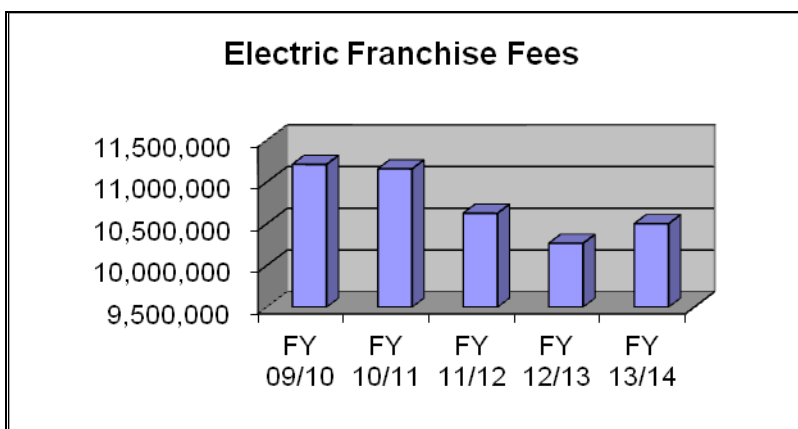
### **Electric Franchise Fees**

The Electric Franchise Fees are used to support the departmental operations and maintenance of the General Fund. It accounts for 3.4% of the County's total operating revenues.

The Electric Franchise Fee is levied at a rate of 5% of revenues collected per month for the sale of electrical power billed to customers within the unincorporated area of Escambia County. The maximum amount of franchise fee paid in any one month will not exceed the following limits: \$10 per month for each customer in the RS Service Category; \$10 per month for each customer in the GS/GST Service Category; \$75 per month for each customer in the GSD/GSDT Service Category; \$300 per month for each customer in the LP/LPT Category; and \$3,000 per month for each customer in the PX/PXT Service Category. The franchise fee is paid within thirty days after the third day of each month for the preceding month.

This revenue stream is estimated using historical trends. A 5-year moving average for the percentage increase realized from year to year is used to predict the following year's receipts. Historically this growth factor has been about 6%. Gulf Power has raised their rates anywhere from 5% to 21% over the last few years thus increasing the franchise fee. This extraordinary growth was not included in the trend analysis for the estimate of this tax; however Gulf Power, the primary power company, will have a rate increase. This rate increase will cause an increase in the franchise fee. This has been included in the revenue estimate.





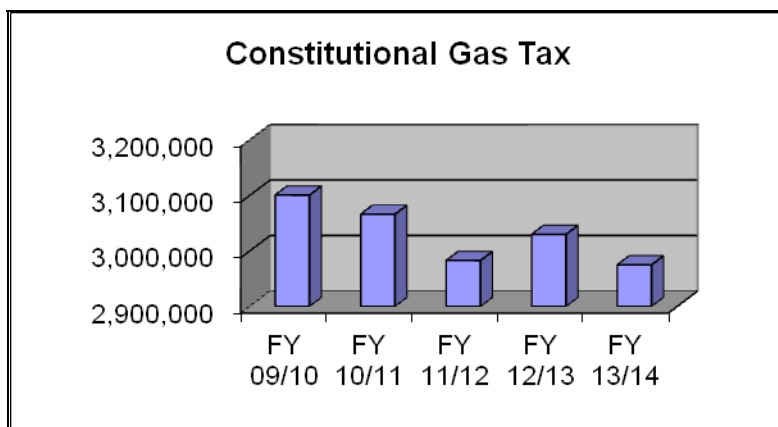
#### **Constitutional Gas Tax**

The Constitutional Gas Tax is used to support the operations and maintenance of the Transportation Trust Fund (175). This tax accounts for 1% of the County's total operating revenues.

The Constitutional Gas Tax is levied at a rate of two cents per gallon on motor fuel. The proceeds are distributed monthly based on the county's distribution factor multiplied by the monthly statewide receipts. The distribution factor is calculated as follows:

$$\frac{\frac{1}{4} \times \text{County Area}}{\text{State Area}} + \frac{\frac{1}{4} \times \text{County Population}}{\text{State Population}} + \frac{\frac{1}{2} \times \text{Motor Fuel Gallons Sold in County}}{\text{Motor Fuel Galls Sold Statewide}}$$

This revenue stream is estimated using historical trends. A 5-year moving average for the percentage increase realized from year to year is used to predict the following year's receipts. Historically this growth factor has been between 1% and 1.5%. After Hurricane Ivan, this tax increased 5%; however current economic conditions volatility in the commodities market continue to place pressure on fuel taxes and consumption. Growth spikes are not included in the trend analysis for the estimate of this tax.



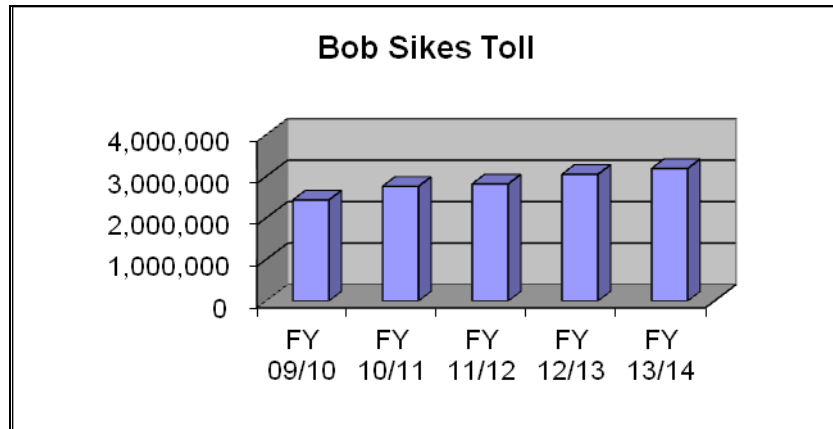
#### **Bob Sikes Toll Bridge Revenue**

The Bob Sikes Bridge connects Santa Rosa Island to the mainland. There is a \$1.00 toll for all vehicles to cross onto the Island. Annual passes may be purchased for \$50 for individual vehicles and \$70 for commercial vehicles. The proceeds of this toll are used to support the maintenance of the bridge, the operations of the toll facility and are pledged as debt service on the 2002 Capital Improvement Revenue Bonds and the 2002 Tourist Development Revenue Refunding Bonds. The toll revenue accounts for about 1% of all County operating revenues.

Under normal circumstances, this revenue stream is estimated using historical trends. A 5-year moving average for the percentage increase realized from year to year is used to predict the following year's receipts. Historically this growth factor has been about 1.5%; the current trend is about 1% without rate



changes. After Hurricanes Ivan and Dennis, this revenue decreased approximately 30%. The revenue has reflected an average increase at around 5% the last few years as compared to post-hurricane revenue levels. The normal trend rate was applied to the post-Ivan revenue forecast to obtain the FY 13/14 revenue forecast.

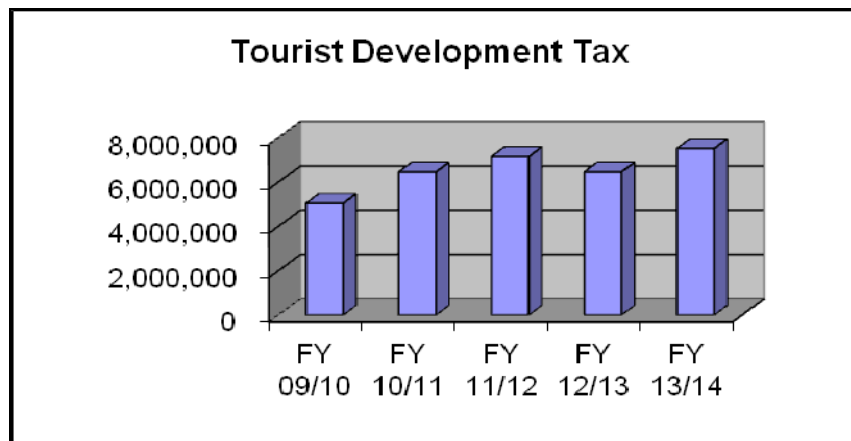


#### **Tourist Development Tax**

The Tourist Development Tax is a heads-in-beds tax charged on transient rentals such as hotels and motels. It is used to fund debt service on the 2002 Tourist Development Refunding Revenue Bonds, to subsidize the operations and renewal and replacement of the Pensacola Civic Center and to provide funding for various tourist promotion activities recommended by the Tourist Development Council and the Board of County Commissioners. It accounts for 2% of the total County operating revenues.

Escambia County imposes three of the five separate tourist development taxes authorized by the State Legislature. The three imposed by the county are the Original Tax at the rate of 2%, the 1% Additional Tax, and the Professional Sports Franchise Facility Tax at the rate of 1%. The revenues less the costs of administration are paid monthly to the county. The Deepwater Horizon/BP incident caused an approximate 10% revenue loss over the summer months. BP has provided approximately \$4.4 million for tourism activities in Escambia County for FY 10/11 due to the oil spill disaster; this has created a ripple effect and has resulted in consistent increases in this revenue through FY13/14.

This revenue stream is estimated using historical trends. A 5-year moving average for the percentage increase realized from year to year is used to predict the following year's receipts.

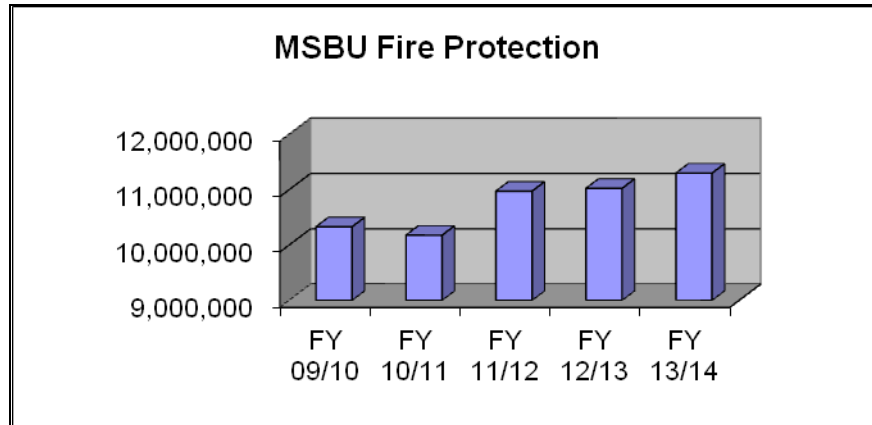


#### **Fire Protection MSBU Assessment**

Escambia County charges a municipal services benefit unit (MSBU) assessment to every residential, commercial and vacant property in the unincorporated areas of the County. The proceeds of this assessment are used to fund fire protection services in the 18 County Fire Stations. The MSBU accounts



for nearly 3.6% of the total County operating revenues. The fire rate for residential and commercial properties is currently \$85, and a minimum of \$85 for footages less than 2,163 sq. ft or \$.037 per sq. ft., vacant property is also \$11 per acre effective FY 12/13. Every year the County obtains the number of residential units, commercial square footage and vacant parcels. These numbers are multiplied by the corresponding rate to estimate the revenue for the coming year.

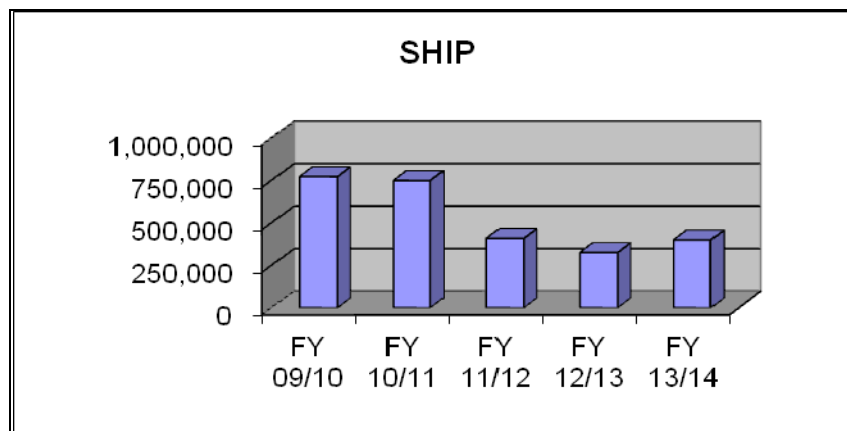


#### **State Housing Initiatives Partnership (SHIP) Grants**

SHIP funds are used to provide funding specifically for the preservation and development of affordable housing primarily for first time home buyers and to meet the 25% local cash matching requirements associated with the federal HUD HOME program. The State of Florida collects these funds through a documentary stamp tax on the sales of homes. These funds are then remitted to local governments based on a population-based formula.

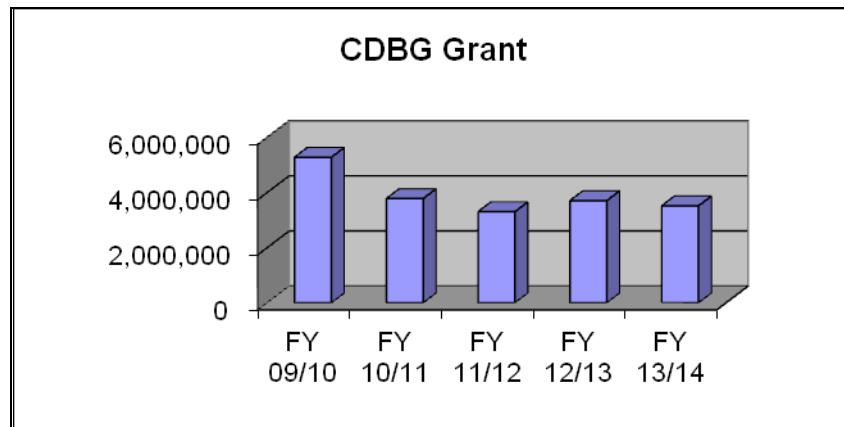
Over the last few fiscal years, these funds have been drastically reduced by the Federal Government. SHIP funds represent .13% of the County operating revenues.

Escambia County relies on the State of Florida to determine the amount of SHIP funds that will be received in a fiscal year.



#### **Community Development Block Grant (CDBG)**

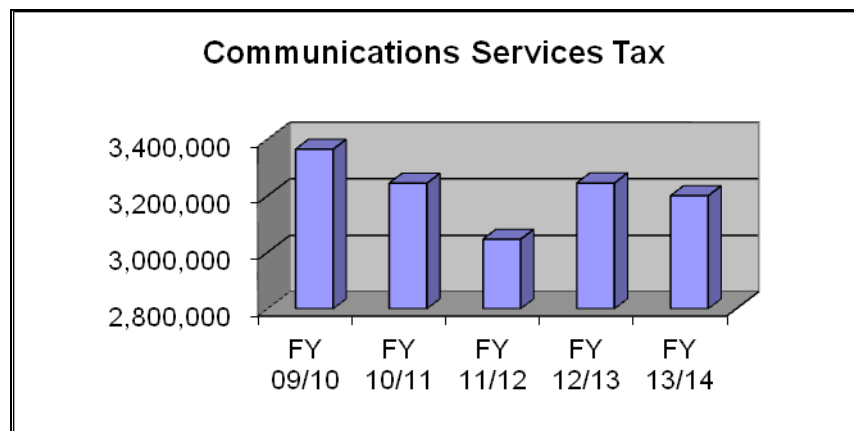
In 2004 Congress appropriated supplemental CDBG funds to aid various states in recovery from natural disasters. The State of Florida's portion of these funds was \$100,000,000, and Escambia County received a total of \$9,000,000 in addition to normal CDBG funds. The special allocation must be spent in blighted areas on eligible recovery projects, and all funds must be expended within 2 years. CDBG funds represent 1.1% of the total County operating revenues for FY 13/14.



**Communications Services Tax**

The Communications Services Tax Simplification Law was enacted by the State of Florida in 2001. This tax superceded and replaced local government franchise fees for communication companies. Non-charter counties may, by ordinance, enact a tax not to exceed 1.84% on the retail sale of all communication services within the county. The definition of communication services includes voice, data, audio, video or other information or signals, including cable services that are transmitted by any medium. Escambia County currently levies this tax at 1.84%.

This revenue stream is estimated using historical trends and also accounts for 1% of the County's total operating revenues. A 5-year moving average for the percentage increase realized from year to year is used to predict the following year's receipts.

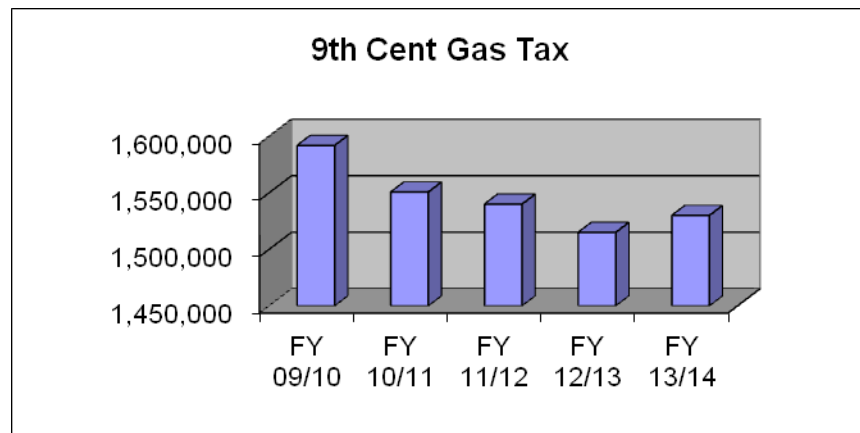




### **9<sup>th</sup> Cent Gas Tax**

The 9<sup>th</sup> Cent Fuel Tax is a locally levied tax of 1 cent on every net gallon of motor and diesel fuel sold within a county. This tax was originally levied by Escambia County in 1993 and was subsequently renewed in 2001. The proceeds of this tax are used to support the County resurfacing program and other transportation needs.

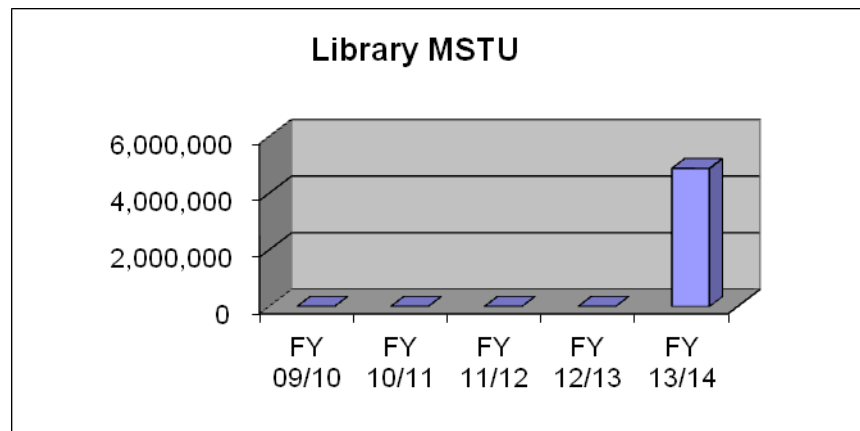
This revenue stream is estimated using historical trends and also accounts for about .5% of the County's total operating revenues. A 5-year moving average for the percentage increase realized from year to year is used to predict the following year's receipts. Current economic conditions continue to place pressure on fuel taxes as consumption declines.



### **Library MSTU**

The Library MSTU is a new county-wide millage levy of .359; it was also broken out from the countywide Ad-Valorem reducing that property tax rate to 6.617 from 6.976. The proceeds from this millage levy will be a dedicated funding source for a unified countywide Library System. This revenue is expected to generate about 1.6% of the County's total operating revenues or \$4,883,921 for the County Library System.

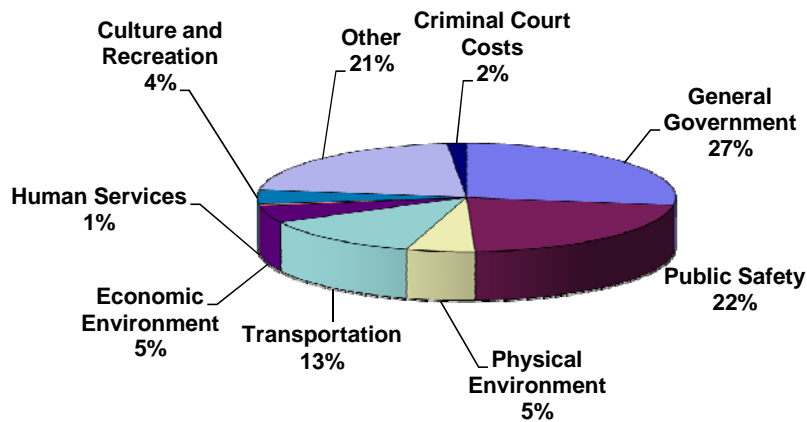
By July 1<sup>st</sup> of every year the Property Appraiser submits the official assessment of taxable value for all property contained in the County. This assessment of taxable value is then multiplied by the current or estimated millage rate to obtain the estimate of the property taxes to be collected for the Library MSTU.







## EXPENDITURES BY FUNCTION



### **General Government**

**\$99,471,469**

Services provided by the County for the benefit of the public and governmental body as a whole that include: legislative, financial/administrative, legal, comprehensive planning and other general government services. This also includes reserves.

### **Public Safety**

**\$80,328,939**

Services provided by the County for the safety and security of the public that includes: animal control, fire control, emergency and disaster relief, and other public safety services.

### **Physical Environment**

**\$19,370,550**

Functions performed by the County to achieve a satisfactory living environment for the community as a whole that includes: solid waste disposal, conservation and resource management, and mosquito and arthropod.

### **Transportation**

**\$46,452,549**

Expenditures for developing and improving the safe and adequate flow of vehicles, travelers and pedestrians which includes road and street facilities.

### **Economic Environment**

**\$18,241,717**

Expenditures used to develop and improve the economic condition of the community and its citizens that includes: industrial development, housing and urban development and other human services.

### **Human Services**

**\$2,295,666**

Expenditures with the purpose of promoting the general health and well-being of the community as a whole that includes: health and mental health, welfare and other human services.

### **Culture and Recreation**

**\$15,703,979**

Expenditures to provide county residents opportunities and facilities for cultural, recreational, and educational programs that include: libraries, parks and recreation, Civic Center and other cultural and recreational services.

### **Other**

**\$77,192,692**

Expenditures to record transfers to Constitutional Officers, Self Insurance and operating funds and reserves.

### **Criminal Court Costs**

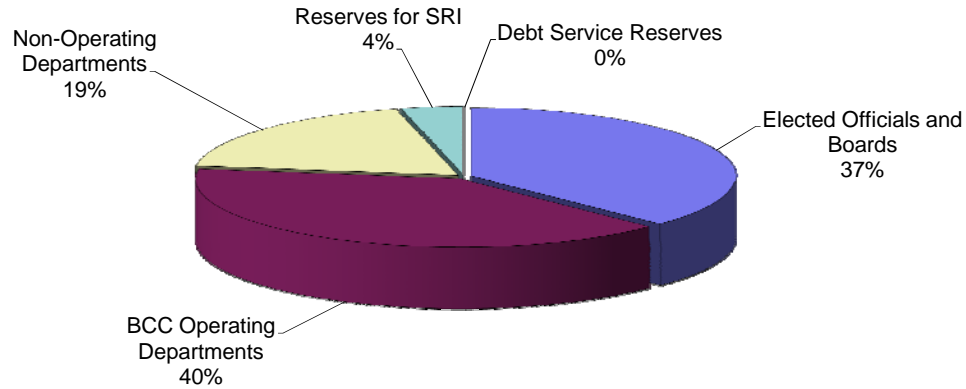
**\$5,462,494**

Expenditures to provide funding of court systems and other criminal court costs.





# Escambia County General Fund Budget FY 13/14



## Elected Officials and Boards

Property Appraiser  
Tax Collector  
Clerk of Courts  
Sheriff  
Supervisor of Elections  
Medical Examiner  
Public Health Unit  
Merit System Protection Board

## Amount

5,311,006  
4,164,144  
2,087,701  
48,112,916  
1,905,594  
830,423  
337,649  
48,000

## BCC Operating Departments

Board of County Commissioners  
Corrections  
Pre-Trial Release  
Detention/Jail  
Code Enforcement  
County Attorney  
County Administrator  
Deputy County Administrator  
Community Affairs  
Animal Control Administration  
Community Services  
Community and Environment  
Extension Services  
Mosquito Control  
Neighborhood Redevelopment  
Community Redevelopment Areas  
Human Resources  
Information Technology  
Management & Budget Services  
Budget  
Purchasing  
Property Sales  
Planning & Zoning  
GIS  
Facilities Management  
Public Works  
Roads & Bridges/Engineering  
Escambia County Area Transit  
Parks  
Parks Maintenance  
Parks Recreation  
Public Safety  
Emergency Management  
Emergency Communications  
Emergency Medical Services  
Public Information Office

## Amount

1,021,035  
  
435,764  
31,385,677  
798,817  
1,315,000  
608,369  
248,666  
  
944,129  
419,686  
  
501,728  
560,095  
918,728  
625,000  
746,914  
3,131,300  
  
679,821  
593,648  
81,357  
1,205,703  
349,810  
9,605,767  
  
6,430,768  
0  
  
1,036,991  
262,956  
  
553,559  
2,242,136  
0  
370,750

## Non-Operating Departments

Inter-Fund Transfers  
Other  
Reserves  
Payment to Outside Agencies  
Reserves for SRI  
Debt Service Reserves  
DJJ Cost Shift  
Economic Development

## Amount

6,022,700  
9,171,883  
15,258,505  
1,384,483  
6,371,776  
0  
2,485,704  
0

Total

\$62,797,433

\$67,074,174

\$40,695,051



**COUNTY OF ESCAMBIA  
DETAIL OF INTERFUND TRANSFERS**



Fund	Description/Analysis			
	To Fund:	Amount	From Fund:	Amount
001 General	103	798,817		
	102	0		
	104	0	115	665,000
	115	343,672	143	230,875
	151	625,000	145	658,222
	175	6,435,903	408	224,214
	152	0		
	203	5,673,893		
	408	0		
102 Economic Development		0	001	0
103 Code Enforcement		0	001	798,817
			401	0
104 Mass Transit		0	001	0
108 Tourist Promotion	203	0		
	409	1,500,000		
110 Other Grants & Projects		0		
112 Disaster Recovery		0	001	0
114 Misdemeanor Probation Fund	203	0		
115 Article V Trust Fund	001	665,000	001	343,672
129 CDBG HUD Entitlement Fund	151	185,000		
143 Fire Protection	001	230,875		
145 E-911 Emergency	001	658,222		
151 CRA - Expendable Trust		0	001	625,000
			129	185,000
152 Southwest Sector CRA		0	001	0
167 Bob Sikes Toll Bridge	203	713,215		
175 Transportation Trust		0	001	6,435,903
			401	313,114
203 Debt Service Fund		0	001	5,673,893
			108	0
			114	0
			167	713,215
			333	0
401 Solid Waste	175	313,114		
	103	0		
408 Emergency Medical Services	001	224,214	001	0
409 Civic Center		0	108	1,500,000
Totals		18,366,925		18,366,925

**COUNTY OF ESCAMBIA**  
**DETAIL OF PROVISIONS FOR RESERVES**



Fund	Fund #	Reserve Balance FY 2010/11	Reserve Balance FY 2011/12	Adopted Reserve Balance FY 2012/13	Adopted Reserve Balance FY 2013/14
General	001	18,805,523	19,529,474	20,649,314	21,630,281
Escambia County Restricted	101	10,130	0	0	2,602
Economic Development	102	0	0	0	0
Code Enforcement	103	0	0	0	0
Mass Transit	104	0	0	0	0
Mosquito and Arthropod	106	0	0	0	0
Tourist Promotion	108	404,936	583,356	550,000	552,619
Other Grants Projects	110	250,000	250,000	250,000	250,000
Deputies Training and Education	111	0	0	0	0
Disaster Recovery	112	0	0	0	0
Library Fund	113	0	0	0	0
Misdemeanor Probation	114	0	30,000	0	10,000
Article V Fine & Forfeiture Fund	115	283,583	308,093	377,260	376,308
Development Review Fee	116	0	8,428	0	7,378
Perdido Key Beach Mouse In-Lieu Fee	117	0	0	0	0
SHIP	120	30,000	0	0	0
Law Enforcement Trust	121	0	0	0	0
Escambia Affordable Housing	124	30,000	30,000	0	45,000
CDBG Entitlement	129	0	0	0	0
Handicapped Parking Fines	130	0	0	0	0
Family Mediation	131	84,100	76,100	76,100	61,400
Fire Protection	143	55,655	55,000	18,725	0
E-911 Operations	145	0	0	0	0
HUD CDBG Housing Rehab Loan	146	0	0	0	0
HUD-HOME Fund	147	0	0	0	0
Community Redevelopment Agency	151	718	17,328	42,616	21,924
Southwest Sector CRA	152	0	0	0	0
Bob Sikes Toll	167	184,592	177,952	354,612	1,374,554
Transportation Trust	175	0	198,981	39,937	0
MSBU Program Fund	177	10,000	36,517	37,056	37,055
Master Drainage Basin Fund	181	0	0	0	0
Debt Service	203	0	0	195,000	0
Capital Improvement Program	310	0	0	0	0
FTA Capital	320	0	0	0	0
New Road Construction	333	0	0	0	0
Local Option Sales Tax	350	0	0	0	0
Local Option Sales Tax II	351	0	0	0	0
Local Option Sales Tax III	352	0	44,749	60,000	8,751
Solid Waste	401	9,818	24,120	13,649	17,409
Inspections	406	0	72,060	0	0
Emergency Medical Services	408	800,000	1,511,293	1,298,017	0
Civic Center	409	0	0	0	0
Internal Service Fund	501	0	0	0	0
Self Insurance	509	0	0	0	0
CRA Expendable Trust	683	0	0	0	0
Escambia County General Trust Fund	882	0	0	0	0
<b>Total All Funds</b>		<b>\$20,959,055</b>	<b>\$22,953,451</b>	<b>\$23,962,286</b>	<b>\$24,395,281</b>

**BUDGET SUMMARY**  
**COUNTY OF ESCAMBIA - FISCAL YEAR 2013/14**

\*THE PROPOSED OPERATING BUDGET EXPENDITURES OF THE ESCAMBIA COUNTY BOARD OF COUNTY COMMISSIONERS  
 ARE 2.36% MORE THAN LAST YEARS TOTAL OPERATING EXPENDITURES.



	GENERAL FUND	SPECIAL REVENUE FUNDS	DEBT SERVICE	CAPITAL PROJECTS FUNDS	ENTERPRISE FUNDS	INTERNAL SERVICE FUNDS	TRUST & AGENCY FUNDS	TOTAL
<b>FUND BALANCES BROUGHT FORWARD</b>	\$29,431,552	\$6,423,627	\$0	\$0	\$4,047,808	\$0	\$0	\$39,902,987
<b>ESTIMATED REVENUES:</b>								
Taxes: Millage per \$1,000								
Ad Valorem Taxes 6.6165	89,798,259							89,798,259
Sheriff MSTU 0.6850	6,497,171							6,497,171
Library MSTU 0.3590	0	4,872,300						4,872,300
Sales and Use Taxes	3,200,000	19,313,900	0	34,480,493	0	0	0	56,994,393
Franchise Taxes	11,710,500	0	0	0	0	0	0	11,710,500
Licenses and Permits	1,442,712	12,989,248	0	0	1,575,800	0	0	16,007,760
Intergovernmental Revenue	28,527,337	20,936,753	600,000	0	0	0	0	50,064,090
Charges for Services	1,570,000	10,980,143	0	175,000	28,608,069	28,295,132	0	69,628,344
Fines and Forfeitures	13,500	297,000	0	0	15,500	0	0	326,000
Other	(1,624,373)	7,793,861	6,395,583	(1,724,025)	7,465,407	411,798	0	18,718,251
<b>TOTAL REVENUES AND OTHER FINANCING SOURCES</b>	141,135,106	77,183,205	6,995,583	32,931,468	37,664,776	28,706,930	0	324,617,068
<b>TOTAL ESTIMATED REVENUES AND BALANCES</b>	<b>\$170,566,658</b>	<b>\$83,606,832</b>	<b>\$6,995,583</b>	<b>\$32,931,468</b>	<b>\$41,712,584</b>	<b>\$28,706,930</b>	<b>\$0</b>	<b>\$364,520,055</b>
<b>EXPENDITURES/EXPENSES:</b>								
General Government	35,326,838	2,780,349	6,995,583	1,273,658	1,345,223	28,706,930	0	76,428,581
Public Safety	35,447,559	21,978,363	0	4,549,105	18,341,310	0	0	80,316,337
Physical Environment	1,164,346	2,614,121	0	1,082,000	14,455,619	0	0	19,316,086
Transportation	0	24,861,547	0	21,591,002	0	0	0	46,452,549
Economic Environment	0	17,644,098	0	0	0	0	0	17,644,098
Human Services	2,144,635	151,031	0	0	0	0	0	2,295,666
Culture and Recreation	1,299,947	4,961,385	0	2,426,952	7,015,695	0	0	15,703,979
Other Financing Uses	73,553,052	3,102,312	0	0	537,328	0	0	77,192,692
Criminal Court Costs	0	2,774,786	0	2,000,000	0	0	0	4,774,786
<b>TOTAL EXPENDITURES/EXPENSES</b>	148,936,377	80,867,992	6,995,583	32,922,717	41,695,175	28,706,930	0	340,124,774
Reserves	21,630,281	2,738,840	0	8,751	17,409	0	0	24,395,281
<b>TOTAL APPROPRIATED EXPENDITURES AND RESERVES</b>	<b>\$170,566,658</b>	<b>\$83,606,832</b>	<b>\$6,995,583</b>	<b>\$32,931,468</b>	<b>\$41,712,584</b>	<b>\$28,706,930</b>	<b>\$0</b>	<b>\$364,520,055</b>

\* THE TENTATIVE, ADOPTED, AND/OR FINAL BUDGETS ARE ON FILE IN THE OFFICE OF THE ABOVE MENTIONED TAXING AUTHORITY AS A PUBLIC RECORD.

**COUNTY OF ESCAMBIA  
SCHEDULE OF FUND BALANCES  
FISCAL YEAR 2013/2014**



Fund	Fund #	10/1/2009		10/01/10		10/01/11		10/01/12		10/01/13	
		Fund Balance	Difference	Fund Balance	Difference	Fund Balance	Difference	Fund Balance	Difference	Fund Balance	Difference
General	001	27,879,921	32,500,000	27,879,921	4,620,079	32,500,000	(60,114)	32,439,886	(3,008,334)	29,431,552	
Escambia County Restricted Fund	101	67,580	9,664	67,580	0	12,847	2,848	15,695	7,894	23,589	
Economic Development	102	3,000,000	2,194,460	3,000,000	(785,000)	2,215,000	0	2,215,000	(15,000)	2,200,000	
Code Enforcement	103	0	0	0	0	0	0	0	0	0	
Mass Transit	104	0	0	0	0	0	0	0	0	0	
Hurricane Georges - FEMA	105	0	0	0	0	0	0	0	0	0	
Mosquito and Arthropod	106	0	0	0	0	0	0	0	0	0	
Hurricane Erin - FEMA	107	0	0	0	0	0	0	0	0	0	
Tourist Promotion	108	425,000	400,000	425,000	171,116	596,116	203,884	800,000	(250,000)	550,000	
Hurricane Opal - FEMA	109	0	0	0	0	0	0	0	0	0	
Other Grants Projects	110	0	0	0	0	0	0	0	0	0	
Deputies Training and Education	111	0	0	0	0	0	0	0	0	0	
Disaster Recover	112	0	0	0	0	0	0	0	0	0	
Library Fund	113	0	0	0	0	0	0	0	0	0	
Misdemeanor Probation	114	210,750	134,145	210,750	(163,297)	47,453	14,493	61,946	73,561	135,507	
Article V	115	442,751	733,443	442,751	252,859	695,610	(265,751)	429,859	1,213	431,072	
Development Review	116	0	0	0	0	0	0	0	0	0	
Perdido Key Beach Mouse	117	0	0	0	0	0	0	0	0	0	
SHIP	120	0	0	0	0	0	0	0	0	0	
Law Enforcement Trust	121	0	0	0	0	0	0	0	0	0	
Escambia Affordable Housing	124	1,649,606	1,701,341	1,649,606	52,606	1,702,212	(77,212)	1,625,000	(270,000)	1,355,000	
CDBG Entitlement	129	0	0	0	0	0	0	0	0	0	
Handicapped Parking	130	0	0	0	0	0	0	0	0	0	
Family Mediation	131	102,200	108,000	102,200	(2,200)	100,000	0	100,000	(15,000)	85,000	
Fire Protection	143	1,410,907	1,588,820	1,410,907	(506,767)	904,140	(448,308)	455,832	308,788	764,620	
E-911 Operations	145	68,018	0	68,018	(68,018)	0	0	0	0	0	
HUD CDBG Housing Rehab Loan	146	0	0	0	0	0	0	0	0	0	
HUD HOME	147	0	0	0	0	0	0	0	0	0	
Community Redevelopment Agency	151	1,221,088	1,796,774	1,221,088	0	607,072	175,343	782,415	(48,995)	733,420	
Bob Sikes Toll	167	0	0	0	0	0	0	0	0	0	
Transportation Trust	175	0	0	0	0	0	0	0	96,848	96,848	
MSBU Assessment Program	177	10,009	10,000	10,009	(7)	10,002	38,760	48,762	(191)	48,571	
Master Drainage Basin	181	0	0	0	0	0	0	0	0	0	
Drainage Basins	182-199	0	0	0	0	0	0	0	0	0	
Debt Service	203	2,857,351	2,404,411	2,857,351	(852,751)	2,004,600	(2,004,600)	0	0	0	
Capital Improvements Program	310	0	0	0	0	0	0	0	0	0	
FTA Capital	320	0	0	0	0	0	0	0	0	0	
Capital Projects New Road Construction	333	0	0	0	0	0	0	0	0	0	
Escambia County Toll Expressway	340	0	0	0	0	0	0	0	0	0	
Local Option Sales Tax	350	0	0	0	0	0	0	0	0	0	
Local Option Sales Tax II	351	0	0	0	0	0	0	0	0	0	
Local Option Sales Tax III	352	65,719	0	65,719	0	2,530,449	(2,530,449)	0	0	0	
Solid Waste Fund	401	2,051,914	5,244,043	2,051,914	3,876,735	5,928,649	(3,837,715)	2,090,934	(193,914)	1,897,020	
Inspection Fund	406	1,058,810	1,229,371	1,058,810	(221,996)	836,814	(360,618)	476,196	(56,304)	419,892	
Emergency Medical Services	408	0	135,294	0	0	0	0	0	1,730,896	1,730,896	
Civic Center Fund	409	0	0	0	0	0	0	0	0	0	
Economic Development & Industrial Park	415	0	0	0	0	0	0	0	0	0	
Internal Service	501	1,989,643	1,883,704	1,989,643	(1,989,643)	0	0	0	0	0	
Worker's Comp and Health and Life Ins	509	0	0	0	0	0	0	0	0	0	
CRA Expendable trust	683	0	0	0	0	0	0	0	0	0	
Escambia County General Trust	882	0	0	0	0	0	0	0	0	0	

**FY 2013/14 POSITION SUMMARY BY DEPARTMENT**



DEPARTMENTS	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14
<b>Board of County Commissioners</b>					
Board of County Commissioners	10.00	10.00	10.00	10.00	10.00
Building Inspections Department	0.00	0.00	0.00	0.00	34.00
Community Affairs Department	0.00	0.00	22.00	19.00	21.00
Community & Environment Department	0.00	0.00	47.00	46.00	44.00
Corrections Bureau	165.00	161.00	0.00	0.00	0.00
Corrections Department***	0.00	0.00	158.00	157.00	607.00
County Administrator	10.00	10.00	11.00	9.00	9.00
County Attorney	12.00	11.00	11.00	11.00	13.00
Development Services Bureau	80.00	76.00	0.00	0.00	0.00
Development Services Department	0.00	0.00	67.00	62.00	27.00
Facilities Management Department	0.00	0.00	0.00	66.00	66.00
Human Resources Department	0.00	0.00	14.00	13.00	16.00
Information Resources Department	0.00	0.00	19.00	19.00	20.00
Library Department **	0.00	0.00	0.00	0.00	76.00
Management & Budget Services Bureau	54.00	52.00	0.00	0.00	0.00
Management & Budget Services Department	0.00	0.00	21.00	21.00	19.00
Neighborhoods/Community Services Bureau	121.00	118.00	0.00	0.00	0.00
Office of Public Information & Communication	5.00	5.00	4.00	4.00	4.00
Parks and Recreation Department	0.00	0.00	26.00	26.00	26.00
Public Safety Department	0.00	0.00	377.00	377.00	396.00
Public Safety Bureau	377.00	377.00	0.00	0.00	0.00
Public Works Bureau	290.00	287.00	0.00	0.00	0.00
Public Works Department	0.00	0.00	269.00	201.00	200.00
Solid Waste Management Department	0.00	0.00	49.00	47.00	47.00
Transportation & Traffic	13.00	14.00	0.00	0.00	0.00
Total Board of County Commissioners	1,137.00	1,121.00	1,105.00	1,088.00	1,635.00
<b>Constitutional Officers/Judicial</b>					
Property Appraiser	69.00	69.00	70.00	70.00	70.00
Clerk of the Courts	39.01	38.90	38.93	38.12	41.53
Civil Service Board	0.00	0.00	0.00	0.00	0.00
Merit System Protection Board	1.00	0.00	0.00	0.00	0.00
Sheriff	1,057.00	1,101.00	1,101.00	1,122.00	674.00
Supervisor of Elections	17.00	15.00	15.00	15.00	15.00
Tax Collector	89.00	89.00	89.00	103.00	103.00
Court Administrator	8.00	8.00	8.00	9.00	9.00
Total Constitutional Officers/Judicial	1,280.01	1,320.90	1,321.93	1,357.12	912.53
Grand Total	2,417.01	2,441.90	2,426.93	2,445.12	2,547.53
Employees per 10,000 in Population	77.10	78.02	77.54	78.12	81.40

**SIGNIFICANT CHANGES:**

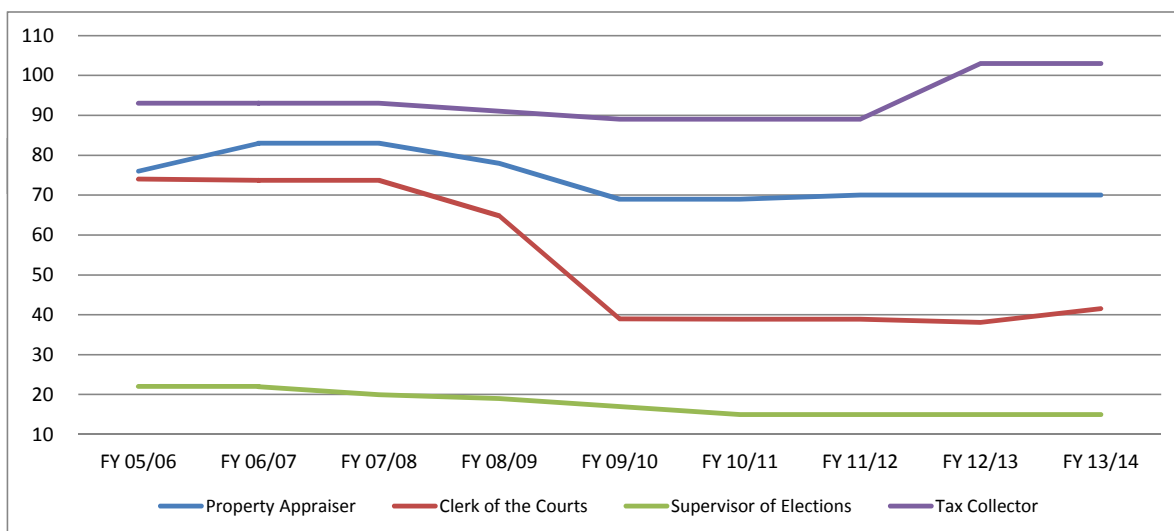
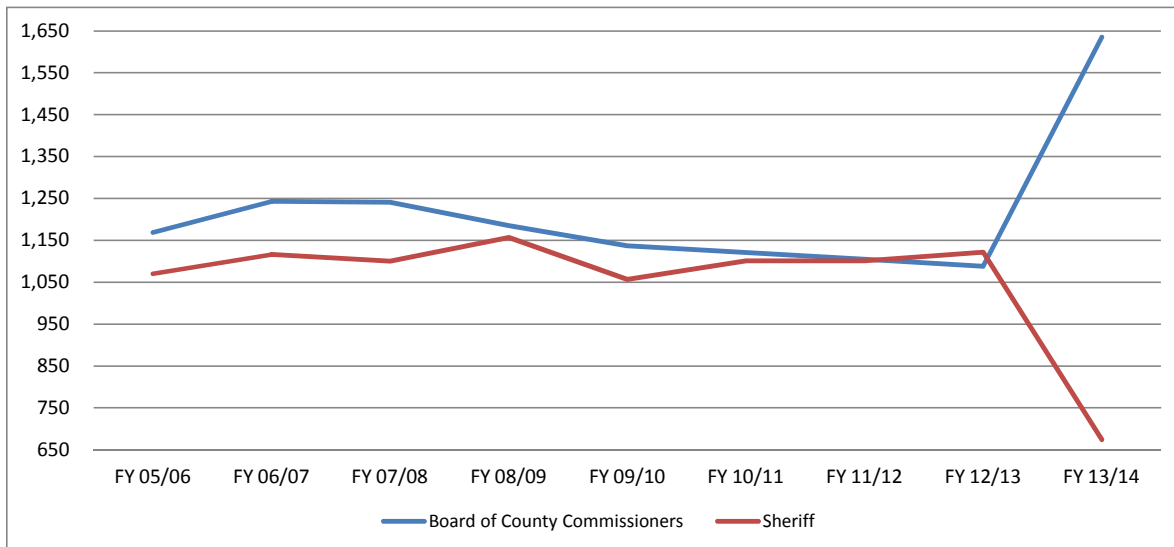
\*The County has 15 Departments for FY 13/14.

\*\* The County Library Department has been added for FY 13/14 and is a direct report to the County Administrator.

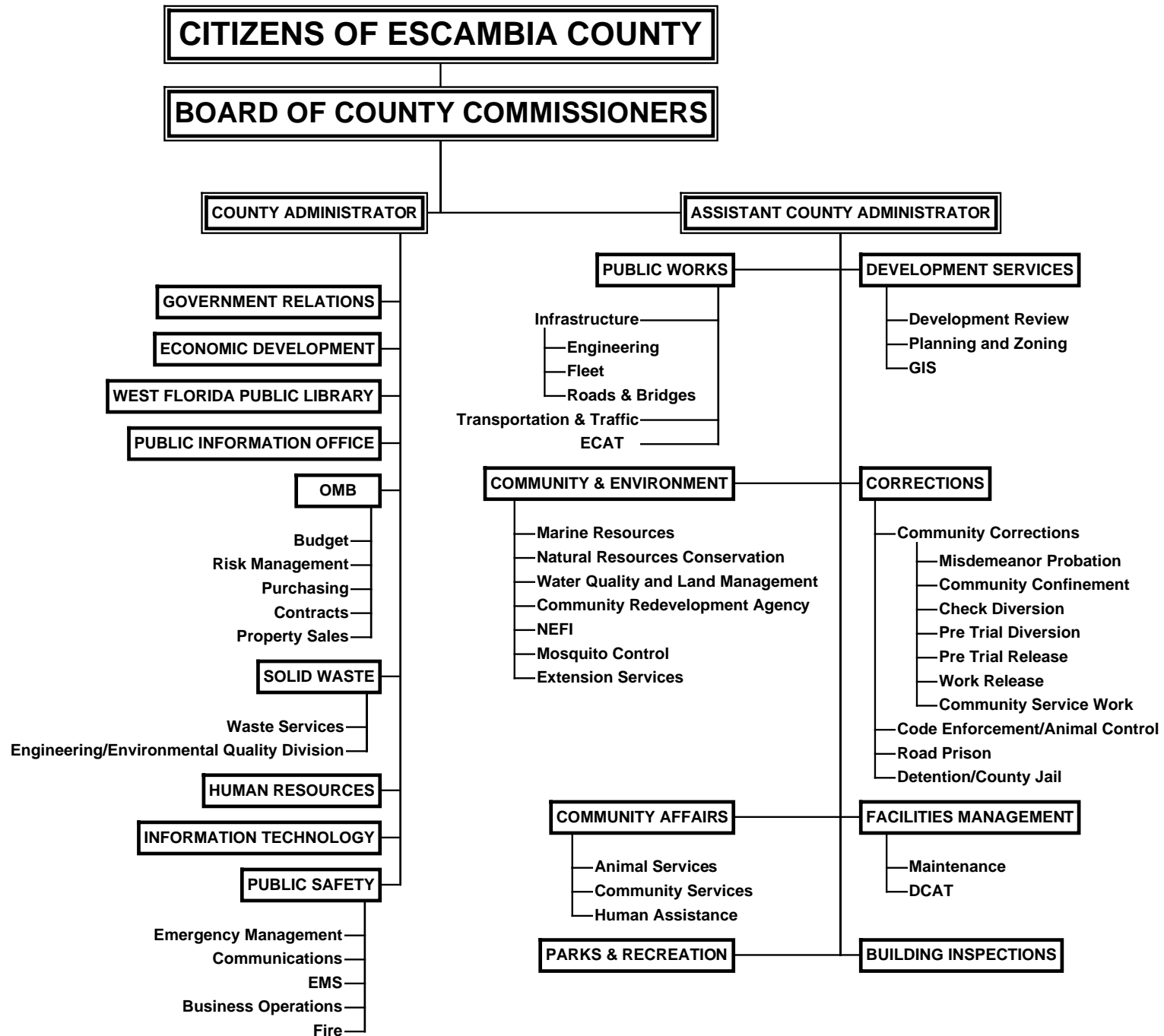
\*\*\* The County Jail is now under the BCC Corrections Department, and no longer under the Sheriff's Department.



## ESCAMBIA COUNTY AND ELECTED OFFICIALS POSITION SUMMARY











## FY2013/2014 FUND NAMES AND NUMBERS BY DEPARTMENT

FUND NAME:	DEPARTMENT BY FUND:
General Fund	Board of County Commissioners, County Attorney, County Administrator, Assistant County Administrator, Public Works Department, Development Services Department, Public Safety Department, Community and Environment Department, Management and Budget Services Department, Parks Department, Community Affairs Department, 1 IT Department, Facilities Department
Escambia County Restricted Fund	Corrections Department, Management and Budget Services Department, Community 101 and Environment Department, Parks Department, Community Affairs Department
Economic Development Fund	102 Board of County Commissioners, Management and Budget Services Department
Code Enforcement Fund	103 Corrections Department
Mass Transit Fund	104 Public Works Department
Mosquito and Arthropod Control	106 Community and Environment Department
Tourist Promotion	108 Board of County Commissioners, Management and Budget Services Department
Other Grants and Projects	110 All Departments
Jail Commissary Fund	111 Corrections Department
Disaster Recovery	112 Management and Budget Services Department
Library Fund	113 County Administrator
Misdemeanor Probation	114 Corrections Department
Article V Fund	115 Management and Budget Services Department, Court Administration
Development Review Fees	116 Development Services Department
Perdido Beach Mouse Fund	117 Community and Environment Department
SHIP Fund	120 Community and Environment Department
Law Enforcement Trust Fund	121 Management and Budget Services Department, Sheriff
Escambia Affordable Housing	124 Community and Environment Department
CDBG Entitlement Funds	129 Community and Environment Department
Handicapped Parking Fines	130 Management and Budget Services Department, Sheriff
Family Mediation Fund	131 Court Administration
Fire Protection Fund	143 Public Safety Department
E911 Operations Fund	145 Public Safety Department
HUD CDBG Housing Rehab Loan Fund	146 Community and Environment Department
HUD Home Fund	147 Community and Environment Department
Community Redevelopment Fund	151 Community and Environment Department
Southwest Sector CRA	152 Management and Budget Services Department
Bob Sikes Toll Fund	167 Management and Budget Services Department, Public Works Department
Transportation Trust Fund	175 Corrections Department, Public Works Department
MSBU Assessment Program	177 Management and Budget Services Department
Drainage Basin Funds	181 Public Works Department
Debt Service	203 Management and Budget Services Department
Capital Improvements Program	310 Management and Budget Services Department, Public Works Department
FTA Capital Project Funds	320 Public Works Department
Capital Projects New Road Construction Fund	333 Public Works Department
Local Option Sales Tax Fund	350 Management and Budget Services Department, Public Works Department
Local Option Sales Tax II Fund	351 Management and Budget Services Department, Public Works Department Management and Budget Services Department, Public Works Department, Parks
Local Option Sales Tax III Fund	352 Department
Solid Waste Fund	401 Solid Waste Department
Building Inspection Fund	406 Development Services Department
Emergency Services	408 Public Safety Department
Civic Center Fund	409 Management and Budget Services Department
Internal Service Fund	Management and Budget Services Department, Human Resources Department, 501 Facilities Department





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### MISSION STATEMENT

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To provide efficient, responsive services that enhance the quality of life, meet common needs, and promote a safe and healthy community.

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### OBJECTIVES

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The objectives established by the Board for FY 2013/2014 include:

- Restore the Public Trust in County Government through professionalism in government and improved community perception.
- Provide Fiscal Restraint and Accountability and capitalize on alternative revenue generation without increasing the tax burden.
- Enhance Customer Service by cultivating the development of a quality work force and strengthening customer service orientation, and increasing transparency/accessibility to County services through its website/citizens portal. Improve delivery of neighborhood and public services to the highest level possible.
- Foster Economic Growth and Development through the creation of an environment that cultivates planned growth, quality of life sustainability, job development, and tourism opportunities.
- Promote Infrastructure Excellence by way of improved road networks and transportation systems that meet growth demands, environmental preservation, and safe neighborhoods. Institutionalize continual reassessment and improvement of service, internal processes, methodology, efficiency, and cost-effectiveness.

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### GOAL

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The goal of the Board of County Commissioners, serving as the governing body of Escambia County, is to represent the community's interests and to reflect its standards in the adoption of public policy. The Board has legislative, executive, and quasi-judicial powers. The legislative authority, which derives from powers delegated to it by the state legislature, is exercised through the enactment of ordinances and resolutions. It exercises its executive authority by setting policy and, through the County Administrator, giving direction to County departments, commissions, and agencies. Judicial powers include passing on claims against the County, and serving in a review capacity in a wide variety of appeals.

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### STATUTORY RESPONSIBILITIES

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The statutory responsibilities, powers and duties of the Board of County Commissioners are set forth in Florida Statutes Chapter 125, Part I (ss. 125.001-125.59) and in the Florida Constitution, Article VIII Local Government, Section 1. Counties.

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### ADVISORY BOARD

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In November/December of each year, the new Chairman of the Board of County Commissioners appoints various members of the Commission to serve on the following Boards/Committees: Area Agency on Aging, Area Housing Commission, Bay Area Chamber of Commerce Board of Directors, Bay Area Resource Council, Community Action Program Committee, Inc., Community Drug & Alcohol Commission, Community Enterprise Investments, Inc., Council on Aging, Downtown Improvement Board, Early Learning Council, Extension Council, Florida-Alabama Transportation Planning Organization, Investment Advisory Committee, Juvenile Justice Council, Military Affairs Committee, Northwest Florida Regional Transportation Planning Organization, Pensacola-Escambia Development Commission, Public Safety Coordinating Council, Escambia County Resource, Conservation & Development Council, Tourism Administration & Convention Committee, Tourist Development Council, Value Adjustment Board, Escambia County Transportation Disadvantaged Coordinating Board, and West Florida Regional Planning Council.

In addition to Commissioner appointees to these standing boards/committees, a member of the Commission represents Escambia County on three task forces related to the Deepwater Horizon oil spill: NACo's Oil Spill Task Force for Economic Recovery, the FAC Eight-Counties Oil Spill Task Force, and the Northwest Florida Oil Impact Coalition.



DEPARTMENT: BOARD OF COUNTY COMMISSIONERS

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**SIGNIFICANT CHANGES FOR FY 2013-2014**

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No significant changes are anticipated in the Board's operating budget.

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**STAFFING ALLOCATION**

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<u>Position Classification</u>	<u>Pay Grade</u>	<u>2011-12 Authorized</u>	<u>2012-13 Authorized</u>	<u>2013-14 Adopted</u>
Commissioner Aide	B32	5	5	5
Commissioner	G200	5	5	5
TOTAL		<u>10</u>	<u>10</u>	<u>10</u>

FUND: General  
 FUNCTION: General Government  
 ACTIVITY: Legislative

DEPARTMENT: Board of County Commissioners  
 DIVISION: Operating  
 COST CENTER: Administration



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 367,549	\$ 378,670	\$ 379,205	\$ 379,205
51201	Regular Salaries & Wages	290,676	289,827	296,733	296,733
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	47,014	51,142	51,710	51,710
52201	Retirement Contributions	51,064	75,951	145,873	145,873
52301	Life & Health Insurance	124,204	85,000	90,000	90,000
52401	Workers' Compensation	1,688	1,802	1,826	1,826
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	882,195	882,392	965,347	965,347
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	20,578	26,473	26,473	26,473
54101	Communications	12,425	13,300	13,300	13,300
54201	Freight & Postage Services	0	250	250	250
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	308	500	500	500
54701	Printing & Binding	783	375	750	750
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Account	0	0	0	0
55101	Office Supplies	329	2,000	2,000	2,000
55201	Operating Supplies	566	1,000	1,000	1,000
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	20	875	1,450	1,450
55501	Training & Registrations	6,250	2,090	9,965	9,965
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	41,259	46,863	55,688	55,688
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 923,454	\$ 929,255	\$ 1,021,035	\$ 1,021,035
RESOURCES					
	General Fund Revenues	\$ 923,454	\$ 929,255	\$ 1,021,035	\$ 1,021,035
	TOTAL REVENUES	\$ 923,454	\$ 929,255	\$ 1,021,035	\$ 1,021,035

FUND: General  
 FUNCTION: General Government  
 ACTIVITY: Executive

DEPARTMENT: Board of County Commissioners  
 DIVISION: Non-Departmental  
 COST CENTER: Administration



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health	0	0	0	0
52401	Workers Compensation	0	0	0	0
52501	Unemployment Compensation	73,902	275,000	280,000	280,000
	PERSONNEL COSTS	73,902	275,000	280,000	280,000
53101	Professional Services	195,739	146,500	198,500	198,500
53102	O'Sullivan Monthly Charge	0	0	0	0
53103	Sound Recording Services	0	0	0	0
53104	Financial Advisor	0	0	0	0
53105	Appraisal Services	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	67,408	54,520	54,520	54,520
54001	Travel & Per Diem	224,781	300,000	265,000	265,000
54101	Communications	0	0	0	0
54201	Freight & Postage Services	0	0	0	0
54102	Postage - TRIM	118,066	110,000	118,500	118,500
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54509	Payment to Property Insurance	1,831,121	1,101,567	1,270,788	1,170,788
54601	Repair & Maintenance	12,664	14,644	9,744	9,744
54701	Printing & Binding	2,435	0	0	0
54801	Promotional Activities	167,906	0	0	0
54901	Other Current Charges & Obligations	0	85,000	100,000	100,000
54903	Medical Assistance for the Needy	5,977,855	7,145,842	4,352,798	4,352,798
54904	Other Criminal Costs	0	0	0	0
54905	Legal Advertising	30,352	30,000	30,000	30,000
54906	Refunds Prior Year	0	0	0	0
54907	Tax Deed Sale	0	0	0	0
54908	Municipal Code	8,393	20,000	15,000	15,000
54909	FL DOR CSE Service	70,510	125,000	110,000	110,000
54910	Tax Increm Fin City of Pensacola	2,402,308	2,350,000	2,286,000	2,286,000
54911	Auction Expense	0	0	0	0
54922	Military Discharges	392	500	500	500
54931	Host Ordinance Items	10,337	10,000	10,000	10,000
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	1,751	2,500	2,500	2,500
55226	Fuel for General Fund	1,656	0	1,000	1,000
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	48,524	53,239	52,033	52,033
55501	Training & Registrations	150	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	11,172,348	11,549,312	8,876,883	8,776,883
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	32,819	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
56801	Intangible Assets	0	0	0	0
	CAPITAL OUTLAY	32,819	0	0	0
58101	Aids to Governmental Agencies	6,431,338	5,345,124	2,485,704	2,485,704
58201	Aids to Private Organizations	1,086,254	1,278,758	1,278,758	1,278,758
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	7,517,592	6,623,882	3,764,462	3,764,462
59101	Transfers	17,396,930	15,858,259	13,872,150	13,877,285
59801	Reserves	0	20,649,314	21,741,577	21,630,281
	NON-OPERATING COSTS	17,396,930	36,507,573	35,613,727	35,507,566
	TOTAL BUDGET	\$ 36,193,591	\$ 54,955,767	\$ 48,535,072	\$ 48,328,911
	RESOURCES				
	General Fund Revenues	\$ 36,193,591	\$ 54,955,767	\$ 48,535,072	\$ 48,328,911
	TOTAL REVENUES	\$ 36,193,591	\$ 54,955,767	\$ 48,535,072	\$ 48,328,911



FUND: Tourist Promotion  
 FUNCTION: Economic Environment  
 ACTIVITY: Other Economic Environment

DEPARTMENT: Board of County Commissioners  
 DIVISION: Tourist Promotion  
 COST CENTER: Tourist Promotion



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	\$ 0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Freight & Postage Services	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	203,766	242,288	281,771	281,771
54931	Host Account	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	203,766	242,288	281,771	281,771
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	77,500	0	0	0
58201	Aids to Private Organizations	2,138,590	2,961,175	5,071,883	4,248,023
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	2,216,090	2,961,175	5,071,883	4,248,023
59101	Transfers	1,600,000	1,400,000	0	1,500,000
59123	Transfers to Fund 203	0	0	0	0
59801	Reserves	0	400,000	400,000	400,000
	NON-OPERATING COSTS	1,600,000	1,800,000	400,000	1,900,000
	TOTAL BUDGET	\$ 4,019,856	\$ 5,003,463	\$ 5,753,654	\$ 6,429,794
RESOURCES					
	Tourist Development Tax	\$ 5,367,071	\$ 4,845,750	\$ 5,635,425	\$ 5,635,425
	Interest	0	0	0	0
	Transferred from 4th Cent	0	0	0	676,140
	Fund Balance	(1,347,215)	400,000	400,000	400,000
	Less 5%	0	(242,288)	(281,771)	(281,771)
	TOTAL REVENUES	\$ 4,019,856	\$ 5,003,463	\$ 5,753,654	\$ 6,429,794

FUND: Tourist Promotion  
 FUNCTION: Economic Environment  
 ACTIVITY: Other Economic Environment

DEPARTMENT: Board of County Commissioners  
 DIVISION: Tourist Promotion  
 COST CENTER: 4th Cent Projects



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	30,685	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Freight & Postage Services	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	6,302	0	0	0
54901	Other Current Charges & Obligations	67,922	80,763	93,925	93,925
54931	Host Account	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	255	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	105,164	80,763	93,925	93,925
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	100,000	0	0	0
58201	Aids to Private Organizations	1,288,259	1,551,099	0	857,693
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	1,388,259	1,551,099	0	857,693
59101	Transfers	0	0	1,533,907	0
59801	Reserves	0	150,000	152,545	152,619
	NON-OPERATING COSTS	0	150,000	1,686,452	152,619
	TOTAL BUDGET	\$ 1,493,423	\$ 1,781,862	\$ 1,780,377	\$ 1,104,237
RESOURCES					
	Tourist Development Tax	\$ 1,789,024	\$ 1,615,250	\$ 1,878,475	\$ 1,878,475
	Interest	0	0	0	0
	Fund Balance	(151,520)	400,000	150,000	150,000
	Transferred to Three Cents	0	0	0	(676,140)
	Marine Recreation	(144,081)	(152,625)	(154,173)	(154,173)
	Less 5%	0	(80,764)	(93,925)	(93,925)
	TOTAL REVENUES	\$ 1,493,423	\$ 1,781,862	\$ 1,780,377	\$ 1,104,237

FUND: Handicapped Parking Fines  
 FUNCTION: Human Services  
 ACTIVITY: Other Human Services

DEPARTMENT: Board of County Commissioners  
 DIVISION: Non-Departmental  
 COST CENTER: ADA - Handicapped Parking



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	\$ 0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	3,804	20,443	19,414	19,414
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Freight & Postage Services	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	1,000	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	1,000	1,247	1,750	1,750
54931	Host Account	0	0	0	0
55101	Office Supplies	449	0	500	500
55201	Operating Supplies	0	1,000	447	447
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	5,253	23,690	22,111	22,111
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 5,253	\$ 23,690	\$ 22,111	\$ 22,111
RESOURCES					
	Handicapped Parking Fines	\$ 34,446	\$ 24,937	\$ 23,275	\$ 23,275
	Interest	0	0	0	0
	Fund Balance	(29,193)	0	0	0
	Less 5%	0	(1,247)	(1,164)	(1,164)
	TOTAL REVENUES	\$ 5,253	\$ 23,690	\$ 22,111	\$ 22,111

FUND: Debt Service  
 FUNCTION: General Government  
 ACTIVITY: Debt Service Payments

DEPARTMENT: Board of County Commissioners  
 DIVISION: Non-Departmental  
 COST CENTER: Sales Tax Revenue Bonds



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications & Freight Services	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	0	0	0	0
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	2,050,000	1,200,000	1,245,000	1,245,000
57201	Interest	3,048,208	3,178,246	3,134,446	3,134,446
57301	Other Debt Service Costs	77,560,091	7,750	7,750	7,750
	DEBT SERVICE	82,658,299	4,385,996	4,387,196	4,387,196
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 82,658,299	\$ 4,385,996	\$ 4,387,196	\$ 4,387,196
RESOURCES					
	Interest	\$ 3,048,208	\$ 7,750	\$ 7,750	\$ 7,750
	Transfer 001	2,197,207	4,378,246	4,379,446	4,379,446
	Miscellaneous	77,412,884	0	0	0
	Estimated Fund Balance	0	0	0	0
	TOTAL REVENUES	\$ 82,658,299	\$ 4,385,996	\$ 4,387,196	\$ 4,387,196

FUND: Debt Service  
 FUNCTION: General Government  
 ACTIVITY: Debt Service Payments

DEPARTMENT: Board of County Commissioners  
 DIVISION: Non-Departmental  
 COST CENTER: Tourist Development Bonds



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications & Freight Services	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	0	0	0	0
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	1,025,000	1,065,000	1,235,724	1,235,724
57201	Interest	398,350	364,525	58,723	58,723
57301	Other Debt Service Costs	425	425	425	425
	DEBT SERVICE	1,423,775	1,429,950	1,294,872	1,294,872
58101	Aids to Governmental Agencies	560,000	260,000	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	560,000	260,000	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	195,000	0	0
	NON-OPERATING COSTS	0	195,000	0	0
	TOTAL BUDGET	\$ 1,983,775	\$ 1,884,950	\$ 1,294,872	\$ 1,294,872
RESOURCES					
	Interest	\$ 425	\$ 425	\$ 425	\$ 425
	Bob Sikes Toll Bridge	195,000	195,000	0	0
	Payments from SRIA	560,000	560,000	0	0
	Tourist Development Tax	1,228,350	0	0	0
	General Fund	0	1,129,525	1,294,447	1,294,447
	Reimbursement of Escrow	0	0	0	0
	Estimated Fund Balance	0	0	0	0
	TOTAL REVENUES	\$ 1,983,775	\$ 1,884,950	\$ 1,294,872	\$ 1,294,872

FUND: Debt Service  
 FUNCTION: General Government  
 ACTIVITY: Debt Service Payments

DEPARTMENT: Board of County Commissioners  
 DIVISION: Non-Departmental  
 COST CENTER: Beach Road Bonds



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications & Freight Services	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	0	0	0	0
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	595,000	550,000	765,000	765,000
57201	Interest	729,280	897,088	548,215	548,215
57301	Other Debt Service Costs	19,342,488	300	300	300
	DEBT SERVICE	20,666,768	1,447,388	1,313,515	1,313,515
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 20,666,768	\$ 1,447,388	\$ 1,313,515	\$ 1,313,515
RESOURCES					
	Interest	\$ 300	\$ 300	\$ 300	300
	Bob Sikes Toll Bridge	1,338,939	1,407,088	713,215	713,215
	Payments from SRIA	40,000	40,000	600,000	600,000
	Tourist Development Tax	0	0	0	0
	Miscellaneous	19,287,529	0	0	0
	Estimated Fund Balance	0	0	0	0
	TOTAL REVENUES	\$ 20,666,768	\$ 1,447,388	\$ 1,313,515	\$ 1,313,515

FUND: Local Option Sales Tax III  
 FUNCTION: General Government  
 ACTIVITY: Other General Govt Sources

DEPARTMENT: Board of County Commissioners  
 DIVISION: Non-Departmental  
 COST CENTER: Public Facilities and Projects



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	70,001	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	3,178	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
55101	Office Supplies	16,524	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	89,703	0	0	0
56101	Land	0	0	0	0
56201	Buildings	6,585,059	1,610,000	525,000	525,000
56301	Improvements Other Than Buildings	152,946	0	0	0
56401	Machinery & Equipment	12,350	3,533,483	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	6,750,355	5,143,483	525,000	525,000
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	60,000	19,251	8,751
	NON-OPERATING COSTS	0	60,000	19,251	8,751
	TOTAL BUDGET	\$ 6,840,058	\$ 5,203,483	\$ 544,251	\$ 533,751
RESOURCES					
	Interest	\$ 0	0	0	0
	Local Option Sales Tax III	6,840,058	5,203,483	544,251	533,751
	TOTAL REVENUES	\$ 6,840,058	\$ 5,203,483	\$ 544,251	\$ 533,751







**DEPARTMENT: COUNTY ATTORNEY**

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### **MISSION STATEMENT**

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To provide efficient, responsive services that enhance the quality of life, meet common needs and promote a safe and healthy community.

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### **PROGRAM DESCRIPTION**

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#### **Profile**

The Office of the County Attorney represents the Board of County Commissioners and its Administrator in all civil legal matters arising in the discharge of their official duties.

The County Attorney is responsible for the prosecution and the defense of all lawsuits brought by or against the County, the representation of the County at administrative hearings, the drafting or review of ordinances and resolutions, approval of all contracts, bonds or written instruments as to form and legal sufficiency and the rendering of legal opinions upon request to the Board of County Commissioners, constitutional officers and the County Administrator.

In addition, the Deputy County Attorney and the Assistant County Attorneys, upon request, provide legal support for County Boards and Advisory Committees.

With its staff of highly trained and experienced attorneys, and skilled support staff, the Office of the County Attorney is committed to carry out its mission. All systems and policies of the County Attorney's Office will be developed to support this commitment.

#### **Areas of Law**

- A. Administrative Law: The Office of the County Attorney represents Escambia County, its officials and employees, at all levels and in all issues that are subject to the Florida Administrative Procedure Act, Chapter 120, Florida Statutes. This representation involves all aspects of administrative law, including the investigations, administrative hearings and appeals.
- B. Appellate Law: The Office of the County attorney represents the County in all appellate proceedings brought in an administrative forum in state or in federal courts.
- C. Civil Rights: The Office of the County Attorney defends civil actions brought against the County, or its officers and employees, involving violations of an individuals constitutional rights and certain federal statutory rights, such as, claims under the 4<sup>th</sup>, 8<sup>th</sup>, and 14<sup>th</sup> amendments, claims under ADEA, ADA, FMLA, Title VII, Florida Civil Rights Act of 1992 and EEOC and FCHR administrative complaints.
- D. Code Enforcement: The Office of the County Attorney prosecutes select Notices of Violation brought before the Special Master as established by Chapter 162, Florida Statutes, and Chapter 30, Article II, Section 30-31 through 30-38 of The Escambia County Code of Ordinances. Notices of Violation are issued for violations of the County Code provisions governing health, environment, noise, nuisances, land use and zoning regulations.

The Office of the County Attorney is also responsible for filing of nuisance abatement liens to recover the County's costs in clean-up of violations, as well as filings necessary to accomplish the release of liens when directed by the Board.



- E. Contract and Construction Law: The Office of the County Attorney reviews all contracts to which the County is a party, including contracts for professional services subject to the CCNA, construction projects, special events, leases, use permits, grants and public works. The contract review process entails an initial review of the contracts for form and correctness and, if necessary, modification before execution. With respect to contracts for professional services subject to CCNA, the office represents the County in all phases of solicitation, ranking, selection, negotiation and dispute resolution. As to construction contracts, the office represents the County in all phases of construction including dispute resolution. All contracts wherein the County is a purchaser are reviewed for consistency with state and county procurement law.
- F. Election Law: The Office of the County Attorney, upon request, represents the Supervisor of Elections in all legal matters, including contract review, statutory interpretation and litigation. The office also monitors all canvassing board activities and serves a counsel to the Canvassing Board.
- G. Eminent Domain: Upon a determination of public necessity by the board, the Office of the County Attorney institutes condemnation proceedings under the Florida Eminent Domain Law. Condemnation proceedings arise when negotiations to purchase property to be used for roads and other public facilities have been unsuccessful.
- H. Franchise: Escambia County grants franchises to private entities which provide water, solid waste and cable television services to the citizens of Escambia County. The Office of the County Attorney assists staff in the preparation of ordinances and contracts relating to the granting and operating of such franchises and renders legal opinions on matters relating to these franchises.
- I. General Government Practice: The Office of the County Attorney advises the Board and County departments in local government matters such as the Florida Code of Ethics for Public Officials, dual office holding restrictions, government in the sunshine laws, financial disclosure laws and other statutes or regulations pertaining to local government officials. The Office of the County Attorney also serves as counsel to the Value Adjustment Board.
- J. Intergovernmental Agreements: Escambia County has interlocal agreements with the City of Pensacola, the Town of Century and other governmental entities such as ECUA and the School Board. These agreements address a wide range of issues.

The Office of the County Attorney routinely reviews or prepares new interlocal agreements and amendments to existing agreements and provides assistance as requested by administration.
- K. Labor/Employment Law: The Office of the County Attorney represents Escambia County in employment matters before the Merit System Protection Board and provides advice to Administration regarding employee grievances, personnel policies, internal disciplinary actions and due process hearings. Additionally, the County Attorney's Office works in conjunction with the County Administrator to emphasize preventative law. The County Attorney represents the County in all employment related litigation unless there is a conflict of interest.
- L. Land Use and Planning: The Office of the County Attorney advises and represents the County in all land use, planning, zoning and land development regulation matters including: County initiated rezonings; administrative appeals before the Board of Adjustments (upon request), special exceptions and variances (where the County is the applicant); the development, amendment and implementation of the Comprehensive Plan and land development regulations. The Office of the County Attorney serves as counsel to the Board of Adjustment, the Planning Board and the Board of County Commissioners during public hearings on land use matters. The office represents the County in proceedings before state agencies on these issues. The office provides legal counsel to the Department of Growth Management Development Services, and Neighborhood and Environmental Services for matters involving the County's Comprehensive Plan and Land Development Code.



- M. Real Property Law: The Office of the County Attorney routinely drafts and reviews legal documents relating to easements, dedications and conveyances and represents the County in all real property transactions as well as lawsuits arising from real property matters. The office reviews all contracts and instruments on behalf of Neighborhood Enterprise Foundation, Inc.
- N. Risk Management: The County Attorney provides legal support and counseling for all functions of the County's Risk Management, Workers' Compensation, Managed Care, Safety and Loss Control Program, including the acquisition and management of the County's insurance policies, bonds, negotiations, settlements, and subrogation of property and liability claims as requested. The Risk Manager serves as a part of the Board of County Commissioners' senior executive service management team, regularly participating in decision-making sessions and is accountable for the legal and financial efficacy of the assigned areas of the Risk Management and Safety Program. Work is performed independently with latitude of judgment within the boundaries of the law.
- O. Torts and Contract Actions: The Office of the County Attorney defends civil actions brought against the County under state law for alleged intentional or negligent conduct that causes injury to a person or damages to property. These claims include allegations of negligent operation of a motor vehicle and negligent maintenance of improvements to public buildings, roads and other infrastructure.

The County Attorney's Office represents the County in suits authorized by the Board of County Commissioners to recover damages to public property as well as the recovery of damages or losses as a result of a breach of any contract by a vendor, supplier, contractor or other party.

- P. Workers' Compensation: The County Attorney's Office provides professional services in the processing, administration, litigation and settlement negotiation of workers' compensation cases for all employees of the Board of County Commissioners, all the Sheriff's Office employees and all employees of the Santa Rosa Island Authority. These services include advising the insurance carrier (or Third Party Administrator) and the Risk Manager of the applicable laws in adjusting claims and rendering legal opinions to effectuate the proper administration of workers' compensation claims.

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#### GOALS & OBJECTIVES AT RECOMMENDED FUNDING LEVEL

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1. **Continue to search for money saving ideas** in order to meet the demands of a shrinking budget but increasing requirements. We will continue to review all possibilities for the best use of tax dollars while maintaining quality people and product.
2. **Continue to upgrade its library** in a cost effective manner in order to be able to provide accurate and timely legal advice to the Board of County Commissioners. Regularly evaluate our use of the Westlaw databases as to attorneys' needs and determine whether other databases or subscriptions would be more effective. As more and more publications are becoming available on the internet, the County Attorney's Office is reducing the amount of print volumes that are kept on hand in its library. For example, the Florida Statutes and Laws of Florida are available on-line from 1997 to present. The County Attorney's Office has removed the volumes from 1997 through the present from its shelves and has been able to increase the amount of shelf space for newer publications.
3. **Streamline research materials and other resources in order to provide accurate and timely legal advice to the Board of County Commissioners.** Our office has expanded its use of the Westlaw databases which has allowed our legal research to be more efficient and accurate. We have and continue to evaluate the print publications for applicability and overall levels of use. We have cancelled and consolidated duplicate subscriptions (i.e., print and Westlaw subscriptions) in an effort to reduce costs.



4. **Continue to develop** incentives to encourage professional development of in-house legal staff such as continuing legal education (CLE) and obtaining board certification in areas of practice relevant to their positions with the County. CLE's taken this year by attorneys/staff include: Alison Perdue Rogers, (board certified in local city, county and local government), FACA - CLE Seminar in Conjunction with the Legislative Conference (November 2011); Sunshine Law, Public Records and Ethics Seminar (February 2012); FAC 2012 Annual Conference & Educational Exposition (June 2012); Charles V. Pepler, (board certified in civil trial), Eminent Domain (October 2011); Sunshine Law, Public Records and Ethics Seminar (February 2012); Stephen G. West, (board certified in real estate), appointed to the Florida Bar Grievance Committee for the First Judicial Circuit Seminar; FACA - CLE Seminar in Conjunction with the Legislative Conference (November 2011); Sunshine Law, Public Records and Ethics Seminar (February 2012); Ryan E. Ross, (board certified in local city, county and local government); FACA - CLE Seminar in Conjunction with the Legislative Conference (November 2011); FSASE Canvassing Board Workshop (December 2011); Kristin Hual, received a Deepwater Horizon Oil Spill Legal Task Force Appreciation Award; member of the FACA General Governmental Committee; 2012 Leadership Pensacola (LEAP) Graduate; FACA - CLE Seminar in Conjunction with the Legislative Conference (November 2011); City, County, and Local Government Law Certification Review Course (November 2011); Sunshine Law, Public Records & Ethics Seminar (completed February 2012); Kristine Hill, Sunshine Law, Public Records and Ethics Seminar (February 2012), and published an article entitled "Bluebook Citation of Internet Sources" in the national paralegal magazine, *Facts & Findings*.
5. **Continue to improve the system for lien foreclosures** of all unpaid nuisance abatement, code enforcement and special assessment liens
6. **Continue to provide in-house educational programs**, such as workshops concerning the Sunshine Law to help County staff avoid legal pitfalls before they happen with special emphasis on reducing the County's exposure to civil liability. This office appeared before the following committees to discuss the Sunshine Law: Animal Services Advisory Committee, BID Inspections Fund Advisory Board (IFAB), Board of Adjustment (BOA), Board of Electrical Examiners, Citizens' Environmental Committee, Contractor Competency Board, Enterprise Zone Development Agency Board (EZDA), Escambia County Mass Transit Advisory Committee, Escambia Marine Advisory Committee, Extension Council, Fire Services Advisory Committee, LDC Advisory Committee, Planning Board Tourist Development Council and West End Advisory Committee. This office will periodically brief the Board of County Commissioners on the Sunshine Law.
7. **Continue development of a computerized filing system** to reduce the need for cabinetry and storage space; and are continuing the process of destruction of obsolete files in accordance with laws relating to records disposition.
8. **Long-Term Goals:** Continue to critique and develop a filing/indexing system that will reduce the need for more storage and at the same time keep valuable records and use CountyLaw as fully as possible; not only for access while in the office, but also to have data and documents accessible from outside the office in case of an emergency situation. Continue to scan and transfer important documents to CountyLaw for retrieval.
9. **Work to retain staff of proven worth and excellence:** It is this office's intent to retain staff of proven worth and in doing so we strive to make the office conducive for productive work by providing ergonomic chairs, keyboards, large computer screens, etc.
10. **Continue to provide support to assist the judiciary** and staff in carrying out the continuing requirements of the implementation of "Article V" changes.
11. **Continue working with the Merit Systems Protection Board** attorney Keith Wells to resolve issues regarding the interpretation of the Merit Systems Protection Board ordinance and rules and making adjustments as necessary to meet current budgetary restraints.
12. **EAR-based Comprehensive Plan Amendments.** Continue to work with staff to finalize compliance of the EAR-based amendments.



13. **Options for Continuing Legal Education to save on travel costs.** Continuing legal education has increasingly become available via internet. Attorneys have been able to attend seminars and obtain the CLE hours necessary to maintain their bar membership through use of the internet. Unfortunately, not all seminars or conferences that are of a timely or of particular use or interest to attorneys are available in this format. Internet seminars are an increasing method available to enable the office to cut back on travel costs associated with attending seminars.

14. **Increased awareness and participation with Administration.** Our office attends as many meetings with Administration and the Department Directors as possible, which has increased our knowledge as to current and future endeavors, enabling us to be better prepared for certain meetings.

15. **Customer Service.** Our office has developed a survey card that visitors may complete regarding the service received from our office. The cards can be left in a drop box in the office, returned via U.S. Mail or left with anyone in Security. We will use the results from these cards to assist us in improving our services to our customers.

16. **Nice to each other/teamwork.** In continuation of our "customer service" our office is also implementing the same approach with each other, e.g. making sure we are courteous and cordial towards fellow co-workers, taking that extra minute to stop and ask "how are things going" and listening to the answer, inviting input on certain tasks and projects. We are striving to implement teamwork in all facets of our jobs. In an effort to practice camaraderie, every two months a designated attorney and a secretary are in charge of planning the birthday celebration of employees whose birthdays fall within those two months, we encourage the sharing of pictures taken of our children and other special events in our lives. We all do this together, thus practicing teamwork (the ability to work together towards a common vision).

17. **Efficient provision of services.** We are complying with our Mission Statement to provide quality legal services to the Board of County Commissioners and to County Administration in a timely, professional and cost effective manner. We have new software in place, CountyLaw that is case management software with the capability of tracking assignments and cases, and can assist in filing, records management and providing objective measures to the Board of County Commissioners or the public.

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### SIGNIFICANT CHANGES FOR 2013-2014

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Adding two positions because of the jail transition to the Board of County Commissioners.

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### STAFFING ALLOCATION

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<u>Position Classification</u>	<u>Pay Grade</u>	<u>2011-12 Authorized</u>	<u>2012-13 Authorized</u>	<u>2013-14 Adopted</u>
Administrative Assistant	B22	3	3	4
Assistant County Attorney	E81	2	1	1
Assistant County Attorney (Non-cert)	E80	1	1	2
County Attorney	F101	1	1	1
Deputy County Attorney	E82	1	1	1
Legal Administrative Assistant	B23	0	1	1
Paralegal	C41	1	1	1
Program Coordinator	C42	2	1	1
Senior Assistant County Attorney	E82	0	1	1
TOTAL		11	11	13

FUND: General  
 FUNCTION: General Government  
 ACTIVITY: Legal Counsel

DEPARTMENT: Board of County Commissioners  
 DIVISION: County Attorney  
 COST CENTER: Administration



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	839,945	776,423	778,898	908,229
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	58,348	59,395	59,585	59,585
52201	Retirement Contributions	44,614	52,840	85,730	85,730
52301	Life & Health Insurance	124,045	93,500	99,000	99,000
52401	Workers' Compensation	1,617	1,553	1,636	1,636
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	1,068,568	983,711	1,024,849	1,154,180
53101	Professional Services	28,216	40,500	40,500	40,500
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	144	500	250	250
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	9,807	12,000	12,000	12,000
54101	Communications	393	300	425	425
54201	Postage & Freight Services	1,494	1,000	1,125	1,125
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	659	684	700	700
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	9,020	9,550	9,534	9,534
54701	Printing & Binding	573	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	2,390	5,000	5,000	5,000
54931	Host Ordinance Items	276	0	0	0
55101	Office Supplies	7,414	7,500	7,500	7,500
55201	Operating Supplies	1,350	2,786	2,786	2,786
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	54,310	66,000	66,000	77,000
55501	Training & Registrations	3,980	4,000	4,000	4,000
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	120,024	149,820	149,820	160,820
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 1,188,592	\$ 1,133,531	\$ 1,174,669	\$ 1,315,000
RESOURCES					
	General Fund Revenues	\$ 1,188,592	\$ 1,133,531	\$ 1,174,669	\$ 1,315,000
	TOTAL REVENUES	\$ 1,188,592	\$ 1,133,531	\$ 1,174,669	\$ 1,315,000





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### MISSION STATEMENT

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To provide efficient, responsive services that enhance the quality of life, meet common needs, and promote a safe and healthy community.

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### OBJECTIVES

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- Restoration of public trust and confidence in County government - It is the objective and the challenge of Escambia County to change its image. To that end, County staff will adhere to an ethics policy and educate the public and media on its processes and operations.
- Fiscal Responsibility - Provide the most efficient and effective budget strategies to the citizens of Escambia County. Continue to capitalize on alternative revenue sources and explore opportunities for functional consolidation of services with other local governmental entities.
- Customer Service - Explore for ways to be a more functional, effective, transparent, and efficient organization, as well as steward of tax payer dollars. Continue to become ever more customer centric, and focus on providing the best possible service to the citizens of Escambia County.
- Economic Development – Promote activities and programs designed to improve the quality of life in Escambia County and build a sustainable, livable community by implementing the goals and objectives contained in the Escambia County Comprehensive Plan. Foster economic growth and development using such means Tax Increment Financing (TIF) to pay for infrastructure improvements to alleviate blight in designated Community Redevelopment Areas; increase the budget for tourism related activities to be used exclusively for tourism advertising to protect and expand one of the County's major industries; market properties in Central Commerce Park to bring new businesses to the area, and promote the new Technical Park in the downtown area. Implement the provisions of the Economic Development Incentives Ordinance to encourage companies in targeted industries to do business in Escambia County.
- Maintenance of Infrastructure – Maintain the County's infrastructure such as the roads, bridges, stormwater holding ponds, and other public facilities utilizing a variety of alternate revenue sources to supplement ad valorem tax dollars and expand the investment in capital improvements elements/projects. Enhance public safety initiatives undertaken by the County through well maintained infrastructure. As part of these initiatives, County Code Enforcement to make sure neighborhoods are clean and meets County codes. Continue to establish an information system to keep citizens and elected officials s informed of these activities.

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### GOAL

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The goal of the County Administrator is to ensure that all county activities are geared toward successfully meeting the "vital few" priorities established by the Board of County Commissioners – restoration of public trust and confidence in County government, fiscal responsibility, customer service superiority, economic development, and maintenance of infrastructure.

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### STATUTORY RESPONSIBILITIES

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The County Administrator is responsible for the administration of all departments responsible to the Board of County Commissioners and for the proper administration of all affairs as directed by the Board. The specific duties and responsibilities of the County Administrator are outlined in Florida Statutes Chapter 125, Part III (ss. 125.70 – 125.74) and Escambia County Ordinance 85-47.

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### ADVISORY BOARD

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The County Administrator serves as a member of the Escambia County Investment Advisory Committee; and as an ex-officio member of Pensacola Bay Area Chamber of Commerce Board of Directors, Public Safety Coordinating Council, and United Way.

DEPARTMENT: COUNTY ADMINISTRATOR/ADMINISTRATION



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**SIGNIFICANT CHANGES FOR FY 2013-2014**

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No significant changes are anticipated in the County Administrator's operating budget.

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**STAFFING ALLOCATION**

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<u>Position Classification</u>	<u>Pay Grade</u>	<u>2011-12 Authorized</u>	<u>2012-13 Authorized</u>	<u>2013-14 Adopted</u>
Accounting Technician	B21	1	0	0
Administrative Assistant	B22	1	1	1
Communications Associate	B31	1	0	0
County Administrator	F102	1	1	1
Customer Service Specialist	B31	0	1	1
Executive Assistant	B32	1	1	1
Grants Coordinator	C42	1	0	0
Office Support Assistant	A11	1	0	0
Senior Office Support Assistant	A12	0	1	1
Program Coordinator	C42	2	2	2
TOTAL		<u>9</u>	<u>7</u>	<u>7</u>
 <b><u>Personal Staff</u></b>				
Assistant County Administrator	E91	1	1	1
Economic Development Coordinator	B32	1	1	1
TOTAL		<u>2</u>	<u>2</u>	<u>2</u>



FUND: General  
 FUNCTION: General Government  
 ACTIVITY: Executive

DEPARTMENT: Board of County Commissioners  
 DIVISION: County Administrator  
 COST CENTER: County Administration



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 149,489	\$ 149,490	\$ 130,000	\$ 165,000
51201	Regular Salaries & Wages	440,819	249,884	256,893	256,893
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	543	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	41,173	30,552	29,597	32,275
52201	Retirement Contributions	29,161	27,404	41,658	41,658
52301	Life & Health Insurance	87,321	59,500	63,000	69,409
52401	Workers' Compensation	1,588	1,080	1,046	1,141
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	750,094	517,910	522,194	566,376
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	7,754	11,519	11,519	11,519
54101	Communications	5,430	5,549	5,549	5,549
54201	Freight & Postage Services	2,728	3,100	3,100	3,100
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	6,661	6,140	6,140	6,140
54701	Printing & Binding	28	450	450	450
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance Items	877	2,000	2,000	2,000
55101	Office Supplies	4,755	6,000	6,000	6,000
55201	Operating Supplies	1,345	2,500	2,345	2,345
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	1,683	3,500	3,500	3,500
55501	Training & Registrations	673	1,235	1,390	1,390
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	31,935	41,993	41,993	41,993
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 782,029	\$ 559,903	\$ 564,187	\$ 608,369
RESOURCES					
	General Fund Revenues	\$ 782,029	\$ 559,903	\$ 564,187	\$ 608,369
	TOTAL REVENUES	\$ 782,029	\$ 559,903	\$ 564,187	\$ 608,369

FUND: General  
 FUNCTION: General Government  
 ACTIVITY: Executive

DEPARTMENT: County Administration  
 DIVISION: Assistant County Administrator  
 COST CENTER: Administration



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	170,523	172,640	172,640	172,640
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	12,376	13,207	13,207	13,207
52201	Retirement Contributions	16,221	13,744	25,552	25,552
52301	Life & Health Insurance	18,857	17,000	18,000	18,000
52401	Workers' Compensation	428	466	466	466
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	218,405	217,057	229,865	229,865
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	10,635	9,467	9,467	9,467
54101	Communications	3,324	5,845	5,845	5,845
54201	Freight & Postage Services	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	113	500	500	500
55201	Operating Supplies	10	500	500	500
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	607	1,704	1,704	1,704
55501	Training & Registrations	2,174	785	785	785
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	16,864	18,801	18,801	18,801
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 235,269	\$ 235,858	\$ 248,666	\$ 248,666
	RESOURCES				
	General Fund Revenues	\$ 235,269	\$ 235,858	\$ 248,666	\$ 248,666
	TOTAL REVENUES	\$ 235,269	\$ 235,858	\$ 248,666	\$ 248,666

FUND: Economic Development  
 FUNCTION: Economic Environment  
 ACTIVITY: Industry Development

DEPARTMENT: Economic Development  
 DIVISION: Administration  
 COST CENTER: Operating



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	112,731	15,000	20,000	20,000
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	5,770	0	0	0
54101	Communications & Freight Services	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	1,595	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	120,095	15,000	20,000	20,000
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	660,479	2,200,000	2,180,000	2,180,000
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	660,479	2,200,000	2,180,000	2,180,000
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 780,574	\$ 2,215,000	\$ 2,200,000	\$ 2,200,000
RESOURCES					
	General Fund Revenues	\$ 550,000	\$ 0	\$ 0	0
	Depreciation	0	0	0	0
	Estimated Fund Balance	230,574	2,215,000	2,200,000	2,200,000
	TOTAL REVENUES	\$ 780,574	\$ 2,215,000	\$ 2,200,000	\$ 2,200,000



**WEST FLORIDA PUBLIC LIBRARY**






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**MISSION STATEMENT**


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To provide efficient, responsive services that enhance the quality of life, meet common needs and promote a safe and healthy community.

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**OBJECTIVES**


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- *Fiscal Responsibility* - Provide the most efficient and effective budget strategies while maintaining a vast array of personal, educational, and professional material for the citizens of Escambia County and the City of Pensacola. Continue to capitalize on alternative revenue sources such as grants, book sales, etc.
- *Customer Service* - Explore ways to be a more functional, effective, transparent, and efficient organization, as well as stewards of tax payer dollars. Continue to become more citizen centric, and focus on providing the best possible service to the residents of Escambia County and the City of Pensacola.
- *Marketing and Promotion* – Develop centralized marketing/promotion and development strategies to ensure the Library's ability to achieve strategic goals.
- *Lifelong Learning* – Partner with local groups and businesses to increase awareness of library resources and activities for all age groups. Highlight literary pursuits, and support access to new technology.

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**GOAL**


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The goal of the West Florida Public Library System is to be a destination which serves as a civic space encompassing the roles of a public library, cultural center and a community gathering spot. The library exists to be an essential community institution serving both individual and societal needs while promoting the development of self-confident, and literate citizens through the provision of open access to informational resources. It is a safe friendly place where people can connect socially and intellectually, allowing people of all ages, backgrounds and lifestyles to live more fulfilled and productive lives. West Florida Public Library is to act as the community's independent learning center for residents of all ages who live in Escambia County, Florida. The library will strive to meet the informational, recreational, and educational needs of the community by providing free access to reading and audio-visual materials, and serving as an information portal offering public computing, database, and internet access technology.

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**PERFORMANCE MEASURES**


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Performance Measures	FY 2011-12 Actual	FY 2012-13 YTD (10/1-7/31)	FY 2013-14 Estimate
# of total Library Facility Visits	623,542	540,785	650,000
# of total Library Website Visits	263,374	181,967	220,000
# of total Public Computer Usages	149,545	124,066	150,000
# of New Library Cards Issued	8,221	7,686	9,000

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**STATUTORY RESPONSIBILITIES**


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None

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**ADVISORY BOARD**


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West Florida Public Library Board of Governance (Board) was established by Escambia County Resolution R2013-17, adopted by the Board of County Commissioners (BCC) on January 22, 2013, to create a permanent Board to oversee the management of the West Florida Public Library System and make recommendations to the BCC regarding the annual budget and to serve a public purpose by assisting the County with developing and maintaining an effective and efficient library system. The Board is composed of five voting members. All members of the Board are electors of Escambia County. The BCC appoints three members, the Pensacola City Council appoints one member, and the Mayor of Pensacola appoints one member to the Board.



### BENCHMARKING

Benchmark Data	LEON COUNTY	ESCAMBIA COUNTY	BENCHMARK
# of Individuals Registered Users (% of total Population)	80%	16%	58%
Average Circulations per Resident Library Card Holder	8.5	15.7	9.8

Benchmark Source: Average FY 2011 Florida Public Library Statistics. Division of Library & Information Services.

### SIGNIFICANT CHANGES FOR FY 2013-2014

All current West Florida Public Library system employees will become Escambia County employees on October 1, 2013.

### STAFFING ALLOCATION

<u>Position Classification</u>	<u>Pay Grade</u>	<u>2011-12 Authorized</u>	<u>2012-13 Authorized</u>	<u>2013-14 Adopted</u>
<b><u>Library Operations*</u></b>				
Children's Programming Assistant (part-time)	TBD	0	0	1
Librarian (part-time)	GE15	0	0	4
Librarian	GE15	0	0	7
Librarian - Senior	GE19	0	0	8
Library Administrative Officer	GE07	0	0	1
Library Administrative Officer I	GE11	0	0	3
Library Administrator	UCU05	0	0	1
Library Clerical Assistant (part-time)	GE01	0	0	8
Library Clerk I	GE01	0	0	21
Library Clerk II	GE02	0	0	2
Library Clerk III	GE03	0	0	3
Library Computer Technician	GE07	0	0	1
Library Custodian (part-time)	GE01	0	0	1
Library Executive Secretary II	GE07	0	0	1
Library Manager	UCU03	0	0	1
Library Senior Administrative Officer I	GE13	0	0	4
Library Senior Administrative Officer II	GE17	0	0	1
Library Specialist	GE15	0	0	2
Library Technical Specialist-Courier	GE03	0	0	1
Library Technician	GE09	0	0	1
TOTAL		0	0	72
<b><u>Library/Information Resources*</u></b>				
Library Help Desk Technician I	GE11	0	0	1
Library Network System Engineer I	GE15	0	0	1
TOTAL		0	0	2
<b><u>Library/Maintenance*</u></b>				
Library Maintenance Technician	A13	0	0	2
TOTAL		0	0	2
*Some titles and/or pay grades may change				
TOTAL DEPARTMENT		0	0	76





FUND: Library  
 FUNCTION: General Government  
 ACTIVITY: Finance & Administrative

DEPARTMENT: Library  
 DIVISION: Library  
 COST CENTER: Operations

Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	1,806,986	1,806,986
51301	Other Salaries & Wages	0	0	269,548	269,548
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	158,854	158,854
52201	Retirement Contributions	0	0	121,249	121,249
52301	Life & Health Insurance	0	0	513,000	513,000
52401	Workers' Compensation	0	0	5,607	5,607
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	2,875,244	2,875,244
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	376,406	365,947
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	1,400	1,400
54101	Communications	0	0	245	245
54201	Postage & Freight	0	0	12,500	12,500
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	51,318	51,318
54501	Insurance	0	0	1,000	1,000
54601	Repair & Maintenance Services	0	0	5,500	5,500
54701	Printing & Binding	0	0	6,800	6,800
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	255,146	254,565
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	0	0	3,100	3,100
55201	Operating Supplies	0	0	54,000	54,000
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	181,025	181,025
55501	Training & Registrations	0	0	3,600	3,600
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	0	0	952,040	941,000
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	235,993	235,993
56801	Intangible Assets	0	0	0	0
	CAPITAL OUTLAY	0	0	235,993	235,993
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 0	\$ 0	\$ 4,063,277	\$ 4,052,237
RESOURCES					
	Library Fund Revenues	\$ 0	\$ 0	\$ 4,063,277	\$ 4,052,237
	TOTAL REVENUES	\$ 0	\$ 0	\$ 4,063,277	\$ 4,052,237



FUND: Library  
 FUNCTION: General Government  
 ACTIVITY: Finance & Administrative

DEPARTMENT: Library  
 DIVISION: Library  
 COST CENTER: Maintenance

Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	48,204	48,204
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	3,688	3,688
52201	Retirement Contributions	0	0	3,234	3,234
52301	Life & Health Insurance	0	0	18,000	18,000
52401	Workers' Compensation	0	0	2,420	2,420
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	75,546	75,546
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	14,475	14,475
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	504	504
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	223,812	223,812
54401	Rentals & Leases	0	0	416	416
54501	Insurance	0	0	1,000	1,000
54601	Repair & Maintenance Services	0	0	32,515	32,515
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	330	330
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	11,600	11,600
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	0	0	284,652	284,652
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
56801	Intangible Assets	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 0	\$ 0	\$ 360,198	\$ 360,198
	RESOURCES				
	Library Fund Revenues	\$ 0	\$ 0	\$ 360,198	\$ 360,198
	TOTAL REVENUES	\$ 0	\$ 0	\$ 360,198	\$ 360,198



FUND: Library  
 FUNCTION: General Government  
 ACTIVITY: Finance & Administrative

DEPARTMENT: Library  
 DIVISION: Library  
 COST CENTER: Information Systems

Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	84,882	84,882
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	6,493	6,493
52201	Retirement Contributions	0	0	5,696	5,696
52301	Life & Health Insurance	0	0	18,000	18,000
52401	Workers' Compensation	0	0	229	229
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	115,300	115,300
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	10,000	10,000
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	3,500	3,500
54101	Communications	0	0	118,000	118,000
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	95,000	95,000
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	0	0	2,000	2,000
55201	Operating Supplies	0	0	31,000	31,000
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training & Registrations	0	0	1,500	1,500
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	0	0	261,000	261,000
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	48,000	48,000
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
56801	Intangible Assets	0	0	0	0
	CAPITAL OUTLAY	0	0	48,000	48,000
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 0	\$ 0	\$ 424,300	\$ 424,300
	RESOURCES				
	Library Fund Revenues	\$ 0	\$ 0	\$ 424,300	\$ 424,300
	TOTAL REVENUES	\$ 0	\$ 0	\$ 424,300	\$ 424,300






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**MISSION STATEMENT**


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To provide efficient, responsive services that enhance the quality of life, meet common needs, and promote a safe and healthy community.

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**OBJECTIVES**


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Provide information on local government services; provide general information to the public about County meetings and County sponsored/managed events; provide emergency and public safety information; and provide live and taped coverage of government meetings and events.

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**GOAL**


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The goal of the Public Information Office is to promote and enhance Escambia County government through consistent, professional imagery via media relations, publications, television (ECTV) and internet.

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**PERFORMANCE MEASURES**


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Performance Measures	FY 2010-11 Actual	FY 2011-12 Actual	FY 2012-13 YTD (10/1-3/30)	FY 2013-14 Estimate
# of pieces of published content	NA	NA	1662	3500
Annual Report	1	1	0	0
Broadcast official meeting of the BCC	30	30	9	34
ECTV Production (per year)	36	32	25	25
Economic Development Brochure	0	1	0	1
Employee Newsletter	5-6	12	discontinued	discontinued
Local Option Sales Tax Report	1	1	1	1
News Releases (distribute as needed)	167	254	128	200

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**STATUTORY RESPONSIBILITIES**


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None

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**SIGNIFICANT CHANGES FOR FY 2013-2014**


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No significant changes are anticipated for FY 2013-2014.

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**STAFFING ALLOCATION**


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<u>Position Classification</u>	<u>Pay Grade</u>	<u>2011-12 Authorized</u>	<u>2012-13 Authorized</u>	<u>2013-14 Adopted</u>
Communications Associate*	B31	1	1	0
Communications Coordinator*	C42	2	2	0
Division Manager	D63	1	1	1
Public Information Specialist/Graphics	C41	0	0	1
Public Information Specialist/Online Content	C41	0	0	1
Public Information Officer/Video Specialist	C52	0	0	1
<b>TOTAL</b>		<u>4</u>	<u>4</u>	<u>4</u>

\*In FY12/13, the Public Information Office was reorganized. The one Communications Associate and two Communications Coordinator's positions were reclassified into two Public Information Specialist and one Public Information Officer positions. This was completed within the existing personnel funding and was budget neutral.

FUND: General  
 FUNCTION: Economic Environment  
 ACTIVITY: Industry Development

DEPARTMENT: County Administration  
 DIVISION: Office of Public Information & Marketing  
 COST CENTER: Public Information Office



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	213,903	218,296	217,922	217,922
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	15,637	16,699	16,672	16,672
52201	Retirement Contributions	10,957	14,746	23,666	23,666
52301	Life & Health Insurance	38,059	34,000	36,000	36,000
52401	Workers' Compensation	612	590	590	590
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	279,168	284,331	294,850	294,850
53101	Professional Services	1,024	1,500	1,500	1,500
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	500	500	500
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	2,318	2,000	2,000	2,000
54101	Communications	2,207	1,800	1,800	1,800
54201	Postage & Freight	474	20,000	20,000	20,000
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	2,695	5,500	5,500	5,500
54701	Printing & Binding	9,624	27,000	27,000	27,000
54801	Promotional Activities	0	900	900	900
54901	Other Current Charges & Obligations	1,797	0	0	0
54931	Host Ordinance	66	200	200	200
55101	Office Supplies	2,111	7,000	7,000	7,000
55201	Operating Supplies	11,590	3,000	3,000	3,000
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	585	900	900	900
55501	Training & Registrations	1,514	600	600	600
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	36,006	70,900	70,900	70,900
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	9,307	35,000	5,000	5,000
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	9,307	35,000	5,000	5,000
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 324,481	\$ 390,231	\$ 370,750	\$ 370,750
RESOURCES					
	General Fund Revenues	\$ 324,481	\$ 390,231	\$ 370,750	\$ 370,750
	TOTAL REVENUES	\$ 324,481	\$ 390,231	\$ 370,750	\$ 370,750

## **MANAGEMENT & BUDGET SERVICES DEPARTMENT**

- Budget
- Risk Management
- Purchasing
- Contracts
- Property Sales








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**MISSION STATEMENT**


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To provide efficient, responsive services that enhance the quality of life, meet common needs and promote a safe and healthy community.

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**OBJECTIVES**


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Management & Budget Services Department is responsible for the following divisions:

**The Office of Management and Budget** is responsible for all aspects of the budgetary accounting system, including budget preparation, expenditure and revenue forecasting, monitoring, and reporting.

**Risk Management Division** is responsible for protecting the County's assets and preserving operational continuity from risks and safety hazards that may arise from activities/events that may affect the County.

**Purchasing Division** is responsible for providing centralized procurement of all materials, equipment, supplies and services to the client departments, vendors and taxpayers of Escambia County.

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**GOAL**


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The goal of the Management & Budget Services Department is to support the policy and program initiatives of the Board of County Commissioners and County Administrator by providing professional municipal finance and budget analysis assistance to functions under the Board; to protect the County's assets by minimizing compensable exposure through risk identification, analysis, avoidance, control and financing; to perform the centralized procurement function for all Board of County Commissioners' Departments and Divisions.

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**PERFORMANCE MEASURES**


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Management and Budget Division

Performance Measures	FY 2010-2011 Actual	FY 2011-2012 Actual	FY 2012-2013 Actual	FY 2013-2014 Estimate
Compliance with State Regs. (TRIM)	100%	100%	100%	100%
Revenue/Expenditure Estimates	95-101%	95-101%	95-101%	95-101%
GFOA Budget Award Recipient	100%	100%	100%	100%
Site Visits by Analysts to Departments	100%	100%	100%	100%
MSBU Petitions returned within 7 days of receipt of estimates	100%	100%	100%	100%
Pay all invoices within 5 working days	100%	100%	100%	100%

Risk Management Division

Performance Measures	FY 2010-2011 Actual	FY 2011-2012 Actual	FY 2012-2013 Actual	FY 2013-2014 Estimate
Place eligible employees on temp duty positions	36	59	52	57
Establish a two-day turn around on all contracts and insurance certificates	246	191	210	220
Safety inspections on all County owned buildings & parks	235	246	250	255
Process general liability claims & close within 4 weeks	123	125	120	115
Conduct annual emergency evac. drills in designated County buildings	11	12	12	12
Conduct safety training courses	118 hours	90 hours	110 hours	130 hours
Investigate accidents within 1 hour of notification.	61	73	65	65



**DEPARTMENT: MANAGEMENT & BUDGET SERVICES**

Purchasing Division

Performance Measures	FY 2010-2011 Actual	FY 2011-2012 Actual	FY 2012-2013 Actual	FY 2013-2014 Estimate
Cost-Control - 0% increase in Operating costs YOY	-20%	-13%	-12%	-20%
Meet "as promised" deadlines on solicitations NLT 90%	50%	90%	95%	99%
Develop self monitoring work tool for meeting timelines	N/A	N/A	50%	98%

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**STATUTORY RESPONSIBILITIES**

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Management and Budget Division: Florida Statute, Chapter 125 "County Government"; Florida Statute, Chapter 129 "County Annual Budget"; Florida Statute, Chapter 200 "Determination of Millage.

Purchasing Division: Code of Ordinances Escambia County, Florida, 1999, Chapter 46, Finance, Article II, Purchases and Contracts and Florida Statutes including FS287.055, Competitive Consultants Negotiation Act.

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**ADVISORY BOARD**

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Management and Budget Division: Investment Advisory Committee, Tourist Development Council.

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**BENCHMARKING**

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Management and Budget Division

Benchmark Data	Escambia County	Benchmark
Employees per 10,000 residents	1:60	1:32

Benchmark Sources: FY 2010 Leon County budget survey of comparable counties, 2010 Florida Statistical Abstract, Escambia OMB staff size is 5.0 with a population estimate of 267,619, population ranges are from 256,232 to 330,440.

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**SIGNIFICANT CHANGES FOR FY 2013-2014**

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No significant changes are anticipated for FY 2013-2014.

**DEPARTMENT: MANAGEMENT & BUDGET SERVICES**



**STAFFING ALLOCATION**

<u>Position Classification</u>	<u>Pay Grade</u>	<u>2011-12 Authorized</u>	<u>2012-13 Authorized</u>	<u>2013-14 Adopted</u>
<b><u>Budget</u></b>				
Budget Analyst	C43	2	2	0
Budget Manager	D62	1	1	1
Bureau Chief	E83	1	0	0
Bureau Chief Aide	B32	1	0	0
Department Director III	E83	0	1	1
Director's Aide	B32	0	1	1
Grants Coordinator	C42	0	1	0
Property Lien Program Coordinator	C41	1	1	1
Records Management Liaison Officer	B23	1	0	0
Senior Budget Analyst	C51	0	0	2
TOTAL		7	7	6
<b><u>Risk Management</u></b>				
Administrative Supervisor	B31	1	1	1
Risk Analyst	C42	1	1	2
Risk Manager	D62	1	1	1
Risk Specialist	C41	1	1	0
Senior Office Support Assistant	A12	1	0	0
Workers' Compensation Specialist	B22	0	1	1
TOTAL		5	5	5
<b><u>Purchasing</u></b>				
Administrative Assistant	B22	0	1	1
Division Manager	D63	1	1	1
Purchasing Assistant Specialist*	B22	0	0	1
Purchasing Coordinator	C42	2	2	2
Purchasing Specialist	B23	2	2	1
Records Management Liaison Officer	B23	0	0	1
Senior Office Support Assistant	A12	4	3	1
TOTAL		9	9	8
*Title and DBM may change				
TOTAL DEPARTMENT		21	21	19

FUND: General  
 FUNCTION: General Government  
 ACTIVITY: Finance & Administrative

DEPARTMENT: Management & Budget Services  
 DIVISION: Office of Management and Budget  
 COST CENTER: Administration



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	368,352	405,849	346,466	346,466
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	27,574	31,047	26,504	26,504
52201	Retirement Contributions	19,719	26,189	35,910	35,910
52301	Life & Health Insurance	47,829	51,000	45,000	45,000
52401	Workers' Compensation	943	1,095	935	935
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	464,417	515,180	454,815	454,815
53101	Professional Services	185,055	210,000	210,000	210,000
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	1,079	0	0	0
54101	Communications	11	0	0	0
54201	Postage & Freight Services	2,093	981	981	981
54301	Utility Services	350	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	115	500	500	500
54701	Printing & Binding	757	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	10,973	10,500	10,500	10,500
54931	Host Ordinance	39	0	0	0
55101	Office Supplies	1,844	750	750	750
55201	Operating Supplies	731	550	550	550
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	829	975	975	975
55501	Training & Registrations	355	750	750	750
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	204,231	225,006	225,006	225,006
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 668,648	\$ 740,186	\$ 679,821	\$ 679,821
RESOURCES					
	General Fund Revenues	\$ 668,648	\$ 740,186	\$ 679,821	\$ 679,821
	TOTAL REVENUES	\$ 668,648	\$ 740,186	\$ 679,821	\$ 679,821



FUND: MSBU Assessment Program Fund  
 FUNCTION: Physical Environment  
 ACTIVITY: Electric Utility Services

DEPARTMENT: Management & Budget Services  
 DIVISION: Office of Management & Budget  
 COST CENTER: Road Assessment Program

Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
AlySheba Street Lighting MSBU	\$ 1,157	\$ 1,280	\$ 1,280	\$ 1,280
Airway Oaks Street Lighting MSBU	3,604	3,868	3,868	3,868
Amelia Place Street Lighting MSBU	4,365	3,714	3,739	3,739
Angus Circle Road Paving MSBU	0	0	0	0
Arbor Ridge Street Lighting MSBU	4,702	5,069	5,069	5,069
Audrey Plantation Lighting MSBU	2,452	2,372	2,372	2,372
Autumn Meadows Street Lighting MSBU	3,571	3,410	3,740	3,740
Barefoot Estates Street Lighting MSBU	3,531	3,938	3,938	3,938
Bauer Street Lighting MSBU	496	817	660	660
Bay Meadows Street Lighting MSBU	0	0	8,276	8,276
Baywalk Circle Street Lighting MSBU	374	397	435	435
Baywoods Street Lighting MSBU	1,813	2,000	2,000	2,000
Belle Chasse Street Lighting MSBU	1,437	1,505	1,522	1,522
Belle Meadow Street Lighting MSBU	7,415	8,292	7,480	7,480
Betmark Place Street Lighting MSBU	1,789	1,936	1,958	1,958
Bilek Manor Street Lighting MSBU	2,285	2,478	2,478	2,478
Boulder Creek Street Lighting MSBU	1,148	1,228	1,238	1,238
Boulder Creek Add 1 Street Lighting MSBU	3,113	3,353	3,399	3,399
Bridgewood Street Lighting MSBU	4,901	5,530	5,500	5,500
Bristol Creek, Phase II Street Lighting MSBU	1,848	1,940	1,971	1,971
Bristol Creek, Phase III Street Lighting MSBU	1,436	1,583	1,540	1,540
Brookhollow Street Lighting MSBU	1,369	1,434	1,434	1,434
Brookside Hills Street Lighting MSBU	9,865	10,336	10,336	10,336
Busbee Plantation Street Lighting MSBU	3,097	3,260	3,260	3,260
Calderwood Court Street Lighting MSBU	828	970	970	970
Camshire Meadows Street Lighting MSBU	2,845	2,959	2,959	2,959
Canterbury Woods Street Lighting	3,058	3,190	3,190	3,190
Cardinal Creek Lighting MSBU	2,636	2,460	2,460	2,460
Carondelay Street Lighting MSBU	1,580	1,470	1,540	1,540
Carriage Hills Street Lighting MSBU	8,209	9,447	8,470	8,470
Chasefield Street Lighting MSBU	2,029	2,966	2,750	2,750
Clear Creek Street Lighting MSBU	3,210	3,544	3,520	3,520
Creekwood Street Lighting MSBU	5,101	4,906	4,906	4,906
Coral Creek Street Lighting MSBU	12,405	13,621	13,200	13,200
Coral Creek, Phase II Street Lighting MSBU	1,412	1,657	1,430	1,430
Coventry Estates Street Lighting MSBU	1,602	4,488	2,156	2,156
Crescent Lake Street Lighting MSBU	26,023	28,250	26,400	26,400
Crowne Point Street Lighting MSBU	14,022	14,718	14,718	14,718
Deerfield Estates Street Lighting MSBU	0	0	3,257	3,257
Cypress Creek Street Lighting	1,246	1,505	1,320	1,320
Dunleith Street Lighting MSBU	2,902	3,168	2,860	2,860
Emerald Shores Recreation & Amenities MSBU	30,081	29,454	30,800	30,800
Emerald Shores Street Lighting MSBU	37,579	36,758	37,400	37,400
Floridian, Phase I Street Lighting MSBU	3,422	3,862	4,235	4,235
Floridian, Phase II Street Lighting MSBU	1,525	1,749	1,903	1,903
Forest Creek Street Lighting MSBU	6,957	7,300	7,359	7,359
Glen Moor Street Lighting MSBU	3,710	3,784	3,784	3,784
Glen Moor Trail, Phase III Street Lighting MSBU	1,749	2,074	1,848	1,848
Glenview Street Lighting MSBU	3,278	3,520	3,520	3,520
Glenwood Street Lighting MSBU	2,673	2,860	2,860	2,860
Grand Cayman, Phase II Street Lighting MSBU	1,341	1,555	1,555	1,555
Grand Cedars Reserve Street Lighting MSBU	3,253	3,598	3,598	3,598
Grande Lagoon Street Lighting MSBU	22,136	23,470	23,470	23,470
Grande Oaks, Addition I Street Lighting MSBU	10,931	11,484	11,484	11,484
Hanley Downs Street Lighting MSBU	3,753	3,973	4,015	4,015
Heritage Oaks Lighting MSBU	1,210	1,210	1,320	1,320
Heritage Woods Street Lighting MSBU	1,895	5,827	4,180	4,180
Heron Bayou Street Lighting MSBU	5,492	5,950	5,950	5,950
Herrington Place Street Lighting MSBU	5,014	5,525	5,525	5,525
Hickory Hills Street Lighting MSBU	1,092	1,175	1,199	1,199
Hidden Lakes Estates MSBU	4,792	5,124	5,170	5,170
Highlands Street Lighting MSBU	2,030	2,167	2,310	2,310
High Springs Street Lighting MSBU	918	1,100	1,100	1,100
Huntington Lighting MSBU	2,906	4,180	2,860	2,860
Indian Lake Street Lighting MSBU	3,854	3,894	3,894	3,894
Innerarity Island Road Paving	906	64,345	64,345	64,345
Ironhorse Street Lighting MSBU	2,012	3,300	2,200	2,200
Johnstone Street Lighting MSBU	748	835	835	835
Kings Ridge Street Lighting MSBU	1,802	1,993	2,046	2,046
Lake Estelle Street Lighting MSBU	6,523	7,059	7,059	7,059
Lakes of Carrington Street Lighting MSBU	3,844	3,815	4,070	4,070
Las Brisas Street Lighting MSBU	12,927	13,992	13,992	13,992
Li Fair Street Lighting MSBU	4,607	5,335	5,280	5,280
Lillian Woods Street Lighting MSBU	13,909	14,410	15,180	15,180
Logan Place Street Lighting MSBU	3,568	3,300	3,608	3,608

FUND: MSBU Assessment Program Fund  
 FUNCTION: Physical Environment  
 ACTIVITY: Electric Utility Services

DEPARTMENT: Management & Budget Services  
 DIVISION: Office of Management & Budget  
 COST CENTER: Road Assessment Program



Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
Lost Creek Lighting MSBU	2,715	3,333	2,970	2,970
Madison Place Lighting MSBU	3,667	4,161	3,960	3,960
Magnolia Lakes Estates Street Lighting MSBU	13,317	14,071	14,071	14,071
Magnolia Lakes Estates, Unit 5 Street Lighting MSE	3,626	4,165	4,165	4,165
Majestic Oaks Street Lighting MSBU	1,340	1,498	1,498	1,498
Manchester Street Lighting MSBU	7,455	7,854	7,854	7,854
Maple Oaks Street Lighting MSBU	3,582	4,133	3,960	3,960
Maple Oaks West Ph2 Street Lighting MSBU	3,469	3,289	3,608	3,608
Marcus Pointe Villas Street Lighting MSBU	7,092	6,034	6600	6600
Mayfair Street Lighting MSBU	50,592	51,128	51,700	51,700
McArthur Lane Street Lighting MSBU	1,135	1,245	1,245	1,245
Millview Estates Street Lighting MSBU	2,918	3,311	3,190	3,190
Millview Estates II Street Lighting MSBU	0	0	1,616	1,616
Mirabelle Street Lighting MSBU	9,409	10,010	10,010	10,010
Oakhills Estates Street Lighting MSBU	4,167	4,621	4,621	4,621
Osceola Street Lighting MSBU	15,685	17,551	17,551	17,551
Osprey Street Lighting MSBU	987	1,241	1,241	1,241
Patriot Place Street Lighting MSBU	589	843	770	770
Perdido Bay Street Lighting MSBU	12,542	13,715	13,860	13,860
Perdido Estates Street Lighting MSBU	2,763	2,911	2,970	2,970
Pinebrook Estates Road Paving MSBU	0	0	0	0
Providence Manor Street Lighting MSBU	2,295	2,442	2,486	2,486
Providence Manor II Street Lighting MSBU	0	0	3,298	3,298
Ridgefield Street Lighting MSBU	7,270	7,920	7,700	7,700
River Gardens Street Lighting MSBU	4,840	5,254	5,254	5,254
River Gardens III Street Lighting MSBU	4,914	5,095	5,390	5,390
River Oaks Landing Street Lighting MSBU	1,396	1,518	1,518	1,518
Robinson's Mill Street Lighting MSBU	2,264	10,777	6,380	6,380
Rosewood Estates Street Lighting MSBU	2,329	2,534	2,534	2,534
Sandy Creek Street Lighting MSBU	483	572	506	506
Scenic Hills Country Club Estates Street Lighting	9,905	10,771	10,450	10,450
Scenic Hills North Lighting MSBU	2,977	2,885	2,750	2,750
Shoal Creek Holding Pond MSBU	0	0	0	0
Siquenza Cove Dredging MSBU	0	0	0	0
South Gulf Manor Street Lighting MSBU	5,267	5,623	5,623	5,623
Southwoods Street Lighting MSBU	6,369	6,745	7,002	7,002
Sugar Creek Street Lighting MSBU	1,476	1,610	1,540	1,540
Summerfield Street Lighting MSBU	3,388	3,476	3,643	3,643
Sunset Oaks Street Lighting MSBU	0	1,189	1,189	1,189
Tahisco Grove Street Lighting MSBU	1,836	1,954	2,002	2,002
Tarklin Oaks Street Lighting MSBU	1,931	2,199	2,068	2,068
Tarklin Bayou Street Lighting MSBU	2,566	2,811	2,811	2,811
Tiffany Street Lighting MSBU	412	493	493	493
Turnberry Street Lighting MSBU	1,831	1,940	1,940	1,940
Turner's Meadow Street Lighting MSBU	1,991	2,273	2,273	2,273
Twin Oaks Street Lighting MSBU	6,843	7,537	7,537	7,537
Twin Pines Street Lighting MSBU	1,361	1,591	1,496	1,496
Twin Pines II Street Lighting MSBU	1,001	977	977	977
Twin Spires Street Lighting MSBU	2,293	2,389	2,420	2,420
Vizcaya Street Lighting MSBU	2,287	2,402	2,446	2,446
Waterford Place Street lighting MSBU	2,624	2,798	2,798	2,798
Weather Stone Street Lighting MSBU	2,519	2,640	2,640	2,640
Westernmark Street Lighting MSBU	2,826	3,099	3,099	3,099
Westfield Street Lighting MSBU	1,331	1,679	1,430	1,430
West Ridge Place Street Lighting MSBU	2,087	2,460	2,200	2,200
Wetherby Cove Lighting MSBU	2,422	2,442	2,442	2,442
Whisper Way Street Lighting MSBU	3,201	3,445	3,487	3,487
Windsong Street Lighting MSBU	4,042	8,965	4,620	4,620
Willow Tree Acres Lighting MSBU	2,236	2,299	2,420	2,420
Woodbridge Manor Street Lighting MSBU	4,051	4,661	4,400	4,400
Woodlands Street Lighting MSBU	3,570	3,868	3,868	3,868
Woodridge Street Lighting MSBU	2,734	2,983	2,983	2,983
Woodside Estates Street Lighting MSBU	2,236	15,194	10,956	10,956
West Roberts Estates Street Lighting MSBU	5,032	5,669	5,669	5,669
Ziglar Ridge Street Lighting MSBU	3,443	3,905	3,674	3,674
Transfers	0	0	0	0
Reserves	0	10,000	10,000	10,000
	\$ 638,242	\$ 785,234	\$ 781,424	\$ 781,424
	\$ 638,242	\$ 785,234	\$ 781,424	\$ 781,424
	\$ 638,242	\$ 785,234	\$ 781,424	\$ 781,424

FUND: Internal Service Fund  
 FUNCTION: General Government  
 ACTIVITY: Finance & Administrative

DEPARTMENT: Management & Budget Services  
 DIVISION: Office of Risk Management  
 COST CENTER: Risk Management Administration



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	240,578	239,632	242,669	242,669
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	17,786	18,332	18,564	18,564
52201	Retirement Contributions	12,073	14,358	21,107	21,107
52301	Life & Health Insurance	38,195	42,500	45,000	45,000
52401	Workers' Compensation	824	895	911	911
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	309,456	315,717	328,251	328,251
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	1,154	5,000	5,000	5,000
54101	Communications	443	600	600	600
54201	Postage & Freight	402	1,400	1,400	1,400
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	1,138	865	994	994
54601	Repair & Maintenance Services	400	500	500	500
54701	Printing & Binding	125	1,000	1,000	1,000
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	1,226	0	0	0
55101	Office Supplies	1,460	2,000	2,000	2,000
55201	Operating Supplies	0	2,000	2,000	2,000
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	1,455	1,500	1,500	1,500
55501	Training & Registrations	262	1,800	1,800	1,800
55801	Bad Debt	0	0	0	0
55901	Depreciation	81,080	84,987	81,080	81,080
	OPERATING COSTS	89,145	101,652	97,874	97,874
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 398,601	\$ 417,369	\$ 426,125	\$ 426,125
RESOURCES					
	Internal Service Fund Revenues	\$ 398,601	\$ 417,369	\$ 426,125	\$ 426,125
	TOTAL REVENUES	\$ 398,601	\$ 417,369	\$ 426,125	\$ 426,125

FUND: Internal Service Fund  
 FUNCTION: General Government  
 ACTIVITY: Finance & Administrative

DEPARTMENT: Management & Budget Services  
 DIVISION: Office of Risk Management  
 COST CENTER: Workers' Compensation



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	8,200	15,200	15,200	15,200
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	73,037	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	1,211,541	1,393,272	1,670,309	2,271,737
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	1,292,778	1,408,472	1,685,509	2,286,937
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 1,292,778	\$ 1,408,472	\$ 1,685,509	\$ 2,286,937
RESOURCES					
	Internal Service Fund Revenues	\$ 1,292,778	\$ 1,408,472	\$ 1,685,509	\$ 2,286,937
	TOTAL REVENUES	\$ 1,292,778	\$ 1,408,472	\$ 1,685,509	\$ 2,286,937



FUND: Internal Service Fund  
 FUNCTION: General Government  
 ACTIVITY: Finance & Administrative

DEPARTMENT: Management & Budget Services  
 DIVISION: Office of Risk Management  
 COST CENTER: Property Casualty Admin



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	8,334	37,500	37,500	37,500
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	1,661,022	1,318,650	1,422,703	2,003,978
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	1,669,356	1,356,150	1,460,203	2,041,478
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 1,669,356	\$ 1,356,150	\$ 1,460,203	\$ 2,041,478
RESOURCES					
	Internal Service Fund Revenues	\$ 1,669,356	\$ 1,356,150	\$ 1,460,203	\$ 2,041,478
	TOTAL REVENUES	\$ 1,669,356	\$ 1,356,150	\$ 1,460,203	\$ 2,041,478

FUND: Internal Service Fund  
 FUNCTION: General Government  
 ACTIVITY: Finance & Administrative

DEPARTMENT: Management & Budget Services  
 DIVISION: Office of Risk Management  
 COST CENTER: Building Damages



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	46,070	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	427,334	377,041	438,150	438,150
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	31,719	0	0	0
54401	Rentals & Leases	493,010	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	2,913,787	2,089,080	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	65	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	5,233	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	3,917,219	2,466,121	438,150	438,150
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 3,917,219	\$ 2,466,121	\$ 438,150	\$ 438,150
RESOURCES					
	Internal Service Fund Revenues	\$ 3,917,219	\$ 2,466,121	\$ 438,150	\$ 438,150
	TOTAL REVENUES	\$ 3,917,219	\$ 2,466,121	\$ 438,150	\$ 438,150

FUND: Internal Service Fund  
 FUNCTION: General Government  
 ACTIVITY: Finance & Administrative

DEPARTMENT: Management & Budget Services  
 DIVISION: Office of Risk Management  
 COST CENTER: Auto Damages



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	\$ 0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	255,998	269,000	269,000	269,000
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	3,756	6,000	6,000	6,000
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	40,561	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	300,316	275,000	275,000	275,000
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 300,316	\$ 275,000	\$ 275,000	\$ 275,000
RESOURCES					
	Internal Service Fund Revenues	\$ 300,316	\$ 275,000	\$ 275,000	\$ 275,000
	TOTAL REVENUES	\$ 300,316	\$ 275,000	\$ 275,000	\$ 275,000

FUND: Internal Service Fund  
 FUNCTION: General Government  
 ACTIVITY: Finance & Administrative

DEPARTMENT: Management & Budget Services  
 DIVISION: Safety and Loss Control  
 COST CENTER: Safety and Loss Control Admin



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	14,158	15,000	15,000	15,000
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	2,047	2,500	3,500	2,494
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	1,580	2,500	2,500	3,506
54701	Printing & Binding	967	1,000	1,000	1,000
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	7,332	8,000	8,000	8,000
54931	Host Ordinance Items	653	0	0	0
55101	Office Supplies	2,060	2,000	2,000	2,000
55201	Operating Supplies	7,198	9,000	9,000	9,000
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	1,077	2,000	2,000	2,000
55501	Training & Registrations	2,171	3,000	3,000	3,000
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	39,242	45,000	46,000	46,000
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 39,242	\$ 45,000	\$ 46,000	\$ 46,000
RESOURCES					
	Internal Service Fund Revenues	\$ 39,242	\$ 45,000	\$ 46,000	\$ 46,000
	TOTAL REVENUES	\$ 39,242	\$ 45,000	\$ 46,000	\$ 46,000

FUND: General  
 FUNCTION: General Government  
 ACTIVITY: Finance & Administrative

DEPARTMENT: Management & Budget Services  
 DIVISION: Office of Purchasing  
 COST CENTER: Administration



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	435,917	436,541	398,038	398,038
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special Pay	0	0	0	0
52101	FICA Taxes	31,608	33,394	30,450	30,450
52201	Retirement Contributions	21,457	25,379	34,586	34,586
52301	Life & Health Insurance	84,170	76,500	72,000	72,000
52401	Workers' Compensation	1,104	1,179	1,074	1,074
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	574,256	572,993	536,148	536,148
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	563	1,500	1,500	1,500
54101	Communications	291	500	500	500
54201	Postage & Freight	2,000	3,000	3,000	3,000
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	1,243	2,000	2,000	2,000
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	2,399	6,500	6,500	6,500
54701	Printing & Binding	1,018	1,500	1,500	1,500
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	7,538	29,000	27,000	27,000
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	3,689	7,500	7,500	7,500
55201	Operating Supplies	398	1,500	1,500	1,500
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	1,366	3,500	3,500	3,500
55501	Training & Registrations	300	1,000	3,000	3,000
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	20,805	57,500	57,500	57,500
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 595,061	\$ 630,493	\$ 593,648	\$ 593,648
	RESOURCES				
	General Fund Revenues	\$ 595,061	\$ 630,493	\$ 593,648	\$ 593,648
	TOTAL REVENUES	\$ 595,061	\$ 630,493	\$ 593,648	\$ 593,648

FUND: General  
 FUNCTION: General Government  
 ACTIVITY: Finance and Administrative

DEPARTMENT: Management & Budget Services  
 DIVISION: Property Sales  
 COST CENTER: Property Sales



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	58,427	58,427	58,427	58,427
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	4,364	4,470	4,470	4,470
52201	Retirement Contributions	2,766	4,086	7,502	7,502
52301	Life & Health Insurance	6,341	8,500	9,000	9,000
52401	Workers' Compensation	151	158	158	158
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	72,049	75,641	79,557	79,557
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	2,000	1,250	1,250
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight Services	6	100	50	50
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	50	50	50
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	150	100	100
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	286	300	350	350
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	292	2,600	1,800	1,800
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 72,341	\$ 78,241	\$ 81,357	\$ 81,357
RESOURCES					
	General Fund Revenues	\$ 72,341	\$ 78,241	\$ 81,357	\$ 81,357
	TOTAL REVENUES	\$ 72,341	\$ 78,241	\$ 81,357	\$ 81,357

FUND: Bob Sikes Toll  
 FUNCTION: General Government  
 ACTIVITY: Finance and Administrative

DEPARTMENT: Management & Budget Services  
 DIVISION: Office of Management and Budget  
 COST CENTER: Bob Sikes Toll Op & Maintenance



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	19,334	18,000	20,000	20,000
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Freight & Postage Services	0	0	0	0
54301	Utility Services	14,801	15,000	15,000	15,000
54401	Rentals & Leases	0	0	0	0
54501	Insurance	41,000	40,000	45,000	45,000
54601	Repair & Maintenance Services	17,964	140,000	120,000	120,000
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	142,508	152,500	159,500	159,500
54931	Host Account	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	235,607	365,500	359,500	359,500
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	140,436	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	140,436	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	25,532	25,000	26,000	26,000
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	25,532	25,000	26,000	26,000
59101	Transfers	1,476,021	1,602,088	713,215	713,215
59801	Reserves	0	354,612	1,374,554	1,374,554
	NON-OPERATING COSTS	1,476,021	1,956,700	2,087,769	2,087,769
	TOTAL BUDGET	\$ 1,877,596	\$ 2,347,200	\$ 2,473,269	\$ 2,473,269
RESOURCES					
	Bob Sikes Toll	\$ 2,755,757	\$ 2,470,737	\$ 2,603,441	\$ 2,603,441
	Interest	0	0	0	0
	Miscellaneous Revenues	0	0	0	0
	Insurance Proceeds	0	0	0	0
	Fund Balance	(878,161)	0	0	0
	Less 5%	0	(123,537)	(130,172)	(130,172)
	TOTAL REVENUES	\$ 1,877,596	\$ 2,347,200	\$ 2,473,269	\$ 2,473,269

FUND: General  
 FUNCTION: General Government  
 ACTIVITY: Finance and Administrative

DEPARTMENT: Management & Budget Services  
 DIVISION: Health Department  
 COST CENTER: Health Department



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Freight & Postage Services	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Account	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	0	0	0	0
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	300,029	345,809	300,029	337,649
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	300,029	345,809	300,029	337,649
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 300,029	\$ 345,809	\$ 300,029	\$ 337,649
RESOURCES					
	General Fund Revenues	\$ 300,029	\$ 345,809	\$ 300,029	\$ 337,649
	TOTAL REVENUES	\$ 300,029	\$ 345,809	\$ 300,029	\$ 337,649



FUND: Civic Center  
 FUNCTION: Culture/Recreation  
 ACTIVITY: Special Recreation Facility

DEPARTMENT: Management & Budget Services  
 DIVISION: Civic Center  
 COST CENTER: Civic Center



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	\$ 0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	5,998,262	4,938,325	5,387,628	5,353,721
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	107,966	154,249	154,474	154,474
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	32,377	57,500	7,500	7,500
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	6,138,605	5,150,074	5,549,602	5,515,695
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 6,138,605	\$ 5,150,074	\$ 5,549,602	\$ 5,515,695
RESOURCES					
	Civic Center Revenues	\$ 3,761,254	\$ 3,950,074	\$ 4,215,695	\$ 4,215,695
	Transfers Fund 108	1,400,000	1,200,000	1,333,907	1,300,000
	Fund Balance	977,351	0	0	0
	Depreciation	0	0	0	0
	TOTAL REVENUES	\$ 6,138,605	\$ 5,150,074	\$ 5,549,602	\$ 5,515,695

FUND: Civic Center  
 FUNCTION: Culture/Recreation  
 ACTIVITY: Special Recreation Facility

DEPARTMENT: Management & Budget Services  
 DIVISION: Civic Center  
 COST CENTER: Civic Center Capital



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	3,420	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	915,349	1,300,000	1,300,000	1,300,000
	OPERATING COSTS	918,769	1,300,000	1,300,000	1,300,000
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	200,000	200,000	200,000
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	200,000	200,000	200,000
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 918,769	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000
RESOURCES					
	Civic Center Revenues	\$ 0	\$ 0	\$ 0	0
	Transfers Fund 108	200,000	200,000	200,000	200,000
	Fund Balance	0	0	0	0
	Depreciation	718,769	1,300,000	1,300,000	1,300,000
	TOTAL REVENUES	\$ 918,769	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000

# **SOLID WASTE MANAGEMENT DEPARTMENT**

- Waste Services
- Engineering/Environmental Quality Division






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**MISSION STATEMENT**


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To provide efficient, responsive services that enhance the quality of life, meet common needs and promote a safe and healthy community.

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**OBJECTIVES**


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- Operate all Solid Waste Management facilities in full compliance with federal, state, and local regulations.
- Operate Transfer Station facility in full compliance with federal, state, and local regulations.
- Continue to improve landfill operations through employee training, benchmarking, and systems upgrades.

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**GOAL**


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The Goal of the Solid Waste Management Department is to complete the fiscal year with total expenditures less than 100% of total budget and to improve customer and employee satisfaction as measured by random satisfaction surveys.

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**PERFORMANCE MEASURES**


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Performance Measures	FY 2010-11 Actual	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Estimate
% of <b>FDEP Quarterly Inspections</b> found in compliance (no permit issues or violations) <b>100% - Good</b>	100%	100%	100%	100%
% of <b>Employees</b> meeting <b>FDEP Certification Requirements</b> <b>100% - Good</b>	100%	100%	100%	100%
<b>Average On-site Cycle Time</b> for Commercial Waste vehicles - <b>≤12 mins</b>	12 mins.	12 mins.	12 mins.	12 mins.
<b>Inbound Transactions</b> conducted in <b>60 seconds or less</b>	N/A	60 secs.	60 secs.	60 secs.
<b>Outbound Transactions</b> conducted in <b>90 seconds or less</b>	N/A	90 secs.	90 secs.	90 secs.
<b># of Waste Reduction /Recycling Community Education</b> Presentations <b>(20 or more presentations per year)</b>	20	22	70	75

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**STATUTORY RESPONSIBILITIES**


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This facility operates under the following Florida Statutes:

Transfer Station/RMPH = 62.701.710  
 Recycling = 62-722, 403.703  
 Waste Tire = 62.711  
 HHW = 62-710, 62-730, 62-731, 62-737  
 Asbestos = 40 CFR Part 61  
 Yard Trash = 62-709

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**ADVISORY BOARD**


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There are no Advisory Boards to the Solid Waste Management Department.



DEPARTMENT: SOLID WASTE MANAGEMENT

### BENCHMARKING

Benchmark Data	Escambia County	Comparable Counties	Benchmark
Tipping Fee	\$42.07	\$44.95	\$43.65

Benchmark Sources: Florida Benchmarking Consortium, FY 2011 Annual Services Report, Waste & Recycling, May 2013. Escambia County fee is current rate.

### SIGNIFICANT CHANGES FOR FY 2013-2014

Feasibility Study for Expansion into area of Compressed Natural Gas to help reduce County fuel expense.

Change of Department name to: *Waste Resource Management* to accurately reflect the Department's mission of managing material resources versus traditional landfilling.

Generate Request for Proposals for Materials Recovery Facility & Waste-To-Energy project for evaluation and possible negotiations.

Conduct Waste Composition Study to:

- 1) Identify areas of opportunity which will allow the County to evaluate programs to move toward State of Florida Recycling Goal of 75%
- 2) Assist the County in developing future solid waste programs

### STAFFING ALLOCATION

<u>Position Classification</u>	<u>Pay Grade</u>	<u>2011-12 Authorized</u>	<u>2012-13 Authorized</u>	<u>2013-14 Proposed</u>
<b><u>Administration</u></b>				
Accountant	C42	1	1	1
Accounting Technician	B21	1	1	1
Administrative Supervisor	B31	1	1	1
Bureau Chief Aide	B32	1	0	0
Department Director	E80	0	1	0
Department Director I	E81	0	0	1
Directors Aide	B32	0	1	1
Division Manager	D63	1	0	0
Equipment Operator III	B22	1	1	1
Fleet Maintenance Supervisor	B31	1	1	1
Fleet Maintenance Technician	B22	1	1	1
Human Resource Associate I	B21	1	0	0
Safety Technician	B21	1	1	1
Senior Office Support Assistant	A12	3	3	3
TOTAL		13	12	12



**DEPARTMENT: SOLID WASTE MANAGEMENT**

**STAFFING ALLOCATION**

<u>Position Classification</u>	<u>Pay Grade</u>	<u>2011-12 Authorized</u>	<u>2012-13 Authorized</u>	<u>2013-14 Adopted</u>
<b><u>Environmental Quality</u></b>				
Engineering & Env Quality Manager	C52	1	1	1
Engineering Project Coordinator	C41	1	1	1
Environmental Analyst	C42	1	1	1
Environmental Technician	B22	0	1	1
TOTAL		3	4	4
<b><u>Landfill Operations</u></b>				
Accounting Assistant	A11	4	4	4
Administrative Supervisor	B31	1	1	1
Equipment Operator II	B21	3	3	3
Equipment Operator III	B22	6	5	4
Equipment Operator IV	B23	4	4	4
Field Supervisor	B32	1	1	1
Landfill Service Worker	A13	2	2	2
Operations Supervisor	C42	1	1	1
TOTAL		22	21	20
<b><u>Recycling</u></b>				
Environmental Analyst	C42	1	1	1
Environmental Technician	B22	1	1	1
Equipment Operator III	B22	2	2	2
Equipment Operator IV	B23	0	0	1
Field Supervisor	B32	1	1	0
Recycling Operations Manager	C52	1	1	1
TOTAL		6	6	6
<b><u>Palafox Transfer Station</u></b>				
Accounting Assistant	A11	2	1	1
Environmental Technician	B22	0	1	0
Equipment Operator III	B22	3	2	4
TOTAL		5	4	5
TOTAL DEPARTMENT		49	47	47

FUND: Solid Waste Fund  
 FUNCTION: Physical Environment  
 ACTIVITY: Garbage/Solid Waste Ctl

DEPARTMENT: Solid Waste Management  
 DIVISION: Solid Waste Management  
 COST CENTER: Administration



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	470,121	435,588	445,639	445,639
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	28,697	30,000	30,000	30,000
51501	Special pay	0	0	0	0
52101	FICA Taxes	35,364	35,618	36,387	36,387
52201	Retirement Contributions	25,844	28,345	42,263	42,263
52301	Life & Health Insurance	140,306	93,500	99,000	99,000
52401	Workers' Compensation	16,594	16,374	17,103	17,103
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	716,927	639,425	670,392	670,392
53101	Professional Services	595	43,000	43,000	43,000
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	10,676	25,500	16,500	16,500
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	2,445	10,000	10,000	10,000
54101	Communications	17,445	22,100	26,100	26,100
54201	Postage & Freight	532	1,200	800	800
54301	Utility Services	22,829	36,000	30,000	30,000
54401	Rentals & Leases	1,801	2,400	2,100	2,100
54501	Insurance	1,355	858	986	986
54601	Repair & Maintenance Services	6,499	16,290	16,190	16,190
54701	Printing & Binding	0	1,000	1,000	1,000
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	1,666	4,200	4,200	4,200
54931	Host Ordinance Items	872	0	0	0
55101	Office Supplies	9,085	12,000	12,000	12,000
55201	Operating Supplies	8,129	15,300	16,100	16,100
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	1,298	2,300	2,300	2,300
55501	Training & Registrations	3,261	8,500	8,500	8,500
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	88,490	200,648	189,776	189,776
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	18,300	13,000	13,000
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
56801	Intangible Assets	0	0	0	0
	CAPITAL OUTLAY	0	18,300	13,000	13,000
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 805,416	\$ 858,373	\$ 873,168	\$ 873,168
RESOURCES					
	Solid Waste Fund Revenues	\$ 805,416	\$ 858,373	\$ 873,168	\$ 873,168
	TOTAL REVENUES	\$ 805,416	\$ 858,373	\$ 873,168	\$ 873,168





FUND: Solid Waste Fund  
 FUNCTION: Physical Environment  
 ACTIVITY: Garbage/Solid Waste Ctl

DEPARTMENT: Solid Waste Management  
 DIVISION: Solid Waste Management  
 COST CENTER: Environmental Quality

Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	162,096	162,656	192,899	192,899
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	2,208	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	12,050	12,443	14,757	14,757
52201	Retirement Contributions	8,380	9,047	13,406	13,406
52301	Life & Health Insurance	25,533	25,500	36,000	36,000
52401	Workers' Compensation	2,667	2,643	4,348	4,348
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	212,934	212,289	261,410	261,410
53101	Professional Services	210,283	325,000	200,000	200,000
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	4,041	8,500	83,500	83,500
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	2,178	5,500	5,500	5,500
54101	Communications	3,262	3,480	3,980	3,980
54201	Postage & Freight	808	3,000	3,000	3,000
54301	Utility Services	252,420	400,000	400,000	400,000
54401	Rentals & Leases	2,006	10,520	10,520	10,520
54501	Insurance	5,062	1,756	1,181	1,181
54601	Repair & Maintenance Services	30,866	61,375	62,875	62,875
54701	Printing & Binding	0	1,000	1,000	1,000
54801	Promotional Activities	0	4,000	3,000	3,000
54901	Other Current Charges & Obligations	6,259	4,500	4,000	4,000
54931	Host Ordinance Items	35	0	0	0
55101	Office Supplies	1,087	1,800	1,800	1,800
55201	Operating Supplies	8,130	12,250	11,750	11,750
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	1,936	2,600	2,600	2,600
55501	Training & Registrations	1,705	6,000	6,000	6,000
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	530,076	851,281	800,706	800,706
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	36,000	15,000	15,000
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	36,000	15,000	15,000
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 743,010	\$ 1,099,570	\$ 1,077,116	\$ 1,077,116
RESOURCES					
	Solid Waste Fund Revenues	\$ 743,010	\$ 1,099,570	\$ 1,077,116	\$ 1,077,116
	TOTAL REVENUES	\$ 743,010	\$ 1,099,570	\$ 1,077,116	\$ 1,077,116



FUND: Solid Waste Fund  
 FUNCTION: Physical Environment  
 ACTIVITY: Garbage/Solid Waste Ctl

DEPARTMENT: Solid Waste Management  
 DIVISION: Solid Waste Management  
 COST CENTER: SWM Operations

Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	556,473	676,710	633,632	633,632
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	53,836	65,000	65,000	65,000
51501	Special pay	0	0	0	0
52101	FICA Taxes	43,442	56,741	53,445	53,445
52201	Retirement Contributions	30,473	41,639	51,279	51,279
52301	Life & Health Insurance	175,091	187,000	180,000	180,000
52401	Workers' Compensation	50,661	42,857	46,483	46,483
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	909,976	1,069,947	1,029,839	1,029,839
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	250,065	243,480	243,480	243,480
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	3,148	6,000	6,000	6,000
54101	Communications	7,940	8,300	8,000	8,000
54201	Postage & Freight	49	500	500	500
54301	Utility Services	53,765	53,000	53,000	53,000
54401	Rentals & Leases	71,576	109,400	109,400	109,400
54501	Insurance	268,532	222,012	219,901	219,901
54601	Repair & Maintenance Services	316,479	374,935	386,175	386,175
54701	Printing & Binding	2,875	3,700	3,700	3,700
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	5,406	6,500	6,500	6,500
54931	Host Ordinance Items	882	0	0	0
55101	Office Supplies	3,208	4,500	4,500	4,500
55201	Operating Supplies	495,291	684,600	644,600	644,600
55301	Road Materials & Supplies	50,881	75,000	75,000	75,000
55401	Books, Pubs, & Subs	1,048	2,300	2,300	2,300
55501	Training & Registrations	7,652	6,000	6,000	6,000
55801	Bad Debt	0	0	0	0
55901	Depreciation	2,690,633	2,690,000	2,786,000	2,786,000
	OPERATING COSTS	4,229,431	4,490,227	4,555,056	4,555,056
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	1,479,800	1,747,800	1,747,800
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	1,479,800	1,747,800	1,747,800
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 5,139,406	\$ 7,039,974	\$ 7,332,695	\$ 7,332,695
RESOURCES					
	Solid Waste Fund Revenues	\$ 5,139,406	\$ 7,039,974	\$ 7,332,695	\$ 7,332,695
	TOTAL REVENUES	\$ 5,139,406	\$ 7,039,974	\$ 7,332,695	\$ 7,332,695

FUND: Solid Waste Fund  
 FUNCTION: Physical Environment  
 ACTIVITY: Garbage/Solid Waste Ctl

DEPARTMENT: Solid Waste Management  
 DIVISION: Solid Waste Management  
 COST CENTER: Recycling Operations



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	271,670	243,527	243,487	243,487
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	31,080	50,000	50,000	50,000
51501	Special pay	0	0	0	0
52101	FICA Taxes	22,513	22,455	22,452	22,452
52201	Retirement Contributions	15,224	16,327	20,397	20,397
52301	Life & Health Insurance	45,599	51,000	54,000	54,000
52401	Workers' Compensation	29,794	23,017	17,827	17,827
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	415,879	406,326	408,163	408,163
53101	Professional Services	0	10,000	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	145,791	292,000	200,600	200,600
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	6,524	3,500	3,500	3,500
54101	Communications	4,936	5,800	5,800	5,800
54201	Postage & Freight	78	500	500	500
54301	Utility Services	4,502	6,000	3,600	3,600
54401	Rentals & Leases	10,355	7,500	6,250	6,250
54501	Insurance	20,325	15,416	18,739	18,739
54601	Repair & Maintenance Services	69,629	84,800	51,750	51,750
54701	Printing & Binding	2,125	3,000	3,000	3,000
54801	Promotional Activities	10,362	20,000	17,000	17,000
54901	Other Current Charges & Obligations	126	200	200	200
54931	Host Ordinance Items	454	0	0	0
55101	Office Supplies	0	2,000	1,500	1,500
55201	Operating Supplies	90,069	152,750	138,250	138,250
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	1,175	3,000	3,000	3,000
55501	Training & Registrations	5,338	3,000	3,000	3,000
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	371,789	609,466	456,689	456,689
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	230,000	200,000	200,000
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	230,000	200,000	200,000
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 787,668	\$ 1,245,792	\$ 1,064,852	\$ 1,064,852
RESOURCES					
	Solid Waste Fund Revenues	\$ 787,668	\$ 1,245,792	\$ 1,064,852	\$ 1,064,852
	TOTAL REVENUES	\$ 787,668	\$ 1,245,792	\$ 1,064,852	\$ 1,064,852

FUND: Solid Waste Fund  
 FUNCTION: Physical Environment  
 ACTIVITY: Garbage/Solid Waste Ctl

DEPARTMENT: Solid Waste Management  
 DIVISION: Solid Waste Management  
 COST CENTER: Projects



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	1,181	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	1,181	0	0	0
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	1,300,000	1,688,000	1,688,000
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	1,300,000	1,688,000	1,688,000
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 1,181	\$ 1,300,000	\$ 1,688,000	\$ 1,688,000
Revenues					
	Solid Waste Fund Revenues	\$ 1,181	\$ 1,300,000	\$ 1,688,000	\$ 1,688,000
	TOTAL REVENUES	\$ 1,181	\$ 1,300,000	\$ 1,688,000	\$ 1,688,000

FUND: Solid Waste Fund  
 FUNCTION: Physical Environment  
 ACTIVITY: Garbage/Solid Waste Ctl

DEPARTMENT: Solid Waste Management  
 DIVISION: Solid Waste Management  
 COST CENTER: Reserves



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	545,922	546,082	546,891	546,891
54931	Host Ordinance Items	0	0	0	0
54998	Provision-Closure & LT Care	410,374	280,000	352,000	352,000
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
	OPERATING COSTS	956,296	826,082	898,891	898,891
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	13,649	17,409	17,409
	NON-OPERATING COSTS	0	13,649	17,409	17,409
	TOTAL BUDGET	\$ 956,296	\$ 839,731	\$ 916,300	\$ 916,300
RESOURCES					
	Solid Waste Fund Revenues	\$ 956,296	\$ 839,731	\$ 916,300	\$ 916,300
	TOTAL REVENUES	\$ 956,296	\$ 839,731	\$ 916,300	\$ 916,300

FUND: Solid Waste Fund  
 FUNCTION: Other Uses  
 ACTIVITY: Interfund Transfer

DEPARTMENT: Solid Waste Management  
 DIVISION: Solid Waste Management  
 COST CENTER: Transfers



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	0	0	0	0
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	309,785	312,043	313,114	313,114
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	309,785	312,043	313,114	313,114
	TOTAL BUDGET	\$ 309,785	\$ 312,043	\$ 313,114	\$ 313,114
RESOURCES					
	Solid Waste Fund Revenues	\$ 309,785	\$ 312,043	\$ 313,114	\$ 313,114
	TOTAL REVENUES	\$ 309,785	\$ 312,043	\$ 313,114	\$ 313,114

FUND: Solid Waste Fund  
 FUNCTION: Physical Environment  
 ACTIVITY: Garbage/Solid Waste Ctl

DEPARTMENT: Solid Waste Management  
 DIVISION: Solid Waste Management  
 COST CENTER: Closed Landfills



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	215,800	100,000	100,000
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	9,027	112,100	112,100
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	6,000	4,000	4,000
54401	Rentals & Leases	0	0	5,000	5,000
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	294,250	226,100	226,100
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	800	800
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	5,000	5,000	5,000
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	0	530,077	453,000	453,000
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 0	\$ 530,077	\$ 453,000	\$ 453,000
RESOURCES					
	Solid Waste Fund Revenues	\$ 0	\$ 530,077	\$ 453,000	\$ 453,000
	TOTAL REVENUES	\$ 0	\$ 530,077	\$ 453,000	\$ 453,000

FUND: Solid Waste Fund  
 FUNCTION: General Government  
 ACTIVITY: Debt Service Payments

DEPARTMENT: Solid Waste Management  
 DIVISION: Solid Waste Management  
 COST CENTER: Debt Service



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	0	0	0	0
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	781,082	792,798	792,798
57201	Interest	9,097	47,930	36,214	36,214
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	9,097	829,012	829,012	829,012
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 9,097	\$ 829,012	\$ 829,012	\$ 829,012
RESOURCES					
	Solid Waste Fund Revenues	\$ 9,097	\$ 829,012	\$ 829,012	\$ 829,012
	TOTAL REVENUES	\$ 9,097	\$ 829,012	\$ 829,012	\$ 829,012



FUND: Solid Waste Fund  
 FUNCTION: Physical Environment  
 ACTIVITY: Garbage/Solid Waste Ctl

DEPARTMENT: Solid Waste Management  
 DIVISION: Solid Waste Management  
 COST CENTER: Transfer Station



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	89,369	117,341	142,793	142,793
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	16,453	20,000	25,000	25,000
51501	Special pay	0	0	0	0
52101	FICA Taxes	7,643	10,507	12,838	12,838
52201	Retirement Contributions	5,332	7,640	11,663	11,663
52301	Life & Health Insurance	18,287	34,000	45,000	45,000
52401	Workers' Compensation	6,703	7,710	10,758	10,758
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	143,787	197,198	248,052	248,052
53101	Professional Services	94,115	50,000	20,000	20,000
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	943,882	948,500	24,500	24,500
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	1,639	1,800	2,160	2,160
54201	Postage & Freight	0	0	0	0
54301	Utility Services	16,677	22,200	20,000	20,000
54401	Rentals & Leases	3,302	6,760	5,500	5,500
54501	Insurance	0	8,688	9,985	9,985
54601	Repair & Maintenance Services	110,971	100,600	129,800	129,800
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	1,400	500	500	500
54931	Host Ordinance Items	23	0	0	0
55101	Office Supplies	480	2,000	1,500	1,500
55201	Operating Supplies	43,496	65,350	255,700	255,700
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	0	1,000	1,000	1,000
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	1,215,985	1,207,398	470,645	470,645
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	140,000	140,000	140,000
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	140,000	140,000	140,000
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 1,359,772	\$ 1,544,596	\$ 858,697	\$ 858,697
RESOURCES					
	Solid Waste Fund Revenues	\$ 1,359,772	\$ 1,544,596	\$ 858,697	\$ 858,697
	TOTAL REVENUES	\$ 1,359,772	\$ 1,544,596	\$ 858,697	\$ 858,697

FUND: Solid Waste Fund  
 FUNCTION: Physical Environment  
 ACTIVITY: Garbage/Solid Waste Ctl

DEPARTMENT: Solid Waste Management  
 DIVISION: Solid Waste Management  
 COST CENTER: Saufley Landfill



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	8,000	8,000
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	12,000	12,000
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	525	0	1,000	1,000
54401	Rentals & Leases	0	0	1,000	1,000
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	10,387	0	13,000	13,000
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	10,912	0	35,000	35,000
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 10,912	\$ 0	\$ 35,000	\$ 35,000
RESOURCES					
	Solid Waste Fund Revenues	\$ 10,912	\$ 0	\$ 35,000	\$ 35,000
	TOTAL REVENUES	\$ 10,912	\$ 0	\$ 35,000	\$ 35,000

FUND: Solid Waste Fund  
 FUNCTION: Physical Environment  
 ACTIVITY: Garbage/Solid Waste Ctl

DEPARTMENT: Solid Waste Management  
 DIVISION: Solid Waste Management  
 COST CENTER: Landfill Gas to Energy



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	31,692	0	30,000	30,000
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	60,980	65,000	65,000	65,000
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	8,400	3,600	3,600
54401	Rentals & Leases	300	5,000	5,000	5,000
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	29,389	20,000	56,100	56,100
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	250	0	1,000	1,000
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	1,489	5,000	3,500	3,500
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	124,100	103,400	164,200	164,200
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	10,000	10,000
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	10,000	10,000
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 124,100	\$ 103,400	\$ 174,200	\$ 174,200
RESOURCES					
	Solid Waste Fund Revenues	\$ 124,100	\$ 103,400	\$ 174,200	\$ 174,200
	TOTAL REVENUES	\$ 124,100	\$ 103,400	\$ 174,200	\$ 174,200



**HUMAN RESOURCES  
DEPARTMENT**





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**MISSION STATEMENT**

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To provide efficient, responsive services that enhance the quality of life, meet common needs and promote a safe and healthy community.

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**OBJECTIVES**

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The Office of Human Resources provides services, innovative HR leadership and operations to BCC employees and managers in the areas of classification, compensation, training and development, recruitment and placement, employee and labor relations, and employee benefits. Human Resources also ensure BCC compliance with all applicable employment-related local, state and federal laws and regulations. Additionally, Human Resources administers the group medical, dental, life, retirement, deferred compensation and cafeteria plan benefits to the BCC and other County agencies employees serviced by the BCC HR staff.

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**GOAL**

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Escambia County employees are our primary customers. Our goal is to develop and administer policies, practices and systems that attract and retain the highest caliber workforce available. In doing so, we will help ensure the highest levels of ethics, morale, work quality, training, communications, teamwork, productivity and customer service skills of all County employees.

Our goal is to help assure Escambia County government becomes a leader in "world class customer service" through continuous quality improvement philosophies. As such, we will strive to become the "employer of choice" in the Escambia County commuting area.

We are fully committed to promoting and providing an employment environment that is compliant with all employment, and EEO laws, rules, and regulations. Human Resources encourages a management leadership style that supports a balance between a safe, healthy, fair, rewarding, and career oriented work environment and our employee's personal life.

"Escambia County Government is a great place to work"

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**PERFORMANCE MEASURES**

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Performance Measures	FY 2010-11 Actual	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Estimate*
Number of Vacancies	130	135	149	219
Number filled internally	41	33	44	66
Number filled from outside	89	102	105	153
Average turnover rate	11.3%	11.9%	12.6%	12%
Number of FMLA Leaves	92	92	102	100
Number of Retirements	37	37	40	54
Personnel actions processed	795	762	874	1,480
Medical Utilization (Premium vs. Claims)	70.11%	74%	74.19%	85%
Medical Claims	\$9,663,380	\$9,872,668	\$10,015,180	\$15,224,756
Dental Claims	\$554,888	\$574,463	\$567,086	\$807,206

\*Increased estimates due to additional personnel from the jail and library transitions

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**STATUTORY RESPONSIBILITIES**

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BCC Policies, Code of Ordinances; and Administrative Code. EEO/Title VII; ADA; ADEA; FLSA; FLSA-Child Labor; Equal Pay Act; FL Wage & Hour Law; Federal and FL Record Retention Statutes; Veterans' Preference (Chapter 295 Florida Statutes); INS-I-9, Uniform Guidelines; Collective Bargaining Agreements, FLSA;PERC; PERA;NMB; Labor – Management Reporting and Disclosure Act; Taft-Hartley; NLRB HIPAA, COBRA, USESSA, TAMRA, IRS Code and Regulations, ERISA, Florida Statues 121 and Florida Retirement Rules (December 1996), Florida Statues 119, FMLA, Medicare, Medicaid.




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**ADVISORY BOARD**


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Not applicable

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**BENCHMARKING**


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Benchmark Data	Escambia County	Benchmark
# of HR Staff per 100 employees*	1.3	.72– 25 <sup>th</sup> Percentile 1.12- Median 1.82- 75 <sup>th</sup> Percentile
# of HR/Benefits Staff per 100 employees*	.60	.72– 25 <sup>th</sup> Percentile 1.12- Median 1.82- 75 <sup>th</sup> Percentile
# of HR/Benefits Staff per 100 employees/retirees*	.62	.72– 25 <sup>th</sup> Percentile 1.12- Median 1.82- 75 <sup>th</sup> Percentile
Employer/Employee Health Insurance Contribution % (family coverage 2010 plan year average)	84% / 16%	85% / 15% State of Florida

Benchmark Sources: Society of Human Resources Management (SHRM) 2008 Benchmarking Study and FPPA Salary/Benefits Survey.

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**SIGNIFICANT CHANGES FOR FY 2013-2014**


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- Kronos HRIS system upgraded from 5.2 to 6.3 to allow progress towards a paperless system. Training completed by members of HR who then trained other County employees that use the Kronos system.
- Numerous Department/Division reorganizations completed this year allowing divisions to function more efficiently.
- A contract has been negotiated between the International Association of Firefighters (IAFF) and the County.
- Developed and implemented an application template for volunteer firefighters.
- Jail and library transition to Escambia County Board of County Commissioners.
- Built organizational structures in Kronos and entered personnel information for approximately 530 employees for the Library and Jail transitions.

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**STAFFING ALLOCATION**


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<u>Position Classification</u>	<u>Pay Grade</u>	<u>2011-12 Authorized</u>	<u>2012-13 Authorized</u>	<u>2013-14 Adopted</u>
<b><u>Human Resources</u></b>				
Department Director II	E82	0	1	1
Human Resources Assistant I	B21	1	1	1
Human Resources Associate II	B31	6	6	8
Human Resources Associate III	C41	1	1	1
Human Resources Manager	D63	1	0	0
Human Resources Supervisor	C52	4	4	3
Human Resources Supervisor-HRIS	C43	4	4	1
Office Support Assistant	A11	0	0	1
Senior Office Support Assistant	A12	1	0	0
<b>TOTAL</b>		<b>14</b>	<b>13</b>	<b>16</b>



FUND: General  
 FUNCTION: General Government  
 ACTIVITY: Finance & Administrative

DEPARTMENT: Human Resources Department  
 DIVISION: Human Resources Department  
 COST CENTER: Administration



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	573,270	545,211	508,844	508,844
51301	Other Salaries & Wages	0	9,581	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	41,906	42,443	38,928	38,928
52201	Retirement Contributions	28,031	36,404	47,519	47,519
52301	Life & Health Insurance	91,911	85,000	90,000	90,000
52401	Workers' Compensation	1,356	1,498	1,373	1,373
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	736,475	720,137	686,664	686,664
53101	Professional Services	17,642	22,000	22,000	22,000
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	100	100	100
54101	Communications	0	0	0	0
54201	Postage & Freight	376	2,000	2,000	2,000
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	599	650	650	650
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	2,688	2,500	2,500	2,500
54701	Printing & Binding	345	500	500	500
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	5,552	2,500	2,500	2,500
54931	Host Ordinance	140	250	250	250
55101	Office Supplies	6,511	8,000	8,000	8,000
55201	Operating Supplies	2,689	3,000	3,000	3,000
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	1,397	1,750	1,750	1,750
55501	Training & Registrations	471	2,000	2,000	2,000
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	38,411	45,250	45,250	45,250
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 774,885	\$ 765,387	\$ 731,914	\$ 731,914
RESOURCES					
	General Fund Revenues	\$ 774,885	\$ 765,387	\$ 731,914	\$ 731,914
	TOTAL REVENUES	\$ 774,885	\$ 765,387	\$ 731,914	\$ 731,914

FUND: General  
 FUNCTION: General Government  
 ACTIVITY: Finance & Administrative

DEPARTMENT: Human Resources Department  
 DIVISION: Human Resources Department  
 COST CENTER: Tuition Reimbursement



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	25,000	15,000	15,000
55501	Training & Registrations	10,754	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	10,754	25,000	15,000	15,000
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 10,754	\$ 25,000	\$ 15,000	\$ 15,000
	RESOURCES				
	General Fund Revenues	\$ 10,754	\$ 25,000	\$ 15,000	\$ 15,000
	TOTAL REVENUES	\$ 10,754	\$ 25,000	\$ 15,000	\$ 15,000

FUND: Escambia County Restricted Fund  
 FUNCTION: General Government  
 ACTIVITY: Finance & Administrative

DEPARTMENT: Human Resources Department  
 DIVISION: Human Resources Department  
 COST CENTER: Employee Morale and Welfare



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance Items	13,449	12,000	10,000	10,000
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	2,009	6,050	2,350	2,350
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	14	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	15,472	18,050	12,350	12,350
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 15,472	\$ 18,050	\$ 12,350	\$ 12,350
RESOURCES					
	Concessions Revenues	\$ 15,472	\$ 19,000	\$ 13,000	\$ 13,000
	Less: 5% Anticipated Revenues	0	(950)	(650)	(650)
	TOTAL REVENUES	\$ 15,472	\$ 18,050	\$ 12,350	\$ 12,350

FUND: Internal Service Fund  
 FUNCTION: General Government  
 ACTIVITY: Finance & Administrative

DEPARTMENT: Human Resources Department  
 DIVISION: Human Resources Department  
 COST CENTER: Pre-Employment Physicals



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	6,790	20,000	15,000	15,000
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	6,790	20,000	15,000	15,000
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 6,790	\$ 25,000	\$ 15,000	\$ 15,000
	RESOURCES				
	Internal Service Fund Revenues	\$ 6,790	\$ 25,000	\$ 15,000	\$ 15,000
	TOTAL REVENUES	\$ 6,790	\$ 25,000	\$ 15,000	\$ 15,000

FUND: Internal Service Fund  
 FUNCTION: General Government  
 ACTIVITY: Finance & Administrative

DEPARTMENT: Human Resources Department  
 DIVISION: Human Resources Department  
 COST CENTER: Benefits



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	146,286	145,663	148,763	148,763
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	10,615	11,143	11,380	11,380
52201	Retirement Contributions	7,636	8,102	10,339	10,339
52301	Life & Health Insurance	12,901	25,500	27,000	27,000
52401	Workers' Compensation	367	394	402	402
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	177,805	190,802	197,884	197,884
53101	Professional Services	2,756	8,000	3,500	3,500
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	2,984	0	4,000	4,000
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	5,741	8,000	7,500	7,500
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants & Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 183,546	\$ 198,802	\$ 205,384	\$ 205,384
	RESOURCES				
	Internal Service Fund Revenues	\$ 183,546	\$ 198,802	\$ 205,384	\$ 205,384
	TOTAL REVENUES	\$ 183,546	\$ 198,802	\$ 205,384	\$ 205,384

FUND: Internal Service Fund  
 FUNCTION: General Government  
 ACTIVITY: Finance & Administrative

DEPARTMENT: Human Resources Department  
 DIVISION: Human Resources Department  
 COST CENTER: Health



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	518,694	0	525,000	525,000
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	11,421	0	6,000	6,000
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	2,659	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	10,747	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	398,438	13,934,382	14,491,757	14,491,757
54601	Repair & Maintenance Services	929	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	942,888	13,934,382	15,022,757	15,022,757
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 942,888	\$ 13,934,382	\$ 15,022,757	\$ 15,022,757
RESOURCES					
	Internal Service Fund Revenues	\$ 942,888	\$ 13,934,382	\$ 15,022,757	\$ 15,022,757
	TOTAL REVENUES	\$ 942,888	\$ 13,934,382	\$ 15,022,757	\$ 15,022,757

FUND: Internal Service Fund  
 FUNCTION: General Government  
 ACTIVITY: Finance & Administrative

DEPARTMENT: Human Resources Department  
 DIVISION: Human Resources Department  
 COST CENTER: Dental



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	61,464	70,000	70,000	70,000
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	574,463	600,000	600,000	600,000
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	635,928	670,000	670,000	670,000
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 635,928	\$ 670,000	\$ 670,000	\$ 670,000
RESOURCES					
	Internal Service Fund Revenues	\$ 635,928	\$ 670,000	\$ 670,000	\$ 670,000
	TOTAL REVENUES	\$ 635,928	\$ 670,000	\$ 670,000	\$ 670,000

FUND: Internal Service Fund  
 FUNCTION: General Government  
 ACTIVITY: Finance & Administrative

DEPARTMENT: Human Resources Department  
 DIVISION: Human Resources Department  
 COST CENTER: Life



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	347,701	370,000	370,000	370,000
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	347,701	370,000	370,000	370,000
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 347,701	\$ 370,000	\$ 370,000	\$ 370,000
RESOURCES					
	Internal Service Fund Revenues	\$ 347,701	\$ 370,000	\$ 370,000	\$ 370,000
	TOTAL REVENUES	\$ 347,701	\$ 370,000	\$ 370,000	\$ 370,000



FUND: Internal Service Fund  
 FUNCTION: General Government  
 ACTIVITY: Finance & Administrative

DEPARTMENT: Human Resources Department  
 DIVISION: Human Resources Department  
 COST CENTER: BCBS Health Grant



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	525	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	3,192	5,500	3,000	3,000
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	3,717	5,500	3,000	3,000
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	10,000	10,000	10,000
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	10,000	10,000	10,000
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 3,717	\$ 15,500	\$ 13,000	\$ 13,000
RESOURCES					
	Internal Service Fund Revenues	\$ 3,717	\$ 15,500	\$ 13,000	\$ 13,000
	TOTAL REVENUES	\$ 3,717	\$ 15,500	\$ 13,000	\$ 13,000



**INFORMATION TECHNOLOGY  
DEPARTMENT**





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**MISSION STATEMENT**

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To provide efficient, responsive services that enhance the quality of life, meet common needs and promote a safe and healthy community.

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**OBJECTIVES**

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Provide technology infrastructure and support for the Board of County Commissioners, various constitutional officers and Article V agencies.

Provide and maintain Internet access and e-mail for employees of the Board, Tax Collector, Property Appraiser, Supervisor of Elections, Clerk of the Circuit Court, as well as the State Attorney and Public Defender throughout the 1st Judicial Circuit.

Maintain network file systems and storage and provide network security including firewalls, e-mail filtering, virus protection, intrusion detection and prevention and network access controls.

Provide secure wireless access to employees at all major County facilities and wireless access as needed for emergency operations center responders and media.

Operate two data centers and a disaster recovery site, support over 150 servers, 125 network switches and routers, 80 business systems and 40 desktop applications.

Support and maintain laptops, desktops, tablets, PDAs, printers, multi-function devices and desktop software for all BCC employees.

Deploy, develop, maintain, and upgrade business systems for development services, public works, engineering, code enforcement, animal services, solid waste management, corrections, human resources, public safety, and facilities management.

Provides 24x7 support to the Emergency Operations Center and all emergency support functions during any activation.

Provides telephone services to the Board, Constitutional Officers, and Article V agencies.

Provides inventory and asset management of network and computer assets

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**GOAL**

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The goal of the Information Technology Department is to serve end users with continually improved, efficient and cost effective information technology and telecommunications services so that our customers are able to fulfill their missions.

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**PERFORMANCE MEASURES**

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Performance Measures	FY 2010-11 Actual	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Estimate
Average number of valid Internet e-mails (million)	3.5	3.5	3.5	3.7
Approx. number of e-mails blocked (million)	40.5	40.5	40.5	42
Average number of Internal/Internal e-mails (thousand)	410	450	450	455
Average Monthly Visits to MyEscambia.com	40,000	50,000	50,000	50,000
Number of new applications/services deployed	3	4	4	8
% of IT Helpdesk Calls completed in one day	40%	50%	50%	50%




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**STATUTORY RESPONSIBILITIES**


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Under Article V of the Florida State Constitution, we are required to provide for communications services to the court related functions of Court Administration, Clerk of the Circuit Court, State Attorney and Public Defender including Guardian Ad Litem.

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**ADVISORY BOARD**


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The Information Technology Department operates under the guidance of an Information Technology Governance Council and coordinates with other governmental entities through the Escambia County Network committee.

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**BENCHMARKING**


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Benchmark Data	Escambia County	Benchmark
Average number of users per IT FTE	1:53	1:23
Average number of PCs per IT Technician	1:141	1:50
Ratio of System Administrator's to File Servers	1:36	1:12

*Benchmark Sources: Info-Tech Research Group*

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**SIGNIFICANT CHANGES FOR FY 2013-2014**


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In Fiscal Year 2013-2014 the Information Technology Department will be taking over the technology responsibilities associated with jail management, medical records, and video surveillance systems of the Escambia County Jail. This will consist of 200 PCs, 450 users, and three locations. Additionally, we are picking up the technology responsibilities of the West Florida Public Library System which consists of seven locations.

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**STAFFING ALLOCATION**


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<u>Position Classification</u>	<u>Pay Grade</u>	<u>2011-12 Authorized</u>	<u>2012-13 Authorized</u>	<u>2013-14 Adopted</u>
<b><u>Information Resources/Admin</u></b>				
Division Manager	D63	1	0	0
Department Director II	E82	0	1	1
Administrative Assistant	B22	0	1	1
Information Technology Coordinator	C51	5	0	0
Information Technology Specialist	B23	4	1	1
Information Technology Technician	B22	3	0	0
Senior Office Support Assistant	A12	1	0	0
Systems Analyst	C41	3	0	0
TOTAL		17	3	3
<b><u>Telecommunications</u></b>				
Information Technology Coordinator	C51	1	1	0
Information Technology Manager	D63	0	0	1
Information Technology Specialist	B23	0	1	1
Information Technology VOIP	C51	0	1	1
Telecommunications Service Technician	B32	1	1	1
TOTAL		2	4	4




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**STAFFING ALLOCATION**


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<u>Position Classification</u>	<u>Pay Grade</u>	<u>2011-12 Authorized</u>	<u>2012-13 Authorized</u>	<u>2013-14 Adopted</u>
<b><u>Infrastructure</u></b>				
Information Technology Coordinator	C51	0	1	1
Information Technology Manager	D63	0	0	1
Information Technology Specialist	B23	0	1	1
Systems Analyst	C41	0	1	1
TOTAL		<u>0</u>	<u>3</u>	<u>4</u>
<b><u>Applications</u></b>				
Information Technology Coordinator	C51	0	1	1
Information Technology Web Coordinator	C51	0	1	1
Systems Analyst	C41	0	2	1
TOTAL		<u>0</u>	<u>4</u>	<u>3</u>
<b><u>PC Support</u></b>				
Information Technology Coordinator	C51	0	1	1
Information Technology Specialist	B23	0	1	2
Information Technology Technician	B22	0	3	3
TOTAL		<u>0</u>	<u>5</u>	<u>6</u>
TOTAL DEPARTMENT		19	19	20

FUND: General  
 FUNCTION: General Government  
 ACTIVITY: Finance & Administrative

DEPARTMENT: Information Systems  
 DIVISION: Information Systems  
 COST CENTER: Administration



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	798,276	167,963	167,963	167,963
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	59,339	12,849	12,849	12,849
52201	Retirement Contributions	40,632	12,580	22,273	22,273
52301	Life & Health Insurance	111,261	25,500	27,000	27,000
52401	Workers' Compensation	2,299	453	453	453
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	1,011,807	219,345	230,538	230,538
53101	Professional Services	22,161	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	244,142	1,600	1,600	1,600
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	1,018	1,500	1,500	1,500
54101	Communications	6,867	380	850	850
54201	Postage & Freight	70	500	500	500
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	757,293	0	0	0
54701	Printing & Binding	760	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance	943	0	0	0
55101	Office Supplies	2,953	5,000	5,000	5,000
55201	Operating Supplies	138,845	4,250	4,250	4,250
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	1,433	1,220	750	750
55501	Training & Registrations	16,438	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	1,192,924	14,450	14,450	14,450
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	580,148	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
56801	Intangible Assets	57,655	0	0	0
	CAPITAL OUTLAY	637,803	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 2,842,533	\$ 233,795	\$ 244,988	\$ 244,988
RESOURCES					
	General Fund Revenues	\$ 2,842,533	\$ 233,795	\$ 244,988	\$ 244,988
	TOTAL REVENUES	\$ 2,842,533	\$ 233,795	\$ 244,988	\$ 244,988



FUND: General  
 FUNCTION: General Government  
 ACTIVITY: Finance & Administrative

DEPARTMENT: Information Systems  
 DIVISION: Information Systems  
 COST CENTER: Telecommunications



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	85,576	205,045	196,455	204,388
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	6,045	15,686	15,029	15,029
52201	Retirement Contributions	4,159	12,105	13,654	13,654
52301	Life & Health Insurance	16,685	34,000	36,000	36,000
52401	Workers' Compensation	260	553	530	530
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	112,725	267,389	261,668	269,601
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	1,890	35,000	35,000	35,000
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	1,195	1,250	1,250	1,250
54101	Communications	640,463	680,081	739,220	739,220
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	44,693	276,114	175,000	175,000
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	9,642	20,000	20,000	20,000
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	1,265	1,265	1,265
55501	Training & Registrations	0	2,275	2,275	2,275
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	697,884	1,015,985	974,010	974,010
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	97,081	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
56801	Intangible Assets	59,110	102,500	0	0
	CAPITAL OUTLAY	156,191	102,500	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 966,800	\$ 1,385,874	\$ 1,235,678	\$ 1,243,611
RESOURCES					
	General Fund Revenues	\$ 966,800	\$ 1,385,874	\$ 1,235,678	\$ 1,243,611
	TOTAL REVENUES	\$ 966,800	\$ 1,385,874	\$ 1,235,678	\$ 1,243,611

FUND: General  
 FUNCTION: General Government  
 ACTIVITY: Finance & Administrative

DEPARTMENT: Information Systems  
 DIVISION: Information Systems  
 COST CENTER: Applications



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	213,991	213,991	164,341
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	16,370	16,370	12,572
52201	Retirement Contributions	0	11,904	14,872	11,421
52301	Life & Health Insurance	0	34,000	36,000	27,000
52401	Workers' Compensation	0	578	578	444
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	276,843	281,811	215,778
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	30,000	30,000	30,000
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	10,119	7,119	7,119
54101	Communications	0	3,840	3,840	3,840
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	322,295	322,295	322,295
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	3,000	3,000
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	500	500	500
55501	Training & Registrations	0	4,900	4,900	4,900
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	0	371,654	371,654	371,654
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
56801	Intangible Assets	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 0	\$ 648,497	\$ 653,465	\$ 587,432
RESOURCES					
	General Fund Revenues	\$ 0	\$ 648,497	\$ 653,465	\$ 587,432
	TOTAL REVENUES	\$ 0	\$ 648,497	\$ 653,465	\$ 587,432

FUND: General  
 FUNCTION: General Government  
 ACTIVITY: Finance & Administrative

DEPARTMENT: Information Systems  
 DIVISION: Information Systems  
 COST CENTER: PC Support



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	225,285	225,285	225,285
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	17,235	17,235	17,235
52201	Retirement Contributions	0	12,531	15,657	15,657
52301	Life & Health Insurance	0	42,500	45,000	45,000
52401	Workers' Compensation	0	609	609	609
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	298,160	303,786	303,786
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	80,000	82,400	82,400
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	3,750	3,750	3,750
54101	Communications	0	5,760	5,760	5,760
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	23,196	23,196	23,196
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	20,500	20,500	20,500
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	500	500	500
55501	Training & Registrations	0	2,000	2,000	2,000
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	0	135,706	138,106	138,106
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	253,500	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
56801	Intangible Assets	0	0	0	0
	CAPITAL OUTLAY	0	253,500	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 0	\$ 687,366	\$ 441,892	\$ 441,892
RESOURCES					
	General Fund Revenues	\$ 0	\$ 687,366	\$ 441,892	\$ 441,892
	TOTAL REVENUES	\$ 0	\$ 687,366	\$ 441,892	\$ 441,892

FUND: General  
 FUNCTION: General Government  
 ACTIVITY: Finance & Administrative

DEPARTMENT: Information Systems  
 DIVISION: Information Systems  
 COST CENTER: Infrastructure



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	146,993	133,016	133,016
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	11,245	10,176	10,176
52201	Retirement Contributions	0	8,176	9,245	9,245
52301	Life & Health Insurance	0	25,500	27,000	27,000
52401	Workers' Compensation	0	396	359	359
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	192,310	179,796	179,796
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	24,351	24,351	24,351
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	1,250	1,250	1,250
54101	Communications	0	2,880	2,880	2,880
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	350,100	350,100	350,100
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	52,500	52,500	52,500
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	500	500	500
55501	Training & Registrations	0	2,000	2,000	2,000
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	0	433,581	433,581	433,581
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
56801	Intangible Assets	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 0	\$ 625,891	\$ 613,377	\$ 613,377
RESOURCES					
	General Fund Revenues	\$ 0	\$ 625,891	\$ 613,377	\$ 613,377
	TOTAL REVENUES	\$ 0	\$ 625,891	\$ 613,377	\$ 613,377

## **PUBLIC SAFETY DEPARTMENT**

- Emergency Management
- Communications
- EMS
- Business Operations
- Fire






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**MISSION STATEMENT**


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To provide efficient, responsive services that enhance the quality of life, meet common needs and promote a safe and healthy community.

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**OBJECTIVES**


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- Upgrade Escambia County E911 System to Cassidian Vesta 4.0 taking it a step closer to meeting Next Generation Standards.
- Upgrade to Enroute SQL Fire and Ambulance CAD (Computer-Aided Dispatch) software. Replace existing CAD servers with Dell Power Edge R720s.
- Establish compliance monitoring and apply results to quality improvement process for the National Academy of Emergency Fire Dispatchers (NAEFD) call-taking protocols.
- Complete phase four of the Emergency Operations Center audio-visual system upgrade from analog to digital.
- Continue development of plans for a fire training facility.
- Improve our fire company's reflex time when dispatched to emergency calls.
- Improve public education about fire safety, fire prevention, ECFR's mission, potential and abilities.
- Conduct survey to determine citizens' expectation of ECFR in an effort to tailor operations to those expectations.
- Reduce file storage space by implementing an electronic trip ticket and electronic scanning of medical documents for each billable ambulance run.
- Institute an ALS first responder crew to respond to emergency calls in the core area of the County.
- Staff a total of 12 Paramedics certified to attend Specialty Care Transports.

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**GOAL**


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The goal of the Public Safety Department is to provide efficient and responsive services that protect life, property and preserve our community's environment.

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**PERFORMANCE MEASURES**


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Performance Measures	FY 2010-11 Actual	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Estimate
<b>Emergency Medical Services</b>				
# of calls responded to	37,151	38,548	38,266	43,499
# transports made	29,804	31,448	30,698	31,827
<b>Fire-Rescue</b>				
# of calls responded to	15,555	15,392	16,022	16,000
<b>Communications</b>				
# 911 calls received	196,297	201,056	202,186	205,881
# Fire-Rescue calls	15,736	15,392	16,208	15,054
# EMS emergency calls	46,910	50,327	48,317	53,698
# EMS non-emergency calls	2,118	1,550	2,079	1,147

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**STATUTORY RESPONSIBILITIES**


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(Communications) F.S. 365.171-173; F.S. 633.01; BCC Sec. 18-2

(EMS) Escambia County Ordinance BCC Chapter 38; F.S. 401 and 125.01e; Chapter 64J-1 Florida Administrative Code

(EM) Escambia County Ordinance Chapter 37; F.S. 252.38

(Fire Rescue) Escambia County Ordinance Chapter 50; F.S. 125.01d

DEPARTMENT: PUBLIC SAFETY



### ADVISORY BOARD

None

### BENCHMARKING

Benchmark Data	Escambia County	Benchmark
Occurrences when alarms received on emergency lines answered within 15 seconds <sup>1</sup>	99.9%	95%
Surveyed patients rating EMS Overall Quality of Care (Includes 911 Call) as excellent. <sup>2</sup>	53.7%	72.2%
Occurrences when an ambulance arrives on scene of the emergency within 10 minutes of dispatch. <sup>3</sup>	79.5%	80%
Meeting NFPA 1720 Staffing and Response Plan <sup>4</sup>	86%	80%

Benchmark Sources:

<sup>1</sup> National Fire Protection Association (NFPA) 1221, 7.4.1

<sup>2</sup> Professional Research Consultants comparing to similar services after annually interviewing 400 patients treated by Escambia County EMS

<sup>3</sup> Escambia County Board of County Commissioners meeting July 9, 2009

<sup>4</sup> NFPA 1720 "Standard for the Organization and Deployment of Fire Suppression, Emergency Medical Operation, and Special Operations to the Public by Volunteer Fire Departments." This standard calls for 10 people on scene in 10 minutes 80% of the time in suburban areas and 6 people on scene in 14 minutes 80% of the time in rural areas.

### SIGNIFICANT CHANGES FOR FY 2013-2014

No significant changes are anticipated for FY 2013-2014.

### STAFFING ALLOCATION

<u>Position Classification</u>	<u>Pay Grade</u>	<u>2011-12 Authorized</u>	<u>2012-13 Authorized</u>	<u>2013-14 Adopted</u>
<b>Public Safety Administration</b>				
Bureau Chief	E83	1	0	0
Bureau Chief Aide	B32	1	0	0
Department Director III	E83	0	1	1
Directors Aide	B32	0	1	1
Medical Director	E81	1	1	1
Medical Director (Relief)	E81	1	1	1
Senior Office Support Assistant	A12	1	1	1
TOTAL		5	5	5






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**STAFFING ALLOCATION**


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<u>Position Classification</u>	<u>Pay Grade</u>	<u>2011-12 Authorized</u>	<u>2012-13 Authorized</u>	<u>2013-14 Adopted</u>
<b><u>Business Operations</u></b>				
Accountant	C42	1	1	1
Accounting Technician*	B21	1	1	1
Billing Manager	C43	0	0	1
Billing Supervisor	B31	1	1	0
Division Manager*	D63	1	1	1
Human Resource Associate I*	B21	1	1	1
Medical Records Technician	A13	2	2	3
Senior Office Support Assistant***	A12	9	7	7
TOTAL		16	14	15
<b><u>Emergency Management</u></b>				
Division Manager	D63	1	1	1
Emergency Management Operations Officer	B22	1	1	1
Emergency Planning Coordinator	C41	1	1	1
GIS Analyst**	GF1	1	1	1
TOTAL		4	4	4
<b><u>Communications</u></b>				
Division Manager	D63	1	1	1
Emergency Communications Dispatcher	B21	20	20	20
Emergency Comm. Dispatcher (Relief)	B21	21	21	21
Emergency Communications Manager	C43	1	1	1
Emergency Communications Supervisor	B31	4	4	4
TOTAL		47	47	47
*Prorated funding within department				
**Grant Funded				
***One SOSA position salary is prorated within department				
<b><u>Emergency Medical Services</u></b>				
Administrative Supervisor	B31	0	1	1
Division Manager	D63	1	1	1
Emergency Medical Specialist	B211	82	82	86
Emergency Medical Specialist (Relief)	B211	73	73	73
EMS Quality Specialist	B23	1	1	1
Fleet Maintenance Supervisor	B31	0	1	1
Paramedic Supervisor	B32	6	6	6
Program Coordinator	C42	1	0	0
Storekeeper/Warehouse Supervisor	B22	0	1	1
Storekeeper/Warehouse Technician	A13	0	5	5
Storekeeper/Warehouse Technician (Relief)	A13	0	3	3
TOTAL		164	174	178




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**STAFFING ALLOCATION**


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<u>Position Classification</u>	<u>Pay Grade</u>	<u>2011-12 Authorized</u>	<u>2012-13 Authorized</u>	<u>2013-14 Adopted</u>
<b><u>Fire Rescue</u></b>				
Battalion Chief	C52	4	4	4
Deputy Fire Chief	D63	1	1	1
Fire Captain	C41	1	1	1
Fire Chief	D72	1	1	1
Fire Inspector	B21	3	3	3
Fire Lieutenant	B32	17	19	21
Fire Lieutenant/Public Education Coordinator	B32	1	0	1
Fire Marshall	C43	1	1	1
Fire Services Manager	D61	0	1	1
Firefighter*	B21	55	53	54
Firefighter (Relief)	B21	31	31	42
Fleet Maintenance Technician	B22	0	1	1
Senior Office Support Assistant	A12	1	3	3
Storekeeper/Warehouse Technician	A13	0	1	1
TOTAL		116	120	135
<b><u>Fire Rescue (Pensacola Beach)</u></b>				
Firefighter	B21	9	9	9
Fire Lieutenant	B32	3	3	3
Fire Lieutenant/Public Education Coordinator	B32	0	1	0
TOTAL		12	13	12
<b><u>Support Operations</u></b>				
Fire Services Manager	D61	1	0	0
Fleet Maintenance Supervisor	B31	1	0	0
Fleet Maintenance Technician	B22	1	0	0
Storekeeper/Warehouse Supervisor	B22	1	0	0
Storekeeper/Warehouse Technician	A13	6	0	0
Storekeeper/Warehouse Technician (Relief)	A13	3	0	0
TOTAL		13	0	0
*Includes 12 SAFER Grant Funded Positions				
TOTAL DEPARTMENT		377	377	396

FUND: General Fund  
 FUNCTION: Public Safety  
 ACTIVITY: Emergency/Disaster Relief

DEPARTMENT: Public Safety  
 DIVISION: Administration  
 COST CENTER: Administration



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	175,039	163,300	163,300	163,300
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	175	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	12,991	12,492	12,492	12,492
52201	Retirement Contributions	17,420	19,395	25,386	25,386
52301	Life & Health Insurance	24,936	25,500	27,000	27,000
52401	Workers' Compensation	435	5,859	6,090	6,090
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	230,996	226,546	234,268	234,268
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	500	500	500
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	206	0	0	0
55201	Operating Supplies	448	500	500	500
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	100	100	100
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	653	1,100	1,100	1,100
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 231,650	\$ 227,646	\$ 235,368	\$ 235,368
	RESOURCES				
	General Fund Revenues	\$ 231,650	\$ 227,646	\$ 235,368	\$ 235,368
	TOTAL REVENUES	\$ 231,650	\$ 227,646	\$ 235,368	\$ 235,368

FUND: General Fund  
 FUNCTION: Public Safety  
 ACTIVITY: Emergency/Disaster Relief

DEPARTMENT: Public Safety  
 DIVISION: Emergency Management  
 COST CENTER: Emergency Management



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	155,636	153,941	153,941	153,941
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	1,859	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	11,317	11,776	11,776	11,776
52201	Retirement Contributions	7,871	8,563	10,698	10,698
52301	Life & Health Insurance	36,470	25,500	27,000	27,000
52401	Workers' Compensation	458	416	416	416
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	213,610	200,196	203,831	203,831
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	315	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	6,595	5,000	5,200	5,200
54201	Postage & Freight	258	500	300	300
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	18,368	16,000	17,000	17,000
54701	Printing & Binding	95	100	100	100
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	3,406	5,000	4,000	4,000
55201	Operating Supplies	12,895	15,000	14,500	14,500
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	89	459	500	500
55501	Training & Registrations	0	100	197	197
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	42,020	42,159	41,797	41,797
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 255,630	\$ 242,355	\$ 245,628	\$ 245,628
RESOURCES					
	General Fund Revenues	\$ 255,630	\$ 242,355	\$ 245,628	\$ 245,628
	TOTAL REVENUES	\$ 255,630	\$ 242,355	\$ 245,628	\$ 245,628

FUND: Other Grants & Projects  
 FUNCTION: Public Safety  
 ACTIVITY: Emergency/Disaster Relief

DEPARTMENT: Public Safety  
 DIVISION: Emergency Management  
 COST CENTER: EMP Federal Grant



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	32,370	43,160	43,160	43,160
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	2,160	3,302	3,302	3,302
52201	Retirement Contributions	1,596	2,401	3,000	3,000
52301	Life & Health Insurance	13,993	8,500	9,000	9,000
52401	Workers' Compensation	75	117	117	117
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	50,194	57,480	58,579	58,579
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	325	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	1,999	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	352	0	0	0
55201	Operating Supplies	1,981	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	198	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	4,855	0	0	0
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	16,148	0	0	0
	CAPITAL OUTLAY	16,148	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 71,196	\$ 57,480	\$ 58,579	\$ 58,579
RESOURCES					
	Other Grants & Projects-EMP Federal Grant	\$ 71,196	\$ 57,480	\$ 58,579	\$ 58,579
	TOTAL REVENUES	\$ 71,196	\$ 57,480	\$ 58,579	\$ 58,579

FUND: Local Option Sales Tax III  
 FUNCTION: Public Safety  
 ACTIVITY: Emergency/Disaster Relief

DEPARTMENT: Public Safety  
 DIVISION: Emergency Management  
 COST CENTER: Public Safety LOST III



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	\$ 0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	2,732	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	2,732	0	0	0
56101	Land	0	0	0	0
56201	Buildings	1,195,430	0	0	0
56301	Improvements Other Than Buildings	2,657,770	0	0	0
56401	Machinery & Equipment	217,637	915,317	917,287	917,287
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	4,070,837	915,317	917,287	917,287
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 4,073,569	\$ 915,317	\$ 917,287	\$ 917,287
RESOURCES					
	Interest	\$ 0	\$ 0	\$ 0	\$ 0
	Local Option Sales Tax III	4,073,569	915,317	917,287	917,287
	TOTAL REVENUES	\$ 4,073,569	\$ 915,317	\$ 917,287	\$ 917,287

FUND: General Fund  
 FUNCTION: Public Safety  
 ACTIVITY: Emergency/Disaster Relief

DEPARTMENT: Public Safety  
 DIVISION: Communications  
 COST CENTER: Communications



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	
51201	Regular Salaries & Wages	920,334	899,338	904,106	904,106
51301	Other Salaries & Wages	47,383	75,368	76,328	76,328
51401	Overtime	181,379	180,418	185,831	185,831
51501	Special pay	0	0	0	0
52101	FICA Taxes	83,852	88,370	89,222	89,222
52201	Retirement Contributions	57,000	64,253	81,052	81,052
52301	Life & Health Insurance	203,868	221,000	234,000	234,000
52401	Workers' Compensation	2,893	3,117	3,147	3,147
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	1,496,709	1,531,864	1,573,686	1,573,686
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	706	1,000	800	800
54101	Communications	12,489	15,500	15,500	15,500
54201	Postage & Freight	184	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	3,200	3,200	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	297,126	640,000	640,000	640,000
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	525	1,000	0	0
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	1,591	2,000	2,000	2,000
55201	Operating Supplies	10,563	5,000	5,000	5,000
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	92	150	150	150
55501	Training & Registrations	3,701	5,000	5,000	5,000
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	330,177	672,850	668,450	668,450
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56801	Intangible Assets	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 1,826,886	\$ 2,204,714	\$ 2,242,136	\$ 2,242,136
	RESOURCES				
	Traffic Fines - Radio Communications	\$ 221,830	\$ 250,000	\$ 217,000	\$ 217,000
	Cellular Tower Leases	78,247	72,606	78,245	78,245
	Transfer from E-911 Fund 145	658,222	658,222	658,222	658,222
	Transfer from Fire Services Fund 143	225,294	190,519	230,875	230,875
	Transfer from EMS Fund 408	186,087	180,971	224,214	224,214
	General Fund Revenues	457,206	852,396	833,580	833,580
	TOTAL REVENUES	\$ 1,826,886	\$ 2,204,714	\$ 2,242,136	\$ 2,242,136

FUND: E-911 Operations Fund  
 FUNCTION: Public Safety  
 ACTIVITY: Emergency/Disaster Relief

DEPARTMENT: Public Safety  
 DIVISION: Communications  
 COST CENTER: E-911 Communications



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	277,000	240,000	277,000	277,000
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	236,261	200,000	235,000	235,000
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	169,559	226,578	170,137	170,137
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	47	2,000	1,641	1,641
55201	Operating Supplies	0	1,000	1,000	1,000
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	3,075	1,000	1,000	1,000
55501	Training & Registrations	4,144	1,200	5,000	5,000
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	690,085	671,778	690,778	690,778
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	44,985	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	44,985	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	658,222	658,222	658,222	658,222
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	658,222	658,222	658,222	658,222
	TOTAL BUDGET	\$ 1,393,292	\$ 1,330,000	\$ 1,349,000	\$ 1,349,000
	RESOURCES				
	E-911 Operations Fund Revenue	\$ 1,393,292	\$ 1,330,000	\$ 1,349,000	\$ 1,349,000
	TOTAL REVENUES	\$ 1,393,292	\$ 1,330,000	\$ 1,349,000	\$ 1,349,000



FUND: Emergency Medical Service  
 FUNCTION: Public Safety  
 ACTIVITY: Ambulance/Rescue Services

DEPARTMENT: Public Safety  
 DIVISION: Emergency Medical Services  
 COST CENTER: Operations



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	2,952,333	3,330,350	3,453,297	3,453,297
51301	Other Salaries & Wages	486,613	624,832	641,060	641,060
51401	Overtime	699,361	740,000	762,200	762,200
51501	Special pay	0	0	0	0
52101	FICA Taxes	304,901	359,184	371,528	371,528
52201	Retirement Contributions	578,849	721,054	892,316	892,316
52301	Life & Health Insurance	734,558	860,193	946,793	946,793
52401	Workers' Compensation	202,848	263,307	283,491	283,491
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	5,959,464	6,898,920	7,350,685	7,350,685
53101	Professional Services	7,446	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	93,430	106,450	96,710	96,710
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	7,929	5,000	7,500	7,500
54101	Communications	38,186	74,000	60,000	60,000
54201	Postage & Freight	1,634	2,000	2,000	2,000
54301	Utility Services	13,621	14,500	14,500	14,500
54401	Rentals & Leases	3,237	3,200	3,300	3,300
54501	Insurance	134,800	103,234	116,499	116,499
54601	Repair & Maintenance Services	509,304	497,500	523,500	523,500
54701	Printing & Binding	3,918	6,000	6,000	6,000
54801	Promotional Activities	1,573	0	1,500	1,500
54901	Other Current Charges & Obligations	1,405	1,100	1,500	1,500
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	8,095	4,000	8,280	8,280
55201	Operating Supplies	959,147	843,000	875,000	875,000
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	3,063	4,500	6,000	6,000
55501	Training & Registration	32,590	39,000	90,000	90,000
55801	Bad Debt	0	0	0	0
55901	Depreciation	824,093	785,000	785,000	785,000
	OPERATING COSTS	2,643,469	2,488,484	2,597,289	2,597,289
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	29,930	29,930
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	29,930	29,930
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	186,087	180,971	224,214	224,214
59801	Reserves	0	1,298,017	0	0
	NON-OPERATING COSTS	186,087	1,478,988	224,214	224,214
	TOTAL BUDGET	\$ 8,789,020	\$ 10,866,392	\$ 10,202,118	\$ 10,202,118
RESOURCES					
	EMS Fund Revenues	\$ 8,789,020	\$ 10,866,392	\$ 10,202,118	\$ 10,202,118
	TOTAL REVENUES	\$ 8,789,020	\$ 10,866,392	\$ 10,202,118	\$ 10,202,118

FUND: Emergency Medical Service  
 FUNCTION: Public Safety  
 ACTIVITY: Ambulance/Rescue Services

DEPARTMENT: Public Safety  
 DIVISION: Business Operations  
 COST CENTER: EMS Billing Business Operations



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	305,552	312,219	333,498	333,498
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	3,300	2,000	6,000	6,000
51501	Special pay	0	0	0	0
52101	FICA Taxes	22,558	24,036	25,971	25,971
52201	Retirement Contributions	16,038	18,053	25,958	25,958
52301	Life & Health Insurance	79,817	85,000	99,000	99,000
52401	Workers' Compensation	831	848	916	916
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	428,096	442,156	491,343	491,343
53101	Professional Services	0	6,000	7,000	7,000
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	46,048	75,000	80,000	80,000
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	2,119	6,000	6,000	6,000
54101	Communications	0	0	0	0
54201	Postage & Freight	31,015	30,800	30,800	30,800
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	8,636	12,563	9,868	9,868
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	20,971	21,000	24,000	24,000
54701	Printing & Binding	4,007	5,000	3,500	3,500
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	19,779	2,500	22,306	22,306
54931	Host Ordinance Items	124	0	0	0
55101	Office Supplies	9,098	8,000	8,000	8,000
55201	Operating Supplies	1,055	6,200	6,200	6,200
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	1,670	2,000	2,000	2,000
55501	Training & Registration	4,173	5,500	5,500	5,500
55801	Bad Debt	0	2,500,000	6,000,000	6,000,000
55901	Depreciation	0	0	0	0
	OPERATING COSTS	148,693	2,680,563	6,205,174	6,205,174
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	7,000	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	7,000	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 576,790	\$ 3,129,719	\$ 6,696,517	\$ 6,696,517
RESOURCES					
	EMS Fund Revenues	\$ 576,790	\$ 3,129,719	\$ 6,696,517	\$ 6,696,517
	TOTAL REVENUES	\$ 576,790	\$ 3,129,719	\$ 6,696,517	\$ 6,696,517

FUND: General Fund  
 FUNCTION: Public Safety  
 ACTIVITY: Emergency/Disaster Relief

DEPARTMENT: Public Safety  
 DIVISION: Business Operations  
 COST CENTER: Business Operations



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	172,393	48,796	52,936	52,936
51301	Other Salaries & Wages	0	0	897	897
51401	Overtime	135	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	12,352	3,734	4,119	4,119
52201	Retirement Contributions	8,444	3,144	5,509	5,509
52301	Life & Health Insurance	37,265	8,459	8,957	8,957
52401	Workers' Compensation	435	131	145	145
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	231,024	64,264	72,563	72,563
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	0	0	0	0
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 231,024	\$ 64,264	\$ 72,563	\$ 72,563
RESOURCES					
	General Fund Revenues	\$ 231,024	\$ 64,264	\$ 72,563	\$ 72,563
	Transfer from Fire Services Fund	0	0	0	0
	TOTAL REVENUES	\$ 231,024	\$ 64,264	\$ 72,563	\$ 72,563

FUND: Fire Protection Fund  
 FUNCTION: Public Safety  
 ACTIVITY: Fire Control

DEPARTMENT: Public Safety  
 DIVISION: Fire Services  
 COST CENTER: Fire Department Paid



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	2,921,344	3,151,267	3,731,236	3,731,236
51301	Other Salaries & Wages	166,949	206,691	221,439	221,439
51401	Overtime	294,977	407,700	486,160	486,160
51501	Special pay	10,200	10,380	19,500	19,500
52101	FICA Taxes	244,838	288,866	341,059	341,059
52201	Retirement Contributions	447,692	577,382	813,006	813,006
52301	Life & Health Insurance	732,065	661,348	844,250	844,250
52401	Workers' Compensation	155,423	185,057	237,646	237,646
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	4,973,488	5,488,691	6,694,296	6,694,296
53101	Professional Services	58,911	90,000	75,000	75,000
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	35,070	28,000	35,000	35,000
53422	Volunteer Fire Stipends	606,850	820,000	750,000	750,000
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	18,610	15,000	20,000	20,000
54101	Communications	112,394	120,000	120,000	120,000
54201	Postage & Freight	924	1,100	1,000	1,000
54301	Utility Services	229,785	300,000	300,000	300,000
54401	Rentals & Leases	16,243	18,000	18,000	18,000
54501	Insurance	358,813	410,486	420,000	420,000
54601	Repair & Maintenance Services	739,647	800,000	800,000	800,000
54701	Printing & Binding	268	2,000	1,000	1,000
54801	Promotional Activities	1,287	30,000	20,000	20,000
54901	Other Current Charges & Obligations	534,549	519,248	566,250	566,250
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	13,560	18,000	18,000	18,000
55201	Operating Supplies	759,236	840,144	800,000	800,000
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, Subs & Memberships	17,904	20,000	20,000	20,000
55501	Training & Registrations	9,680	20,000	20,000	20,000
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	3,513,730	4,051,978	3,984,250	3,984,250
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	46,996	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	46,996	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	18,725	0	0
	NON-OPERATING COSTS	0	18,725	0	0
	TOTAL BUDGET	\$ 8,534,214	\$ 9,559,394	\$ 10,678,546	\$ 10,678,546
RESOURCES					
	Fire Protection Fund Revenues	\$ 8,534,214	\$ 9,559,394	\$ 10,678,546	\$ 10,678,546
	TOTAL REVENUES	\$ 8,534,214	\$ 9,559,394	\$ 10,678,546	\$ 10,678,546

FUND: Fire Protection Fund  
 FUNCTION: Public Safety  
 ACTIVITY: Fire Control

DEPARTMENT: Public Safety  
 DIVISION: Fire Services  
 COST CENTER: Pensacola Beach Fire Department



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	442,308	487,093	426,946	426,946
51301	Other Salaries & Wages	0	20,384	20,684	20,684
51401	Overtime	40,661	55,000	56,650	56,650
51501	Special pay	3,690	4,560	4,560	4,560
52101	FICA Taxes	34,990	43,380	38,926	38,926
52201	Retirement Contributions	69,523	90,557	96,982	96,982
52301	Life & Health Insurance	99,945	110,500	108,000	108,000
52401	Workers' Compensation	22,762	29,485	28,901	28,901
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	713,879	840,959	781,649	781,649
53101	Professional Services	0	3,000	3,000	3,000
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	500	250	250
53422	Volunteer Fire Stipends	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	750	750	750
54101	Communications	1,988	2,200	2,200	2,200
54201	Postage & Freight	0	100	100	100
54301	Utility Services	23,457	33,000	33,000	33,000
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	18,000	18,000	18,000
54601	Repair & Maintenance Services	10,283	20,000	20,000	20,000
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
55101	Office Supplies	729	500	750	750
55201	Operating Supplies	17,465	20,000	20,000	20,000
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, Subs & Memberships	47	750	750	750
55501	Training & Registrations	0	750	750	750
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	53,970	99,550	99,550	99,550
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 767,849	\$ 940,509	\$ 881,199	\$ 881,199
RESOURCES					
	Fire Protection Fund Revenues	\$ 767,849	\$ 940,509	\$ 881,199	\$ 881,199
	TOTAL REVENUES	\$ 767,849	\$ 940,509	\$ 881,199	\$ 881,199

FUND: Fire Protection Fund  
 FUNCTION: Other Uses  
 ACTIVITY: Interfund Transfer

DEPARTMENT: Public Safety  
 DIVISION: Fire Services  
 COST CENTER: Transfers



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53422	Volunteer Fire Stipends	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	0	0	0	0
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	225,294	190,519	230,875	230,875
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	225,294	190,519	230,875	230,875
	TOTAL BUDGET	\$ 225,294	\$ 190,519	\$ 230,875	\$ 230,875
RESOURCES					
	Fire Protection Fund Revenues	\$ 225,294	\$ 190,519	\$ 230,875	\$ 230,875
	TOTAL REVENUES	\$ 225,294	\$ 190,519	\$ 230,875	\$ 230,875

FUND: Local Option Sales Tax III  
 FUNCTION: Public Safety  
 ACTIVITY: Fire Suppression

DEPARTMENT: Public Safety  
 DIVISION: Fire Services  
 COST CENTER: Fire/Rescue LOST III



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	21,783	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	21,783	0	0	0
56101	Land	0	0	0	0
56201	Buildings	323,682	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	97,844	250,000	250,000	250,000
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	421,526	250,000	250,000	250,000
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 443,309	\$ 250,000	\$ 250,000	\$ 250,000
RESOURCES					
	Interest	\$ 0	\$ 0	\$ 0	0
	Local Option Sales Tax III	443,309	250,000	250,000	250,000
	TOTAL REVENUES	\$ 443,309	\$ 250,000	\$ 250,000	\$ 250,000

FUND: Local Option Sales Tax III  
 FUNCTION: General Government  
 ACTIVITY: Debt Service Payments

DEPARTMENT: Public Safety  
 DIVISION: Fire Services  
 COST CENTER: Debt Service



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	0	0	0	0
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	705,869	705,869	705,869
57201	Interest	9,006	42,790	42,789	42,789
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	9,006	748,659	748,658	748,658
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 9,006	\$ 748,659	\$ 748,658	\$ 748,658
RESOURCES					
	Interest	\$ 0	\$ 0	\$ 0	0
	Local Option Sales Tax III	9,006	748,659	748,658	748,658
	TOTAL REVENUES	\$ 9,006	\$ 748,659	\$ 748,658	\$ 748,658



# **PUBLIC WORKS DEPARTMENT**

- **Infrastructure**
  - Engineering
  - Fleet
  - Roads & Bridges
- **Transportation & Traffic**
- **ECAT**





**DEPARTMENT: PUBLIC WORKS**

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**MISSION STATEMENT**

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To provide efficient, responsive services that enhance the quality of life, meet common needs, and promote a safe and healthy community.

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**OBJECTIVES**

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The Public Works Department includes the Infrastructure Branch, Transportation and Traffic Operations Division and the Bob Sikes Toll Booth Facility:

**Transportation and Traffic:**

- Continue to evaluate and implement traffic control improvements to enhance the safety and efficiency of the roadway network throughout the county
- Analyze roadway attributes and characteristics to optimize the capacity to handle increasing traffic volumes
- Respond to citizens' concerns and requests regarding traffic issues in a courteous and timely manner.

**Mass Transit [Escambia County Area Transit (ECAT)]:**

- Is the County's public transportation system. This service is managed through a contract with First Transit, for which Public Works is the contract administrator.
- Mass Transit is subsidized by the County's General Fund through January 2014 and then by the four cents sales tax with operating and capital funding assistance also received through passenger fares, Florida Department of Transportation, Federal Transit Authority, Santa Rosa Island Authority, University of West Florida and other entities.
- ECAT encompasses the daily bus routes to area locales as well as the Complimentary Paratransit Service in compliance with the Americans with Disabilities Act and the Non-Urbanized Area Transportation Program.
- ECAT provides maintenance services to non-transit vehicles including fire service, EMS vehicles and other county vehicles.
- Public Works supports the Mass Transit Advisory Committee (MTAC) by preparing agendas/minutes and tracking actions items.

**Infrastructure Branch:**

**Road Division:**

- Provides maintenance and repair to the transportation and drainage infrastructure, which is performed through three operational task groups:
  - Road Maintenance - Maintenance of roads and drainage systems; services include mowing of rights-of-way, dirt road grading, pothole repair, tree trimming/dead tree removal, road shoulder repair, driveway repair, cleaning, repair and maintenance of drainage structures, and street sweeping
  - Holding Pond Maintenance – Maintenance/repair of holding ponds as required by NPDES permit
  - Sign Maintenance – Maintenance/upgrade of traffic control sign systems according to MUTCD standards and regulations

**Fleet Maintenance Division:**

- Ensure vehicles and equipment are safe and fully operational; perform preventative maintenance services on light, heavy, and miscellaneous other equipment on a scheduled basis, perform repairs as needed, and maintain replacement schedules for vehicles and equipment
- Provide road and field service repairs on disabled vehicles, towing service, in-house tire repairs for all BCC vehicles, and schedule replacement due to wear and/or damage
- Provide warehouse services for the Fleet Division and the Road Division, inventory and usage reports to all BCC departments/divisions for cost accounting, and Tier 2 reporting under Federal Code Regulations
- Manage all fuel and lubricant purchases, storage, and distribution to all BCC and elected officials' agencies



**DEPARTMENT: PUBLIC WORKS**

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**OBJECTIVES**

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- Inspect all sites monthly to ensure Florida DEP compliance
- Oversee and perform maintenance on thirty –two storage sites featuring nine fueling islands, nine fire stations, and fourteen generator sets

Engineering Division:

- Provide professional management of design and construction of Escambia County projects. The Division focuses on Capital Improvement Program projects for Public Works and many other Department programs. Projects typically include infrastructure-type construction to build or improve roadways, ponds, drainage systems, water quality features, parks, pedestrian paths, and boat ramps.
- Provide and improve citizen services through effective and efficient communication.
- Use County media (ECTV and websites) to keep citizens informed regarding on-going capital improvement projects.
- Initiate and attend community meetings that inform citizens and solicit their input and encourage participation.

Bob Sikes Toll Booth Facility:

- Provide Toll Collection Personnel
- Provide high quality of cash handling
- Work and report revenues to the Clerk of the Court for auditing purposes

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**GOAL**

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The goal of the Infrastructure Branch is to oversee the transportation and drainage infrastructure within Escambia County, while ensuring that the maintenance, improvements, and repairs of the infrastructure is in compliance with the Comprehensive Plan and Policies of the Escambia County Board of Commissioners.

The goal of the Transportation & Traffic Operations Division is to achieve excellence on all traffic projects for Escambia County while creating a better and more efficient transportation network. In addition, we work to safeguard the health, safety, and welfare of the County's residents, businesses, and visitors by ensuring that all traffic projects are in compliance with state and local requirements.

The goal of the Bob Sikes Toll Booth Facility is to change the traffic flow for a better commute onto the Pensacola Beach Island. To make the toll collection system a state-of-the-art tolling facility with an automated billing process and cameras collecting data for violations and ease of billing.

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**PERFORMANCE MEASURES**

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Performance Measures	FY 2010-11 Actual	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Estimate
Reported potholes patched within 48 hrs.	100%	100%	90%	95%
ROW mowing*, complete 4 cycles per year	90%	80%	60%	60%
Dirt road grading, complete route every 4 weeks	100%	100%	100%	100%
Holding pond mowing, complete 2 cycles per year	100%	100%	100%	100%
Street sweeping, complete 6 cycles per year**	80%	80%	80%	80%
Signs, inspect/repair all signs twice per year	100%	100%	100%	100%
Sidewalk maintenance (60 mi.), complete 6 cycles per year***	50%	50%	50%	65%
# of Fleet Repair/maintenance Work Orders	5442	5300	5406	5514
# of Fleet Preventive Maintenance Services	414	699	713	728
# of gallons of fuel delivered	1,768,569	1,709,400	1,700,853	1,700,000
# of reportable spills	0	0	0	0
# of gallons of lubricant delivered	12,245	12,373	12,450	13,460



**DEPARTMENT: PUBLIC WORKS**

**PERFORMANCE MEASURES**

Performance Measures	FY 2010-11 Actual	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Estimate
Maintain CIP budget within 10% - Engineering	100%	100%	100%	100%
Customer Service – Engineering	100%+	100%+	100%+	100%+
Minimum 4 community meetings per year - Eng	100%+	100%+	100%+	100%+
Minimum 15 hrs training per year per PM - Eng	100%+	100%+	70%+	75%+
ECAT Farebox Recovery Ratio		10%	10%	10%
Maintain Citizen Satisfactory Levels - Traffic	100%	100%	90%	90%
Return calls within one business day - Traffic	100%	100%	90%	90%
90% or more of the employees meet or exceed standards on performance evaluations - Traffic	100%	100%	90%	90%
Inspect all school zones annually - Traffic	100%	100%	90%	90%
Inspect all railroad crossings annually - Traffic	100%	100%	90%	90%
Attend two commissioner town hall meetings per year - Traffic	100%	100%	90%	90%

\*ROW mowing figures reflected include the arterial and collector roads only. If smaller roads maintained in the districts are included, percentage would be less. The decrease in percentage for current and next FY reflects anticipated continuing loss of personnel/positions.

\*\*Street sweeping estimates for current and next FY reflect loss of personnel/positions, additional curb miles yearly, and aging sweepers with more downtime.

\*\*\*Sidewalk maintenance figures reflect loss of inmate crews in prior FYs and less than full staffing in current & next FY.

**STATUTORY RESPONSIBILITIES**

National Pollutant Discharge Elimination System (NPDES)

Manual on Uniform Traffic Control Devices (MUTCD)

Rule 62-620.200(1), Florida Administrative Code (F.A.C.) , Rule 62-620.200(21), F.A.C.

Florida Statutes Chapters 62-761 and 62-762 F.A.C.

Federal Code of Regulations SARA Title III

**Florida Statutes:**

Chapter 163, pt II *Local Government Comprehensive and Land Development Regulation Act*

Chapter 177 *Land Boundaries*

Chapter 177.101 *Vacation & Annulment of Plats S/D Land*

Chapter 125.37 *Exchange of County Property*

Chapter 286.23 *Real Property Conveyed to Public Agency*

Chapter 316 *State Uniform Traffic Control*

Chapter 336 *County Road System*

Chapter 336.08 *Relocation or Change of Roads (Vacations)*

Chapter 471 *Engineering*

Chapter 472 *Land Surveying*

**Florida Administrative Code:**

Chapter 5J-17, *Board of Professional Surveyors and Mappers*

Chapter 9J-5 *Minimum Criteria for Review of Local Government Comprehensive Plan*

**Local:**

Escambia County Road Paving & Drainage Technical Specifications

Florida Statute Chapter 316.008(B)(F) Determine/Designate/Coordinate Enforcement

Florida Statute Chapter 316.008(F) Determine /Designate/Coordinate Enforcement

Florida Statute Chapter 316.008(J) Determine / Designate / Coordinate Enforcement

Florida Statute Chapter 316.189 Determine / Designate / Coordinate Enforcement

Florida Statute Chapter 316.183 Determine / Designate / Coordinate Enforcement

Florida Statute Chapter 316.1895 Determine / Designate / Coordinate Enforcement

Florida Statute Chapter 316.1895 Determine/Designate

Florida Statute Chapter 316.008(A) Determine / Designate/Coordinate Enforcement

Florida Statute Chapter 316.1895 Determine/Maintain Inventory

Florida Statute Chapter 351.03 Determine / Maintain Inventory

Florida Statute Chapter 316.008(I) Determine/Designate

Florida Statute Chapter 316.008(L) Determine/Designate/Maintain

Florida Statute Chapter 316.008(N), (I) Determine/Designate/Coordinate Enforcement

Florida Statute Chapter 316.008(D) Determine/Designate



**DEPARTMENT: PUBLIC WORKS**

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**STATUTORY RESPONSIBILITIES**

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Florida Statute Chapter 316.077 Determine/Coordinate Mitigation  
 Escambia County Comprehensive Plan-Mass Transit Element Section 8.03  
 Florida Public Transit Act-Florida Statute 341.011-341.061  
 Transportation Services (Transportation Disadvantaged)-Florida Statute 427-011-427017  
 Florida Statute Chapter 338.161 Electronic Toll Collections  
 Florida Statute Chapter 338.155 Payment of Tolls  
 Florida Statute Chapter 316.640 Enforcement of Traffic Laws  
 Florida Statute Chapter 316.1001 Payment of Tolls/Penalties  
 Florida Statute Chapter 318.18 Amount of Penalties

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**ADVISORY BOARD**

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Escambia County Board of County Commissioners  
 Mass Transit Advisory Committee (MTAC)

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**BENCHMARKING**

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Benchmark Data	Escambia County	Benchmark
ROW Mowing	.74 man hours/acres	.65 man hours/acres
Pothole Patching*	9.286 man hours/ton	7.497 man hours/ton
Sign Maintenance (ground signs 30 sq. ft. or less)	.472 man hours/sign	.595 man hours/sign
Hourly shop rate for Fleet Maintenance	\$ 52.00	\$87.00
Percent of available hours billed for Fleet Maintenance (avg)	68%	68.9%
# of gallons of fuel managed (avg)	1,719,705	460,000
# of gallons of lubricant managed (avg)	12,6325	3,900
NPDES - notices of violation during construction	0	0
Resurfacing cost per mile	160,000	352,800
Maintain traffic signals	180	102
Neighborhood Enhancement projects per year	5	1
New signal installations per year	3	0.5
Formal traffic studies per year	10	3

**Benchmark Sources:**

Fleet: Shop rate—World Ford-\$90.00, Ward Int'l-\$104.00, Thompson Tractor-\$91.50, Industrial Hydraulics-\$70.00, Empire Trucks-\$98.00, A-1 Small Engines-\$68.50 Billable hours: Pinellas County 64.48% - 2008/9, Hillsborough County 75%- 2007/8, City of Lakeland 67%-2007/8  
 Fuel: Leon County, adopted budget FY2010/2011 Public Works, Fleet Maintenance  
 Engineering – FDEP, FDOT  
 City of Pensacola

Florida Department of Transportation (FDOT) Maintenance Management Systems Manual.

\*FDOT utilizes "throw and go" for hand patching. Escambia County utilizes saw cut and hand tamp methods, which is more time-consuming

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**SIGNIFICANT CHANGES FOR FY 2013-2014**

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In Engineering, it is anticipated that there will be an increase in the number of Construction projects resulting from the RESTORE Act or NRDA without an increase in the number of positions. This will decrease the level of service provided.

Olive Road East, Olive Road West, Bob Sikes Bridge Preventative Maintenance Program, Bridge Replacement Projects, Jacks Branch Road, Mahogany Mill Boat Ramp, Muscogee Road Widening & Drainage, Southwest Greenway 3<sup>rd</sup> Extension, Massachusetts Avenue Drainage, Ensley Detroit & Johnson Realignment, Carver Park



**DEPARTMENT: PUBLIC WORKS**

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**SIGNIFICANT CHANGES FOR FY 2013-2014**

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Drainage Improvements, and Beach Haven NE Drainage & Sewer projects.

As Traffic continues to manage Transit, we look forward to the Comprehensive Operational Analysis (COA) to guide us in the updating (technology) and modification of the route system. This will increase efficiency, user-friendliness, and ride-ability. Traffic is also looking to begin the implementation of an ITS/ATMS System in Escambia County which will give enhanced efficiency with our signal system and afford better oversight of its functionality.

The Toll Booth will be getting new state-of-the-art tolling software and equipment.

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**STAFFING ALLOCATION**

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<u>Position Classification</u>	<u>Pay Grade</u>	<u>2011-12 Authorized</u>	<u>2012-13 Authorized</u>	<u>2013-14 Adopted</u>
<b><u>Public Works Administration</u></b>				
Accountant	C42	1	0	0
Accounting Manager	C51	0	1	1
Accounting Technician	B21	2	2	2
Administrative Assistant	B22	1	1	1
Bureau Chief	E83	1	0	0
Bureau Chief Aide	B32	1	0	0
Department Director III	E83	0	1	1
Directors Aide	B32	0	1	1
TOTAL		6	6	6
<b><u>Bob Sikes Toll Bridge Administration</u></b>				
Program Manager*	C51	0	1	1
Administrative Assistant	B22	0	1	1
TOTAL		0	2	2
<b><u>Engineering</u></b>				
Administrative Assistant	B22	0	0	1
Construction Inspector	B21	2	0	0
County Surveyor	C42	1	1	1
Division Manager	D63	2	0	0
Engineer	C42	1	0	0
Engineering Program Coordinator	C42	0	0	1
Engineering Project Coordinator	C41	6	1	0
Engineering Specialist	B23	2	2	2
Engineering Technician	B22	5	4	4
Program Manager	C51	2	0	0
Real Estate Acquisition Manager	C41	0	1	1
Real Estate Acquisition Specialist	B22	1	1	1
Real Estate Acquisition Supervisor	B31	1	0	0
Real Estate Acquisition Technician	B21	2	2	1
TOTAL		25	12	12

\*Salary split 70% Bob Sikes Toll Bridge Admin & 30% Transportation & Drainage LOST



**DEPARTMENT: PUBLIC WORKS**

**STAFFING ALLOCATION**

<u>Position Classification</u>	<u>Pay Grade</u>	<u>2011-12 Authorized</u>	<u>2012-13 Authorized</u>	<u>2013-14 Adopted</u>
<b><u>Development Engineering</u></b>				
Engineer	C42	1	1	0
TOTAL		1	1	0
<b><u>Transportation and Drainage LOST</u></b>				
Construction Inspector	B21	0	2	1
Construction Manager	C51	0	0	1
Division Manager	D63	0	2	1
Engineering Deputy Division Manager	D61	0	0	1
Engineering Manager (Environmental Quality)	C52	0	0	1
Engineering Project Coordinator	C41	0	5	4
Engineering Technician	B22	0	2	2
Program Manager	C51	0	2	0
Senior Engineering Project Coordinator	C43	0	0	2
TOTAL		0	13	13
<b><u>Road Administration</u></b>				
Accountant	C42	1	1	1
Branch Director	E81	0	1	1
Bureau Chief Aide	B32	1	0	0
Deputy Bureau Chief	E81	1	0	0
Directors' Aide	B32	0	1	1
Human Resource Associate I	B21	1	1	1
Storekeeper/Warehouse Supervisor	B22	1	1	1
TOTAL		5	5	5
<b><u>Road Maintenance</u></b>				
Equipment Operator II	B21	39	39	40
Equipment Operator II (Term)	B21	5	5	5
Equipment Operator III	B22	24	24	24
Equipment Operator IV	B23	16	16	16
Field Supervisor	B32	7	7	7
Office Support Assistant	A11	2	0	0
Program Manager	C51	3	3	3
Road Construction Specialist	B22	2	2	2
Senior Office Support Assistant	A12	2	2	2
TOTAL		100	98	99





**DEPARTMENT: PUBLIC WORKS**

**STAFFING ALLOCATION**

<u>Position Classification</u>	<u>Pay Grade</u>	<u>2011-12 Authorized</u>	<u>2012-13 Authorized</u>	<u>2013-14 Adopted</u>
<b><u>Road Maintenance/Holding Ponds</u></b>				
Equipment Operator II	B21	9	9	8
Equipment Operator III	B22	6	6	6
Equipment Operator IV	B23	2	2	2
Field Supervisor	B32	2	2	2
TOTAL		19	19	18
<b><u>Road Maintenance/Sign Maintenance</u></b>				
Field Supervisor	B32	1	1	1
Road Construction Specialist	B22	6	6	6
TOTAL		7	7	7
<b><u>Fleet Maintenance</u></b>				
Division Manager	D63	1	1	1
Fleet Maintenance Specialist	B23	1	1	1
Fleet Maintenance Supervisor	B31	1	1	1
Fleet Maintenance Technician	B22	11	11	11
Fleet Maintenance Worker	A12	2	2	2
Lead Fleet Maintenance Technician	B23	3	3	3
Office Support Assistant	A11	0	1	1
Senior Office Support Assistant	A12	1	1	1
Storekeeper/Warehouse Technician	A13	4	4	4
TOTAL		24	25	25
<b><u>Fuel</u></b>				
Fuel Distribution Assistant	A12	1	1	1
Fuel Distribution Supervisor	B21	1	1	1
TOTAL		2	2	2
<b><u>Transportation and Traffic</u></b>				
Administrative Assistant	B22	1	0	0
Administrative Supervisor	B31	0	1	1
Division Manager	D63	0	1	1
Engineering Specialist	B23	4	4	4
Engineering Technician	B22	4	3	3
Program Manager	C51	2	1	1
Senior Office Support Assistant	A12	2	1	1
TOTAL		13	11	11



**DEPARTMENT: PUBLIC WORKS**

**STAFFING ALLOCATION**

<u>Position Classification</u>	<u>Pay Grade</u>	<u>2011-12 Authorized</u>	<u>2012-13 Authorized</u>	<u>2013-14 Adopted</u>
<b><u>FACILITIES MANAGEMENT*</u></b>				
<b><u>Administration</u></b>				
Accounting Technician	B21	1	0	0
Administrative Supervisor	B31	1	0	0
Deputy Bureau Chief	E81	1	0	0
TOTAL		3	0	0
<b><u>Maintenance</u></b>				
Administrative Supervisor	B31	1	0	0
Division Manager	D63	1	0	0
Maintenance Shop Supervisor	B22	3	0	0
Maintenance Technician	A13	30	0	0
Maintenance Worker	A12	10	0	0
Program Manager	B31	2	0	0
Senior Office Support Assistant	A12	2	0	0
Storekeeper/Warehouse Technician	A13	1	0	0
TOTAL		50	0	0
<b><u>Custodial</u></b>				
Custodial Manager	B21	1	0	0
Custodial Supervisor	A13	1	0	0
Custodial Worker	A11	7	0	0
TOTAL		9	0	0
<b><u>Telecommunications**</u></b>				
Telecommunications & Utility Manager	C43	1	0	0
TOTAL		1	0	0
<b><u>D.C.A.T.</u></b>				
Administrative Assistant	B22	1	0	0
Construction Manager	C51	2	0	0
Division Manager	D63	1	0	0
TOTAL		4	0	0
TOTAL DEPARTMENT		269	201	200

\*Facilities moved to its own department in October 2012.

\*\*Telecommunications moved to the Information Technology Department in May 2011. Utilities remained under Facilities Management.

FUND: Transportation Trust  
 FUNCTION: Transportation  
 ACTIVITY: Road & Street Facilities

DEPARTMENT: Public Works  
 DIVISION: Administration  
 COST CENTER: Administration



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	339,095	337,831	337,831	337,831
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	390	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	25,333	25,843	25,843	25,843
52201	Retirement Contributions	18,162	23,143	38,347	38,347
52301	Life & Health Insurance	43,959	51,000	54,000	54,000
52401	Workers' Compensation	846	912	912	912
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	427,785	438,729	456,933	456,933
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	4,800	5,000	6,500	6,500
54101	Communications	2,768	3,000	3,000	3,000
54201	Postage and Freight	415	500	500	500
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	2,239	5,000	4,600	4,600
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	7,528	8,000	8,000	8,000
54931	Host Ordinance	43	0	100	100
55101	Office Supplies	4,674	5,000	5,000	5,000
55201	Operating Supplies	1,388	3,300	3,100	3,100
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	1,199	2,000	1,000	1,000
55501	Training & Registration	250	500	1,000	1,000
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	25,304	32,300	32,800	32,800
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	39,937	0	0
	NON-OPERATING COSTS	0	39,937	0	0
	TOTAL BUDGET	\$ 453,089	\$ 510,966	\$ 489,733	\$ 489,733
RESOURCES					
	Transportation Trust Revenues	\$ 453,089	\$ 510,966	\$ 489,733	\$ 489,733
	Fund Balance	0	0	0	0
	TOTAL REVENUES	\$ 453,089	\$ 510,966	\$ 489,733	\$ 489,733

FUND: Bob Sikes Toll  
 FUNCTION: General Government  
 ACTIVITY: Finance and Administrative

DEPARTMENT: Public Works  
 DIVISION: Bob Sikes Toll Admin  
 COST CENTER: Bob Sikes Toll Admin



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	7,739	76,012	75,991	75,991
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	570	5,816	5,813	5,813
52201	Retirement Contributions	401	4,228	5,281	5,281
52301	Life & Health Insurance	1,537	14,450	15,300	15,300
52401	Workers' Compensation	0	1,167	1,219	1,219
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	10,247	101,673	103,604	103,604
53101	Professional Services	0	0	12,000	12,000
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	350,827	350,827
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	3,000	3,000
54101	Communications	0	0	1,200	1,200
54201	Freight & Postage Services	0	0	300	300
54301	Utility Services	0	0	3,000	3,000
54401	Rentals & Leases	0	0	1,600	1,600
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	20,000	20,000
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	3,000	3,000
54931	Host Account	0	0	0	0
55101	Office Supplies	0	0	1,700	1,700
55201	Operating Supplies	0	448,627	50,000	55,000
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs. & Subs	0	0	0	0
55501	Training & Registrations	0	0	2,000	2,000
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	0	448,627	448,627	453,627
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	5,000	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	5,000	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	550,176	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	550,176	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 560,423	\$ 550,300	\$ 557,231	\$ 557,231
RESOURCES					
	Bob Sikes Toll	\$ 560,423	\$ 579,263	\$ 586,559	\$ 586,559
	Interest	0	0	0	0
	Miscellaneous Revenues	0	0	0	0
	Fund Balance	0	0	0	0
	Less 5%	0	(28,963)	(29,328)	(29,328)
	TOTAL REVENUES	\$ 560,423	\$ 550,300	\$ 557,231	\$ 557,231

FUND: Transportation Trust  
 FUNCTION: Transportation  
 ACTIVITY: Road & Street Facilities

DEPARTMENT: Public Works  
 DIVISION: Engineering  
 COST CENTER: Engineering/Infrastructure



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	880,626	515,377	533,405	538,540
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	64,341	39,427	40,806	40,806
52201	Retirement Contributions	43,599	29,828	42,903	42,903
52301	Life & Health Insurance	163,978	102,000	108,000	108,000
52401	Workers' Compensation	17,120	4,665	4,638	4,638
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	1,169,665	691,297	729,752	734,887
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	107	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	576	1,000	1,000	1,000
54101	Communications	12,577	11,000	11,000	11,000
54201	Postage and Freight	361	0	0	0
54301	Utility Services	1,061	1,200	1,200	1,200
54401	Rentals & Leases	1,595	1,595	1,675	1,675
54501	Insurance	10,054	7,555	9,512	9,512
54601	Repair & Maintenance Services	4,861	4,500	7,200	7,200
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	336	0	0	0
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	32,109	25,000	25,000	25,000
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	883	500	500	500
55501	Training & Registration	2,340	500	500	500
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	66,861	52,850	57,587	57,587
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	24,000	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	24,000	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 1,260,526	\$ 744,147	\$ 787,339	\$ 792,474
RESOURCES					
	Transportation Trust Revenues	\$ 1,260,526	\$ 744,147	\$ 787,339	\$ 792,474
	Local Option Sales Tax II	0	0	0	0
	TOTAL REVENUES	\$ 1,260,526	\$ 744,147	\$ 787,339	\$ 792,474

FUND: Development Review  
 FUNCTION: General Government  
 ACTIVITY: Comprehensive Planning

DEPARTMENT: Public Works  
 DIVISION: Engineering  
 COST CENTER: Development Engineering



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	44,803	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	3,427	0	0
52201	Retirement Contributions	0	2,492	0	0
52301	Life & Health Insurance	0	8,500	0	0
52401	Workers' Compensation	0	1,286	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	60,508	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	55,399	0	58,000	58,000
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	55,399	0	58,000	58,000
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 55,399	\$ 60,508	\$ 58,000	\$ 58,000
RESOURCES					
	General Fund Revenues	\$ 0	\$ 0	\$ 0	0
	DRC Fees	55,399	60,508	58,000	58,000
	Miscellaneous Fees	0	0	0	0
	TOTAL REVENUES	\$ 55,399	\$ 60,508	\$ 58,000	\$ 58,000

FUND: Master Drainage Basin Fund  
 FUNCTION: Transportation  
 ACTIVITY: Road & Street Facilities

DEPARTMENT: Public Works  
 DIVISION: Engineering  
 COST CENTER: Master Drainage Basin Funds



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	\$ 0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	149	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	3,096	3,128	2,545	2,545
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	3,245	3,128	2,545	2,545
56101	Land	35,000	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	170,321	56,294	45,810	45,810
56359	IOB-YrEnd	903	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	206,224	56,294	45,810	45,810
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 209,469	\$ 59,422	\$ 48,355	\$ 48,355
RESOURCES					
	Interest	\$ 0	\$ 0	\$ 0	\$ 0
	City of Pensacola NPDES Contribution	0	0	0	0
	Drainage Fees	67,726	62,550	50,900	50,900
	Less: 5% Receipts	0	(3,128)	(2,545)	(2,545)
	Fund Balance	141,743	0	0	0
	TOTAL REVENUES	\$ 209,469	\$ 59,422	\$ 48,355	\$ 48,355

FUND: Local Option Sales Tax III  
 FUNCTION: Transportation  
 ACTIVITY: Road & Street Facilities

DEPARTMENT: Public Works  
 DIVISION: Engineering  
 COST CENTER: Transportation & Drainage LOST III



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	258,591	677,782	660,642	674,219
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	19,133	51,852	50,540	50,540
52201	Retirement Contributions	13,202	37,701	45,916	45,916
52301	Life & Health Insurance	34,425	113,050	119,700	119,700
52401	Workers' Compensation	7,100	13,922	16,056	16,056
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	332,451	894,307	892,854	906,431
53101	Professional Services	30,000	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	30,000	0	0	0
56101	Land	677,639	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	16,909,637	18,628,097	20,898,148	20,684,571
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	17,587,276	18,628,097	20,898,148	20,684,571
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 17,949,727	\$ 19,522,404	\$ 21,791,002	\$ 21,591,002
RESOURCES					
	Interest	\$ 0	\$ 0	\$ 0	0
	Local Option Sales Tax III	17,949,727	19,522,404	21,791,002	21,591,002
	TOTAL REVENUES	\$ 17,949,727	\$ 19,522,404	\$ 21,791,002	\$ 21,591,002



FUND: Transportation Trust  
 FUNCTION: Transportation  
 ACTIVITY: Road & Street Facilities

DEPARTMENT: Public Works  
 DIVISION: Fleet Maintenance  
 COST CENTER: Fleet Maintenance



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	841,561	910,164	884,395	884,395
51301	Other Salaries & Wages	0	0	15,300	15,300
51401	Overtime	2,483	0	0	0
51501	Special pay	13,989	16,200	0	0
52101	FICA Taxes	61,045	70,865	68,825	68,825
52201	Retirement Contributions	41,167	52,734	71,512	71,512
52301	Life & Health Insurance	214,049	212,500	225,000	225,000
52401	Workers' Compensation	23,550	23,580	25,323	25,323
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	1,197,844	1,286,043	1,290,355	1,290,355
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	2,596	5,104	5,000	5,000
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	1,090	3,000	3,000	3,000
54101	Communications	0	0	0	0
54201	Postage & Freight	95	200	200	200
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	11,030	25,192	29,342	29,342
54601	Repair & Maintenance Services	610,568	600,000	600,000	600,000
54701	Printing & Binding	546	250	250	250
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	173	0	0	0
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	1,204	1,200	1,200	1,200
55201	Operating Supplies	21,769	20,000	20,000	20,000
55204	Fuel	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	1,608	5,000	5,000	5,000
55501	Training & Registration	5,380	5,400	5,400	5,400
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	656,058	665,346	669,392	669,392
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	255,146	0	0	96,848
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	255,146	0	0	96,848
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 2,109,047	\$ 1,951,389	\$ 1,959,747	\$ 2,056,595
	RESOURCES				
	Transportation Trust Revenues	\$ 2,109,047	\$ 1,951,389	\$ 1,959,747	\$ 2,056,595
	TOTAL REVENUES	\$ 2,109,047	\$ 1,951,389	\$ 1,959,747	\$ 2,056,595

FUND: Internal Service Fund  
 FUNCTION: General Government  
 ACTIVITY: Other General Government Services

DEPARTMENT: Public Works  
 DIVISION: Fleet Maintenance  
 COST CENTER: Fuel Distribution



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	65,367	68,495	68,495	68,495
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	983	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	4,999	5,240	5,240	5,240
52201	Retirement Contributions	3,205	4,471	7,482	7,482
52301	Life & Health Insurance	6,424	17,000	18,000	18,000
52401	Workers' Compensation	1,003	842	914	914
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	81,981	96,048	100,131	100,131
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	30	0	0	0
54201	Postage & Freight	0	250	250	250
54301	Utility Services	0	2,500	2,500	2,500
54401	Rentals & Leases	0	0	0	0
54501	Insurance	8,255	16,000	16,000	16,000
54601	Repair & Maintenance Services	57,639	50,000	50,000	50,000
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	800	1,600	1,600	1,600
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	384	500	500	500
55201	Operating Supplies	5,486,635	6,562,500	6,500,000	6,500,000
55204	Fuel	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training & Registration	0	400	400	400
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	5,553,744	6,633,750	6,571,250	6,571,250
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 5,635,725	\$ 6,729,798	\$ 6,671,381	\$ 6,671,381
	RESOURCES				
	Charges for Fuel	\$ 5,635,725	\$ 6,729,798	\$ 6,671,381	\$ 6,671,381
	TOTAL REVENUES	\$ 5,635,725	\$ 6,729,798	\$ 6,671,381	\$ 6,671,381

FUND: Transportation Trust  
 FUNCTION: Transportation  
 ACTIVITY: Road & Street Facilities

DEPARTMENT: Public Works  
 DIVISION: Road Division  
 COST CENTER: Administration



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	254,606	250,688	249,356	249,356
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	136	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	19,140	19,177	19,075	19,075
52201	Retirement Contributions	13,848	16,971	27,235	27,235
52301	Life & Health Insurance	31,077	42,500	45,000	45,000
52401	Workers' Compensation	621	677	673	673
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	319,428	330,013	341,339	341,339
53101	Professional Services	5,484	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	12,284	26,500	26,500	26,500
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	4,800	7,600	7,600	7,600
54101	Communications	45,823	43,000	44,000	44,000
54201	Postage & Freight	597	500	500	500
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	17,631	1,000	3,000	3,000
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	4,070	2,000	2,000	2,000
55201	Operating Supplies	47,813	1,500	2,500	2,500
55204	Fuel	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	2,416	5,000	1,000	1,000
55501	Training & Registration	450	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	141,369	87,100	87,100	87,100
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	125,474	0	0	0
56501	Construction in Progress	73,640	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	199,115	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 659,911	\$ 417,113	\$ 428,439	\$ 428,439
	RESOURCES				
	Transportation Trust Revenues	\$ 659,911	\$ 417,113	\$ 428,439	\$ 428,439
	TOTAL REVENUES	\$ 659,911	\$ 417,113	\$ 428,439	\$ 428,439

FUND: Transportation Trust  
 FUNCTION: Transportation  
 ACTIVITY: Road & Street Facilities

DEPARTMENT: Public Works  
 DIVISION: Road Division  
 COST CENTER: Road Maintenance



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	3,100,094	3,095,017	3,098,589	3,098,589
51301	Other Salaries & Wages	1,200	0	154,627	154,627
51401	Overtime	67,453	0	30,000	30,000
51501	Special Pay	0	0	0	0
52101	FICA Taxes	226,233	236,760	251,156	251,156
52201	Retirement Contributions	164,884	173,976	227,039	227,039
52301	Life & Health Insurance	873,933	833,000	891,000	891,000
52401	Workers' Compensation	256,067	292,650	333,428	333,428
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	4,689,863	4,631,403	4,985,839	4,985,839
53101	Professional Services	380	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	288	5,000	5,104	5,104
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	976	1,100	1,100	1,100
54201	Postage & Freight	0	100	100	100
54301	Utility Services	126,062	137,000	137,000	137,000
54401	Rentals & Leases	29,281	33,000	33,000	33,000
54501	Insurance	265,000	332,398	394,599	394,599
54601	Repair & Maintenance Services	6,692	6,400	6,400	6,400
54701	Printing & Binding	1,954	2,000	2,000	2,000
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	19,963	10,000	10,000	10,000
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	102,895	80,000	80,000	80,000
55204	Fuel	1,137,240	1,177,542	1,177,000	1,177,000
55301	Road Materials & Supplies	277,499	260,000	260,000	260,000
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training & Registration	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	1,968,229	2,044,540	2,106,303	2,106,303
56101	Land	0	0	0	0
56201	Buildings	771	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	1,345,991	0	0	0
56501	Construction in Progress	28,482	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	1,375,244	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 8,033,336	\$ 6,675,943	\$ 7,092,142	\$ 7,092,142
	RESOURCES				
	Transportation Trust Revenues	\$ 8,033,336	\$ 6,675,943	\$ 7,092,142	\$ 7,092,142
	TOTAL REVENUES	\$ 8,033,336	\$ 6,675,943	\$ 7,092,142	\$ 7,092,142

FUND: Transportation Trust  
 FUNCTION: Transportation  
 ACTIVITY: Road & Street Facilities

DEPARTMENT: Public Works  
 DIVISION: Road Division  
 COST CENTER: Holding Ponds



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	555,211	576,917	550,938	550,938
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	40,147	44,132	42,145	42,145
52201	Retirement Contributions	27,815	32,089	38,295	38,295
52301	Life & Health Insurance	156,422	161,500	162,000	162,000
52401	Workers' Compensation	49,090	56,191	57,516	57,516
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	828,684	870,829	850,894	850,894
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	300	1,000	1,000	1,000
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	5,056	10,000	10,000	10,000
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	1,750	0	0	0
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	33,189	65,000	65,000	65,000
55204	Fuel	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training & Registration	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	40,294	76,000	76,000	76,000
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	23,413	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	23,413	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 892,392	\$ 946,829	\$ 926,894	\$ 926,894
RESOURCES					
	Transportation Trust Revenues	\$ 892,392	\$ 946,829	\$ 926,894	\$ 926,894
	TOTAL REVENUES	\$ 892,392	\$ 946,829	\$ 926,894	\$ 926,894

FUND: Transportation Trust  
 FUNCTION: Transportation  
 ACTIVITY: Road & Street Facilities

DEPARTMENT: Public Works  
 DIVISION: Road Division  
 COST CENTER: Sign Maintenance



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	251,313	250,203	250,203	250,203
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	18,162	19,141	19,141	19,141
52201	Retirement Contributions	12,256	15,532	24,043	24,043
52301	Life & Health Insurance	53,928	59,500	63,000	63,000
52401	Workers' Compensation	23,772	24,370	26,122	26,122
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	359,432	368,746	382,509	382,509
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	2,000	2,000	2,000
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	82,825	110,000	110,000	110,000
55204	Fuel	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training & Registration	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	82,825	112,000	112,000	112,000
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 442,256	\$ 480,746	\$ 494,509	\$ 494,509
RESOURCES					
	Transportation Trust Revenues	\$ 442,256	\$ 480,746	\$ 494,509	\$ 494,509
	TOTAL REVENUES	\$ 442,256	\$ 480,746	\$ 494,509	\$ 494,509

FUND: Transportation Trust  
 FUNCTION: Transportation  
 ACTIVITY: Road & Street Facilities

DEPARTMENT: Public Works  
 DIVISION: Transportation & Traffic Operations  
 COST CENTER: Transportation



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	578,955	519,450	504,287	504,287
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	41,661	39,740	38,580	38,580
52201	Retirement Contributions	28,896	28,896	35,047	35,047
52301	Life & Health Insurance	136,777	93,500	99,000	99,000
52401	Workers' Compensation	18,080	16,857	17,868	17,868
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	804,369	698,443	694,782	694,782
53101	Professional Services	305	2,000	2,000	2,000
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	65,027	55,000	55,000	55,000
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	236	990	990	990
54101	Communications	9,910	13,994	13,994	13,994
54201	Postage & Freight	163	500	500	500
54301	Utility Services	88,050	85,000	85,000	85,000
54401	Rentals & Leases	0	0	0	0
54501	Insurance	3,553	12,223	13,513	13,513
54601	Repair & Maintenance Services	669,630	740,000	740,000	740,000
54701	Printing & Binding	0	100	100	100
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	120	0	0
55101	Office Supplies	1,782	3,465	3,465	3,465
55201	Operating Supplies	18,443	19,969	19,969	19,969
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	796	500	500	500
55501	Training & Registrations	1,304	2,000	2,000	2,000
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	859,199	935,861	937,031	937,031
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	18,000	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	18,000	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 1,681,568	\$ 1,634,304	\$ 1,631,813	\$ 1,631,813
RESOURCES					
	Transportation Trust Revenues	\$ 1,350,797	\$ 1,384,304	\$ 1,356,813	\$ 1,356,813
	Local Option Sales Tax III	0	0	0	0
	Federal Department of Transportation Revenues	330,771	250,000	275,000	275,000
	TOTAL REVENUES	\$ 1,681,568	\$ 1,634,304	\$ 1,631,813	\$ 1,631,813

FUND: Mass Transit  
 FUNCTION: Transportation  
 ACTIVITY: Transit Systems

DEPARTMENT: Public Works  
 DIVISION: Mass Transit  
 COST CENTER: Operations



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	\$ 0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	382,305	309,485	346,930	346,930
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53404	Fixed Route Bus Costs	5,885,946	5,767,131	6,098,953	6,098,953
53405	ADA Paratransit Costs	1,336,964	1,036,417	1,320,000	1,320,000
53406	Non Sponsored TDAC Contribution	36,000	36,000	36,000	36,000
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	4,937	6,000	6,000	6,000
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54902	Non-Sponsored TDAC Cont	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	1,021,243	1,269,559	1,251,371	1,251,371
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	8,667,396	8,424,592	9,059,254	9,059,254
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	5,000	5,000	5,000
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	5,000	5,000	5,000
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 8,667,396	\$ 8,429,592	\$ 9,064,254	\$ 9,064,254
RESOURCES					
	Mass Transit Fund Revenues	\$ 8,667,396	\$ 8,429,592	\$ 9,064,254	\$ 9,064,254
	TOTAL REVENUES	\$ 8,667,396	\$ 8,429,592	\$ 9,064,254	\$ 9,064,254



FUND: Mass Transit  
 FUNCTION: Transportation  
 ACTIVITY: Transit Systems

DEPARTMENT: Public Works  
 DIVISION: Mass Transit  
 COST CENTER: Pensacola Beach Trolley



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	8,074	24,163	20,000	20,000
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	114,426	107,314	118,436	118,436
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	18,492	24,587	33,264	33,264
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	140,992	156,064	171,700	171,700
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 140,992	\$ 156,064	\$ 171,700	\$ 171,700
RESOURCES					
	Santa Rosa Island Authority Contribution	\$ 140,992	\$ 156,064	\$ 171,700	\$ 171,700
	TOTAL REVENUES	\$ 140,992	\$ 156,064	\$ 171,700	\$ 171,700

FUND: Mass Transit  
 FUNCTION: Transportation  
 ACTIVITY: Transit Systems

DEPARTMENT: Public Works  
 DIVISION: Mass Transit  
 COST CENTER: University of West Florida Trolley



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	22,139	30,136	30,000	30,000
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	261,989	294,779	338,033	338,033
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	33,724	69,248	72,182	72,182
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	317,852	394,163	440,215	440,215
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 317,852	\$ 394,163	\$ 440,215	\$ 440,215
	RESOURCES				
	University of West Florida Contribution	\$ 317,852	\$ 394,163	\$ 440,215	\$ 440,215
	TOTAL REVENUES	\$ 317,852	\$ 394,163	\$ 440,215	\$ 440,215

FUND: Mass Transit  
 FUNCTION: Transportation  
 ACTIVITY: Transit Systems

DEPARTMENT: Public Works  
 DIVISION: Mass Transit  
 COST CENTER: County Fleet Maintenance



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	\$ 0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	20,600	41,200	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	253,381	567,517	300,000	300,000
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	273,981	608,717	300,000	300,000
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 273,981	\$ 608,717	\$ 300,000	\$ 300,000
RESOURCES					
	Mass Transit Fund Revenues	\$ 273,981	\$ 608,717	\$ 300,000	\$ 300,000
	TOTAL REVENUES	\$ 273,981	\$ 608,717	\$ 300,000	\$ 300,000

FUND: Mass Transit  
 FUNCTION: Transportation  
 ACTIVITY: Transit Systems

DEPARTMENT: Public Works  
 DIVISION: Mass Transit  
 COST CENTER: Non-Urbanized Transportation



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	85,000	85,000	85,000	85,000
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	85,000	85,000	85,000	85,000
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 85,000	\$ 85,000	\$ 85,000	\$ 85,000
	RESOURCES				
	Mass Transit Fund Revenues	\$ 85,000	\$ 85,000	\$ 85,000	\$ 85,000
	TOTAL REVENUES	\$ 85,000	\$ 85,000	\$ 85,000	\$ 85,000

## **DEVELOPMENT SERVICES DEPARTMENT**

- Development Review
- Planning and Zoning
- GIS





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### MISSION STATEMENT

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To provide efficient, responsive services that enhance the quality of life, meet common needs and promote a safe and healthy community

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### OBJECTIVES

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#### Development Review Division

1. Educate the public and business community on revised Land Development Code in order to promote economic development.
2. Provide land use information to various governmental agencies and business entities; i.e., real estate association and banking & lending institutions.
3. Provide staff support to Board of Adjustment for variance and conditional use requests.
4. Provide improved customer service delivery through expanded cross-training among planning staff.
5. Review and approve site plans and subdivisions in accordance with Escambia County Land Development Code.
6. Continue to maintain initial ten (10) day or less review time of site plan review for projects (as required by LDC)

#### Planning & Zoning Division

##### Planning    Management

1. Provide coordination/oversight of all planning functions.
2. Ensure administration of division's budget; ensure expenditure levels conform to approved resources for long-range planning projects.
3. Monitor federal and state legislation impacting municipal governmental planning activities.
4. Provide timely and effective planning information for orderly growth within Escambia County.

##### Comprehensive Planning

1. Promote implementation of Escambia County Comprehensive Plan 2030 including process evaluation and amendments.
2. Provide coordination for long-range planning projects and issues.
3. Develop/ implement long-range plans as approved by the Escambia Board of County Commissioners.
4. Research/ prepare presentations, reports, and recommendations for special planning initiatives directed by Escambia Board of County Commissioners or State Statues; Draft land use ordinances for recommendation to Planning Board with final approval from Board of Commissioners.

##### Planning & Zoning Administration

1. Review and process rezonings, Planned Unit Developments (PUD), Small and Large Map Amendments, variance, administrative appeals, and conditional use requests.
2. Process and review development agreements; Monitor development on barrier islands (Pensacola Beach and Perdido Key)
3. Provide planning support for long -range planning projects; i.e., Re-write of Escambia County Land Development Code.
4. Assist other divisions and departments with creation/ processing of land development regulations for special study areas.
5. Provide full staff support to Planning Board and Board of Adjustment
6. Provide planning & zoning information to the citizens of Escambia County.



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## OBJECTIVES

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### Planning & Zoning Division – Continued

#### Administrative Services

1. Promote efficient and effective administrative service for the entire department; provide additional resources in understaffed areas; improve use of existing staff and fiscal resources; and promote effective division, and external department coordination.

### Geographic Information Systems (GIS) Division

1. Ensure that all data is up to date and functioning with all County Users' programs including Public Works (LUCITY), Building Inspections, Planning and Zoning (ACCELA) and Public Safety (WebEOC).
2. Manage easy to use damage assessment tools to help all agencies reduce the potential short-term and long-term impacts of any type of disaster.
3. Educate users to maintain data determined in their realm of responsibility and need, evaluate those data, and certify as suitable to serve the needs of multi-agency purposes
4. Review products, methods and materials for use in analyses and ensure that results of such analyses provide comprehensive reports and visible trends to improve decision-making processes.
5. Initiate partnerships with outside agencies and programs toward GIS data development and management to reduce costs and expedite future viable programs to coordinate projects.

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## GOAL

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Through proper administration and enforcement of federal, state and county adopted laws and Ordinances, the Development Services Department goals are:

- To provide quality service to the community that is knowledgeable, efficient and helpful to the citizens of Escambia County.
- To serve, with high priority, the permitting, inspection and licensing needs of residents, contractors and developers with excellent customer service.
- To safeguard life, health, property and public welfare by regulating the construction, quality of materials and use of all buildings within the County.
- To promote, educate, and simplify GIS use and standardize data so that it will seamlessly operate with all of the recently implemented spatial data dependant systems and to recruit additional personnel who will utilize these new systems as a standard practice.
- To safeguard life, health, property and public welfare by producing teams compatible with federal, state and local disaster readiness programs.






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**PERFORMANCE MEASURES**


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Development Review Division

Performance Measures	FY 2010 - 2011 Actual	FY 2011 -2012 Actual	FY 2012 - 2013 (Oct - March)	FY 2013 - 2014 Estimate
# Land Use approval for fences, docks, land disturbing permits, site inspections billboards and alcohol.	2258	404	145	600
Board of Adjustment i.e. variances, conditional use requests and administrative appeals	20	33	13	43
Development Orders Issued	89	79	34	80

**\* The economy is the major factor in development activity.**

Planning & Zoning Division

Performance Measures	FY 2010 - 2011 Actual	FY 2011 -2012 Actual	FY 2012 - 2013 Estimate	FY 2013 - 2014 Estimate
# of Rezoning, Small & Large Scale Amendments, LDC Ordinances & Planning Board Interpretations	24	58	41	50

**\* Increase due to potential for Administrative Appeals due to New Comp. Plan & Revised Land Development Code.**

Geographic Information Systems (GIS) Division

Performance Measures	FY 2010 - 2011 Actual	FY 2011 -2012 Actual	FY 2012 - 2013 (Oct - March)	FY 2013 - 2014 Estimate
# of map requests	724	1100	570	1040
# of data requests	420	560	300	800
# of addresses issued	1411	1250	700	1100

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**STATUTORY RESPONSIBILITIES**


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Development Review Division

Florida Statutes: Chapter 163 "Comprehensive Planning", Chapter 163 "Development Agreements", Chapter 125.66 Chapter 380; Chapter 186 & Chapter 187 Florida Administrative Code Rule 9J-5, Rule 9J-11. The Escambia County Land Development Code and 2030 Comprehensive Plan of Escambia County.

Planning & Zoning Division

Florida Statutes: Chapter 163 "Comprehensive Planning", Chapter 163 "Development Agreements", Chapter 125.66 Chapter 380; Chapter 186 & Chapter 187 Florida Administrative Code Rule 9J-5, Rule 9J-11. The Escambia County Land Development Code and 2030 Comprehensive Plan of Escambia County.




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**STATUTORY RESPONSIBILITIES**


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Geographic Information Systems (GIS) Division

Florida Statutes: Chapter 163 "Comprehensive Planning", Chapter 163 "Development Agreements", Chapter 125.66 Chapter 380; Chapter 186 & Chapter 187 Florida Administrative Code Rule 9J-5, Rule 9J-11. The Escambia County Land Development Code and 2030 Comprehensive Plan of Escambia County.

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**ADVISORY BOARDS**


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Development Review and Planning & Zoning Divisions

Planning Board  
Board of Adjustment  
Land Development Code Advisory Committee.

Geographic Information Systems (GIS) Division

GIS Steering Committee  
Northwest Florida GIS Users Group  
Local Surveyor, Property Appraisal and Environmental Organizations Committees  
The Florida State University System  
The Florida Division of Emergency Management

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**BENCHMARKING**


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Development Review Division

Standard review 10 days	Initial Review Time			
	Actual 2010-11	Actual 2011-12	Actual 2012-13	Estimate FY 2013-14
	3	3	3	3

Benchmark Sources: Development Review Monthly Recap Reports FY 2011-2012; FY 2012-2013 (YTD).

Geographic Information Systems (GIS) Division

Response Time Frames	Maps and Data		Addresses	
	Total Days	% Filled Same Day	Total Days	% Assigned Same Day
2010 – 2011 Actual	3	95%	1 – 2	97%
2011 – 2012 Actual	3	90%	1 – 2	98%
2012 - 2013 (Oct – Mar)	3	95%	1 - 2	98%

Benchmark Sources: GIS Recap Reports FY 2011-2012; FY 2012-2013 (YTD).




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**SIGNIFICANT CHANGES FOR FY 2013-2014**


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Development Review Division

Re-write of Escambia County Land Development Code – 2013  
Consolidation of Zoning Districts

Planning & Zoning Division

Re-write of Escambia County Land Development Code – 2013  
Removal of Perdido Key Caps – 2013-2014

Geographic Information Systems (GIS) Division

Migration to Internet provided GIS Services which will simplify use and structure of GIS software licensing as well as increase the use in both quantity and quality of data

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**STAFFING ALLOCATION**


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<u>Position Classification</u>	<u>Pay Grade</u>	<u>2011-12 Authorized</u>	<u>2012-13 Authorized</u>	<u>2013-14 Adopted</u>
<b><u>Planning and Zoning</u></b>				
Administrative Assistant	B22	1	1	1
Administrative Supervisor	B31	1	1	1
Bureau Chief	E83	1	0	0
Bureau Chief Aide	B32	1	0	0
Customer Service Technician	A13	2	2	2
Department Director II	E82	0	1	1
Directors Aide	B32	0	1	1
Division Manager	D63	1	1	1
Environmental Analyst	C42	1	1	1
Office Support Assistant	A11	1	0	0
Senior Office Support Assistant	A12	3	4	3
Senior Urban Planner	C43	2	2	2
Urban Planner I	C41	1	1	1
Urban Planner II	C42	3	3	3
TOTAL		18	18	17
<b><u>Development Review</u></b>				
<b><u>DRC</u></b>				
Engineering Technician	B22	1	2	2
Inspections Supervisor	B31	0	1	1
Senior Urban Planner	C43	1	1	1
Urban Planner II	C42	1	1	1
TOTAL		3	5	5




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**STAFFING ALLOCATION**


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<u>Position Classification</u>	<u>Pay Grade</u>	<u>2011-12 Authorized</u>	<u>2012-13 Authorized</u>	<u>2013-14 Adopted</u>
<b><u>GIS</u></b>				
Division Manager	D63	1	1	1
GIS Analyst	C41	2	2	2
GIS Technician	B22	2	2	2
TOTAL		<u>5</u>	<u>5</u>	<u>5</u>
<b><u>Building Inspections</u></b>				
<u>Administration</u>				
Accountant	C42	1	1	0
Building Codes Manager	C43	1	1	0
Division Manager	D63	1	1	0
TOTAL		<u>3</u>	<u>3</u>	<u>0</u>
<u>Permitting</u>				
Administrative Supervisor	B31	2	1	0
Office Support Assistant	A11	1	0	0
Senior Office Support Assistant	A12	10	9	0
TOTAL		<u>13</u>	<u>10</u>	<u>0</u>
<u>Plumbing/Gas/Mechanical</u>				
Building Codes Inspector	B21	3	3	0
Inspections Supervisor	B31	1	1	0
TOTAL		<u>4</u>	<u>4</u>	<u>0</u>
<u>Electrical</u>				
Building Codes Inspector	B21	4	4	0
Inspections Supervisor	B31	1	1	0
TOTAL		<u>5</u>	<u>5</u>	<u>0</u>
<u>Building</u>				
Building Codes Inspector	B21	4	3	0
Inspections Supervisor	B31	1	1	0
TOTAL		<u>5</u>	<u>4</u>	<u>0</u>
<u>Plans Review</u>				
Plans Examiner	B23	1	1	0
Senior Office Support Assistant	A12	3	3	0
TOTAL		<u>4</u>	<u>4</u>	<u>0</u>

DEPARTMENT:      DEVELOPMENT SERVICES



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**STAFFING ALLOCATION**

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<u>Position Classification</u>	<u>Pay Grade</u>	<u>2011-12 Authorized</u>	<u>2012-13 Authorized</u>	<u>2013-14 Adopted</u>
<u>Site Inspections</u>				
Engineering Technician	B22	2	0	0
Inspections Supervisor	B31	1	0	0
TOTAL		<u>3</u>	<u>0</u>	<u>0</u>
<u>Licensing &amp; Investigations</u>				
Building Code Enforcement Official	B22	2	2	0
Office Support Assistant	A11	1	0	0
Senior Building Code Enforcement Official	B31	1	1	0
Senior Office Support Assistant	A12	0	1	0
TOTAL		<u>4</u>	<u>4</u>	<u>0</u>
TOTAL DEPARTMENT		67	62	27

\*\*Building Inspections split from Development Services into its own department for FY 13/14.

FUND: General  
 FUNCTION: General Government  
 ACTIVITY: Comprehensive Planning

DEPARTMENT: Development Services  
 DIVISION: Planning & Zoning  
 COST CENTER: Planning & Zoning



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	833,003	834,225	810,558	812,411
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	60,922	63,820	62,010	62,151
52201	Retirement Contributions	42,839	50,808	71,736	71,865
52301	Life & Health Insurance	148,312	153,000	153,000	153,000
52401	Workers' Compensation	2,955	3,075	3,121	3,126
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	1,088,031	1,104,928	1,100,425	1,102,553
53101	Professional Services	13,886	8,400	9,800	9,800
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	7,437	4,200	5,000	5,000
53401	Other Contractual Services	1,379	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	5,224	6,800	6,800	6,800
54101	Communications	2,757	2,450	2,450	2,450
54201	Postage & Freight	4,446	14,000	14,000	14,000
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	832	1,500	1,500	1,500
54501	Insurance	0	1,100	1,100	1,100
54601	Repair & Maintenance Services	6,182	8,000	14,500	14,500
54701	Printing & Binding	134	300	300	300
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	25,136	31,000	30,950	30,950
54931	Host Ordinance Items	295	1,500	1,500	1,500
55101	Office Supplies	5,472	5,200	5,750	5,750
55201	Operating Supplies	13,394	10,000	6,000	6,000
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	2,634	3,500	3,500	3,500
55501	Training & Registrations	339	5,200	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	89,547	103,150	103,150	103,150
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 1,177,578	\$ 1,208,078	\$ 1,203,575	\$ 1,205,703
	RESOURCES				
	General Fund Revenues	\$ 1,177,578	\$ 1,208,078	\$ 1,203,575	\$ 1,205,703
	DRC Fees	0	0	0	0
	Miscellaneous Fees	0	0	0	0
	TOTAL REVENUES	\$ 1,177,578	\$ 1,208,078	\$ 1,203,575	\$ 1,205,703

FUND: Development Review  
 FUNCTION: General Government  
 ACTIVITY: Comprehensive Planning

DEPARTMENT: Development Services  
 DIVISION: Development Review  
 COST CENTER: Development Review



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	137,629	213,407	213,407	213,407
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	10,086	16,326	16,326	16,326
52201	Retirement Contributions	6,872	11,871	14,831	14,831
52301	Life & Health Insurance	29,709	42,500	45,000	45,000
52401	Workers' Compensation	565	1,336	1,302	1,302
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	184,861	285,440	290,866	290,866
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	15,852	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	561	500	2,123	2,123
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	1,358	2,000	2,500	2,500
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	0	0	1,000	1,000
55201	Operating Supplies	0	0	5,208	5,208
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	575	575
55501	Training & Registrations	150	500	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	2,170	1,500	1,500
	OPERATING COSTS	2,069	21,022	12,906	12,906
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	7,378	7,378
	NON-OPERATING COSTS	0	0	7,378	7,378
	TOTAL BUDGET	\$ 186,930	\$ 306,462	\$ 311,150	\$ 311,150
RESOURCES					
	General Fund Revenues	\$ 0	\$ 0	\$ 0	0
	DRC Fees	186,930	190,292	57,900	57,900
	Site Inspections	0	114,000	114,000	114,000
	Land Use	0	0	125,400	125,400
	Depreciation	0	2,170	1,500	1,500
	Construction Permit Fees	0	0	12,350	12,350
	TOTAL REVENUES	\$ 186,930	\$ 306,462	\$ 311,150	\$ 311,150

FUND: General  
 FUNCTION: General Government  
 ACTIVITY: Finance & Administrative

DEPARTMENT: Development Services  
 DIVISION: Geographic Information Systems  
 COST CENTER: Geographic Information Systems



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	224,983	240,739	240,739	240,739
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	336	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	16,158	18,416	18,416	18,416
52201	Retirement Contributions	11,268	13,392	16,732	16,732
52301	Life & Health Insurance	52,681	42,500	45,000	45,000
52401	Workers' Compensation	873	651	651	651
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	306,299	315,698	321,538	321,538
53101	Professional Services	4,276	12,000	10,172	10,172
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	6,000	3,700	6,000	6,000
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	400	2,000	2,000
54101	Communications	1,318	1,000	1,000	1,000
54201	Postage & Freight	17	100	100	100
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	788	5,000	5,000	5,000
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	3,491	3,000	3,000	3,000
55201	Operating Supplies	5,130	2,572	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	85	500	500	500
55501	Training & Registrations	0	0	500	500
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	21,105	28,272	28,272	28,272
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 327,405	\$ 343,970	\$ 349,810	\$ 349,810
RESOURCES					
	General Fund Revenues	\$ 327,405	\$ 343,970	\$ 349,810	\$ 349,810
	TOTAL REVENUES	\$ 327,405	\$ 343,970	\$ 349,810	\$ 349,810



## **COMMUNITY & ENVIRONMENT DEPARTMENT**

- Marine Resources
- Natural Resources Conservation
- Water Quality & Land Management
- Community Redevelopment Agency
- NEFI
- Mosquito Control
- Extension Services






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**MISSION STATEMENT**


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To provide efficient responsive services that enhance the quality of life, meet common needs and promote a safe and healthy community.

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**OBJECTIVES**


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- Provide citizens and visitors a healthy and enjoyable environment in which to work and play.
- To protect our natural resources in a balanced way, to provide for a healthy environment, and create ecotourism and quality of life amenities.
- Provide high quality and professional scientific management of our natural resources.
- Provide sound economic development principles and enhance and promote reinvestment in our urban core commercial districts and neighborhoods.
- Provide agricultural, environmental, and food science education and promote best management practices.

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**GOAL**


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To conserve, restore and protect our natural and built environments through ecologically sound and sustainable development principles.

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**PERFORMANCE MEASURES**


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Performance Measures	FY 2010-11 Actual	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Estimate
Promote professional workforce. Each employee belongs to and participates in a professional association and attends annual training.	90%	90%	95%	98%
Compliant with NPDES, Mosquito Control chemical handling and permit conditions	100%	100%	100%	100%
Reduce wildfire risk in Jones Swamp through annual fuel reduction, fire lane maintenance	1 annual project each	1 annual project each	1 annual project each	1 annual project each
Fully utilize USDA Program funding	100%	100%	100%	100%
Certify the water quality lab			75%	Achieve Certification
Acquire properties for redevelopment	3 Lots	Target Brownsville Area	Target Pace Boulevard	Brownsville & Englewood
Increase ad valorem growth in CRA to exceed the County average			3%	>3%



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## STATUTORY RESPONSIBILITIES

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### Mosquito Control

Florida Statutes, Chapter 388, Mosquito Control Law

Florida Statutes, Chapter 5E-13, Mosquito Control Administration, Florida Administrative Code

### Natural Resources Conservation

Articles 3.00, 7.13.00 and 12.16.00 of the LDC USDA Food Security Act, MOU w/USDA

Habitat Protection and Management for Listed Species - **1)** CON 1.1.7 Habitat Management; **2)** CON 1.1.8 Habitat Protection

Extension Services - **1)** Smith-Lever Act 1914 Establishing Cooperative Extension Work; **2)** §403.9338, FL Stat. (2009); **3)** §1004.37, Florida Statutes, (2010) "County or area extension programs; cooperation between counties and University of Florida and Florida Agriculture and mechanical University"; **4)** MOU between Florida Cooperative Extension Service, Institute of Food & Agricultural Sciences, University of Florida, the Board of County Commissioners and the Extension Council of Escambia County, Florida, for the Operation of Extension Service in Escambia County (approved by BCC on 07-19-2007 and fully executed on 09-06-2007); **5)** House Bill No. 366, Chapter 67-1366, Laws of Florida

### Community Redevelopment Agency (CRA)

Sections 163.335,163.356, F.S. Comp Plan Obj. FLU 2.3, FLU 2.4, HOU 1.4.7, HOU 1.4.9, HOU 1.7.1—Warrington  
Sections 163.335,163.356, F.S. Comp Plan Obj. FLU 2.3, FLU 2.4, HOU 1.4.7, HOU 1.4.9, HOU 1.7.2—Palafox  
Sections 163.335,163.356, F.S. Comp Plan Obj. FLU 2.3, FLU 2.4, HOU 1.4.7, HOU 1.4.9, HOU 1.7.3—Englewood  
Sections 163.335,163.356, F.S. Comp Plan Obj. FLU 2.3, FLU 2.4, HOU 1.4.7, HOU 1.4.9, HOU 1.7.4—Brownsville  
Sections 163.335,163.356, F.S. Comp Plan Obj. FLU 2.3, FLU 2.4, HOU 1.4.7, HOU 1.4.9, HOU 1.7.5.—Barrancas

Water Quality & Land Management - **1)** OBJECTIVE 11.a.1: COASTAL AND UPLAND; **2)** Policy 11.A.1.1: Environmental Indicator Monitoring; **3)** Policy 11.A.1.3: Primary Dune Protection; **4)** Policy 11.A.1.4: LDC Tree Preservation Provisions; **5)** OBJECTIVE 11.A.2: ESTUARINE/WETLAND PROTECTION; **6)** OBJECTIVE 11.A.3: SHORELINE USE STANDARDS **7)** Policy 11.A.2.1: Intergovernmental Protection of Estuaries; **8)** OBJECTIVE 11.A.4: BEACH AND FLOODPLAIN PROTECTION; **9)** Policy 11.A.4.2: LDC Beach and Shoreline Protection; **10)** Policy 11.A.4.5: LDC Floodplain Protection; **11)** OBJECTIVE 11.A.9: BEACH PUBLIC ACCESS; **12)** Policy 11.A.9.1: Coastal Zone Protection Act; **13)** Policy 11.A.9.2: Shoreline Renourishment; **14)** Policy 11.A.9.3: Retention of Public Access Sites; **15)** Policy 11.A.9.4: Federal/State Financial Assistance; **16)** Policy 11.A.9.5: White Sand Beach Restoration; **17)** Policy 11.A.9.6: Beach Hardening Restrictions; **18)** Policy 11.A.9.7: Dune Restoration; **19)** OBJECTIVE 11.B.2: WATER QUALITY PROTECTION; **20)** Policy 11.B.2.1: Protection of Water Resources; **21)** Policy 11.B.2.3: Bay Area Resource Inventory Program (BARIP); **22)** Policy 11.B.2.4: Interagency Clean Up Efforts; **23)** Policy 11.B.2.8: Interlocal Agreements; **24)** Policy 11.B.3.8: LDC Native Vegetation/Tree Protection; **25)** OBJECTIVE 11.B.4: MARINE AND WILDLIFE RESOURCES; **26)** Policy 11.B.4.1: Interagency Cooperation; **27)** Policy 11.B.4.2: Endangered Species; **28)** OBJECTIVE 11.B.6: PURCHASE OF ENVIRONMENTALLY SENSITIVE AREAS; **29)** Policy 11.B.6.1: List of Areas for Public Acquisition; **30)** Policy 11.B.6.3: Public Use of Protected Lands; **31)** National Pollution Discharge Elimination System (NPDES) Permit; **32)** Total Maximum Daily Loads (TMDL) Section 303(d) of the Clean Water Act.

Floodplain Administration - COA 1.4.1 National Flood Insurance

### Water Quality Restoration and Monitoring

**1)** CON 1.3.4 Monitoring and Recommendations; **2)** CON 1.3.5 Studies and Programs; **3)** CON 1.3.6 Cooperative Cleanup Efforts

### Land Management

**1)** CON 1.1.3 Resource Status Indicators; **2)** CON 1.1.4 Species Diversity; **3)** CON 1.1.6 Natural Reservation Protection; **4)** CON 1.1.11 Public Land Restoration and Enhancement; **5)** CON 1.6.11 Prescribed Burning



## STATUTORY RESPONSIBILITIES

Public Lands Acquisition - **1)** FLU 4.1.5 Land Acquisition; **2)** CON 1.1.10 Public Land Acquisition

Urban Forestry

**1)** CON 1.6.1 Urban Forest Preservation; **2)** CON 1.6.2 Identification and Protection; **3)** CON 1.6.4 Urban Forest Management

Tree Protection - **1)** CON 1.6.4 Tree Protection; **2)** CON 1.6.5 Impact Mitigation

Hazard Mitigation - **1)** OBJ COA1.1 General Hazard Mitigation; **2)** CON 1.6.4 Urban Forest Management

Beach and Dune Protection and Restoration

**1)** COA 2.3.5 Beach Nourishment Assistance; **2)** COA 2.1 General Coastal Resource Protection; **3)** COA 2.1.4 Habitat Conservation – Implementation of Perdido Key Habitat Conservation Plan; **4)** COA 2.3.1 Dune Protection and Enhancement; **5)** COA 2.3.4 Beach and Shoreline Regulations

Reduce Exposure of People and Property to Natural Hazards (Local Mitigation Strategy Coordinator)

**1)** COA 1.1.8 Mitigation Strategy; **2)** COA 1.4.7 Local Mitigation Strategy

## ADVISORY BOARDS

Community Redevelopment Agency  
Marine Advisory Board  
Escambia County Extension Council  
Enterprise Zone Development Agency  
City of Pensacola Environmental Advisory Board  
RESTORE Act Advisory Committee

## BENCHMARKING

Benchmark Data	Escambia County	Benchmark
Establish a Lands Acquisition Program	10%	Alachua +
Establish a Stormwater Funding Mechanism	10%	Leon +
Establish Mosquito Control Funding	25%	Panama City Beach +
Stabilize CRA TIF at 75%	25%	Broward/Osceola +
Establish Neighborhoods Program	10%	Leon +

## SIGNIFICANT CHANGES FOR FY 2013-2014

- Administer, staff and develop the County's RESTORE efforts and coordinate on \$84 Million worth of NRDA projects announced in Rounds 1, 2 and 3.
- Addition of one TMDL, Impaired Water Body, Eleven Mile Creek Basin.
- Addition of one Basin Management Action Plan for lower Escambia River and upper Escambia Bay.
- Full effort on gaining easements for Perdido Key Nourishment project.
- Increase utilization and efforts within CRA neighborhoods.




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**STAFFING ALLOCATION**


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<u>Position Classification</u>	<u>Pay Grade</u>	<u>2011-12 Authorized</u>	<u>2012-13 Authorized</u>	<u>2013-14 Adopted</u>
<b><u>Administration</u></b>				
Administrative Supervisor	B31	1	0	0
Department Director II	E82	0	1	1
Deputy Bureau Chief	E81	1	0	0
Directors Aide	B32	0	1	1
TOTAL		<u>2</u>	<u>2</u>	<u>2</u>
<b><u>Marine Recreation</u></b>				
Division Manager	D63	1	1	1
TOTAL		<u>1</u>	<u>1</u>	<u>1</u>
<b><u>Natural Resource Conservation</u></b>				
Division Manager	D63	1	1	1
Environmental Technician	B22	2	2	2
TOTAL		<u>3</u>	<u>3</u>	<u>3</u>
<b><u>Water Quality &amp; Land Management</u></b>				
Division Manager	D63	1	1	1
Environmental Analyst	C42	1	1	1
Environmental Analyst*	GF1	0	1	1
Environmental Programs Manager	C51	2	3	3
Maintenance Technician	A13	1	1	0
Student Assistant*	GF1	1	0	0
Water Quality Manager*	GF1	1	0	0
Water Quality Engineer	C51	1	0	0
Water Quality Technician*	GF1	1	1	1
TOTAL		<u>9</u>	<u>8</u>	<u>7</u>
*Funded through Interlocal Agreements				
<b><u>Community Redevelopment Agency</u></b>				
Administrative Assistant	B22	0	0	1
Deputy Division Manager	D61	0	0	1
Development Program Manager	C51	0	0	1
Division Manager	D63	1	1	0
Environmental Analyst	C42	0	1	0
Environmental Program Manager	C51	0	0	1
Redeveloper II	C41	2	0	0
Senior Office Support Assistant	A12	1	1	0
Urban Planner II	C42	1	2	0
TOTAL		<u>5</u>	<u>5</u>	<u>4</u>




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**STAFFING ALLOCATION**


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<u>Position Classification</u>	<u>Pay Grade</u>	<u>2011-12 Authorized</u>	<u>2012-13 Authorized</u>	<u>2013-14 Adopted</u>
<b><u>Neighborhood Restoration</u></b>				
Community Outreach Associate	A12	0	0	1
Development Program Manager	C51	0	0	1
GIS Technician	B22	0	1	0
Office Support Assistant	A11	1	1	0
Redeveloper I	B21	1	0	0
TOTAL		<u>2</u>	<u>2</u>	<u>2</u>
<b><u>Extension Services</u></b>				
Administrative Supervisor	B31	1	1	1
Maintenance Worker (Part-time/4-H Funded)	A12	1	1	1
Environmental Technician	B22	1	1	1
Office Support Assistant	A11	2	2	2
Senior Office Support Assistant	A12	1	1	1
TOTAL		<u>6</u>	<u>6</u>	<u>6</u>
Division Manager	D63	1	1	1
Extension Agent I	GF1	2	2	2
Extension Agent II	GF1	4	4	4
Extension Agent III	GF1	1	1	1
Extension Agent IV	GF1	1	1	1
TOTAL		<u>9</u>	<u>9</u>	<u>9</u>
<b><u>Mosquito Control</u></b>				
Division Manager	D63	1	1	1
Fleet Maintenance Technician	B22	1	1	1
Mosquito Control Technician	A13	6	6	6
Mosquito Control Supervisor	B22	1	1	1
Senior Office Support Assistant	A12	1	1	1
TOTAL		<u>10</u>	<u>10</u>	<u>10</u>
TOTAL DEPARTMENT		47	46	44

FUND: General Fund  
 FUNCTION: General Government  
 ACTIVITY: Other General Government Services

DEPARTMENT: Community & Environment  
 DIVISION: Community & Environment Administration  
 COST CENTER: Community & Environment Administration



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	163,195	163,484	171,283	171,283
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	12,077	12,506	13,103	13,103
52201	Retirement Contributions	9,442	13,084	25,911	25,911
52301	Life & Health Insurance	16,666	22,100	23,400	23,400
52401	Workers' Compensation	422	442	463	463
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	201,802	211,616	234,160	234,160
53101	Professional Services	(2,882.09)	2,500	1,500	1,500
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	2,200	2,200
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	2,706	3,000	3,000	3,000
54101	Communications	2,087	2,500	2,500	2,500
54201	Postage & Freight	201	250	250	250
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	400	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	1,090	2,500	2,000	2,000
54701	Printing & Binding	55	500	500	500
54801	Promotional Activities	1,120	2,000	1,500	1,500
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance Items	68	0	0	0
55101	Office Supplies	466	1,500	1,200	1,200
55201	Operating Supplies	2,561	3,000	2,500	2,500
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	4,500	3,000	4,000	4,000
55501	Training & Registrations	2,085	800	800	800
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	14,056	21,950	21,950	21,950
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	2,724	0	0	0
56401	Machinery & Equipment	1,913	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	4,637	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 220,495	\$ 233,566	\$ 256,110	\$ 256,110
RESOURCES					
	General Fund Revenues	\$ 220,495	\$ 233,566	\$ 256,110	\$ 256,110
	TOTAL REVENUES	\$ 220,495	\$ 233,566	\$ 256,110	\$ 256,110



FUND: Tourist Development Fund  
 FUNCTION: Culture/Recreation  
 ACTIVITY: Parks and Recreation

DEPARTMENT: Community & Environment  
 DIVISION: Marine Recreation  
 COST CENTER: Marine Recreation



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	72,294	72,155	72,155	72,155
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	4,816	5,520	5,520	5,520
52201	Retirement Contributions	3,610	4,014	5,015	5,015
52301	Life & Health Insurance	12,257	8,500	9,000	9,000
52401	Workers' Compensation	1,922	2,071	2,172	2,172
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	94,899	92,260	93,862	93,862
53101	Professional Services	13,000	23,379	23,325	23,325
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	7,750	15,500	15,500	15,500
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	992	1,500	1,500	1,500
54101	Communications	2,067	1,800	1,800	1,800
54201	Postage & Freight	191	2,000	2,000	2,000
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	1,965	1,486	1,486	1,486
54601	Repair & Maintenance Services	5,680	2,000	2,000	2,000
54701	Printing & Binding	0	150	150	150
54801	Promotional Activities	0	800	800	800
54901	Other Current Charges & Obligations	320	600	600	600
55101	Office Supplies	597	450	450	450
55201	Operating Supplies	6,775	10,000	10,000	10,000
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	60	300	300	300
55501	Training & Registrations	443	400	400	400
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	39,840	60,365	60,311	60,311
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	8,075	0	0	0
56401	Machinery & Equipment	1,267	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	9,342	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 144,081	\$ 152,625	\$ 154,173	\$ 154,173
RESOURCES					
	Transfers Fund 108	\$ 144,081	\$ 152,625	\$ 154,173	\$ 154,173
	TOTAL REVENUES	\$ 144,081	\$ 152,625	\$ 154,173	\$ 154,173

FUND: Other Grants & Projects  
 FUNCTION: Culture/Recreation  
 ACTIVITY: Parks and Recreation

DEPARTMENT: Community & Environment  
 DIVISION: Marine Recreation  
 COST CENTER: Boating Improvement



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	350	2,000	2,000	2,000
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	5,000	5,000	5,000
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	1,965	2,100	2,100	2,100
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	51	7,900	7,900	7,900
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	3,000	3,000	3,000
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debts	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	2,366	20,000	20,000	20,000
56101	Land	0	20,000	20,000	20,000
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	1,500	40,000	40,000	40,000
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	1,500	60,000	60,000	60,000
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 3,866	\$ 80,000	\$ 80,000	\$ 80,000
RESOURCES					
	Florida Boating Improvement Revenues	\$ 3,866	\$ 80,000	\$ 80,000	\$ 80,000
	TOTAL REVENUES	\$ 3,866	\$ 80,000	\$ 80,000	\$ 80,000

FUND: General Fund  
 FUNCTION: Physical Environment  
 ACTIVITY: Conservation/Resource Management

DEPARTMENT: Community & Environment  
 DIVISION: Natural Resource Conservation  
 COST CENTER: Natural Resource Conservation



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	145,891	145,246	145,246	145,246
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	10,394	11,111	11,111	11,111
52201	Retirement Contributions	7,286	8,079	10,095	10,095
52301	Life & Health Insurance	34,644	25,500	27,000	27,000
52401	Workers' Compensation	3,364	3,653	4,028	4,028
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	201,578	193,589	197,480	197,480
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	349	500	800	800
54101	Communications	1,156	1,100	1,100	1,100
54201	Postage & Freight	53	100	100	100
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	5,544	5,544	5,544	5,544
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	417	1,000	1,000	1,000
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	308	300	300	300
55201	Operating Supplies	1,543	800	800	800
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	252	350	350	350
55501	Training & Registrations	345	450	750	750
55801	Bad Debts	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	9,967	10,144	10,744	10,744
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	2,557	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	2,557	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 214,102	\$ 203,733	\$ 208,224	\$ 208,224
RESOURCES					
	General Fund Revenues	\$ 214,102	\$ 203,733	\$ 208,224	\$ 208,224
	TOTAL REVENUES	\$ 214,102	\$ 203,733	\$ 208,224	\$ 208,224

FUND: General Fund  
 FUNCTION: Physical Environment  
 ACTIVITY: Conservation/Resource Management

DEPARTMENT: Community & Environment  
 DIVISION: Water Quality & Land Management  
 COST CENTER: Water Quality & Land Management



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	289,218	313,290	289,890	289,890
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	165	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	21,490	23,967	22,177	22,177
52201	Retirement Contributions	14,473	17,427	20,148	20,148
52301	Life & Health Insurance	34,701	51,000	45,000	45,000
52401	Workers' Compensation	6,000	5,492	5,479	5,479
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	366,047	411,176	382,694	382,694
53101	Professional Services	62,093	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	7,800	12,247	12,247
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	727	1,000	1,000	1,000
54101	Communications	4,709	4,100	4,100	4,100
54201	Postage & Freight	351	300	300	300
54301	Utility Services	939	0	0	0
54401	Rentals & Leases	276	800	800	800
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	9,314	13,000	24,000	24,000
54701	Printing & Binding	165	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	501	350	500	500
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	2,148	950	950	950
55201	Operating Supplies	21,240	5,700	24,968	24,968
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	1,674	1,500	1,635	1,635
55501	Training & Registrations	560	1,200	1,200	1,200
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	104,696	36,700	71,700	71,700
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	110,940	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	110,940	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 581,682	\$ 447,876	\$ 454,394	\$ 454,394
RESOURCES					
	General Fund Revenues	\$ 581,682	\$ 447,876	\$ 454,394	\$ 454,394
	TOTAL REVENUES	\$ 581,682	\$ 447,876	\$ 454,394	\$ 454,394

FUND: Escambia Restricted Fund  
 FUNCTION: Physical Environment  
 ACTIVITY: Conservation/Resource Management

DEPARTMENT: Community & Environment  
 DIVISION: Water Quality & Land Management  
 COST CENTER: National Pollutant Discharge (NPDES) Grant



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	35,904	73,757	73,757	73,757
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	4,541	5,642	5,642	5,642
52201	Retirement Contributions	3,082	4,103	5,126	5,126
52301	Life & Health Insurance	15,362	17,000	18,000	18,000
52401	Workers' Compensation	136	2,117	2,221	2,221
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	59,025	102,619	104,746	104,746
53101	Professional Services	886	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	2,600	0	2,500	2,500
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	10,418	10,418
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	7,896	0	9,834	9,834
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	2,701	0	800	800
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	14,083	0	23,552	23,552
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	4,590	0	0	0
56401	Machinery & Equipment	14,120	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	18,710	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	2,602	2,602
	NON-OPERATING COSTS	0	0	2,602	2,602
	TOTAL BUDGET	\$ 91,818	\$ 102,619	\$ 130,900	\$ 130,900
RESOURCES					
	Grant Revenues	\$ 91,818	\$ 102,619	\$ 102,400	\$ 102,400
	NPDES Services	0	0	28,500	28,500
	TOTAL REVENUES	\$ 91,818	\$ 102,619	\$ 130,900	\$ 130,900

FUND: Escambia County Restricted Fund  
 FUNCTION: Physical Environment  
 ACTIVITY: Conservation/Resource Management

DEPARTMENT: Community & Environment  
 DIVISION: Water Quality & Land Management  
 COST CENTER: Tree Mitigation Fees



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	6,730	3,750	3,700	3,700
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	324	2,900	2,000	2,000
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	7,054	6,650	5,700	5,700
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 7,054	\$ 6,650	\$ 5,700	\$ 5,700
RESOURCES					
	Escambia General Trust Revenues	\$ 7,054	\$ 6,650	\$ 5,700	\$ 5,700
	TOTAL REVENUES	\$ 7,054	\$ 6,650	\$ 5,700	\$ 5,700

FUND: Escambia County Restricted Fund  
 FUNCTION: Physical Environment  
 ACTIVITY: Conservation/Resource Management

DEPARTMENT: Community & Environment  
 DIVISION: Water Quality & Land Management  
 COST CENTER: Tree Fund Ordinance Fees



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	5,661	4,000	6,600	6,600
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	600	600
54301	Utility Services	393	1,000	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	11,636	6,875	7,525	7,525
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	17,690	11,875	14,725	14,725
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	8,088	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	8,088	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 25,778	\$ 11,875	\$ 14,725	\$ 14,725
RESOURCES					
	Escambia General Trust Revenues	\$ 25,778	\$ 11,875	\$ 14,725	\$ 14,725
	Fund Balance	0	0	0	0
	TOTAL REVENUES	\$ 25,778	\$ 11,875	\$ 14,725	\$ 14,725

FUND: Escambia County Restricted Fund  
 FUNCTION: Physical Environment  
 ACTIVITY: Conservation/Resource Management

DEPARTMENT: Community & Environment  
 DIVISION: Water Quality & Land Management  
 COST CENTER: Wetland Mitigation Fees



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	8,400	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	3,800	1,800	1,800
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	243	0	361	361
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	169	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	8,812	3,800	2,161	2,161
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	9,889	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	9,889	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 18,701	\$ 3,800	\$ 2,161	\$ 2,161
RESOURCES					
	Escambia General Trust Revenues	\$ 18,701	\$ 3,800	\$ 2,161	\$ 2,161
	TOTAL REVENUES	\$ 18,701	\$ 3,800	\$ 2,161	\$ 2,161



FUND: Local Option Sales Tax III  
 FUNCTION: Physical Environment  
 ACTIVITY: Conservation and Resource Management

DEPARTMENT: Community & Environment  
 DIVISION: Neighborhood & Community Services  
 COST CENTER: NCS Capital Projects



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	0	0	0	0
56101	Land	143,418	83,168	100,000	100,000
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	391,397	806,832	982,000	982,000
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	534,815	890,000	1,082,000	1,082,000
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 534,815	\$ 890,000	\$ 1,082,000	\$ 1,082,000
RESOURCES					
	Interest	\$ 0	\$ 0	\$ 0	0
	Local Option Sales Tax III	534,815	890,000	1,082,000	1,082,000
	TOTAL REVENUES	\$ 534,815	\$ 890,000	\$ 1,082,000	\$ 1,082,000

FUND: CRA - Expendable Trust  
 FUNCTION: General Government  
 ACTIVITY: Other General Government Services

DEPARTMENT: Community & Environment  
 DIVISION: Community Redevelopment  
 COST CENTER: Administration



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	225,468	233,093	196,561	196,561
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	16,318	17,832	15,038	15,038
52201	Retirement Contributions	11,265	12,966	13,662	13,662
52301	Life & Health Insurance	46,298	42,500	36,000	36,000
52401	Workers' Compensation	586	1,473	1,600	1,600
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	299,936	307,864	262,861	262,861
53101	Professional Services	0	1,000	1,000	1,000
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	5,583	2,000	2,000	2,000
54101	Communications	2,036	2,500	2,500	2,500
54201	Postage & Freight	69	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	372	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	327	2,200	2,200	2,200
54701	Printing & Binding	0	300	300	300
54801	Promotional Activities	1,161	0	0	0
54901	Other Current Charges & Obligations	941	2,100	2,100	2,100
54931	Host Ordinance Items	153	0	0	0
55101	Office Supplies	1,545	1,500	1,500	1,500
55201	Operating Supplies	951	1,200	1,200	1,200
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs. & Subs	2,236	1,500	1,500	1,500
55501	Training & Registrations	1,130	1,000	1,000	1,000
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	16,504	15,300	15,300	15,300
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 316,440	\$ 323,164	\$ 278,161	\$ 278,161
RESOURCES					
	General Fund Revenues	\$ 0	\$ 0	\$ 0	0
	CRA - Expendable Trust	296,440	313,164	268,161	268,161
	CDBG Funds	20,000	10,000	10,000	10,000
	TOTAL REVENUES	\$ 316,440	\$ 323,164	\$ 278,161	\$ 278,161

FUND: CRA - Expendable Trust  
 FUNCTION: CRA - Expendable Trust  
 ACTIVITY: CRA - Expendable Trust

DEPARTMENT: Community & Environment  
 DIVISION: Community Redevelopment  
 COST CENTER: CRA Brownsville



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	25,000	25,000	25,000
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	7,000	20,000	20,000
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	752	0	0	0
54301	Utility Services	74,799	85,000	85,000	85,000
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	1,250	7,000	10,000	10,000
54701	Printing & Binding	813	0	100	100
54801	Promotional Activities	5,299	0	0	0
54901	Other Current Charges & Obligations	8,001	10,499	6,333	6,333
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	751	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55501	Training & Registrations	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	91,664	134,499	146,433	146,433
56101	Land	48,369	175,000	125,000	125,000
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	68,825	25,000	50,000	50,000
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	117,194	200,000	175,000	175,000
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	2,350	30,000	30,000	30,000
	GRANTS AND AIDS	2,350	30,000	30,000	30,000
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 211,208	\$ 364,499	\$ 351,433	\$ 351,433
RESOURCES					
	CRA - Expendable Trust	\$ 211,208	\$ 364,499	\$ 351,433	\$ 351,433
	TOTAL REVENUES	\$ 211,208	\$ 364,499	\$ 351,433	\$ 351,433

FUND: CRA - Expendable Trust  
 FUNCTION: CRA - Expendable Trust  
 ACTIVITY: CRA - Expendable Trust

DEPARTMENT: Community & Environment  
 DIVISION: Community Redevelopment  
 COST CENTER: CRA Warrington



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	182,414	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	7,200	5,000	20,000	20,000
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	1,063	0	0	0
54301	Utility Services	131,294	100,000	100,000	100,000
54401	Rentals & Leases	1,479	2,400	2,400	2,400
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	10,281	25,000	25,000	25,000
54701	Printing & Binding	698	100	100	100
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	19,112	16,671	11,500	11,500
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	1,630	500	500	500
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	355,172	149,671	159,500	159,500
56101	Land	2,400	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	135,042	50,000	65,000	65,000
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	137,442	50,000	65,000	65,000
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	42,921	38,000	38,000	38,000
	GRANTS AND AIDS	42,921	38,000	38,000	38,000
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 535,534	\$ 237,671	\$ 262,500	\$ 262,500
RESOURCES					
	CRA - Expendable Trust	\$ 535,534	\$ 237,671	\$ 262,500	\$ 262,500
	TOTAL REVENUES	\$ 535,534	\$ 237,671	\$ 262,500	\$ 262,500

FUND: CRA - Expendable Trust  
 FUNCTION: General Government  
 ACTIVITY: Other General Government Services

DEPARTMENT: Community & Environment  
 DIVISION: Community Redevelopment  
 COST CENTER: CRA - Palafox



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	90,000	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	5,000	20,000	20,000
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	95,267	80,000	80,000	80,000
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	4,000	4,000	4,000
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	11,213	12,748	8,402	8,402
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	2,394	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	108,875	191,748	112,402	112,402
56101	Land	1,750	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	50,000	50,000
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	1,750	0	50,000	50,000
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	10,619	26,000	13,000	13,000
	GRANTS AND AIDS	10,619	26,000	13,000	13,000
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 121,244	\$ 217,748	\$ 175,402	\$ 175,402
RESOURCES					
	CRA - Expendable Trust	\$ 121,244	\$ 217,748	\$ 175,402	\$ 175,402
	TOTAL REVENUES	\$ 121,244	\$ 217,748	\$ 175,402	\$ 175,402

FUND: CRA - Expendable Trust  
 FUNCTION: CRA - Expendable Trust  
 ACTIVITY: CRA - Expendable Trust

DEPARTMENT: Community & Environment  
 DIVISION: Community Redevelopment  
 COST CENTER: CRA Barrancas



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	5,000	1,000	1,000
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	75	0	500	500
54301	Utility Services	51,187	50,000	35,000	35,000
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	6,571	20,500	20,500	20,500
54701	Printing & Binding	36	750	750	750
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	5,740	4,882	3,500	3,500
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	1,643	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	65,253	81,132	61,250	61,250
56101	Land	300	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	11,680	100,000	50,000	50,000
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	11,980	100,000	50,000	50,000
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	16,000	16,000	16,000
	GRANTS AND AIDS	0	16,000	16,000	16,000
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 77,233	\$ 197,132	\$ 127,250	\$ 127,250
RESOURCES					
	CRA - Expendable Trust	\$ 77,233	\$ 197,132	\$ 127,250	\$ 127,250
	TOTAL REVENUES	\$ 77,233	\$ 197,132	\$ 127,250	\$ 127,250



FUND: CRA - Expendable Trust  
 FUNCTION: General Government  
 ACTIVITY: Other General Government Services

DEPARTMENT: Community & Environment  
 DIVISION: Community Redevelopment  
 COST CENTER: CRA - Englewood

Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	25,000	25,000
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	5,000	5,000	5,000
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	67,501	80,000	75,000	75,000
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	11,960	8,000	8,000	8,000
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	5,339	5,201	3,674	3,674
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	1,502	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	86,302	98,201	116,674	116,674
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	50,000	50,000
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	50,000	50,000
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	8,100	14,000	7,000	7,000
	GRANTS AND AIDS	8,100	14,000	7,000	7,000
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 94,402	\$ 112,201	\$ 173,674	\$ 173,674
RESOURCES					
	CRA - Expendable Trust	\$ 94,402	\$ 112,201	\$ 173,674	\$ 173,674
	TOTAL REVENUES	\$ 94,402	\$ 112,201	\$ 173,674	\$ 173,674

FUND: CRA - Expendable Trust  
 FUNCTION: General Government  
 ACTIVITY: Other General Government Services

DEPARTMENT: Community & Environment  
 DIVISION: Community Redevelopment  
 COST CENTER: Neighborhood Restoration



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	31,272	51,667	75,151	75,151
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	2,282	3,953	5,749	5,749
52201	Retirement Contributions	1,553	2,874	5,223	5,223
52301	Life & Health Insurance	8,965	17,000	18,000	18,000
52401	Workers' Compensation	119	140	203	203
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	44,191	75,634	104,326	104,326
53101	Professional Services	0	5,000	5,000	5,000
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	12,290	36,000	28,800	28,800
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	4,067	1,000	1,500	1,500
54101	Communications	570	0	0	0
54201	Postage & Freight	2,101	9,000	3,400	3,400
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	1,115	1,500	500	500
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	788	0	300	300
54701	Printing & Binding	935	1,500	1,500	1,500
54801	Promotional Activities	192	0	3,000	3,000
54901	Other Current Charges & Obligations	2,081	1,500	2,000	2,000
54931	Host Ordinance Items	51	0	0	0
55101	Office Supplies	946	500	700	700
55201	Operating Supplies	413	0	1,000	1,000
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	319	0	300	300
55501	Training & Registrations	1,170	750	750	750
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	27,039	56,750	48,750	48,750
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	5,740	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	5,740	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	42,616	21,924	21,924
	NON-OPERATING COSTS	0	42,616	21,924	21,924
	TOTAL BUDGET	\$ 76,970	\$ 175,000	\$ 175,000	\$ 175,000
RESOURCES					
	CDBG - Grant Funds	\$ 76,970	\$ 175,000	\$ 175,000	\$ 175,000
	TOTAL REVENUES	\$ 76,970	\$ 175,000	\$ 175,000	\$ 175,000



FUND: S.H.I.P.  
 FUNCTION: Economic Environment  
 ACTIVITY: Finance and Administration

DEPARTMENT: Community & Environment  
 DIVISION: NEFI  
 COST CENTER: SHIP Grant Administration



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	35,000	25,200	15,500	31,280
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	6,750	3,902	3,250	3,250
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debts	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	41,750	29,102	18,750	34,530
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	353,495	295,500	380,591	890,826
	GRANTS AND AIDS	353,495	295,500	380,591	890,826
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 395,245	\$ 324,602	\$ 399,341	\$ 925,356
	RESOURCES				
	S.H.I.P. Revenues	\$ 395,245	\$ 324,602	\$ 399,341	\$ 925,356
	TOTAL REVENUES	\$ 395,245	\$ 324,602	\$ 399,341	\$ 925,356

FUND: CDBG Entitlement Fund  
 FUNCTION: Economic Environment  
 ACTIVITY: Finance and Administration

DEPARTMENT: Community & Environment  
 DIVISION: NEFI  
 COST CENTER: CDBG 2013 Administration/Planning



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	210,163	330,000	595,460	595,460
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	608,561	503,912	422,839	422,839
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	47,513	40,605	8,000	8,000
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	335	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	866,572	874,517	1,026,299	1,026,299
56101	Land	0	0	0	0
56201	Buildings	25,422	0	0	0
56301	Improvements Other Than Buildings	329,379	901,051	1,019,321	1,019,321
56401	Machinery & Equipment	0	0	5,087	5,087
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	354,801	901,051	1,024,408	1,024,408
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	62,629	70,920	53,500	53,500
58301	Other Grants and Aids	1,721,042	1,770,408	1,417,839	1,417,839
	GRANTS AND AIDS	1,783,671	1,841,328	1,471,339	1,471,339
59101	Transfers	180,000	185,000	185,000	185,000
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	180,000	185,000	185,000	185,000
	TOTAL BUDGET	\$ 3,185,043	\$ 3,801,896	\$ 3,707,046	\$ 3,707,046
RESOURCES					
	CDBG Entitlement Fund	\$ 3,185,043	\$ 3,801,896	\$ 3,707,046	\$ 3,707,046
	TOTAL REVENUES	\$ 3,185,043	\$ 3,801,896	\$ 3,707,046	\$ 3,707,046

FUND: HUD - CDBG Housing Rehab  
 FUNCTION: Economic Environment  
 ACTIVITY: Housing and Urban Development

DEPARTMENT: Community & Environment  
 DIVISION: NEFI  
 COST CENTER: CDBG Housing Rehab Loan Repayment



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	0	0	0	0
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	5,268	50,000	50,000	50,000
	GRANTS AND AIDS	5,268	50,000	50,000	50,000
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 5,268	\$ 50,000	\$ 50,000	\$ 50,000
	RESOURCES				
	Grant Revenues	\$ 5,268	\$ 50,000	\$ 50,000	\$ 50,000
	TOTAL REVENUES	\$ 5,268	\$ 50,000	\$ 50,000	\$ 50,000

FUND: HUD - Home Fund  
 FUNCTION: Economic Environment  
 ACTIVITY: Finance & Administration

DEPARTMENT: Community & Environment  
 DIVISION: NEFI  
 COST CENTER: Hud Home Consortium



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	194,497	159,966	81,598	80,843
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	25,029	28,202	15,392	15,250
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	219,526	188,168	96,990	96,093
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	1,600,952	3,582,559	3,613,828	3,605,752
	GRANTS AND AIDS	1,600,952	3,582,559	3,613,828	3,605,752
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 1,820,478	\$ 3,770,727	\$ 3,710,818	\$ 3,701,845
RESOURCES					
	HUD HOME Fund Revenues	\$ 1,820,478	\$ 3,770,727	\$ 3,710,818	\$ 3,701,845
	TOTAL REVENUES	\$ 1,820,478	\$ 3,770,727	\$ 3,710,818	\$ 3,701,845

FUND: Grants and Projects  
 FUNCTION: Economic Environment  
 ACTIVITY: Finance and Administration

DEPARTMENT: Community & Environment  
 DIVISION: NEFI  
 COST CENTER: HUD Emergency Shelter



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	\$ 0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	4,077	3,873	3,074
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	4,579	8,154	7,746	6,146
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	4,579	12,231	11,619	9,220
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	87,020	163,737	166,314	136,726
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	87,020	163,737	166,314	136,726
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 91,599	\$ 175,968	\$ 177,933	\$ 145,946
	RESOURCES				
	Grant Revenues	\$ 91,599	\$ 175,968	\$ 177,933	\$ 145,946
	TOTAL REVENUES	\$ 91,599	\$ 175,968	\$ 177,933	\$ 145,946

FUND: Affordable Housing  
 FUNCTION: Economic Environment  
 ACTIVITY: Housing and Urban Development

DEPARTMENT: Community & Environment  
 DIVISION: NEFI  
 COST CENTER: Escambia Affordable Housing



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debts	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	0	0	0	0
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	31,917	0	0	0
58301	Other Grants and Aids	44,496	1,655,000	1,355,000	1,355,000
	GRANTS AND AIDS	76,413	1,655,000	1,355,000	1,355,000
59101	Transfers	0	0	0	0
59801	Reserves	0	0	45,000	45,000
	NON-OPERATING COSTS	0	0	45,000	45,000
	TOTAL BUDGET	\$ 76,413	\$ 1,655,000	\$ 1,400,000	\$ 1,400,000
RESOURCES					
	Affordable Housing Revenues	\$ 76,413	\$ 1,655,000	\$ 1,400,000	\$ 1,400,000
	TOTAL REVENUES	\$ 76,413	\$ 1,655,000	\$ 1,400,000	\$ 1,400,000

FUND: General Fund  
 FUNCTION: Human Services  
 ACTIVITY: Health

DEPARTMENT: Community & Environment  
 DIVISION: Mosquito Control  
 COST CENTER: Mosquito Control



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	354,113	355,026	325,041	325,041
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	25,754	27,160	24,866	24,866
52201	Retirement Contributions	17,480	20,849	22,589	22,589
52301	Life & Health Insurance	67,608	85,000	90,000	90,000
52401	Workers' Compensation	16,856	20,390	19,660	19,660
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	481,811	508,425	482,156	482,156
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	450	500	500	500
54101	Communications	3,186	3,200	3,200	3,200
54201	Postage & Freight	507	500	700	700
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	2,349	2,400	1,800	1,800
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	9,380	8,500	8,500	8,500
54701	Printing & Binding	275	650	650	650
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	500	500
55101	Office Supplies	2,835	2,500	2,000	2,000
55201	Operating Supplies	68,684	57,539	57,939	57,939
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	675	650	650	650
55501	Training & Registration	1,911	1,500	1,500	1,500
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	90,251	77,939	77,939	77,939
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	1,499	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	1,499	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 573,560	\$ 586,364	\$ 560,095	\$ 560,095
RESOURCES					
	General Fund Revenues	\$ 573,560	\$ 586,364	\$ 560,095	\$ 560,095
	TOTAL REVENUES	\$ 573,560	\$ 586,364	\$ 560,095	\$ 560,095

FUND: M and A State I Fund  
 FUNCTION: Human Services  
 ACTIVITY: Health

DEPARTMENT: Community & Environment  
 DIVISION: Environmental Health  
 COST CENTER: M & A State I Funds



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	6,564	4,000	6,000	6,000
51501	Special pay	0	0	0	0
52101	FICA Taxes	480	0	0	0
52201	Retirement Contributions	339	0	0	0
52301	Life & Health Insurance	1,641	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	9,024	4,000	6,000	6,000
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	9,527	12,000	11,915	11,915
54101	Communications	0	0	0	0
54201	Postage & Freight	0	300	300	300
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	350	350	350
54701	Printing & Binding	0	300	300	300
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	384	500	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	1,661	400	9,091	9,091
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	494	650	650	650
55501	Training & Registration	0	0	850	850
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	12,065	14,500	23,456	23,456
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	26,971	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	26,971	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 48,061	\$ 18,500	\$ 29,456	\$ 29,456
RESOURCES					
	M and A State I Fund	\$ 48,061	\$ 18,500	\$ 29,456	\$ 29,456
	TOTAL REVENUES	\$ 48,061	\$ 18,500	\$ 29,456	\$ 29,456



FUND: General  
 FUNCTION: General Government  
 ACTIVITY: Finance and Administrative

DEPARTMENT: Community & Environment  
 DIVISION: County Extension Service  
 COST CENTER: County Extension Service



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	351,332	371,449	366,449	366,449
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	948	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	21,661	28,033	28,033	28,033
52201	Retirement Contributions	15,803	20,728	26,889	26,889
52301	Life & Health Insurance	36,875	42,500	45,000	45,000
52401	Workers' Compensation	2,860	3,502	3,792	3,792
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	429,478	466,212	470,163	470,163
53101	Professional Services	0	1,775	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	600	100	100
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	1,131	800	1,200	1,200
54101	Communications	4,333	4,500	4,500	4,500
54201	Postage & Freight	19	100	50	50
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	9,772	10,550	10,250	10,250
54701	Printing & Binding	24	50	50	50
54901	Other Current Charges & Obligations	0	50	0	0
54931	Host Ordinance Items	4	0	0	0
55101	Office Supplies	8,345	6,115	7,290	7,290
55201	Operating Supplies	6,245	5,500	6,500	6,500
55401	Books, Publications, Subscriptions & Memberships	835	1,125	1,125	1,125
55501	Training & Registrations	59	400	500	500
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	30,767	31,565	31,565	31,565
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants & Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 460,245	\$ 497,777	\$ 501,728	\$ 501,728
RESOURCES					
	General Fund Revenues	\$ 460,245	\$ 497,777	\$ 501,728	\$ 501,728
	TOTAL REVENUES	\$ 460,245	\$ 497,777	\$ 501,728	\$ 501,728



## **CORRECTIONS DEPARTMENT**

- Community Corrections
  - Misdemeanor Probation
  - Community Confinement
  - Check Diversion
  - Pre Trial Diversion
  - Pre Trial Release
  - Work Release
  - Community Service Work
- Code Enforcement/Animal Control
- Road Prison
- Detention/County Jail





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## MISSION STATEMENT

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To provide efficient, responsive services that enhance the quality of life, meet common needs and promote a safe and healthy community.

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## OBJECTIVES

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### COMMUNITY CORRECTIONS DIVISION:

- *Misdemeanor Probation:* To provide a program that conducts investigative work, performs counseling, issues warrants and supervises sentenced probationers.
- *Community Confinement:* To provide a program to monitor clients/defendants convicted and sentenced to intensive supervision/electronic monitoring. The Domestic Violence Intensive Supervision Program and GPS monitoring operates under this program.
- *Pre-Trial Release:* To provide individuals arrested on misdemeanor offenses and some felony offenses, depending upon the severity of the crime, close supervision and monitoring, which assures the appearance of the client to court. The Forensic Mental Health Specialist is an integral part of the Pre-Trial Release Program.
- *Pre-Trial Diversion:* To provide a program designed to afford alternatives to the traditional court disposition and reduce County court dockets to manageable levels.
- *Check Diversion/Restitution:* To provide a program that assists in reducing the overwhelming docket (for Worthless Checks) of the Escambia County Court System, and assist with alleviating jail overcrowding.
- *Work Release Program:* To provide the opportunity for inmates to continue/maintain employment while serving his or her jail sentence, and assists in the alleviation of jail overcrowding.
- *Community Service Work:* To provide continuous supervision to individuals to ensure that they successfully complete court-ordered community service work hours.

### ENVIRONMENTAL ENFORCEMENT/ANIMAL CONTROL DIVISION:

- To ensure and enforce compliance with State and County regulations, some of which include solid waste ordinances, land development code, tree protection ordinance, sign ordinance, Florida Litter law, nuisance abatement ordinance and animal control laws.

### ROAD PRISON DIVISION:

- To provide for the care, custody, and control of inmates in a direct supervision setting.
- To provide professional training opportunities to certified officers and civilian personnel.

### JAIL DIVISION:

- To provide supervision of persons remanded to the County Jail and meet the basic daily needs of those individuals, and provide programs that will promote a positive attitude and encourage behavioral changes. To oversee the Food Services, Inmate Laundry, and Facility Maintenance, as well as accurate documentation of all purchased property belonging to the Escambia County Jail.

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## GOAL

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The overall goal of the Corrections Department is to work interdependently to provide the citizens of Escambia County with excellent protective services, ensure efficient delivery of services, and to provide effective criminal justice alternatives that promote a safe environment. This goal will be accomplished, with emphasis on professionalism and excellence in customer service. The Corrections Department is comprised of four divisions:

- The goal of the *Community Corrections Division* is to provide alternatives to incarceration that ensure public safety, promotes responsible behavior, and encourages positive lifestyles.

DEPARTMENT:      CORRECTIONS



- The goal of the *Environmental Enforcement/Animal Control Division* is to serve Escambia County's citizens and businesses by ensuring compliance with the policies, codes, rules, regulations and permits in a proper, timely manner as prescribed by the law and environmental codes.
- The goal of the *Road Prison Division* is to provide a safe, secure, and healthy environment for inmates remanded from the county jail, and to provide inmate work crews to Solid Waste, Road Department, Facilities Management, Parks and Recreation, and the Animal Shelter.
- The goal of the *Jail Division* is to maintain effective care, custody, and control over inmates in an environment that is safe, secure and humane. To require inmate participation in self improvement programming opportunities and services including work, education, substance abuse treatment, sex offender treatment, and spiritual access designed to prepare inmates to be responsible citizens upon release.

**PERFORMANCE MEASURES**

Performance Measures	FY 2010-2011 Actual	FY 2011-2012 Actual	FY 2012-2013 Estimate	FY 2013-2014 Estimate
<b><i>Community Corrections</i></b>				
Increase Work Release population by a minimum of 10% by the end of the fiscal year	N/A	10% or higher increase	10% or higher increase	10% or higher increase
<b><i>Environmental Enforcement/Animal Control</i></b>				
Respond to all complaints within 3 days	100%	100%	100%	100%
Abate violations within 30 days	75%	80%	85%	85%
<b><i>Road Prison</i></b>				
Officer Mandatory Training Hours	40/4 Years	100/5 Years	100/5 Years	100/5 Years
Farming Production	N/A	20,080 lbs	30,000 lbs	30,000 Lbs
<b><i>Jail</i></b>				
Develop a plan to satisfy the Department of Justice	N/A	N/A	N/A	In Process

**STATUTORY RESPONSIBILITIES**

Florida Statutes:

- Probation: 948
- Pretrial Release: 907.041, 907.043
- Pretrial Diversion: 948.08
- Work Release: 951.24, 944.40
- Accounting: 945.31, 55.03, 28.244
- Environmental and Animal Control: 162
- Road Prison/Jail: 900-985



### BENCHMARKING

Benchmark Data	Escambia County	Benchmark
<b>Community Corrections</b>		
Increase Work Release Inmate Population	Below 100% Capacity	70% Capacity
<b>Environmental Enforcement Animal Control</b>		
Increase Customer Service	100%	100%
Attend at least 1 neighborhood meeting per quarter	100%	100%
Conduct at least 1 educational outreach per quarter	100%	100 %
<b>Road Prison</b>		
Increase Inmate Population	60% of Capacity	70% of Capacity
Increase Farming Program	10% of Food Cost	15% of Food Cost
Lower Utility Cost with GEO Thermal	\$234,600 Year	20% Lower
<b>Jail</b>		
Increase Mental Health Staff	In Process	In Process
Increase Medical Staff	In Process	In Process
Decrease Overall Jail Population	In Process	In Process
Increase Correction Officers	In Process	In Process
Replace Outdated Vehicles	In Process	In Process

Benchmark Sources: Monthly Reports, Surveys, Monthly Headcount Report, Monthly Food Cost Report, Budget /Contract to implement in conjunction with Facilities Management

### SIGNIFICANT CHANGES FOR FY 2013-2014

The County Jail was transitioned from the Sheriff's Department to the Board of County Commissioners, Corrections Department effective FY13/14.

### STAFFING ALLOCATION

<u>Position Classification</u>	<u>Pay Grade</u>	<u>2011-12 Authorized</u>	<u>2012-13 Authorized</u>	<u>2013-14 Adopted</u>
<b><u>Pre-Trial Release</u></b>				
Criminal Justice Specialist II	B22	4	4	4
Division Manager	D63	1	1	1
Senior Office Support Assistant	A12	2	2	2
TOTAL		7	7	7
<b><u>Misdemeanor Probation</u></b>				
Accounting Technician	B21	1	1	1
Administrative Assistant	B22	0	1	1
Bureau Chief	E83	1	0	0
Bureau Chief Aide	B32	1	0	0
Criminal Justice Program Manager	C41	1	1	1
Criminal Justice Specialist II	B22	3	3	3
Department Director III	E83	0	1	1
Director's Aide	B32	0	1	1
Office Support Assistant	A11	4	2	2
Senior Criminal Justice Specialist	B23	3	3	3
Senior Office Support Assistant	A12	1	2	2
Student Assistant	A10	5	5	5
TOTAL		20	20	20




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**STAFFING ALLOCATION**


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<u>Position Classification</u>	<u>Pay Grade</u>	<u>2011-12 Authorized</u>	<u>2012-13 Authorized</u>	<u>2013-14 Adopted</u>
<b><u>Check Restitution</u></b>				
Criminal Justice Specialist I	B21	2	2	2
Office Support Assistant	A11	1	1	1
TOTAL		<u>3</u>	<u>3</u>	<u>3</u>
<b><u>Community Confinement</u></b>				
Criminal Justice Program Manager	C41	1	1	1
Office Support Assistant	A11	1	0	0
Senior Office Support Assistant	A12	0	1	1
TOTAL		<u>2</u>	<u>2</u>	<u>2</u>
<b><u>Community Service Work</u></b>				
Senior Office Support Assistant	A12	1	1	1
TOTAL		<u>1</u>	<u>1</u>	<u>1</u>
<b><u>Residential Probation</u></b>				
Corrections Officer	B23	0	5	5
Corrections Officer (Term)	B23	5	0	0
Criminal Justice Program Manager	C41	1	1	1
Office Support Assistant	A11	1	0	0
Senior Office Support Assistant	A12	0	1	1
TOTAL		<u>7</u>	<u>7</u>	<u>7</u>
<b><u>Pre-Trial Diversion</u></b>				
Criminal Justice Program Manager	C41	1	1	1
Criminal Justice Specialist II	B22	3	3	3
TOTAL		<u>4</u>	<u>4</u>	<u>4</u>
<b><u>Forensic Mental Health</u></b>				
Forensic Mental Health Specialist*	GF1	1	1	1
TOTAL		<u>1</u>	<u>1</u>	<u>1</u>

\*Grant Funded



**DEPARTMENT: CORRECTIONS**



**STAFFING ALLOCATION**

<u>Position Classification</u>	<u>Pay Grade</u>	<u>2011-12 Authorized</u>	<u>2012-13 Authorized</u>	<u>2013-14 Adopted</u>
<b><u>Environmental Code Enforcement</u></b>				
Administrative Assistant	B22	1	1	1
Administrative Supervisor	B31	1	1	1
Animal Control Officer	B21	12	12	12
Animal Control Supervisor	B31	1	1	1
Division Manager	D63	1	1	1
Environmental Enforcement Officer	B21	13	13	13
Environmental Enforcement Officer Supervisor	B31	1	1	1
Lead Environmental Enforcement Officer	B22	2	2	2
Senior Office Support Assistant	A12	3	3	3
TOTAL		35	35	35
<b><u>Safe Neighborhoods</u></b>				
Redeveloper II	C41	1	1	1
TOTAL		1	1	1
<b><u>Road Prison</u></b>				
Accounting Technician	B21	0	1	1
Corrections Captain	D61	1	1	1
Corrections Corporal	B31	5	5	5
Corrections Lieutenant	C43	1	4	4
Corrections Officer	B23	54	54	54
Corrections Officer (Term)	B23	5	5	5
Corrections Sergeant	B32	4	0	0
Division Manager	D63	1	1	1
Food Service Assistant	A12	2	2	2
Food Service Supervisor	B21	1	1	1
Office Support Assistant	A11	1	0	0
Senior Office Support Assistant	A12	1	1	1
TOTAL		76	75	75
<b><u>Road Prison/Commissary</u></b>				
Student Assistant	A10	1	1	1
TOTAL		1	1	1
<b><u>Jail – Detention*</u></b>				
Accreditation Manager	JC51	0	0	1
Accounting Associate	TBD	0	0	2
Administrative Assistant	JB22	0	0	3
Custodial Worker	JA11	0	0	5
Detention Assistant	JA13	0	0	58
Detention Captain	JD62	0	0	2



DEPARTMENT: CORRECTIONS

STAFFING ALLOCATION				
<u>Position Classification</u>	<u>Pay Grade</u>	<u>2011-12 Authorized</u>	<u>2012-13 Authorized</u>	<u>2013-14 Adopted</u>
Detention Deputy Trainee/Academy	JB23S	0	0	15
Detention Deputy (full-time)	JB23	0	0	131
Detention Deputy (Relief)	JB23	0	0	11
Detention Deputy 1 <sup>st</sup> Class	JB23A	0	0	42
Detention Deputy Trainee	JB23T	0	0	23
Detention Lieutenant	JC42	0	0	16
Detention Sergeant	JB32	0	0	30
DNA Tech (Relief)	JB21	0	0	1
Laundry Specialist	JB22	0	0	1
Laundry Worker	JA12	0	0	1
Master Detention Deputy	JB23C	0	0	25
Office Support Assistant	JA11	0	0	3
Secretary	JB21	0	0	1
Senior Detention Deputy	JB23B	0	0	26
Warehouse Worker	JA13	0	0	1
TOTAL		0	0	398
<b><u>Jail – Health Services*</u></b>				
Certified Medical Assistant (CMA)	JA12	0	0	8
Court Liaison	JB31	0	0	1
Dental Assistant	B21	0	0	1
Director of Mental Health	JD61	0	0	1
EMT (full-time)	JB21	0	0	2
EMT (Relief)	JB21	0	0	2
Forensic Jail Case Manager	JB23	0	0	2
Health Information Specialist	JB22	0	0	1
Health Services Administrator	JD62	0	0	1
LPN (full-time)	JB22	0	0	16
LPN (Relief)	JB22	0	0	1
Medical Support Assistant	A13	0	0	1
Mental Health Counselor (full-time)	JB31	0	0	2
Mental Health Office Assistant	JA13	0	0	1
Nursing Manager	JC42	0	0	1
Pharmacy Technician	A13	0	0	1
RN	JB31	0	0	7
TOTAL		0	0	49
<b><u>Jail – Commissary*</u></b>				
Counseling Program Coordinator	JC40	0	0	2
Law Librarian	JA13	0	0	1
TOTAL		0	0	3
TOTAL DEPARTMENT		158	157	607**

\*Titles & pay grades may change

\*\*Anticipate # of positions to change

FUND: Misdemeanor Probation Fund  
 FUNCTION: Public Safety  
 ACTIVITY: Detention / Correction

DEPARTMENT: Corrections  
 DIVISION: Community Corrections  
 COST CENTER: Misdemeanor Probation



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	629,753	648,170	645,567	647,160
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	22	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	46,276	49,584	49,386	49,508
52201	Retirement Contributions	28,384	38,773	56,009	56,119
52301	Life & Health Insurance	102,041	127,500	135,000	135,000
52401	Workers' Compensation	1,651	1,750	1,742	1,746
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	808,127	865,777	887,704	889,533
53101	Professional Services	17,994	39,599	40,000	40,000
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	25,342	2,000	2,000	2,000
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	18,612	20,000	19,000	19,000
54201	Postage & Freight	0	5,000	5,000	5,000
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	4,890	6,000	6,000	6,000
54501	Insurance	14,087	14,800	15,000	15,000
54601	Repair & Maintenance Services	659	3,500	2,000	2,000
54701	Printing & Binding	0	1,000	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	7,544	5,000	8,146	8,146
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	6,056	6,000	6,000	6,000
55201	Operating Supplies	12,747	5,247	5,000	5,000
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	35	0	0	0
55501	Training & Registrations	315	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	108,281	108,146	108,146	108,146
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	8,266	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	8,266	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	10,000	10,000
	NON-OPERATING COSTS	0	0	10,000	10,000
	TOTAL BUDGET	\$ 924,673	\$ 973,923	\$ 1,005,850	\$ 1,007,679
	RESOURCES				
	Cost of Supervision	\$ 736,229	\$ 684,000	\$ 700,000	\$ 700,000
	Pre-Sentencing Investigation	75	240,001	0	0
	Pre-Court Supervision	165	0	0	0
	Interest	4,801	0	0	0
	Miscellaneous Revenues	19,642	11,400	15,500	15,500
	Other Misdemeanor Probation Revenues	163,762	38,522	290,350	292,179
	TOTAL REVENUES	\$ 924,673	\$ 973,923	\$ 1,005,850	\$ 1,007,679

FUND: Misdemeanor Probation Fund  
 FUNCTION: Public Safety  
 ACTIVITY: Detention/Correction

DEPARTMENT: Corrections  
 DIVISION: Community Corrections  
 COST CENTER: Check Restitution



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	89,427	85,816	85,816	85,816
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	6,448	6,565	6,565	6,565
52201	Retirement Contributions	4,461	4,773	8,240	8,240
52301	Life & Health Insurance	16,388	25,500	27,000	27,000
52401	Workers' Compensation	260	231	231	231
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	116,984	122,885	127,852	127,852
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	2,538	3,500	2,200	2,200
54201	Postage & Freight	6,000	6,000	6,000	6,000
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	1,500	1,500
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	40	700	500	500
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	8,578	10,200	10,200	10,200
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 125,562	\$ 133,085	\$ 138,052	\$ 138,052
	RESOURCES				
	Check Restitution	\$ 125,562	\$ 133,085	\$ 138,052	\$ 138,052
	TOTAL REVENUES	\$ 125,562	\$ 133,085	\$ 138,052	\$ 138,052

FUND: Misdemeanor Probation Fund  
 FUNCTION: Public Safety  
 ACTIVITY: Detention/Correction

DEPARTMENT: Corrections  
 DIVISION: Community Corrections  
 COST CENTER: Community Confinement



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	89,694	89,813	89,813	89,813
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	6,411	6,871	6,871	6,871
52201	Retirement Contributions	4,479	4,996	6,242	6,242
52301	Life & Health Insurance	18,415	17,000	18,000	18,000
52401	Workers' Compensation	222	242	242	242
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	119,221	118,922	121,168	121,168
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	123,931	140,719	139,000	139,000
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	894	800	1,000	1,000
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	1,419	1,419
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	700	800	800
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	1,000	1,000	1,000	1,000
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	125,825	143,219	143,219	143,219
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 245,046	\$ 262,141	\$ 264,387	\$ 264,387
RESOURCES					
	Community Confinement	\$ 8,965	\$ 23,750	\$ 7,500	7,500
	Electronic Monitoring	211,752	228,000	207,000	207,000
	Breath Testing	17,883	16,625	17,300	17,300
	Other Misdemeanor Probation Revenues	6,446	(6,234)	32,587	32,587
	TOTAL REVENUES	\$ 245,046	\$ 262,141	\$ 264,387	\$ 264,387

FUND: Misdemeanor Probation Fund  
 FUNCTION: Public Safety  
 ACTIVITY: Detention/Correction

DEPARTMENT: Corrections  
 DIVISION: Community Corrections  
 COST CENTER: Community Service Work



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	31,907	31,907	31,907	31,907
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	2,409	2,441	2,441	2,441
52201	Retirement Contributions	1,593	1,775	2,218	2,218
52301	Life & Health Insurance	6,269	8,500	9,000	9,000
52401	Workers' Compensation	80	86	86	86
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	42,258	44,709	45,652	45,652
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	0	0	0	0
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 42,258	\$ 44,709	\$ 45,652	\$ 45,652
RESOURCES					
	Community Service Work	\$ 42,258	\$ 44,709	\$ 45,652	\$ 45,652
	TOTAL REVENUES	\$ 42,258	\$ 44,709	\$ 45,652	\$ 45,652

FUND: Misdemeanor Probation Fund  
 FUNCTION: Public Safety  
 ACTIVITY: Detention/Correction

DEPARTMENT: Corrections  
 DIVISION: Community Corrections  
 COST CENTER: Work Release Program



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	\$ 0
51201	Regular Salaries & Wages	255,425	260,400	263,869	263,869
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	6,396	8,000	8,000	8,000
51501	Special pay	3,178	2,000	2,000	2,000
52101	FICA Taxes	18,584	20,685	20,950	20,950
52201	Retirement Contributions	30,571	34,995	42,672	42,672
52301	Life & Health Insurance	78,642	59,500	63,000	63,000
52401	Workers' Compensation	7,040	8,283	8,976	8,976
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	399,835	393,863	409,467	409,467
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	141,218	155,000	155,000	155,000
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	1,726	2,500	2,500	2,500
54201	Postage & Freight	0	0	0	0
54301	Utility Services	73,650	80,000	80,000	80,000
54401	Rentals & Leases	0	0	2,500	2,500
54501	Insurance	18,592	23,758	15,133	15,133
54601	Repair & Maintenance Services	5,247	5,000	5,000	5,000
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	32,147	15,000	15,000	15,000
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	272,581	281,258	275,133	275,133
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	40,363	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	40,363	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 712,778	\$ 675,121	\$ 684,600	\$ 684,600
RESOURCES					
	Residential Probation	\$ 719,781	\$ 636,500	\$ 695,000	\$ 695,000
	Work Release Waiting List	525	190	300	300
	Locker Rental	10,285	7,410	9,300	9,300
	Other Misdemeanor Probation Revenues	(17,812)	31,021	(20,000)	(20,000)
	TOTAL REVENUES	\$ 712,778	\$ 675,121	\$ 684,600	\$ 684,600

FUND: Misdemeanor Probation Fund  
 FUNCTION: Public Safety  
 ACTIVITY: Detention / Correction

DEPARTMENT: Corrections  
 DIVISION: Community Corrections  
 COST CENTER: Pre-Trial Diversion



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	170,509	172,716	153,934	153,934
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	12,352	13,213	11,776	11,776
52201	Retirement Contributions	8,411	10,187	13,081	13,081
52301	Life & Health Insurance	30,740	34,000	36,000	36,000
52401	Workers' Compensation	423	466	416	416
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	222,434	230,582	215,207	215,207
53101	Professional Services	5,000	5,000	5,000	5,000
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	3,186	3,200	3,000	3,000
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	1,000	1,000
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	800	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	8,186	9,000	9,000	9,000
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 230,619	\$ 239,582	\$ 224,207	\$ 224,207
RESOURCES					
	Pre Trial Diversion	\$ 230,619	\$ 239,582	\$ 224,207	\$ 224,207
	TOTAL REVENUES	\$ 230,619	\$ 239,582	\$ 224,207	\$ 224,207



FUND: General Fund  
 FUNCTION: Public Safety  
 ACTIVITY: Detention / Correction

DEPARTMENT: Corrections  
 DIVISION: Community Corrections  
 COST CENTER: Pre-Trial Release



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	314,879	294,429	282,684	282,684
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	23,005	22,524	21,625	21,625
52201	Retirement Contributions	16,447	20,025	29,842	29,842
52301	Life & Health Insurance	44,633	59,500	63,000	63,000
52401	Workers' Compensation	761	795	763	763
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	399,725	397,273	397,914	397,914
53101	Professional Services	10,000	10,500	9,800	9,800
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	16,263	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	500	500	500
54101	Communications	4,908	5,000	4,600	4,600
54201	Postage & Freight	3,600	3,600	3,600	3,600
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	6,018	8,000	9,000	9,000
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	2,000	2,000	2,000
54701	Printing & Binding	615	1,250	1,250	1,250
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
55101	Office Supplies	3,550	2,500	3,200	3,200
55201	Operating Supplies	3,417	3,500	3,400	3,400
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	1,000	500	500
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	48,371	37,850	37,850	37,850
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
56801	Intangible Assets	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 448,096	\$ 435,123	\$ 435,764	\$ 435,764
RESOURCES					
	General Fund Revenues	\$ 448,096	\$ 435,123	\$ 435,764	\$ 435,764
	TOTAL REVENUES	\$ 448,096	\$ 435,123	\$ 435,764	\$ 435,764

FUND: Other Grants & Projects  
 FUNCTION: Public Safety  
 ACTIVITY: Detention / Correction

DEPARTMENT: Corrections  
 DIVISION: Community Corrections  
 COST CENTER: Forensic Mental Health



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	37,315	34,490	32,035	30,442
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	2,754	2,638	2,451	2,329
52201	Retirement Contributions	1,863	1,919	2,226	2,116
52301	Life & Health Insurance	6,101	8,500	9,000	9,000
52401	Workers' Compensation	93	93	86	82
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	48,126	47,640	45,798	43,969
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	0	0	0	0
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 48,126	\$ 47,640	\$ 45,798	\$ 43,969
	RESOURCES				
	Grant Revenues	\$ 48,126	\$ 47,640	\$ 45,798	\$ 43,969
	TOTAL REVENUES	\$ 48,126	\$ 47,640	\$ 45,798	\$ 43,969



FUND: Code Enforcement Fund  
 FUNCTION: Physical Environment  
 ACTIVITY: Garbage/Solid Waste Ctl

DEPARTMENT: Corrections  
 DIVISION: Environmental Code Enforcement  
 COST CENTER: Environmental Code Enforcement

Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	1,079,148	1,109,687	1,095,040	1,095,040
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	4,584	0	0	0
51501	Special pay	2,984	0	0	0
52101	FICA Taxes	78,897	84,886	83,766	83,766
52201	Retirement Contributions	54,176	62,189	78,015	78,015
52301	Life & Health Insurance	268,220	297,500	315,000	315,000
52401	Workers' Compensation	21,670	23,079	23,568	23,568
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	1,509,681	1,577,341	1,595,389	1,595,389
53101	Professional Services	41,840	22,050	22,050	22,050
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	1,000	1,000	1,000
53401	Other Contractual Services	288,640	275,000	300,000	300,000
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	4,731	3,000	3,000	3,000
54101	Communications	54,687	50,000	57,500	57,500
54201	Postage & Freight	15,370	27,000	30,670	30,670
54301	Utility Services	15,471	72,820	26,161	26,161
54401	Rentals & Leases	7,557	5,512	10,684	10,684
54501	Insurance	12,871	14,428	14,941	14,941
54601	Repair & Maintenance Services	54,704	38,000	44,362	44,362
54701	Printing & Binding	4,795	6,000	6,537	6,537
54801	Promotional Activities	0	2,000	2,000	2,000
54901	Other Current Charges & Obligations	24,120	20,000	20,000	20,000
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	23,176	22,623	22,623	22,623
55201	Operating Supplies	164,803	147,000	170,000	170,000
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	350	6,600	6,600	6,600
55501	Training & Registrations	2,705	9,500	10,000	10,000
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	715,821	722,533	748,128	748,128
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	1,692	0	0	0
56401	Machinery & Equipment	46,595	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	48,287	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 2,273,789	\$ 2,299,874	\$ 2,343,517	\$ 2,343,517
RESOURCES					
	Commercial Garbage	\$ 1,540,478	\$ 1,300,000	\$ 1,450,000	\$ 1,450,000
	Code Enforcement Fines & Liens	233,836	185,000	175,000	175,000
	General Fund Transfer	302,739	886,749	798,817	798,817
	Other Code Enforcement Revenues	196,736	2,500	1,000	1,000
	Solid Waste Transfer	0	0	0	0
	Less: 5% Anticipated Receipts	0	(74,375)	(81,300)	(81,300)
	TOTAL REVENUES	\$ 2,273,789	\$ 2,299,874	\$ 2,343,517	\$ 2,343,517

FUND: Escambia County Restricted Fund  
 FUNCTION: General Government  
 ACTIVITY: Other General Government Services

DEPARTMENT: Corrections  
 DIVISION: Safe Neighborhoods Program  
 COST CENTER: Safe Neighborhoods Program



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	45,227	45,220	45,220	45,220
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	91	0	0	0
51501	Special pay	3,390	0	0	0
52101	FICA Taxes	2,146	3,459	3,459	3,459
52201	Retirement Contributions	6,341	3,162	5,806	5,806
52301	Life & Health Insurance	117	8,500	9,000	9,000
52401	Workers' Compensation	0	122	122	122
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	57,312	60,463	63,607	63,607
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	1,250	2,000	2,000	2,000
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	795	982	982	982
54201	Postage & Freight	851	5,000	5,000	5,000
54301	Utility Services	45,162	40,000	40,000	40,000
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	1,206	5,000	5,000	5,000
54801	Promotional Activities	0	1,000	1,000	1,000
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	678	1,000	1,000	1,000
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	49,941	54,982	54,982	54,982
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	8,482	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	8,482	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 115,735	\$ 115,445	\$ 118,589	\$ 118,589
RESOURCES					
	Safe Neighborhood/Article V Revenues	\$ 110,164	\$ 99,750	\$ 95,000	\$ 95,000
	Fund Balance	5,570	15,695	23,589	23,589
	TOTAL REVENUES	\$ 115,735	\$ 115,445	\$ 118,589	\$ 118,589

FUND: Transportation Trust  
 FUNCTION: Transportation  
 ACTIVITY: Road & Street Facilities

DEPARTMENT: Corrections  
 DIVISION: Road Prison  
 COST CENTER: Care and Custody



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	3,047,957	2,980,851	2,972,762	2,972,762
51301	Other Salaries & Wages	0	50,000	50,000	50,000
51401	Overtime	119,555	115,000	115,000	115,000
51501	Special pay	43,474	50,000	50,000	50,000
52101	FICA Taxes	231,536	244,481	243,865	243,865
52201	Retirement Contributions	429,413	496,528	591,473	591,473
52301	Life & Health Insurance	779,487	595,000	630,000	630,000
52401	Workers' Compensation	119,276	129,382	140,503	140,503
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	4,770,698	4,661,242	4,793,603	4,793,603
53101	Professional Services	22,202	30,000	30,000	30,000
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	1,000	1,000	1,000
53401	Other Contractual Services	525	1,000	1,000	1,000
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	22,913	21,200	21,200	21,200
54201	Postage & Freight	31	100	100	100
54301	Utility Services	213,120	199,500	199,500	199,500
54401	Rentals & Leases	4,724	10,100	10,100	10,100
54501	Insurance	7,125	7,125	8,250	8,250
54601	Repair & Maintenance Services	35,258	42,000	42,000	42,000
54701	Printing & Binding	198	2,000	2,000	2,000
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	12,835	10,500	10,500	10,500
54931	Host Ordinance Items	291	1,000	1,000	1,000
55101	Office Supplies	3,515	5,250	5,250	5,250
55201	Operating Supplies	307,158	310,000	310,000	310,000
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	14	200	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	629,910	640,975	641,900	641,900
56101	Land	0	0	0	0
56201	Buildings	1,160	0	0	0
56301	Improvements Other Than Buildings	1,270	0	0	0
56401	Machinery & Equipment	83,441	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	85,871	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 5,486,479	\$ 5,302,217	\$ 5,435,503	\$ 5,435,503
	RESOURCES				
	Transportation Trust Revenues	\$ 5,486,479	\$ 5,302,217	\$ 5,435,503	\$ 5,435,503
	TOTAL REVENUES	\$ 5,486,479	\$ 5,302,217	\$ 5,435,503	\$ 5,435,503

FUND: Transportation Trust  
 FUNCTION: Public Safety  
 ACTIVITY: Detention/Correction

DEPARTMENT: Corrections  
 DIVISION: Road Prison  
 COST CENTER: Inmate Commissary Fund



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	9,718	8,320	8,320	8,320
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	743	636	636	636
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	22	22	22	22
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	10,483	8,978	8,978	8,978
53101	Professional Services	31,468	14,539	14,539	14,539
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	540	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	619	1,000	1,000	1,000
54201	Postage & Freight	987	1,259	1,259	1,259
54301	Utility Services	3,878	5,300	5,300	5,300
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	747	2,000	2,000	2,000
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	0	1,000	1,000	1,000
55201	Operating Supplies	178,520	166,784	136,924	136,924
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	274	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	216,493	192,422	162,022	162,022
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 226,976	\$ 201,400	\$ 171,000	\$ 171,000
RESOURCES					
	Inmate Commissary Revenues	\$ 226,976	\$ 201,400	\$ 171,000	\$ 171,000
	TOTAL REVENUES	\$ 226,976	\$ 201,400	\$ 171,000	\$ 171,000

FUND: Article V Fund  
 FUNCTION: Transportation  
 ACTIVITY: Road & Street Facilities

DEPARTMENT: Corrections  
 DIVISION: Road Prison  
 COST CENTER: Professional Training



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	14,208	15,000	15,000	15,000
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	950	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	2,000	2,000	2,000
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	455	0	0	0
55201	Operating Supplies	2,890	10,000	5,000	5,000
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training & Registrations	13,407	39,500	27,875	27,875
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	31,910	66,500	49,875	49,875
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 31,910	\$ 66,500	\$ 49,875	\$ 49,875
RESOURCES					
	\$2.50 Court Cost/Article V	\$ 31,910	\$ 70,000	\$ 52,500	\$ 52,500
	Less 5% Anticipated Receipts	0	(3,500)	(2,625)	(2,625)
	TOTAL REVENUES	\$ 31,910	\$ 66,500	\$ 49,875	\$ 49,875

FUND: General  
 FUNCTION: Public Safety  
 ACTIVITY: Detention/Correction

DEPARTMENT: Corrections  
 DIVISION: Detention  
 COST CENTER: Detention



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	26,710,714
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	26,710,714
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	4,344,085
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	0	0	0	4,344,085
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 0	\$ 0	\$ 0	31,054,799
RESOURCES					
	General Fund Revenues	\$ 0	\$ 0	\$ 0	31,054,799
	TOTAL REVENUES	\$ 0	\$ 0	\$ 0	31,054,799



FUND: Detention/Jail Commissary  
 FUNCTION: Public Safety  
 ACTIVITY: Detention/Correction

BUREAU: Corrections  
 DIVISION: Detention  
 COST CENTER: Jail Commissary



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	200,000
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	10,000
54301	Utility Services	0	0	0	10,000
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	72,357
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	200,691
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	0	0	0	32,765
55201	Operating Supplies	0	0	0	760,879
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	0	0	0	1,286,692
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	201,738
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	201,738
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 0	\$ 0	\$ 0	1,488,430
RESOURCES					
	Inmate Commissary Revenues	\$ 0	\$ 0	\$ 0	1,488,430
	TOTAL REVENUES	\$ 0	\$ 0	\$ 0	1,488,430



**COMMUNITY AFFAIRS  
DEPARTMENT**

- Animal Services
- Community Services
- Human Assistance






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### MISSION STATEMENT

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To provide efficient, responsive services that enhance the quality of life, meet common needs and promote a safe and healthy community.

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### OBJECTIVES

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The Department of Community Affairs is comprised of four main areas/divisions: 1) Animal Services; 2) Community Services; and 3) Human Assistance

**Animal Services Division** is responsible for the County's animal shelter operations. The shelter humanely houses for a limited term ill, unwanted, stray, dangerous, and/or injured animals in a safe and healthy environment. The shelter provides a variety of animal-related services to citizens. These services include adoptions, animal tags, owner redemptions, low cost spay/neuter, microchip implantation, and vaccinations. The revenue generated from these services fund the majority of their operations.

**Community Services Division** provides oversight of all 14 Community Centers in the County, serving as the liaison with the non-profit community associations having license and management agreements for utilization of the centers. The division also administers, along with the Human Assistance Division, a variety of public social service programs for the County. These programs include: the Indigent Burial Program, which provides financial assistance to families of eligible Escambia County residents to assure dignified, professional burial (cremation) services; Baker Act Crisis Stabilization Program, funding the local match for state subventions to stabilization, temporary detention, and evaluation services for short-term mental health inpatient programs; and the Veteran Services Program, supporting the contracted service in cooperation with the Disabled American Veterans Office in Micanopy, Florida, which provides counseling and referral services for eligible veterans of the United States Armed Forces.

**Human Assistance Division** administers grant-funded programs seeking to improve quality-of-life issues and promote economic independence. One of these programs is: the Supplemental Nutrition Assistance Program (SNAP), working with eligible food stamp recipients in reducing dependence on public welfare assistance.

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### GOAL

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The goal of the Department of Community Affairs is to provide the citizens of Escambia County with quality, efficient, and dignified services in a manner consistent with County policy, while promoting a healthy and wholesome environment.

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### PERFORMANCE MEASURES

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Performance Measures	FY 2010-11 Actual	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Estimate
Spay/Neuter Procedures	590	671	950	800
Approved Indigent Burials/Cremations	151	182	200	220
Community Centers under License and Management Agreements	14	15	15	16




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**STATUTORY RESPONSIBILITIES**


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Animal Services:

- Animals - Florida Statute Chapter 828
- Animal Industry - Florida Statute 585.14-585-68
- Department of Health - Florida Administrative Code 64B16-29, 64D-3.038, 64D-3.039
- Escambia County Animal Control Ordinance - Animal Shelter Section 10-4

Community Services:

- Disposition of Dead Bodies (Indigent Burial/Cremation) - Florida Statute 406.50-406.61
- Community Substance Abuse and Mental Health Services (Baker Act) - Florida Statute 394.76
- Veterans' Affairs/Service Officers - Florida Statute 292.11

Human Assistance:

- Supplemental Nutrition Assistance Program - U.S. Department of Agriculture, CFDA# 10.551
- Workforce Innovation Act - Florida Statute 445.001-445.007

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**ADVISORY BOARD**


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Animal Services Advisory Committee  
 Human Services Appropriations Committee of the United Way  
 Workforce Escarosa, Inc.

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**SIGNIFICANT CHANGES FOR FY 2013-2014**


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No significant changes are anticipated for FY 2013-2014.

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**STAFFING ALLOCATION**


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<u>Position Classification</u>	<u>Pay Grade</u>	<u>2011-12 Authorized</u>	<u>2012-13 Authorized</u>	<u>2013-14 Adopted</u>
<b><u>Animal Services</u></b>				
Animal Control Supervisor	B31	1	1	1
Division Manager	D63	1	1	1
Kennel Technician	A13	5	6	8
Office Support Assistant	A11	3	2	2
Senior Kennel Technician	B22	0	1	1
Senior Office Support Assistant	A12	1	1	1
Veterinarian (full-time)	D61	0	0	1
Veterinarian (part-time)	D61	2	2	0
TOTAL		13	14	15
<b><u>Community Services/Human Assistance</u></b>				
Administrative Supervisor	B31	1	1	1
Department Director II	E82	0	1	1
Deputy Bureau Chief	E81	1	0	0
Division Manager	D63	2	2	2
Job Development Counselor**	GF1	4	1	1
Program Manager, Human Assistance**	GF1	1	0	0
Recreation Coordinator	B22	0	0	1
TOTAL		9	5	6
TOTAL DEPARTMENT		22	19	21

\*\*Grant Funded

FUND: General Fund  
 FUNCTION: Human Services  
 ACTIVITY: Health

DEPARTMENT: Community Affairs  
 DIVISION: Animal Services  
 COST CENTER: Animal Services Administration



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	366,912	433,943	488,543	488,543
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	20,366	12,000	16,000	16,000
51501	Special pay	0	0	0	0
52101	FICA Taxes	28,634	34,115	38,596	38,596
52201	Retirement Contributions	21,293	24,806	36,959	36,959
52301	Life & Health Insurance	75,218	102,000	135,000	135,000
52401	Workers' Compensation	4,909	7,004	8,495	8,495
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	517,331	613,868	723,593	723,593
53101	Professional Services	13,523	7,000	7,000	7,000
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	59,152	46,100	2,500	2,500
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	1,448	2,000	5,000	5,000
54101	Communications	2,007	1,200	2,000	2,000
54201	Postage & Freight	437	1,000	500	500
54301	Utility Services	4,698	5,000	5,000	5,000
54401	Rentals & Leases	2,989	3,550	3,700	3,700
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	10,826	11,200	10,000	10,000
54701	Printing & Binding	5,868	5,500	5,086	5,086
54801	Promotional Activities	0	1,700	500	500
54901	Other Current Charges & Obligations	1,929	2,000	2,500	2,500
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	3,722	2,200	2,500	2,500
55201	Operating Supplies	75,461	87,886	130,000	170,000
55301	Road Materials & Supplies	0	0	0	0
55401	Book/Pub/Subscript/Memb	214	200	250	250
55501	Training & Registrations	717	1,000	1,000	1,000
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	182,991	177,536	177,536	217,536
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	4,331	2,500	3,000	3,000
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	4,331	2,500	3,000	3,000
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 704,653	\$ 793,904	\$ 904,129	\$ 944,129
RESOURCES					
	Service Contribution - City of Pensacola	\$ 0	\$ 0	\$ 0	0
	Service Contribution - City of Gulf Breeze	0	0	0	0
	Other Animal Control Revenues	644,874	626,550	598,000	598,000
	General Fund Revenues	59,780	167,354	306,129	346,129
	TOTAL REVENUES	\$ 704,653	\$ 793,904	\$ 904,129	\$ 944,129



FUND: Escambia Restricted Fund  
 FUNCTION: Human Services  
 ACTIVITY: Health

DEPARTMENT: Community Affairs  
 DIVISION: Animal Services  
 COST CENTER: Kennel Sponsorships

Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	8,449	4,275	5,700	5,700
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs & Subs	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	8,449	4,275	5,700	5,700
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 8,449	\$ 4,275	\$ 5,700	\$ 5,700
RESOURCES					
	Animal License Fees	\$ 8,449	\$ 4,500	\$ 6,000	\$ 6,000
	Less: 5% Anticipated Receipts	0	(225)	(300)	(300)
	TOTAL REVENUES	\$ 8,449	\$ 4,275	\$ 5,700	\$ 5,700



FUND: General Fund  
 FUNCTION: Human Services  
 ACTIVITY: Other Human Services

DEPARTMENT: Community Affairs  
 DIVISION: Human Assistance  
 COST CENTER: Community Affairs Administration



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	279,040	274,955	305,198	305,198
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	638	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	20,709	21,033	23,347	23,347
52201	Retirement Contributions	15,232	18,703	32,366	32,366
52301	Life & Health Insurance	25,297	34,000	45,000	45,000
52401	Workers' Compensation	699	743	825	825
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	341,616	349,434	406,736	406,736
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	1,052	2,800	2,800	2,800
54101	Communications	1,945	2,400	2,000	2,000
54201	Postage & Freight	110	100	150	150
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	500	500	500
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	2,210	3,000	2,500	2,500
54701	Printing & Binding	298	200	200	200
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance Items	85	0	0	0
55101	Office Supplies	3,252	1,000	1,500	1,500
55201	Operating Supplies	1,537	2,500	2,500	2,500
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	1,172	200	550	550
55501	Training & Registrations	0	250	250	250
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	11,661	12,950	12,950	12,950
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 353,277	\$ 362,384	\$ 419,686	\$ 419,686
RESOURCES					
	General Fund Revenues	\$ 353,277	\$ 362,384	\$ 419,686	\$ 419,686
	TOTAL REVENUES	\$ 353,277	\$ 362,384	\$ 419,686	\$ 419,686

FUND: General Fund  
 FUNCTION: Human Services  
 ACTIVITY: Other Human Services

DEPARTMENT: Community Affairs  
 DIVISION: Human Assistance  
 COST CENTER: Public Social Services



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	114,078	90,000	115,000	115,000
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	650,000	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	114,078	740,000	115,000	115,000
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	95,500	90,725	90,725	90,725
58301	Other Grants and Aids	15,000	15,000	15,000	15,000
	GRANTS AND AIDS	110,500	105,725	105,725	105,725
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 224,578	\$ 845,725	\$ 220,725	\$ 220,725
	RESOURCES				
	General Fund Revenues	\$ 224,578	\$ 845,725	\$ 220,725	\$ 220,725
	TOTAL REVENUES	\$ 224,578	\$ 845,725	\$ 220,725	\$ 220,725

FUND: Other Grants Projects  
 FUNCTION: Human Services  
 ACTIVITY: Welfare

DEPARTMENT: Community Affairs  
 DIVISION: Human Assistance  
 COST CENTER: Supplemental Nutrition Assistance Program (SNAP)



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	74,225	32,989	32,989	32,989
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	5,564	2,524	2,524	2,524
52201	Retirement Contributions	3,660	1,835	2,293	2,293
52301	Life & Health Insurance	10,296	8,500	9,000	9,000
52401	Workers' Compensation	186	89	89	89
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	93,931	45,937	46,895	46,895
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	608	990	900	900
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	1,300	1,300
55101	Office Supplies	135	1,500	200	200
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training & Registrations	75	1,500	500	500
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	817	3,990	2,900	2,900
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 94,748	\$ 49,927	\$ 49,795	\$ 49,795
	RESOURCES				
	Other Grants & Projects	\$ 94,748	\$ 49,927	\$ 49,795	\$ 49,795
	TOTAL REVENUES	\$ 94,748	\$ 49,927	\$ 49,795	\$ 49,795



# **FACILITIES MANAGEMENT DEPARTMENT**

- Maintenance
- DCAT





**DEPARTMENT: FACILITIES MANAGEMENT**

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### MISSION STATEMENT

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To provide efficient, responsive services that enhance the quality of life, meet common needs and promote a safe and healthy community.

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### OBJECTIVES

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#### Maintenance Division

1. Maintain all buildings and infrastructure for the Board of County Commissioners, Property Appraiser, Supervisor of Elections, Tax Collector, Sheriff, Department of Juvenile Justice, and Article V agencies (Courts, Clerk, State Attorney, Public Defender and Guardian Ad Litem). Services provided are structural, mechanical, plumbing, electrical, roofing, emergency generator, heating/air conditioning and other critical building systems.
2. Manage security and access control in all buildings. This includes key control and accountability, employee access cards and authorizations, coordinating installation and alterations to building's physical security configurations, maintenance and replacement of system components, and recoring and rekeying various types of locking hardware.
3. Comply with and enforce ADA accessibility for all County-owned buildings, Indoor Air Quality issues, and State regulated conveyance systems and pressure vessels.
4. Maintain and certify all life safety and fire protection systems.

#### Custodial Section

1. Provide In-House Custodial Services to the M.C. Blanchard Judicial Center.
2. Manage the large Custodial Contract that is responsible for 60 other County owned or leased facilities.

#### Design and Construction Administration Team (DCAT)

1. Provide administrative oversight and project management to support the Board of County Commissioners and other Agencies. Support includes all design and construction efforts for the construction of new facilities and/or the renovation of existing facilities.
2. Responsible for the planning and development of construction projects in scope development, space needs planning, project budgeting, and selection/ negotiating with Architectural and Engineering firms, General Contractors and administering those services.

#### Utilities Section

1. Management of all water/sewer, electric, and gas utilities servicing County-owned and leased facilities.
2. Support other agencies during planning, construction, and renovation projects.

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### GOAL

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The goal of the Facilities Management Department is to provide safe, clean, and comfortable facilities for County departments, agencies, and the citizens who frequent them.

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### PERFORMANCE MEASURES

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Performance Measures	FY 2010-11 Actual	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Estimate
Maintenance Program Square Foot Cost	\$1.45 sq. ft.	\$1.51 sq. ft.	\$1.61 sq. ft.	\$1.44 sq. ft.
Utilities Square Foot Cost	\$4,190,900 \$2.12 sq. ft.	\$4,058,103 \$2.04 sq. ft.	\$4,348,385 \$2.17 sq. ft.	\$4,290,889 \$2.13 sq. ft.
Custodial Program Square Foot Cost	\$0.94 sq. ft.	\$0.86 sq. ft.	\$0.86 sq. ft.	\$0.85 sq. ft.
Design Construction Administration Team (DCAT) Total Cost % of Project Budget	1.10% of Project Cost	2.00% of Project Cost	2.81% of Project Cost	1.82% of Project Cost




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**STATUTORY RESPONSIBILITIES**


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Constitution of the State of Florida, Article V, Section 14 (Judiciary)  
 Florida Statute, Chapter 255 (Public Property and Publicly Owned Buildings)  
 Florida Statute Chapter 386 (Particular Conditions Affecting Public Health - Indoor Air Quality)  
 Florida Statute Chapter 29 (Court System Funding)  
 Florida Statute Chapter 125 (County Government - Provide and Maintain County Buildings)

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**ADVISORY BOARD**


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None

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**BENCHMARKING**


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Benchmark Data	Escambia County	Benchmark
Square Foot Maintenance Cost	\$1.44 sq. ft.	<\$2.30 sq. ft.
Square Foot Custodial Cost	\$0.85 sq. ft.	<\$1.79 sq. ft.
Square Foot Utilities Cost	\$2.13 sq. ft.	<\$2.20 sq. ft.
Administrative Percentage of Capital Project Budget	1.82%	<4%

Benchmark Sources: International Facilities Management Association (IFMA) Southeast Region Comparison  
 FEMA CEF for Large Projects Instructional Guide V2.1 (September 2009)

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**SIGNIFICANT CHANGES FOR FY 2013-2014**


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The forecast for FY 2013/14 is the completion of the new Sheriff's Training Facility at the Perdido Firing Range, a new 4-H Facility, and a new Englewood Community Center. In addition the Facilities Management Department will be tasked with maintaining all the Libraries in Escambia County. With these changes, our projected inventory for FY 2013/14 is 226 facilities totaling 2,489,964 square feet.

With the transition of the libraries from the City of Pensacola to Escambia County, we will be responsible for maintaining all the libraries within the system. Currently there are seven library branches in operation throughout the County. The Main Downtown Branch (50,975 sf), the Tyron Branch (12,500 sf), the Genealogy Branch at Pensacola State College (7,126 sf), the Southwest Branch (7,295 sf), the Century Branch (2,966 sf), the Molino Branch (4,000 sf) and the Westside Branch (2,500 sf). The new Legion Field Neighborhood Resource Center should be completed in early spring of 2014 and the Westside Branch will close and relocate to a 4,500 sf wing of this new facility.

Energy improvement projects completed in 2012 at the M. C. Blanchard Judicial Building and Government Office Complex focused on replacing old, inefficient mechanical equipment. These energy initiatives have resulted in significant reductions in energy consumption at the complex. Cost per square foot has been reduced 21% and consumption (or energy intensity) has been reduced 22%.

Facilities Management continues to lead the way in implementing energy conservation practices and projects. Our goal is to continually improve energy efficiencies resulting in decreased consumption of limited resources.



DEPARTMENT: FACILITIES MANAGEMENT



**STAFFING ALLOCATION**

<u>Position Classification</u>	<u>Pay Grade</u>	<u>2011-12 Authorized</u>	<u>2012-13 Authorized</u>	<u>2013-14 Adopted</u>
<b><u>Administration</u></b>				
Accounting Technician	B21	0	1	1
Administrative Supervisor	B31	0	1	1
Department Director II	E81	0	1	1
Total		0	3	3
<b><u>Maintenance</u></b>				
Administrative Supervisor	B31	0	1	1
Division Manager	D63	0	1	1
Maintenance Shop Supervisor	B22	0	3	3
Maintenance Technician	A13	0	30	30
Maintenance Worker	A12	0	10	10
Program Manager	B31	0	2	2
Senior Office Support Assistant	A12	0	2	2
Storekeeper/Warehouse Technician	A13	0	1	1
TOTAL		0	50	50
<b><u>Custodial</u></b>				
Custodial Manager	B21	0	1	1
Custodial Supervisor	A13	0	1	1
Custodial Worker	A11	0	7	7
TOTAL		0	9	9
<b><u>Utilities</u></b>				
Telecommunications & Utilities Manager	C43	0	1	1
TOTAL		0	1	1
<b><u>D.C.A.T.</u></b>				
Administrative Assistant	B22	0	1	1
Construction Manager	C51	0	1	1
Division Manager	D63	0	1	1
TOTAL		0	3	3
TOTAL DEPARTMENT		0	66	66

FUND: General Fund  
 FUNCTION: General Government  
 ACTIVITY: Finance & Administrative

DEPARTMENT: Facilities Management  
 DIVISION: Administration  
 COST CENTER: Administration



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	160,234	216,031	170,028	170,028
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	12,133	16,527	13,008	13,008
52201	Retirement Contributions	9,095	15,804	21,576	21,576
52301	Life & Health Insurance	23,723	25,500	27,000	27,000
52401	Workers' Compensation	401	967	459	459
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	205,586	274,829	232,071	232,071
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	5,349	5,535	5,535	5,535
54101	Communications	0	0	0	0
54201	Postage & Freight	7	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	13,200	14,400	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	3,393	2,770	2,770	2,770
54701	Printing & Binding	1,084	1,000	1,000	1,000
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance Items	982	1,000	1,000	1,000
55101	Office Supplies	5,723	8,000	8,000	8,000
55201	Operating Supplies	242	2,445	2,445	2,445
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	1,014	3,250	3,250	3,250
55501	Training & Registrations	1,487	8,000	8,000	8,000
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	32,481	46,400	32,000	32,000
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	5,725	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	5,725	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 243,792	\$ 321,229	\$ 264,071	\$ 264,071
	RESOURCES				
	General Fund Revenues	\$ 243,792	\$ 321,229	\$ 264,071	\$ 264,071
	TOTAL REVENUES	\$ 243,792	\$ 321,229	\$ 264,071	\$ 264,071

FUND: General Fund  
 FUNCTION: General Government  
 ACTIVITY: Other General Gov't Services

DEPARTMENT: Facilities Management  
 DIVISION: Facilities Maintenance  
 COST CENTER: Maintenance



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	1,593,153	1,604,309	1,550,349	1,550,349
51301	Other Salaries & Wages	0	6,240	6,240	6,240
51401	Overtime	27,737	15,000	15,000	15,000
51501	Special pay	0	0	0	0
52101	FICA Taxes	115,777	124,354	120,226	120,226
52201	Retirement Contributions	78,919	95,913	130,530	130,530
52301	Life & Health Insurance	392,232	425,000	450,000	450,000
52401	Workers' Compensation	63,692	68,675	72,173	72,173
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	2,271,511	2,339,491	2,344,518	2,344,518
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	73,629	86,100	87,950	87,950
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	21,102	23,000	20,000	20,000
54201	Postage & Freight	514	750	750	750
54301	Utility Services	94,501	104,400	105,200	105,200
54401	Rentals & Leases	15,255	22,200	21,200	21,200
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	614,823	642,545	644,925	644,925
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	3,976	6,930	6,930	6,930
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	199,855	215,360	220,360	220,360
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	1,023,655	1,101,285	1,107,315	1,107,315
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	89,406	132,155	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	89,406	132,155	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 3,384,572	\$ 3,572,931	\$ 3,451,833	\$ 3,451,833
RESOURCES					
	General Fund Revenues	\$ 3,384,572	\$ 3,572,931	\$ 3,451,833	\$ 3,451,833
	TOTAL REVENUES	\$ 3,384,572	\$ 3,572,931	\$ 3,451,833	\$ 3,451,833

FUND: General Fund  
 FUNCTION: General Government  
 ACTIVITY: Other General Gov't Services

DEPARTMENT: Facilities Management  
 DIVISION: Maintenance  
 COST CENTER: Custodial



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	225,233	226,090	226,090	226,090
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	1,373	3,000	3,000	3,000
51501	Special pay	0	0	0	0
52101	FICA Taxes	16,101	17,527	17,527	17,527
52201	Retirement Contributions	11,246	13,217	19,228	19,228
52301	Life & Health Insurance	62,981	76,500	81,000	81,000
52401	Workers' Compensation	9,592	10,379	11,501	11,501
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	326,526	346,713	358,346	358,346
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	686,332	733,564	735,500	735,500
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	692	500	500	500
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	33,512	37,500	37,500	37,500
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	720,537	771,564	773,500	773,500
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	3,459	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	3,459	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 1,050,522	\$ 1,118,277	\$ 1,131,846	\$ 1,131,846
RESOURCES					
	General Fund Revenues	\$ 1,050,522	\$ 1,118,277	\$ 1,131,846	\$ 1,131,846
	TOTAL REVENUES	\$ 1,050,522	\$ 1,118,277	\$ 1,131,846	\$ 1,131,846

FUND: General  
 FUNCTION: General Government  
 ACTIVITY: Finance & Administrative

DEPARTMENT: Facilities Management  
 DIVISION: Administration  
 COST CENTER: Utilities



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	73,568	73,445	107,872	107,872
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	5,530	5,619	8,253	8,253
52201	Retirement Contributions	3,483	5,136	13,850	13,850
52301	Life & Health Insurance	6,101	8,500	9,000	9,000
52401	Workers' Compensation	190	198	291	291
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	88,873	92,898	139,266	139,266
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	4,058,103	4,348,385	4,290,889	4,290,889
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	4,058,103	4,348,385	4,290,889	4,290,889
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 4,146,975	\$ 4,441,283	\$ 4,430,155	\$ 4,430,155
RESOURCES					
	General Fund Revenues	\$ 4,146,975	\$ 4,441,283	\$ 4,430,155	\$ 4,430,155
	TOTAL REVENUES	\$ 4,146,975	\$ 4,441,283	\$ 4,430,155	\$ 4,430,155

FUND: General Fund  
 FUNCTION: General Government  
 ACTIVITY: Other General Gov't Services

DEPARTMENT: Facilities Management  
 DIVISION: Facilities Maintenance  
 COST CENTER: Juvenile Justice



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	7,475	0	5,000	5,000
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	5,000	5,000
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	7,475	0	10,000	10,000
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56259	Bldg Yr End Accruals	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	15,928	0	5,000	5,000
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	15,928	0	5,000	5,000
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 23,403	\$ 0	\$ 15,000	\$ 15,000
RESOURCES					
	General Fund Revenues	\$ 23,403	\$ 0	\$ 15,000	\$ 15,000
	TOTAL REVENUES	\$ 23,403	\$ 0	\$ 15,000	\$ 15,000

FUND: General Fund  
 FUNCTION: General Government  
 ACTIVITY: Other General Gov't Services

DEPARTMENT: Facilities Management  
 DIVISION: Facilities Maintenance  
 COST CENTER: DJJ Assessment Building



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	3,900	0	5,000	5,000
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	4,027	4,027
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	3,900	0	9,027	9,027
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56259	Bldg Yr End Accruals	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 3,900	\$ 0	\$ 9,027	\$ 9,027
RESOURCES					
	General Fund Revenues	\$ 3,900	\$ 0	\$ 9,027	\$ 9,027
	TOTAL REVENUES	\$ 3,900	\$ 0	\$ 9,027	\$ 9,027

FUND: Internal Service Fund  
 FUNCTION: Public Safety  
 ACTIVITY: Emergency/Disaster Relief

DEPARTMENT: Facilities Management  
 DIVISION: DCAT  
 COST CENTER: DCAT-Construction Services



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	218,446	179,698	171,205	171,205
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	523	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	15,706	13,747	13,097	13,097
52201	Retirement Contributions	12,094	10,118	11,899	11,899
52301	Life & Health Insurance	41,577	26,317	27,000	27,000
52401	Workers' Compensation	4,226	2,535	2,517	2,517
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	292,572	232,415	225,718	225,718
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	0	0	0	0
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 292,572	\$ 232,415	\$ 225,718	\$ 225,718
RESOURCES					
	Disaster Recovery Revenues	\$ 292,572	\$ 232,415	\$ 225,718	\$ 225,718
	TOTAL REVENUES	\$ 292,572	\$ 232,415	\$ 225,718	\$ 225,718



FUND: General Fund  
 FUNCTION: General Government  
 ACTIVITY: Other General Gov't Services

DEPARTMENT: Facilities Management  
 DIVISION: Facilities Maintenance  
 COST CENTER: Priority One



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	20,369	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	48,519	77,675	166,635	166,635
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	725	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	497	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	70,109	77,675	166,635	166,635
56101	Land	0	0	0	0
56201	Buildings	359,499	178,637	30,000	30,000
56259	Bldg Yr End Accruals	0	0	0	0
56301	Improvements Other Than Buildings	212,708	130,857	86,200	86,200
56401	Machinery & Equipment	190,811	26,855	21,000	21,000
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	763,018	336,349	137,200	137,200
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 833,128	\$ 414,024	\$ 303,835	\$ 303,835
RESOURCES					
	General Fund Revenues	\$ 833,128	\$ 414,024	\$ 303,835	\$ 303,835
	TOTAL REVENUES	\$ 833,128	\$ 414,024	\$ 303,835	\$ 303,835



**PARKS & RECREATION  
DEPARTMENT**





### MISSION STATEMENT

To provide efficient, responsive services that enhance the quality of life, meet common needs and promote a safe and healthy community.

### OBJECTIVES

1. Responsible for the development, management, maintenance, and safety aspects of regional and neighborhood parks, undeveloped parks, boat ramps, and county operated athletic complexes.
2. Responsible for the management and maintenance of the Escambia County Equestrian Center, Lake Stone Campground, and the Pensacola Bay Fishing Bridge.
3. Provide youth athletic and recreation opportunities through partnerships with non-profit athletic organizations which conduct activities at county owned properties.
4. Facilitate county managed or partnered adult athletic leagues and tournaments at county owned facilities which are beneficial to county residents and create local economic impact.

### GOAL

The Escambia County Parks and Recreation goal is to provide safe, family oriented, accessible, and aesthetically pleasing recreational facilities. The department will strive to provide, in a balanced manner, quality parks and recreational opportunities to meet the diverse needs of a growing community.

### PERFORMANCE MEASURES

Performance Measures	FY 2010-11 Actual	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Estimate
# of Park Properties Maintained	105	106	108	108
Lake Stone Campground Revenue	\$56,909	\$45,839	\$44,000	\$44,000
Equestrian Center Revenue	\$104,276	\$210,966	\$215,000	\$220,000

1. Total number of park properties maintained includes developed and undeveloped parks, athletic parks, boat ramps, and other active and passive recreational areas. The top priority is safety at these properties while offering aesthetically pleasing parks to the citizens of Escambia County and to visitors.
2. The Lake Stone Campground continues to serve Escambia County citizens and visitor to our area a low cost family style vacation opportunity, and provides an option rather than travel to other regional destinations.
3. The Equestrian Center conducts 30-40 events per year and has demonstrated revenue growth over the past two years. In addition, events held at the Center generate significant economic impact for the County which is targeted to grow over next 2 years based on events being recruited.

### STATUTORY RESPONSIBILITIES

The Parks and Recreation Department refers to the Escambia County Code of Ordinances, Chapter 74, for park rules and procedures. In addition, the department strives to meet goals set in the comprehensive master plan.

### ADVISORY BOARD

Currently, the Parks and Recreation Department does not work with any advisory boards or committees.

### BENCHMARKING

Benchmark Data	Escambia County	Benchmark
Field staff to acres maintained	1:90	1:32

Benchmark Sources: Based on survey of comparable Counties; range is from 1:8 to 1:100.



DEPARTMENT: PARKS AND RECREATION

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**SIGNIFICANT CHANGES FOR FY 2013-2014**

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No significant changes are anticipated for FY 2013-2014.

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**STAFFING ALLOCATION**

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<u>Position Classification</u>	<u>Pay Grade</u>	<u>2011-12 Authorized</u>	<u>2012-13 Authorized</u>	<u>2013-14 Adopted</u>
<b><u>Adult Sports</u></b>				
Recreation Coordinator	B22	1	1	1
TOTAL		<u>1</u>	<u>1</u>	<u>1</u>
<b><u>Equestrian Center</u></b>				
Administrative Assistant	B22	0	1	1
Maintenance Technician	A13	2	2	2
Maintenance Worker	A12	2	2	2
Marketing & Promotions Coordinator	C42	1	1	1
Senior Office Support Assistant	A12	1	0	0
TOTAL		<u>6</u>	<u>6</u>	<u>6</u>
<b><u>Recreation</u></b>				
Department Director	E80	0	1	0
Department Director I	E81	0	0	1
Recreation Manager	C42	1	0	0
TOTAL		<u>1</u>	<u>1</u>	<u>1</u>
<b><u>Parks Programs – LOST</u></b>				
Maintenance Technician	A13	2	0	0
Maintenance Worker	A12	1	0	0
TOTAL		<u>3</u>	<u>0</u>	<u>0</u>
<b><u>Parks Capital Projects – LOST</u></b>				
Maintenance Technician	A13	0	3	3
Maintenance Worker	A12	0	1	1
TOTAL		<u>0</u>	<u>4</u>	<u>4</u>
<b><u>Parks and Marine Maintenance</u></b>				
Administrative Assistant	B22	0	1	1
Field Supervisor	B32	2	2	2
Maintenance Technician*	A13	12	11	11
Senior Office Support Assistant	A12	1	0	0
TOTAL		<u>15</u>	<u>14</u>	<u>14</u>
*One position being funded 50% by Parks Capital Projects - LOST				
TOTAL DEPARTMENT		26	26	26

FUND: General Fund  
 FUNCTION: Culture/Recreation  
 ACTIVITY: Parks and Recreation

DEPARTMENT: Parks and Recreation  
 DIVISION: Parks and Recreation  
 COST CENTER: Adult Sports



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	35,568	35,568	34,778	34,778
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	2,683	2,721	2,661	2,661
52201	Retirement Contributions	1,776	1,978	2,417	2,417
52301	Life & Health Insurance	6,269	8,500	9,000	9,000
52401	Workers' Compensation	1,240	1,462	1,607	1,607
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	47,537	50,229	50,463	50,463
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	34,375	32,100	32,100	32,100
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	1,359	1,440	1,440	1,440
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	5,723	2,000	2,000	2,000
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	41,457	35,540	35,540	35,540
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 88,994	\$ 85,769	\$ 86,003	\$ 86,003
RESOURCES					
	Adult Softball Revenues	\$ 62,638	\$ 59,850	\$ 57,950	\$ 57,950
	General Fund Revenues	26,356	25,919	28,053	28,053
	TOTAL REVENUES	\$ 88,994	\$ 85,769	\$ 86,003	\$ 86,003

FUND: General Fund  
 FUNCTION: Culture/Recreation  
 ACTIVITY: Parks and Recreation

DEPARTMENT: Parks and Recreation  
 DIVISION: Parks and Recreation  
 COST CENTER: Parks and Recreation



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	68,638	68,744	81,037	81,037
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	5,181	5,259	6,199	6,199
52201	Retirement Contributions	3,428	3,824	14,838	14,838
52301	Life & Health Insurance	6,341	8,500	9,000	9,000
52401	Workers' Compensation	2,283	186	219	219
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	85,871	86,513	111,293	111,293
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	25	0	0	0
54101	Communications	3,117	2,815	2,880	2,880
54201	Postage & Freight	50	150	150	150
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	870	1,000	1,000	1,000
54701	Printing & Binding	138	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	410	180	180	180
55101	Office Supplies	907	700	700	700
55201	Operating Supplies	805	1,300	1,235	1,235
55301	Road Materials & Supplies	0	0	15	15
55401	Books, Publications, Subscriptions & Memberships	14	15	0	0
55501	Training & Registrations	100	400	400	400
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	6,436	6,560	6,560	6,560
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 92,307	\$ 93,073	\$ 117,853	\$ 117,853
	RESOURCES				
	ABRC-Facilities Fees	\$ 16,015	\$ 9,500	\$ 11,400	\$ 11,400
	Park User Fees	3,716	2,375	2,850	2,850
	Youth Athletic Association Fees	0	0	0	0
	General Fund Revenues	72,577	81,198	103,603	103,603
	TOTAL REVENUES	\$ 92,307	\$ 93,073	\$ 117,853	\$ 117,853



FUND: General Fund  
 FUNCTION: Culture/Recreation  
 ACTIVITY: Parks and Recreation

DEPARTMENT: Parks and Recreation  
 DIVISION: Parks and Recreation  
 COST CENTER: Lake Stone



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	10,560	10,700	10,700	10,700
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	2,163	2,040	2,040	2,040
54201	Postage & Freight	0	0	0	0
54301	Utility Services	31,908	44,000	42,000	42,000
54401	Rentals & Leases	150	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	4,405	2,500	2,500	2,500
54701	Printing & Binding	0	300	300	300
54801	Promotional Activities	0	150	150	150
54901	Other Current Charges & Obligations	308	310	310	310
55101	Office Supplies	0	200	200	200
55201	Operating Supplies	507	900	900	900
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debts	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	50,000	61,100	59,100	59,100
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 50,000	\$ 61,100	\$ 59,100	\$ 59,100
RESOURCES					
	Lake Stone Camping Fees	\$ 45,839	\$ 55,100	\$ 40,850	\$ 40,850
	General Fund Revenues	4,161	6,000	18,250	18,250
	TOTAL REVENUES	\$ 50,000	\$ 61,100	\$ 59,100	\$ 59,100

FUND: Local Option Sales Tax III  
 FUNCTION: Culture/Recreation  
 ACTIVITY: Parks and Recreation

DEPARTMENT: Parks and Recreation  
 DIVISION: Parks and Recreation  
 COST CENTER: Equestrian Center



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	157,478	181,284	181,900	181,900
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	589	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	10,740	13,867	13,915	13,915
52201	Retirement Contributions	7,641	10,083	12,642	12,642
52301	Life & Health Insurance	66,227	51,000	54,000	54,000
52401	Workers' Compensation	3,661	4,289	4,793	4,793
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	246,336	260,523	267,250	267,250
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	795	500	500	500
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	1,809	1,800	1,800	1,800
54201	Postage & Freight	0	0	0	0
54301	Utility Services	58,901	51,000	58,000	58,000
54401	Rentals & Leases	0	600	600	600
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	32,555	30,000	32,761	32,761
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	636	300	300	300
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	33,949	17,000	30,000	30,000
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	128,646	101,200	123,961	123,961
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	7,650	0	0	0
56401	Machinery & Equipment	6,338	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	13,988	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 388,969	\$ 361,723	\$ 391,211	\$ 391,211
RESOURCES					
	Equestrian Center Revenues	\$ 208,878	\$ 142,500	\$ 166,250	\$ 166,250
	General Fund Revenues	0	0	0	0
	Local Option Sales Tax III	180,091	219,223	224,961	224,961
	TOTAL REVENUES	\$ 388,969	\$ 361,723	\$ 391,211	\$ 391,211

FUND: General Fund  
 FUNCTION: Culture/Recreation  
 ACTIVITY: Parks and Recreation

DEPARTMENT: Parks and Recreation  
 DIVISION: Parks and Recreation  
 COST CENTER: Parks Maintenance



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	520,256	449,257	449,257	449,257
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	37,379	34,368	34,368	34,368
52201	Retirement Contributions	26,825	25,617	33,803	33,803
52301	Life & Health Insurance	133,594	118,150	125,100	125,100
52401	Workers' Compensation	16,213	16,703	18,763	18,763
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	734,267	644,095	661,291	661,291
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	2,150	1,000	1,000	1,000
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	1,000	1,000	1,000
54101	Communications	7,198	5,100	5,800	5,800
54201	Postage & Freight	252	300	300	300
54301	Utility Services	91,082	90,000	90,000	90,000
54401	Rentals & Leases	7,989	9,000	9,000	9,000
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	104,370	127,000	125,000	125,000
54701	Printing & Binding	0	500	300	300
54801	Promotional Activities	875	0	0	0
54901	Other Current Charges & Obligations	0	2,000	2,000	2,000
54931	Host Ordinance Items	83	0	0	0
55101	Office Supplies	4,013	2,000	2,000	2,000
55201	Operating Supplies	155,433	137,000	138,500	138,500
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training & Registrations	0	800	800	800
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	373,445	375,700	375,700	375,700
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 1,107,712	\$ 1,019,795	\$ 1,036,991	\$ 1,036,991
RESOURCES					
	General Fund Revenues	\$ 1,107,712	\$ 1,019,795	\$ 1,036,991	\$ 1,036,991
	TOTAL REVENUES	\$ 1,107,712	\$ 1,019,795	\$ 1,036,991	\$ 1,036,991



FUND: Escambia County Restricted Fund  
 FUNCTION: Culture/Recreation  
 ACTIVITY: Parks and Recreation

DEPARTMENT: Parks and Recreation  
 DIVISION: Parks and Recreation  
 COST CENTER: Pensacola Fishing Bridge

Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	34,782	34,550	34,550	34,550
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	4,145	4,150	4,150	4,150
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	1,800	1,800	1,800
54701	Printing & Binding	3,469	3,000	3,000	3,000
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	502	550	550	550
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	90	600	600	600
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debts	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	42,987	44,650	44,650	44,650
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 42,987	\$ 44,650	\$ 44,650	\$ 44,650
RESOURCES					
	Fishing Bridge Fees	\$ 54,271	\$ 44,650	\$ 44,650	\$ 44,650
	Fund Balance	(11,285)	0	0	0
	TOTAL REVENUES	\$ 42,987	\$ 44,650	\$ 44,650	\$ 44,650

FUND: Local Option Sales Tax III  
 FUNCTION: Culture/Recreation  
 ACTIVITY: Parks and Recreation

DEPARTMENT: Parks and Recreation  
 DIVISION: Parks and Recreation  
 COST CENTER: Parks Capital Projects



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	56,396	129,836	129,836	129,836
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	4,304	9,933	9,933	9,933
52201	Retirement Contributions	2,694	7,223	9,023	9,023
52301	Life & Health Insurance	2,364	38,250	40,500	40,500
52401	Workers' Compensation	2,577	5,337	5,999	5,999
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	68,335	190,579	195,291	195,291
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	106,867	710	135,000	900,280
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	110,285	51,000	107,000	107,000
54401	Rentals & Leases	1,146	0	500	500
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	63,482	90,909	90,909	90,909
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	6,978	3,200	5,200	5,200
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	288,758	145,819	338,609	1,103,889
56101	Land	300	200,000	200,000	200,000
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	870,369	736,899	1,223,159	468,379
56401	Machinery & Equipment	143,827	68,182	68,182	68,182
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	1,014,496	1,005,081	1,491,341	736,561
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 1,371,589	\$ 1,341,479	\$ 2,025,241	\$ 2,035,741
	RESOURCES				
	Interest	\$ 0	\$ 0	\$ 0	0
	Local Option Sales Tax III	1,371,589	1,341,479	2,025,241	2,035,741
	TOTAL REVENUES	\$ 1,371,589	\$ 1,341,479	\$ 2,025,241	\$ 2,035,741



**BUILDING INSPECTIONS  
DEPARTMENT**







**DEPARTMENT: BUILDING INSPECTIONS**

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**MISSION STATEMENT**

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To provide efficient, responsive services that enhance the quality of life, meet common needs and promote a safe and healthy community.

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**OBJECTIVES**

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1. Review of construction plans prior to permit issuance to ensure structures are designed in accordance with applicable codes.
2. Conduct field inspections of permitted structures to ensure compliance with applicable building codes and Land Development Code.
3. Provide staff support to the Contractor Competency Board, Board of Electrical Examiners and Inspections Fund Advisory Board.
4. Review products, methods and materials for use in construction.
5. Investigate complaints of unpermitted work, unlicensed contracting and contractor complaints.

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**GOAL**

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During Fiscal Year 2014, the Building Inspections Department will continue to comply with Section 468.604, Florida Statutes, Responsibilities of Building Code Administrators, Plans Examiners, Inspectors, as well as all other applicable Florida Statutes, Codes, Rules, Regulations, Laws and Ordinances.

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**PERFORMANCE MEASURES**

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Performance Measures	FY 2010-2011 Actual	FY 2011 -2012 Actual	FY 2012 - 2013 (Oct - March)	FY 2013 - 2014 Estimate
# of inspections performed	24,523	24,454	14,204	26,899
# of permits issued	16,040	14,247	7,983	15,671
# of plans reviews performed	4,370	4,459	1,839	4,504
% of plans reviewed same day	70%	63%	53%	69%

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**STATUTORY RESPONSIBILITIES**

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101 Life Safety Code – F.S. Chapter 633.025; Florida Mechanical Code; Florida Plumbing Code & F.S. Chapter 553.01 – 553.14; National Electrical Code & F.S. Chapter 553.15 – 553.23, Florida Gas Code, Florida Building Code & F. S. Chapter 553.75, Florida Energy Code – F.S. Chapter 553.900 – 553.975; Florida Americans With Disabilities Act – F.S. Chapter 553.45 – 553.495; Contractor Licensing; Swimming Pool Code, Florida/County Mobile Homes Installation; F. S. Administrative Rule, Chapter 15C-1.10, Floodplain Management; Florida Fire Code, F.S. Chapter 633.025; Florida Construction Lien Laws – F.S. Chapter 713.135; Funding of the Building Code Administrators and Inspectors Board, F.S. Chapter 468.631; Funding of the Florida Building Commission, F.S. Chapter 553.721; Mandatory Building Inspector Certification, F.S. Chapter 468.601 & 468.633; Carbon Monoxide Detection by Occupancy, F. S. Chapter 509.211

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**ADVISORY BOARDS**

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Inspection Fund Advisory Board (IFAB)  
Escambia County Contractor Competency Board  
Escambia County Board of Electrical Examiners



**DEPARTMENT: BUILDING INSPECTIONS**

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**BENCHMARKING**

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Building Inspections Division

Permit Review Time Frames	Single Family		Commercial	
	Total Days	% Reviewed Same Day	Total Days	% Reviewed Same Day
2010 – 2011 Actual	3	73%	10	73%
2011 - 2012 Actual	3	63%	10	63%
2012- 2013 (Oct – Mar)	3	53%	10	53%

Benchmark Sources: BID Monthly Recap Reports FY 2011-12; FY 2012-13 (YTD).

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**SIGNIFICANT CHANGES FOR FY 2013-2014**

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Building Inspections split from Development Services into its own department for FY 13/14.

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**STAFFING ALLOCATION**

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<u>Position Classification</u>	<u>Pay Grade</u>	<u>2011-12 Authorized</u>	<u>2012-13 Authorized</u>	<u>2013-14 Adopted</u>
<u>Administration</u>				
Accountant	C42	0	0	1
Building Codes Manager	C43	0	0	1
Department Director I	E81	0	0	1
TOTAL		<u>0</u>	<u>0</u>	<u>3</u>
<u>Permitting</u>				
Administrative Assistant	B22	0	0	1
Administrative Supervisor	B31	0	0	1
Senior Office Support Assistant	A12	0	0	8
TOTAL		<u>0</u>	<u>0</u>	<u>10</u>
<u>Plumbing/Gas/Mechanical</u>				
Building Codes Inspector	B21	0	0	3
Inspections Supervisor	B31	0	0	1
TOTAL		<u>0</u>	<u>0</u>	<u>4</u>



DEPARTMENT: BUILDING INSPECTIONS

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**STAFFING ALLOCATION**

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<u>Position Classification</u>	<u>Pay Grade</u>	<u>2011-12 Authorized</u>	<u>2012-13 Authorized</u>	<u>2013-14 Adopted</u>
<u>Electrical</u>				
Building Codes Inspector	B21	0	0	4
Inspections Supervisor	B31	0	0	1
TOTAL		0	0	5
<u>Building</u>				
Building Codes Inspector	B21	0	0	3
Inspections Supervisor	B31	0	0	1
TOTAL		0	0	4
<u>Plans Review</u>				
Plans Examiner	B23	0	0	1
Senior Office Support Assistant	A12	0	0	3
TOTAL		0	0	4
<u>Licensing &amp; Investigations</u>				
Building Code Enforcement Official	B22	0	0	2
Senior Building Code Enforcement Official	B31	0	0	1
Senior Office Support Assistant	A12	0	0	1
TOTAL		0	0	4
TOTAL DEPARTMENT		0	0	34

FUND: Inspection Fund  
 FUNCTION: Public Safety  
 ACTIVITY: Protective Inspections

DEPARTMENT: Building Inspections  
 DIVISION: Administration  
 COST CENTER: Building Inspections Administration



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	195,059	184,558	177,133	183,461
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	14,521	14,119	13,551	13,551
52201	Retirement Contributions	8,881	13,042	21,398	21,398
52301	Life & Health Insurance	21,170	25,500	27,000	27,000
52401	Workers' Compensation	455	498	478	478
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	240,086	237,717	239,560	245,888
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	1,500	1,500	1,500
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	1,307	2,800	2,800	2,800
54101	Communications	26,944	36,000	36,000	36,000
54201	Postage & Freight	213	2,536	2,000	2,000
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	268	0	537	537
54501	Insurance	8,583	5,871	6,138	6,138
54601	Repair & Maintenance Services	26,179	25,000	89,317	89,317
54701	Printing & Binding	0	700	700	700
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	7,091	8,300	8,300	8,300
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	3,414	6,000	6,000	6,000
55201	Operating Supplies	6,141	3,000	3,000	3,000
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	1,657	1,500	1,500	1,500
55501	Training & Registrations	480	1,882	1,853	1,853
55801	Bad Debt	0	100	100	100
55901	Depreciation	582	1,732	582	582
	OPERATING COSTS	82,859	96,921	160,327	160,327
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	10,000	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	10,000	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 322,944	\$ 344,638	\$ 399,887	\$ 406,215
RESOURCES					
	Inspection Revenues	\$ 322,944	\$ 344,638	\$ 399,887	\$ 406,215
	TOTAL REVENUES	\$ 322,944	\$ 344,638	\$ 399,887	\$ 406,215

FUND: Inspection Fund  
 FUNCTION: Public Safety  
 ACTIVITY: Protective Inspections

DEPARTMENT: Building Inspections  
 DIVISION: Inspections  
 COST CENTER: Building Section



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	185,205	150,203	144,545	144,545
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	368	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	13,736	11,491	11,057	11,057
52201	Retirement Contributions	8,552	8,356	10,045	10,045
52301	Life & Health Insurance	47,727	34,000	36,000	36,000
52401	Workers' Compensation	4,755	3,448	3,413	3,413
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	260,344	207,498	205,060	205,060
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	617	100	500	500
54101	Communications	4	0	100	100
54201	Postage & Freight	18	0	100	100
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	132	500	1,000	1,000
54701	Printing & Binding	238	200	500	500
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	18,608	21,805	25,500	25,500
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	716	1,000	1,000	1,000
55201	Operating Supplies	14,222	20,600	20,000	20,000
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs. & Subs	1,667	1,500	2,000	2,000
55501	Training & Registrations	0	1,824	1,489	1,489
55801	Bad Debt	0	0	0	0
55901	Depreciation	873	4,842	873	873
	OPERATING COSTS	37,094	52,371	53,062	53,062
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 297,437	\$ 259,869	\$ 258,122	\$ 258,122
RESOURCES					
	Building Inspection Fees	\$ 491,147	\$ 415,000	\$ 475,000	\$ 475,000
	Sign Inspection Fees	11,246	13,000	8,500	8,500
	Setback Inspection Fees	10,573	8,100	10,300	10,300
	Other Inspection Fund Revenues	(215,529)	(176,231)	(235,678)	(235,678)
	TOTAL REVENUES	\$ 297,437	\$ 259,869	\$ 258,122	\$ 258,122

FUND: Inspection Fund  
 FUNCTION: General Government  
 ACTIVITY: Comprehensive Planning

DEPARTMENT: Building Inspections  
 DIVISION: Permitting  
 COST CENTER: Permitting



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	312,247	323,439	325,306	325,306
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	105	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	22,441	24,743	24,886	24,886
52201	Retirement Contributions	17,478	19,048	26,962	26,962
52301	Life & Health Insurance	67,034	85,000	90,000	90,000
52401	Workers' Compensation	1,068	871	876	876
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	420,374	453,101	468,030	468,030
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	64,317	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	787	1,000	1,000	1,000
54201	Postage & Freight	17	100	100	100
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	61,144	1,000	1,000	1,000
54701	Printing & Binding	0	500	500	500
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	30,714	30,800	31,850	31,850
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	3,853	8,000	6,000	6,000
55201	Operating Supplies	725	1,000	1,000	1,000
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	413	1,500	1,500	1,500
55501	Training & Registrations	20	4,290	3,339	3,339
55801	Bad Debt	0	0	0	0
55901	Depreciation	1,892	5,634	1,892	1,892
	OPERATING COSTS	99,565	118,141	48,181	48,181
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 519,939	\$ 571,242	\$ 516,211	\$ 516,211
RESOURCES					
	Permit Application Processing Fee	\$ 417,047	\$ 400,000	\$ 410,000	\$ 410,000
	Copies & Research	2,219	3,000	2,200	2,200
	Interest Earnings	22,290	20,000	20,000	20,000
	Miscellaneous Revenues	7,483	8,000	6,000	6,000
	State Surcharge - Amount Retained	7,259	5,000	6,500	6,500
	Other Inspection Fund Revenues	63,642	135,242	71,511	71,511
	TOTAL REVENUES	\$ 519,939	\$ 571,242	\$ 516,211	\$ 516,211

FUND: Inspection Fund  
 FUNCTION: Public Safety  
 ACTIVITY: Protective Inspections

DEPARTMENT: Building Inspections  
 DIVISION: Inspections  
 COST CENTER: Electrical Section



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	203,929	203,903	203,903	203,903
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	1,021	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	14,710	15,599	15,599	15,599
52201	Retirement Contributions	10,234	11,342	14,171	14,171
52301	Life & Health Insurance	40,269	42,500	45,000	45,000
52401	Workers' Compensation	5,143	5,852	6,138	6,138
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	275,306	279,196	284,811	284,811
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	3,032	100	500	500
54101	Communications	56	0	100	100
54201	Postage & Freight	5	0	100	100
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	500	1,000	1,000
54701	Printing & Binding	238	200	500	500
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	10,333	9,500	9,250	9,250
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	44	1,000	500	500
55201	Operating Supplies	15,361	20,600	20,000	20,000
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs. & Subs	1,040	1,500	2,000	2,000
55501	Training & Registrations	1,620	2,069	2,100	2,100
55801	Bad Debt	0	0	0	0
55901	Depreciation	877	3,941	877	877
	OPERATING COSTS	32,606	39,410	36,927	36,927
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 307,913	\$ 318,606	\$ 321,738	\$ 321,738
RESOURCES					
	Electrical Inspection Revenue	\$ 185,602	\$ 190,000	\$ 175,000	\$ 175,000
	Other Inspection Fund Revenue	122,310	128,606	146,738	146,738
	TOTAL REVENUES	\$ 307,913	\$ 318,606	\$ 321,738	\$ 321,738

FUND: Inspection Fund  
 FUNCTION: Public Safety  
 ACTIVITY: Protective Inspections

DEPARTMENT: Building Inspections  
 DIVISION: Inspections  
 COST CENTER: Plans Review



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	140,355	135,892	120,793	120,793
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	551	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	10,480	10,395	9,240	9,240
52201	Retirement Contributions	7,064	7,559	10,485	10,485
52301	Life & Health Insurance	13,325	34,000	36,000	36,000
52401	Workers' Compensation	341	367	326	326
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	172,116	188,213	176,844	176,844
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	100	100	100
54101	Communications	255	0	100	100
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	132	250	250	250
54701	Printing & Binding	0	200	200	200
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	9,436	10,250	12,500	12,500
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	685	1,500	1,500	1,500
55201	Operating Supplies	52	700	500	500
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	1,204	1,500	1,500	1,500
55501	Training & Registrations	0	1,385	1,244	1,244
55801	Bad Debt	0	0	0	0
55901	Depreciation	582	2,165	582	582
	OPERATING COSTS	12,346	18,050	18,476	18,476
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 184,462	\$ 206,263	\$ 195,320	\$ 195,320
RESOURCES					
	Plan Review Fees	\$ 240,806	\$ 205,000	\$ 220,000	\$ 220,000
	Other Inspection Fund Revenues	(56,343)	1,263	(24,680)	(24,680)
	TOTAL REVENUES	\$ 184,462	\$ 206,263	\$ 195,320	\$ 195,320



FUND: Inspection Fund  
 FUNCTION: Public Safety  
 ACTIVITY: Protective Inspections

DEPARTMENT: Building Inspections  
 DIVISION: Inspections  
 COST CENTER: Licensing & Investigations Section



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	146,371	138,651	123,550	123,550
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	600	600	0	0
52101	FICA Taxes	10,935	10,653	9,452	9,452
52201	Retirement Contributions	12,454	7,746	8,586	8,586
52301	Life & Health Insurance	18,808	34,000	36,000	36,000
52401	Workers' Compensation	3,087	3,346	3,108	3,108
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	192,255	194,996	180,696	180,696
53101	Professional Services	4,750	4,000	4,000	4,000
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	1,500	1,500	1,500
54101	Communications	121	0	100	100
54201	Postage & Freight	841	2,040	2,000	2,000
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	268	0	269	269
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	183	500	500	500
54701	Printing & Binding	1,275	200	200	200
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	7,076	7,105	7,315	7,315
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	1,322	2,000	2,000	2,000
55201	Operating Supplies	3,802	4,000	4,000	4,000
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	500	500	500
55501	Training & Registrations	0	1,404	1,300	1,300
55801	Bad Debt	0	0	0	0
55901	Depreciation	874	3,065	874	874
	OPERATING COSTS	20,511	26,314	24,558	24,558
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 212,767	\$ 221,310	\$ 205,254	\$ 205,254
RESOURCES					
	Const Ind Renewals - Active	\$ 96,548	\$ 95,000	\$ 95,200	\$ 95,200
	Const Ind Renewals - Inactive	8,125	7,000	7,100	7,100
	Exams	10,700	8,100	8,000	8,000
	Contribution Certification Fees	14,925	15,000	13,000	13,000
	Changes in Categories	15,936	4,000	7,500	7,500
	Fines - Competency Board	1,550	0	500	500
	Unlic/Unperm Contractor Fines	30,904	13,000	15,000	15,000
	Other Inspection Fund Revenues	34,078	79,210	58,954	58,954
	TOTAL REVENUES	\$ 212,767	\$ 221,310	\$ 205,254	\$ 205,254

FUND: Inspection Fund  
 FUNCTION: Public Safety  
 ACTIVITY: Protective Inspections

DEPARTMENT: Building Inspections  
 DIVISION: Inspections  
 COST CENTER: Plumbing/Gas/Mechanical Section



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	170,644	170,456	170,456	170,456
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	620	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	11,579	13,040	13,040	13,040
52201	Retirement Contributions	8,553	9,481	11,847	11,847
52301	Life & Health Insurance	53,792	34,000	36,000	36,000
52401	Workers' Compensation	4,234	4,892	5,131	5,131
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	249,422	231,869	236,474	236,474
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	1,159	100	500	500
54101	Communications	83	0	900	900
54201	Postage & Freight	21	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	32	500	500	500
54701	Printing & Binding	401	200	700	700
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	15,670	14,350	15,250	15,250
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	104	1,000	500	500
55201	Operating Supplies	17,341	20,600	20,288	20,288
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	1,810	1,500	2,500	2,500
55501	Training & Registrations	1,070	1,728	1,900	1,900
55801	Bad Debt	0	0	0	0
55901	Depreciation	728	3,060	728	728
	OPERATING COSTS	38,418	43,038	43,766	43,766
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 287,840	\$ 274,907	\$ 280,240	\$ 280,240
RESOURCES					
	Plumbing Inspection Fees	\$ 152,189	\$ 160,000	\$ 150,000	150,000
	Mechanical Inspection Fees	112,941	95,000	95,000	95,000
	Gas Inspection Fees	30,115	32,000	32,000	32,000
	Other Inspection Fund Revenues	(7,405)	(12,093)	3,240	3,240
	TOTAL REVENUES	\$ 287,840	\$ 274,907	\$ 280,240	\$ 280,240



## DEPARTMENT BUDGET SUMMARY

**DEPARTMENT:** SHERIFF  
**FUND:** 001

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### MISSION STATEMENT

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The mission of the Escambia Sheriff's Office is to improve the quality of life and protect the property of all individuals in Escambia County by providing responsible, effective and efficient law enforcement services to prevent crime and enforce the law with integrity and fairness.

	2012 <u>Actual</u>	2013 <u>Adopted</u>	2014 <u>Proposed</u>	2014 <u>Adopted</u>
<b>SUMMARY OF RESOURCES:</b>				
Sheriff	\$44,103,772	\$45,095,165	\$45,580,359	\$45,800,605
Detention	29,640,900	28,477,205	28,913,123	0
Court Security	2,210,566	2,267,151	3,505,111	2,312,311
TOTALS	\$75,955,238	\$75,839,521	\$77,998,593	\$48,112,916

### SOURCES OF FUNDING:

Fund 001	\$75,955,238	\$75,839,521	\$77,998,593	\$48,112,916
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### PROGRAM DESCRIPTION

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The Sheriff's Office provides County-wide police protection and crime prevention including, but not limited to the following: road patrol, detective investigation, correctional services, court services, crime laboratory, community and school crime prevention programs. The Sheriff functions as an officer of the court in the service of documents and transportation of fugitives and committed persons.

1. The Sheriff's Office will perform professional, efficient, effective county-wide law enforcement and crime prevention services including: the operation of the civil and criminal court process service, crime laboratory, investigative support, and community and school crime prevention programs. It will also provide a post-incarcerated program that will monitor court ordered rehabilitative programs.
2. The Court Activity Division will provide security to judges and other court personnel to meet the demands presented by a multi-faceted court system through various modes of training.
3. For FY2013-14 the Detention Activity is now under the Board of County Commissioners, and will continue to provide a safe, secure jail in compliance with State rules and regulations. This responsibility includes providing security, administrative requirements, health care, food and laundry services to operate a safe, secure, and constitutional jail in compliance with State standards for an average inmate population of 1,721.

FUND: General  
 FUNCTION: Other Uses  
 ACTIVITY: Transfer Out/Const Officers

DEPARTMENT: Sheriff  
 DIVISION: Sheriff  
 COST CENTER: Administration



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 140,401	\$ 139,959	\$ 141,040	\$ 141,040
51201	Regular Salaries & Wages	24,805,243	26,219,519	26,507,153	27,058,277
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	102,253	0	0	0
51501	Special pay	1,407,240	801,420	0	0
52101	FICA Taxes	2,027,054	2,077,004	2,038,587	2,038,587
52201	Retirement Contributions	2,692,615	3,422,610	5,850,000	5,850,000
52301	Life & Health Insurance	5,834,991	5,462,804	4,052,209	4,052,209
52401	Workers' Compensation	605,304	844,952	864,473	864,473
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	37,615,101	38,968,268	39,453,462	40,004,586
53101	Professional Services	161,738	125,716	125,716	125,716
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	453	0	0	0
53401	Other Contractual Services	378,964	346,427	346,427	346,427
53501	Investigations	3,574	19,200	19,200	19,200
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	155,023	100,000	100,000	100,000
54101	Communications	426,444	376,824	376,824	376,824
54201	Postage & Freight	14,946	2,500	2,500	2,500
54301	Utility Services	32,096	12,720	12,720	12,720
54401	Rentals & Leases	27,217	30,514	30,514	30,514
54501	Insurance	1,142,895	1,241,099	1,241,099	1,241,099
54601	Repair & Maintenance Services	630,063	582,104	582,104	582,104
54701	Printing & Binding	13,128	20,000	20,000	20,000
54801	Promotional Activities	27,036	24,000	24,000	24,000
54901	Other Current Charges & Obligations	39,066	5,000	5,000	5,000
55101	Office Supplies	179,693	150,000	150,000	150,000
55201	Operating Supplies	2,846,167	2,870,793	2,870,793	2,539,915
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	43,399	75,000	75,000	75,000
55501	Training and Registrations	272,620	85,000	85,000	85,000
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	6,394,522	6,066,897	6,066,897	5,736,019
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	94,149	60,000	60,000	60,000
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	94,149	60,000	60,000	60,000
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 44,103,772	\$ 45,095,165	\$ 45,580,359	\$ 45,800,605
	RESOURCES				
	General Fund Revenues	\$ 44,103,772	\$ 45,095,165	\$ 45,580,359	\$ 45,800,605
	TOTAL REVENUES	\$ 44,103,772	\$ 45,095,165	\$ 45,580,359	\$ 45,800,605

FUND: General  
 FUNCTION: Other Uses  
 ACTIVITY: Transfer Out/Const Officer

DEPARTMENT: Sheriff  
 DIVISION: Corrections  
 COST CENTER: Administration



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	16,446,369	16,013,218	16,329,423	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	303,071	100,000	0	0
51501	Special pay	922,381	376,536	0	0
52101	FICA Taxes	1,240,579	1,261,466	1,249,201	0
52201	Retirement Contributions	1,821,961	2,206,254	3,762,000	0
52301	Life & Health Insurance	3,799,099	3,547,835	2,641,057	0
52401	Workers' Compensation	718,877	627,811	587,357	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	25,252,337	24,133,120	24,569,038	0
53101	Professional Services	1,107,861	1,240,361	1,240,361	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	1,683,214	1,994,584	1,994,584	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	11,743	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	908	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	4,964	3,888	3,888	0
54501	Insurance	91,045	111,085	111,085	0
54601	Repair & Maintenance Services	17,761	13,034	13,034	0
54701	Printing & Binding	906	0	0	0
54801	Promotional Activities	159	0	0	0
54901	Other Current Charges & Obligations	837	0	0	0
55101	Office Supplies	108,620	0	0	0
55201	Operating Supplies	1,338,916	981,133	981,133	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	9,525	0	0	0
55501	Training and Registrations	12,104	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	4,388,563	4,344,085	4,344,085	0
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 29,640,900	\$ 28,477,205	\$ 28,913,123	\$ 0
RESOURCES					
	General Fund Revenues	\$ 29,640,900	\$ 28,477,205	\$ 28,913,123	\$ 0
	TOTAL REVENUES	\$ 29,640,900	\$ 28,477,205	\$ 28,913,123	\$ 0

FUND: General  
 FUNCTION: Other Uses  
 ACTIVITY: Transfer Out/Const Officers

DEPARTMENT: Sheriff  
 DIVISION: Court Security  
 COST CENTER: Administration



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	1,495,311	1,477,753	2,307,708	1,114,908
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	780	0	0	0
51501	Special pay	104,869	37,320	0	0
52101	FICA Taxes	112,009	115,903	176,540	176,540
52201	Retirement Contributions	174,580	224,133	504,000	504,000
52301	Life & Health Insurance	250,112	341,960	409,493	409,493
52401	Workers' Compensation	64,267	60,082	97,370	97,370
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	2,201,928	2,257,151	3,495,111	2,302,311
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	466	0	0	0
54101	Communications	705	0	0	0
54201	Postage & Freight	13	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	1,183	617	617	617
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	780	1,004	1,004	1,004
54701	Printing & Binding	31	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
55101	Office Supplies	1,188	0	0	0
55201	Operating Supplies	3,182	8,379	8,379	8,379
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training and Registrations	1,090	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	8,638	10,000	10,000	10,000
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 2,210,566	\$ 2,267,151	\$ 3,505,111	\$ 2,312,311
RESOURCES					
	General Fund Revenues	\$ 2,210,566	\$ 2,267,151	\$ 3,505,111	\$ 2,312,311
	TOTAL REVENUES	\$ 2,210,566	\$ 2,267,151	\$ 3,505,111	\$ 2,312,311

FUND: Article V/Fines & Forfeitures  
 FUNCTION: Public Safety  
 ACTIVITY: Law Enforcement

DEPARTMENT: Sheriff  
 DIVISION: Sheriff  
 COST CENTER: Deputies Training & Education



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training and Registrations	0	52,250	42,750	42,750
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	0	52,250	42,750	42,750
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 0	\$ 52,250	\$ 42,750	\$ 42,750
RESOURCES					
	Deputies Training & Education	\$ 75,301	\$ 55,000	\$ 45,000	\$ 45,000
	Interest	0	0	0	0
	Fund Balance	(75,301)	0	0	0
	Less 5%	0	(2,750)	(2,250)	(2,250)
	TOTAL REVENUES	\$ 0	\$ 52,250	\$ 42,750	\$ 42,750

FUND: Handicapped Parking Fines  
 FUNCTION: Public Safety  
 ACTIVITY: Law Enforcement

DEPARTMENT: Sheriff  
 DIVISION: Sheriff  
 COST CENTER: Handicapped Parking



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Freight & Postage Services	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	951	0	0	0
54601	Repair & Maintenance Services	364	750	1,039	1,039
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	4,420	9,985	9,000	9,000
54931	Host Account	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	602	1,200	1,100	1,100
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	6,337	11,935	11,139	11,139
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 6,337	\$ 11,935	\$ 11,139	\$ 11,139
RESOURCES					
	Handicapped Parking Fines	\$ 17,352	\$ 12,563	\$ 11,725	\$ 11,725
	Interest	0	0	0	0
	Fund Balance	(11,015)	0	0	0
	Less 5%	0	(628)	(586)	(586)
	TOTAL REVENUES	\$ 6,337	\$ 11,935	\$ 11,139	\$ 11,139



FUND: Local Option Sales Tax III  
 FUNCTION: Public Safety  
 ACTIVITY: Law Enforcement

DEPARTMENT: Sheriff  
 DIVISION: Sheriff  
 COST CENTER: Sheriff's Capital Projects



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	162,016	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	162,016	0	0	0
56101	Land	0	0	0	0
56201	Buildings	5,280,121	0	240,000	240,000
56301	Improvements Other Than Buildings	34,583	0	0	0
56401	Machinery & Equipment	4,576,123	3,181,818	2,941,818	3,141,818
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	9,890,827	3,181,818	3,181,818	3,381,818
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 10,052,843	\$ 3,181,818	\$ 3,181,818	\$ 3,381,818
RESOURCES					
	Interest	\$ 0	\$ 0	\$ 0	0
	Local Option Sales Tax III	10,052,843	3,181,818	3,181,818	3,381,818
	TOTAL REVENUES	\$ 10,052,843	\$ 3,181,818	\$ 3,181,818	\$ 3,381,818





## DEPARTMENT BUDGET SUMMARY

**DEPARTMENT:** PROPERTY APPRAISER  
**FUND:** 001

### MISSION STATEMENT

The office of the Property Appraiser is responsible for the determination of values of all real and tangible property within Escambia County as required by the laws of the State of Florida and rules and regulations of the Florida Department of Revenue. This Office is responsible for placing these values on the tax rolls, for submitting the rolls to the Department of Revenue for approval, and for the certification of the rolls to the Tax Collector for the collection of taxes. In addition, the Office of the Property Appraiser assists all residents and qualified organizations with the establishment or renewal of homestead and other exemptions.

	<u>2012 Actual</u>	<u>2013 Adopted</u>	<u>2014 Proposed</u>	<u>2014 Adopted</u>
<b>SUMMARY OF RESOURCES:</b>				
Positions	70	70	70	70
Personal Services	\$4,213,881	\$4,485,903	\$4,583,967	\$4,583,967
Operating Costs	838,931	689,596	689,595	689,595
Capital Costs	84,447	0	0	0
Non-Operating Costs	0	50,000	50,000	50,000
<b>TOTALS</b>	<b>\$5,137,259</b>	<b>\$5,225,499</b>	<b>\$5,323,562</b>	<b>\$5,323,562</b>
<b>SOURCES OF FUNDING:</b>				
Fund 001	\$5,137,259	\$5,212,943	\$5,311,006	\$5,311,006
NWFL Management Fee	0	12,556	12,556	12,556
<b>TOTALS</b>	<b>\$5,137,259</b>	<b>\$5,225,499</b>	<b>\$5,323,562</b>	<b>\$5,323,562</b>

### SIGNIFICANT CHANGES FOR 2013-2014

A budget increase of 1.88% is included as part of the Proposed Budget. The NWFL Management Fee component of the Property Appraiser's budget has been broken out moving forward.

FUND: General  
 FUNCTION: Other Uses  
 ACTIVITY: Transfer Out/Const Officers

DEPARTMENT: Property Appraiser  
 DIVISION: Property Appraiser  
 COST CENTER: Administration



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 131,805	\$ 130,254	\$ 131,911	\$ 131,911
51201	Regular Salaries & Wages	3,004,979	3,129,852	3,089,025	3,089,025
51301	Other Salaries & Wages	19,911	7,500	7,500	7,500
51401	Overtime	0	0	0	0
51501	Special pay	0	112,000	112,000	112,000
52101	FICA Taxes	238,009	258,659	254,005	254,005
52201	Retirement Contributions	168,168	214,083	320,971	320,971
52301	Life & Health Insurance	620,389	595,000	630,000	630,000
52401	Workers' Compensation	30,620	36,055	36,055	36,055
52501	Unemployment Compensation	0	2,500	2,500	2,500
	PERSONNEL COSTS	4,213,881	4,485,903	4,583,967	4,583,967
53101	Professional Services	137,187	50,000	50,000	50,000
53201	Accounting & Auditing	3,000	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	257,732	185,000	185,000	185,000
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	152,411	180,343	180,343	180,343
54101	Communications	35,329	37,000	37,000	37,000
54201	Postage & Freight	84,190	107,073	107,072	107,072
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	9,039	5,000	5,000	5,000
54501	Insurance	306	500	500	500
54601	Repair & Maintenance Services	59,531	35,000	35,000	35,000
54701	Printing & Binding	26,882	22,000	22,000	22,000
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	160	2,100	2,100	2,100
55101	Office Supplies	40,177	25,000	25,000	25,000
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	32,987	40,580	40,580	40,580
55501	Training and Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	838,931	689,596	689,595	689,595
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	84,447	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	84,447	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	50,000	50,000	50,000
	NON-OPERATING COSTS	0	50,000	50,000	50,000
	TOTAL BUDGET	\$ 5,137,259	\$ 5,225,499	\$ 5,323,562	\$ 5,323,562
RESOURCES					
	General Fund Revenues	\$ 5,137,259	\$ 5,212,943	\$ 5,311,006	\$ 5,311,006
	NWFL Management Fee	0	12,556	12,556	12,556
	TOTAL REVENUES	\$ 5,137,259	\$ 5,225,499	\$ 5,323,562	\$ 5,323,562



## DEPARTMENT BUDGET SUMMARY

**DEPARTMENT:** TAX COLLECTOR  
**FUND:** 001

### MISSION STATEMENT

The mission of the Tax Collector's Office is the collection and distribution of property tax receipts for all taxing authorities within Escambia County. The Tax Collector's Office also collects various required license fees assessed by the State of Florida for specific services. The Tax Collector serves as agent for registering and titling motor vehicles and vessels, and issues driver licenses, fishing, hunting, and local business tax receipts.

	2012 <u>Actual</u>	2013 <u>Adopted</u>	2014 <u>Proposed</u>	2014 <u>Adopted</u>
<b>SUMMARY OF RESOURCES:</b>	89	103	103	103
Positions				
Personal Services	\$5,051,510	\$5,345,970	\$5,553,218	\$5,558,540
Operating Costs	1,848,938	1,565,306	1,492,435	1,492,435
Capital Outlay	131,285	50,000	0	0
Debt Service	0	0	0	0
<b>TOTALS</b>	<b>\$7,031,733</b>	<b>\$6,961,276</b>	<b>\$7,045,653</b>	<b>\$7,050,975</b>
<b>SOURCES OF FUNDING:</b>				
Fees	2,631,733	2,681,123	2,881,509	2,886,831
Fund 001	4,400,000	4,280,153	4,164,144	4,164,144
<b>TOTALS</b>	<b>\$7,031,733</b>	<b>\$6,961,276</b>	<b>\$7,045,653</b>	<b>\$7,050,975</b>

### SIGNIFICANT CHANGES FOR 2013-2014

The Tax Collector is a fee officer whose budget is approved by the Department of Revenue. The Board of County Commissioners pays a fee to the Tax Collector for collection of property taxes and local business tax receipts based on a formula in Florida Statute 192.091. The remainder of the Tax Collector's budget is funded by fees earned for collecting taxes and providing services for other governmental agencies, such as the Department of Highway Safety and Motor Vehicles, Department of Revenue, Florida Fish and Wildlife Commission, Northwest Florida Water Management, and City of Pensacola.

FUND: General  
 FUNCTION: Other Uses  
 ACTIVITY: Transfer Out/Constitutional Officer

DEPARTMENT: Tax Collector  
 DIVISION: Tax Collector  
 COST CENTER: Administration



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 131,805	\$ 131,805	\$ 131,911	\$ 136,760
51201	Regular Salaries & Wages	3,757,514	3,855,815	3,898,747	3,898,747
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	21,600	21,600
52101	FICA Taxes	280,724	302,621	309,998	308,939
52201	Retirement Contributions	204,121	254,490	379,079	380,611
52301	Life & Health Insurance	667,506	790,500	801,000	801,000
52401	Workers' Compensation	9,840	10,739	10,883	10,883
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	5,051,510	5,345,970	5,553,218	5,558,540
53101	Professional Services	135,383	145,000	120,000	120,000
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	51,348	68,000	68,000	68,000
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	8,377	17,212	22,434	22,434
54101	Communications	88,123	90,450	90,275	90,275
54201	Postage & Freight	279,913	286,639	274,775	274,775
54301	Utility Services	62,322	70,000	60,000	60,000
54401	Rentals & Leases	444,076	396,182	387,932	387,932
54501	Insurance	6,580	6,000	6,000	6,000
54601	Repair & Maintenance Services	576,787	338,346	307,292	307,292
54701	Printing & Binding	20,014	17,000	17,000	17,000
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	25,501	25,000	24,000	24,000
55101	Office Supplies	133,340	80,000	80,000	80,000
55201	Operating Supplies	803	1,200	1,200	1,200
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	16,371	24,277	33,527	33,527
55501	Training and Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	1,848,938	1,565,306	1,492,435	1,492,435
56101	Land	0	0	0	0
56201	Buildings	131,285	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	50,000	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	131,285	50,000	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 7,031,733	\$ 6,961,276	\$ 7,045,653	\$ 7,050,975
RESOURCES					
	General Fund Revenues	\$ 4,400,000	\$ 4,280,153	\$ 4,164,144	\$ 4,164,144
	Commissions	2,631,733	2,681,123	2,881,509	2,886,831
	TOTAL REVENUES	\$ 7,031,733	\$ 6,961,276	\$ 7,045,653	\$ 7,050,975



## DEPARTMENT BUDGET SUMMARY

**DEPARTMENT:** SUPERVISOR OF ELECTIONS  
**FUND:** 001

### MISSION STATEMENT

To ensure all qualified citizens are free to exercise their fundamental right to vote in open, impartial and secure elections.

	<u>2012 Actual</u>	<u>2013 Adopted</u>	<u>2014 Proposed</u>	<u>2014 Adopted</u>
<b>SUMMARY OF RESOURCES:</b>				
Positions	15	15	15	15
Personal Services	\$1,211,503	\$1,141,483	\$1,153,706	\$1,153,706
Operating Costs	777,325	762,013	706,888	706,888
Capital Outlay	21,179	21,000	45,000	45,000
Debt Service	0	0	0	0
Other	0	0	0	0
<b>TOTALS</b>	<b>\$2,010,007</b>	<b>\$1,924,496</b>	<b>\$1,905,594</b>	<b>\$1,905,594</b>

### SOURCES OF FUNDING:

Fund 001	\$2,010,007	\$1,924,496	\$1,905,594	\$1,905,594
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### PROGRAM DESCRIPTION

The Supervisor of Elections has responsibility for all matters pertaining to the registration of electors and qualifications of candidates seeking public office, including the provision of necessary facilities to permit County residents to register and vote in all public elections. The Supervisor of Elections supervises all pertinent County registration and election activities as mandated by State law. As custodian of the County's voting equipment, the Supervisor of Elections has responsibility for providing voting equipment and associated services necessary for the efficient conduct of local elections.

### GOALS & OBJECTIVES - AT RECOMMENDED FUNDING LEVELS

1. Administer all election laws of the State of Florida.
2. Process all registration applications accurately, quickly, and efficiently.
3. Maintain the highest levels of customer service.
4. Conduct Primary Election in August 2014.
5. Maintain voter data base as required by the Florida Department of State, Division of Elections.
6. Process documents and reports for local committees, elected officials and candidates.
7. Conduct voter outreach, registration drives, and education programs.
8. Conduct school and community elections.
9. Ensure all polling locations are accessible to voters as required by state and federal law.

### SIGNIFICANT CHANGES FOR 2013-2014

There is a .98% budget decrease for FY13/14. The Supervisor of Elections Office has also combined its Administration and Poll Worker's cost center into a single cost center for cost tracking purposes.

FUND: General  
 FUNCTION: Other Uses  
 ACTIVITY: Transfer Out Const Officer

DEPARTMENT: Supervisor of Elections  
 DIVISION: Supervisor of Elections  
 COST CENTER: Administration



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 113,298	\$ 113,298	\$ 113,402	\$ 113,402
51201	Regular Salaries & Wages	579,447	584,283	601,738	601,738
51301	Other Salaries & Wages	0	0	140,695	140,695
51401	Overtime	24,397	18,000	11,000	11,000
51501	Special pay	0	0	0	0
52101	FICA Taxes	52,448	54,740	66,312	66,312
52201	Retirement Contributions	42,397	51,803	82,795	82,795
52301	Life & Health Insurance	133,429	127,500	135,000	135,000
52401	Workers' Compensation	1,852	2,356	2,764	2,764
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	947,268	951,980	1,153,706	1,153,706
53101	Professional Services	4,617	2,000	2,000	2,000
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	296,319	266,000	217,000	217,000
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	9,223	8,000	9,000	9,000
54101	Communications	3,701	20,500	19,500	19,500
54201	Postage & Freight	110,647	90,000	87,000	87,000
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	13,931	8,000	8,500	8,500
54501	Insurance	1,069	813	1,100	1,100
54601	Repair & Maintenance Services	85,049	78,000	81,000	81,000
54701	Printing & Binding	129,349	140,000	120,000	120,000
54801	Promotional Activities	5,939	36,000	26,000	26,000
54901	Other Current Charges & Obligations	63,625	70,000	96,088	96,088
54931	Host Ordinance	1,246	1,200	1,200	1,200
55101	Office Supplies	16,319	13,000	13,000	13,000
55201	Operating Supplies	29,007	18,500	16,000	16,000
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	4,248	4,000	4,000	4,000
55501	Training & Registrations	3,036	6,000	5,500	5,500
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	777,325	762,013	706,888	706,888
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	21,179	21,000	45,000	45,000
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	21,179	21,000	45,000	45,000
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 1,745,772	\$ 1,734,993	\$ 1,905,594	\$ 1,905,594
RESOURCES					
	General Fund Revenues	\$ 1,745,772	\$ 1,734,993	\$ 1,905,594	\$ 1,905,594
	TOTAL REVENUES	\$ 1,745,772	\$ 1,734,993	\$ 1,905,594	\$ 1,905,594





## DEPARTMENT BUDGET SUMMARY

**DEPARTMENT:** CLERK OF THE CIRCUIT COURT AND COMPTROLLER  
**FUND:** 001

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### MISSION STATEMENT

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The mission for the Office of the Clerk of the Circuit Court and Comptroller is to serve the Citizens of Escambia County with the respect that each individual deserves when conducting business either in the court system or within the government services of Escambia County. It is the duty of this Office to invest funds wisely, as if they were our own: to properly account for transactions so as to protect the taxpayers assets; to attend the County Commission meetings to ensure that minutes are accurately recorded and published for ease of citizen review; and to maintain court records to allow for access to information to those who need to conduct their affairs as well as to serve the judiciary.

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### GOALS & OBJECTIVES AT RECOMMENDED FUNDING LEVEL

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The individual and collective goal of the Office of the Clerk of the Circuit Court and Comptroller is to meet and surpass the expectation of the citizens. By empowering staff with the knowledge and tools to do their job effectively, they are to serve the public with integrity and efficiency, whether it is to provide a court date, pay a vendor, or record a deed. It is with honor and pleasure that we strive to do our best in delivering stellar customer service.



**DEPARTMENT:** CLERK OF THE CIRCUIT COURT AND COMPTROLLER  
**FUND:** 001

	<u>2012 Actual</u>	<u>2013 Adopted</u>	<u>2014 Proposed</u>	<u>2014 Adopted</u>
<b>SUMMARY OF RESOURCES:</b>				
Positions	38.93	38.12	41.53	41.53
Personal Services	\$2,211,122	\$2,252,256	\$2,385,600	\$2,385,600
Operating Costs	302,820	296,914	352,101	352,101
Capital Outlay	4,650	0	0	0
Transfers	0	0	0	0
<b>TOTALS</b>	<b>\$2,518,592</b>	<b>\$2,549,170</b>	<b>\$2,737,701</b>	<b>\$2,737,701</b>

**SOURCES OF FUNDING:**

Fees	\$301,682	\$422,285	\$650,000	\$650,000
Fund 001	2,216,910	2,126,885	2,087,701	2,087,701
<b>TOTALS</b>	<b>\$2,518,592</b>	<b>\$2,549,170</b>	<b>\$2,737,701</b>	<b>\$2,737,701</b>

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**SIGNIFICANT CHANGES FOR 2013-2014**

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For the 2013-2014 Fiscal Year the Clerk of the Circuit Court and Comptroller's Office will include the Clerk to the Board of County Commissioners (BCC) and Finance Sections respectively. The funding for the Century Courthouse Clerk operation is included in the Clerk and Comptroller's budget request with the State of Florida for FY 014. The Clerk and Comptroller's Official Records Division will not be included in the funding allocation under the BCC.

FUND: General  
 FUNCTION: Other Uses  
 ACTIVITY: Transfer Out/Cost Officer

DEPARTMENT: Clerk of the Circuit Court  
 DIVISION: Clerk of the Circuit Court  
 COST CENTER: Administration



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 27,073	\$ 28,114	\$ 63,800	\$ 63,800
51201	Regular Salaries & Wages	1,650,145	1,642,806	1,653,200	1,653,200
51301	Other Salaries & Wages	33,573	22,400	22,400	22,400
51401	Overtime	3,061	3,020	10,000	10,000
51501	Special pay	0	0	0	0
52101	FICA Taxes	129,836	129,123	133,800	133,800
52201	Retirement Contributions	87,182	102,887	141,800	141,800
52301	Life & Health Insurance	275,093	318,768	355,800	355,800
52401	Workers' Compensation	5,160	5,138	4,800	4,800
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	2,211,122	2,252,256	2,385,600	2,385,600
53101	Professional Services	8,214	12,000	10,308	10,308
53201	Accounting & Auditing	76,939	75,000	75,000	75,000
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	9,430	5,350	4,700	4,700
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	10,094	8,144	9,161	9,161
54101	Communications	25,311	28,000	22,585	22,585
54201	Postage & Freight	22,959	25,000	25,000	25,000
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	669	1,785	800	800
54501	Insurance	0	425	1,235	1,235
54601	Repair & Maintenance Services	99,298	92,575	90,795	90,795
54701	Printing & Binding	1,674	2,570	3,193	3,193
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	10,362	10,220	7,800	7,800
55101	Office Supplies	20,403	22,650	13,525	13,525
55201	Operating Supplies	9,808	0	2,953	2,953
55230	Computer Software	0	1,000	74,721	74,721
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	6,203	7,385	5,685	5,685
55501	Training & Registrations	1,456	4,810	4,640	4,640
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	302,820	296,914	352,101	352,101
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	4,650	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	4,650	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 2,518,592	\$ 2,549,170	\$ 2,737,701	\$ 2,737,701
RESOURCES					
	General Fund Revenues	\$ 2,216,910	\$ 2,126,885	\$ 2,087,701	\$ 2,087,701
	Clerk's Fees	301,682	422,285	650,000	650,000
	TOTAL REVENUES	\$ 2,518,592	\$ 2,549,170	\$ 2,737,701	\$ 2,737,701





## DEPARTMENT BUDGET SUMMARY

**DEPARTMENT:** MERIT SYSTEM PROTECTION BOARD  
**FUND:** 001

### MISSION STATEMENT

	<u>2012 Actual</u>	<u>2013 Adopted</u>	<u>2014 Proposed</u>	<u>2014 Adopted</u>
<b>SUMMARY OF RESOURCES:</b>	0	0	0	0
Positions				
Personal Services	\$0	\$0	\$0	\$0
Operating Costs	48,000	48,000	48,000	48,000
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
<b>TOTALS</b>	<b>\$48,000</b>	<b>\$48,000</b>	<b>\$48,000</b>	<b>\$48,000</b>
<b>SOURCES OF FUNDING:</b>				
Fund 001	\$48,000	\$48,000	\$48,000	\$48,000

### SIGNIFICANT CHANGES FOR 2013-2014

The Merit System Protection Board (MSPB) was formed in fiscal year 2005/2006 following the termination of the Civil Service Board. The purpose of the MSPB is to hear grievances from classified employees. For FY2014, all MSPB services will be contracted out with V. Keith Wells, P.A., Attorney at Law.

FUND: General  
 FUNCTION: General Government  
 ACTIVITY: Finance & Administrative

DEPARTMENT: Merit System Protection Board  
 DIVISION: Merit System Protection Board  
 COST CENTER: Merit System Protection Board



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	48,000	48,000	48,000	48,000
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	48,000	48,000	48,000	48,000
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 48,000	\$ 48,000	\$ 48,000	\$ 48,000
RESOURCES					
	General Fund Revenues	\$ 48,000	\$ 48,000	\$ 48,000	\$ 48,000
	TOTAL REVENUES	\$ 48,000	\$ 48,000	\$ 48,000	\$ 48,000



## Department Budget Summary

**DEPARTMENT:** STATE ATTORNEY  
**FUND:** 115

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### MISSION STATEMENT

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The County is required to pay certain expenses for the Escambia County State Attorney's Office as outlined in the Florida Statutes. These expenses include communication and technology costs as defined by the Florida Statutes.

	<u>2012 Actual</u>	<u>2013 Adopted</u>	<u>2014 Proposed</u>	<u>2014 Adopted</u>
<b>SUMMARY OF RESOURCES:</b>				
Positions <sup>18</sup>	-	-	-	-
Operating Costs	\$415,311	\$396,964	\$452,062	\$452,062
TOTALS	<u>\$415,311</u>	<u>\$396,964</u>	<u>\$452,062</u>	<u>\$452,062</u>
<b>SOURCES OF FUNDING:</b>				
Fund 001	\$24,500	\$24,258	\$27,259	\$27,259
Fund 115	\$390,811	\$372,706	\$424,803	\$424,803
TOTALS	<u>\$415,311</u>	<u>\$396,964</u>	<u>\$452,062</u>	<u>\$452,062</u>

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### SIGNIFICANT CHANGES FOR 2013-2014

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For Fiscal Year 13/14 there are five (5) cost centers used for the reporting purposes of the Office of State Attorney. These include Escambia, Santa-Rosa, Okaloosa, & Walton Counties. The adoption of Interlocal Agreements created a Circuit-wide funding arrangement between these counties for the \$2 Recording Fee Revenue /Article V, allowing easier purchasing ability and greater oversight on the Information Technology needs of the Circuit as a singular entity. Article V requires certain aspects of communications to be funded by the County additionally.

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<sup>18</sup> There are no Escambia County employees in this program.

FUND: Article V Fund  
 FUNCTION: Circuit Court - Criminal  
 ACTIVITY: State Attorney - Circuit Criminal

DEPARTMENT: Judicial Services  
 DIVISION: State Attorney  
 COST CENTER: State Attorney - Circuit Criminal



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	6,065	12,625	10,000	10,000
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	7,194	10,430	10,000	10,000
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	22,636	25,220	30,000	30,000
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	43,898	38,116	28,000	28,000
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	79,793	86,391	78,000	78,000
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	7,492	21,000	30,000	30,000
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
56801	Intangible Assets	0	0	0	0
	CAPITAL OUTLAY	7,492	21,000	30,000	30,000
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	6,900	6,900
	NON-OPERATING COSTS	0	0	6,900	6,900
	TOTAL BUDGET	\$ 87,285	\$ 107,391	\$ 114,900	\$ 114,900
RESOURCES					
	General Fund Revenues	\$ 0	\$ 0	\$ 0	0
	\$2 Recording Fee Revenues	87,285	98,325	114,900	114,900
	Fund Balance	0	9,066	0	0
	TOTAL REVENUES	\$ 87,285	\$ 107,391	\$ 114,900	\$ 114,900



FUND: Article V Fund  
 FUNCTION: General Administration  
 ACTIVITY: State Attorney

DEPARTMENT: Judicial Services  
 DIVISION: State Attorney  
 COST CENTER: Communications



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	10,831	10,000	13,000	13,000
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	14,258	14,258	14,259	14,259
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	25,089	24,258	27,259	27,259
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	7,202	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
56801	Intangible Assets	0	0	0	0
	CAPITAL OUTLAY	7,202	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 32,291	\$ 24,258	\$ 27,259	\$ 27,259
RESOURCES					
	General Fund Transfer	\$ 32,291	\$ 24,258	\$ 27,259	\$ 27,259
	\$2 Recording Fee Revenues	0	0	0	0
	TOTAL REVENUES	\$ 32,291	\$ 24,258	\$ 27,259	\$ 27,259

FUND: Article V Fund  
 FUNCTION: General Operations  
 ACTIVITY: Information Systems

DEPARTMENT: Judicial Services  
 DIVISION: State Attorney  
 COST CENTER: Santa Rosa Technology



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	\$ 0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	11,870	16,001	19,075	19,075
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	31,217	22,755	32,100	32,100
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	19,712	15,950	21,905	21,905
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	3,375	3,450	4,575	4,575
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	14,529	9,180	15,000	15,000
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training and Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	80,703	67,336	92,655	92,655
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	4,600	14,000	14,000
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
56801	Intangible Assets	0	0	0	0
	CAPITAL OUTLAY	0	4,600	14,000	14,000
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 80,703	\$ 71,936	\$ 106,655	\$ 106,655
RESOURCES					
	General Fund Revenues	\$ 0	\$ 0	\$ 0	\$ 0
	\$2 Recording Fee Revenues	80,703	65,550	85,725	85,725
	Fund Balance	0	6,386	20,930	20,930
	TOTAL REVENUES	\$ 80,703	\$ 71,936	\$ 106,655	\$ 106,655

FUND: Article V Fund  
 FUNCTION: General Operations  
 ACTIVITY: Information Systems

DEPARTMENT: Judicial Services  
 DIVISION: State Attorney  
 COST CENTER: Okaloosa Technology



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	\$ 0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	61,355	77,030	65,830	65,830
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	21,899	22,641	17,940	17,940
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	22,543	17,910	28,720	28,720
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	4,125	4,650	5,775	5,775
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	11,189	7,128	3,500	3,500
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training and Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	121,111	129,359	121,765	121,765
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	14,000	14,000	14,000
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
56801	Intangible Assets	0	0	0	0
	CAPITAL OUTLAY	0	14,000	14,000	14,000
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 121,111	\$ 143,359	\$ 135,765	\$ 135,765
RESOURCES					
	General Fund Revenues	\$ 0	\$ 0	\$ 0	\$ 0
	\$2 Recording Fee Revenues	121,111	88,350	109,725	109,725
	Fund Balance	0	55,009	26,040	26,040
	TOTAL REVENUES	\$ 121,111	\$ 143,359	\$ 135,765	\$ 135,765

FUND: Article V Fund  
 FUNCTION: General Operations  
 ACTIVITY: Information Systems

DEPARTMENT: Judicial Services  
 DIVISION: State Attorney  
 COST CENTER: Walton Technology



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	47,659	14,725	17,500	17,500
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	16,346	15,275	16,833	16,833
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	19,481	16,370	19,150	19,150
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	2,100	2,250	3,000	3,000
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	5,989	1,400	2,200	2,200
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training and Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	91,575	50,020	58,683	58,683
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	2,345	0	8,800	8,800
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
56801	Intangible Assets	0	0	0	0
	CAPITAL OUTLAY	2,345	0	8,800	8,800
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 93,920	\$ 50,020	\$ 67,483	\$ 67,483
RESOURCES					
	General Fund Revenues	\$ 0	\$ 0	\$ 0	0
	\$2 Recording Fee Revenues	93,920	42,750	57,000	57,000
	Fund Balance	0	7,270	10,483	10,483
	TOTAL REVENUES	\$ 93,920	\$ 50,020	\$ 67,483	\$ 67,483



## Department Budget Summary

**DEPARTMENT:** PUBLIC DEFENDER  
**FUND:** 115

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### MISSION STATEMENT

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It is the function of the Office of the Public Defender to represent, without additional compensation, any person who is determined by the court to be indigent and who is: arrested for or charged with a felony; arrested for or charged with a misdemeanor, a violation of Chapter 316, F. S. which is punishable by imprisonment, a violation of a municipal or county ordinance in county court, in which the defendant faces imprisonment; by petition involuntarily placed (as a mentally ill person), or involuntarily admitted to residential services (as a person with developmental disabilities). [Chapter 27.51, F. S.]

	<u>2012 Actual</u>	<u>2013 Adopted</u>	<u>2014 Proposed</u>	<u>2014 Adopted</u>
<b>SUMMARY OF RESOURCES:</b>				
Positions <sup>19</sup>	-	-	-	-
Operating Costs	\$378,180	\$276,731	\$308,951	\$308,951
TOTALS	\$378,180	\$276,731	\$308,951	\$308,951

### SOURCES OF FUNDING:

Fund 001	\$7,500	\$7,500	\$7,500	\$7,500
Fund 115	\$370,680	\$269,231	\$301,451	\$301,451
TOTALS	\$378,180	\$276,731	\$308,951	\$308,951

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### SIGNIFICANT CHANGES FOR 2013-2014

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For Fiscal Year 13/14 there are five (5) cost centers used for the reporting purposes of the Office of Public Defender. These include Escambia, Santa-Rosa, Okaloosa, & Walton Counties. The adoption of Interlocal Agreements created a Circuit-wide funding arrangement between these counties for the \$2 Recording Fee Revenue /Article V, allowing easier purchasing ability and greater oversight on the Information Technology needs of the Circuit as a singular entity. Article V requires certain aspects of communications to be funded by the County additionally.

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<sup>19</sup> There are no Escambia County employees in this program.

FUND: Article V Fund  
 FUNCTION: General Administration  
 ACTIVITY: Public Defender

DEPARTMENT: Judicial Services  
 DIVISION: Public Defender  
 COST CENTER: Administration



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	31,029	31,577	32,812	32,812
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	2,530	1,440	1,254	1,254
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	28,039	3,220	22,345	22,345
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	4,261	9,900	8,000	8,000
55201	Operating Supplies	12,326	7,463	2,000	2,000
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training and Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	78,185	53,600	66,411	66,411
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
56801	Intangible Assets	0	11,950	0	0
	CAPITAL OUTLAY	0	11,950	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	10,989	10,989
	NON-OPERATING COSTS	0	0	10,989	10,989
	TOTAL BUDGET	\$ 78,185	\$ 65,550	\$ 77,400	\$ 77,400
RESOURCES					
	General Fund Revenues	\$ 0	\$ 0	\$ 0	0
	\$2 Recording Fee Revenues	78,185	65,550	77,400	77,400
	Fund Balance	0	0	0	0
	TOTAL REVENUES	\$ 78,185	\$ 65,550	\$ 77,400	\$ 77,400

FUND: Article V Fund  
 FUNCTION: General Administration  
 ACTIVITY: Public Defender

DEPARTMENT: Judicial Services  
 DIVISION: Public Defender  
 COST CENTER: Communications



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	3,100	3,100	3,100
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	3,797	3,900	3,900	3,900
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	500	500	500
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training and Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	3,797	7,500	7,500	7,500
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 3,797	\$ 7,500	\$ 7,500	\$ 7,500
RESOURCES					
	General Fund Transfer	\$ 3,797	\$ 7,500	\$ 7,500	\$ 7,500
	\$2 Recording Fee Revenues	0	0	0	0
	TOTAL REVENUES	\$ 3,797	\$ 7,500	\$ 7,500	\$ 7,500

FUND: Article V Fund  
 FUNCTION: General Operations  
 ACTIVITY: Information Systems

DEPARTMENT: Judicial Services  
 DIVISION: Public Defender  
 COST CENTER: Santa Rosa Technology



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	\$ 0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	33,612	31,577	32,812	32,812
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	22,685	15,600	17,600	17,600
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	19,934	1,720	18,985	18,985
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	2,250	2,300	3,050	3,050
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	709	4,400	2,390	2,390
55201	Operating Supplies	23,170	1,830	1,000	1,000
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training and Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	102,360	57,427	75,837	75,837
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
56801	Intangible Assets	0	11,950	0	0
	CAPITAL OUTLAY	0	11,950	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 102,360	\$ 69,377	\$ 75,837	\$ 75,837
RESOURCES					
	General Fund Revenues	\$ 0	\$ 0	\$ 0	\$ 0
	\$2 Recording Fee Revenues	102,360	43,700	57,350	57,350
	Fund Balance	0	25,677	18,487	18,487
	TOTAL REVENUES	\$ 102,360	\$ 69,377	\$ 75,837	\$ 75,837



FUND: Article V Fund  
 FUNCTION: General Operations  
 ACTIVITY: Information Systems

DEPARTMENT: Judicial Services  
 DIVISION: Public Defender  
 COST CENTER: Okaloosa Technology



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	33,612	31,577	32,812	32,812
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	21,566	16,400	19,650	19,650
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	18,160	1,720	17,345	17,345
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	2,750	3,100	3,850	3,850
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	1,397	2,550	3,000	3,000
55201	Operating Supplies	31,157	1,830	1,000	1,000
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training and Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	108,632	57,177	77,657	77,657
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
56801	Intangible Assets	0	11,950	0	0
	CAPITAL OUTLAY	0	11,950	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 108,632	\$ 69,127	\$ 77,657	\$ 77,657
RESOURCES					
	General Fund Revenues	\$ 0	\$ 0	\$ 0	0
	\$2 Recording Fee Revenues	108,632	58,900	73,150	73,150
	Fund Balance	0	10,227	4,507	4,507
	TOTAL REVENUES	\$ 108,632	\$ 69,127	\$ 77,657	\$ 77,657

FUND: Article V Fund  
 FUNCTION: General Operations  
 ACTIVITY: Information Systems

DEPARTMENT: Judicial Services  
 DIVISION: Public Defender  
 COST CENTER: Walton Technology



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	33,612	31,577	32,812	32,812
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	18,870	15,000	17,600	17,600
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	17,932	1,720	16,845	16,845
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	1,400	1,500	2,000	2,000
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	525	1,600	800	800
55201	Operating Supplies	12,867	1,830	500	500
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training and Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	85,206	53,227	70,557	70,557
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
56801	Intangible Assets	0	11,950	0	0
	CAPITAL OUTLAY	0	11,950	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 85,206	\$ 65,177	\$ 70,557	\$ 70,557
RESOURCES					
	General Fund Revenues	\$ 0	\$ 0	\$ 0	0
	\$2 Recording Fee Revenues	85,206	28,500	38,000	38,000
	Fund Balance	0	36,677	32,557	32,557
	TOTAL REVENUES	\$ 85,206	\$ 65,177	\$ 70,557	\$ 70,557



## Department Budget Summary

**DEPARTMENT:** MEDICAL EXAMINER  
**FUND:** 001

### MISSION STATEMENT

The mission that incorporates the obligation of the Medical Examiner's Office, District One, Florida, has been established as follows:

- Investigate thoroughly and professionally the cause, manner, circumstance and mechanism of death in those death cases defined under the Florida Statute, Chapter 406 and according to recommendations provided under the Administrative Procedures Act, Rule Chapter 11G.
- Provide credible, objective, truthful and scientifically sound medico legal testimony.
- Provide statistical data to State and public agencies as requested.
- Educate and train medico legal experts.
- Treat bereaved families with respect, sensitivity and consideration. Provide families and loved ones of decedents with timely reports and explanations.
- Render courteous and professional service to public and private agencies and to the public in general.
- Engage in legal, ethical, and meaningful research.

	<u>2012 Actual</u>	<u>2013 Adopted</u>	<u>2014 Proposed</u>	<u>2014 Adopted</u>
<b>SUMMARY OF RESOURCES:</b>				
Positions <sup>20</sup>	-	-	-	-
Operating Costs	\$801,568	\$847,370	\$830,423	\$830,423
Capital Costs				
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<b>TOTALS</b>	\$801,568	\$847,370	\$830,423	\$830,423
<b>SOURCES OF FUNDING:</b>				
Fund 001	\$801,568	\$847,370	\$830,423	\$830,423
<b>TOTALS</b>	\$801,568	\$847,370	\$830,423	\$830,423

### SIGNIFICANT CHANGES FOR 2013-2014

The Medical Examiner's budget has decreased by approximately 2.04% for FY13/14. The County approved Ordinance 2012-72 allowing the medical examiner to levy a fee of \$40 for cremation authorization services to assist in defraying the cost of services provided.

<sup>20</sup> There are no Escambia County employees in this program.

FUND: General Fund  
 FUNCTION: Public Safety  
 ACTIVITY: Medical Examiners

DEPARTMENT: Judicial Services  
 DIVISION: Medical Examiner  
 COST CENTER: Administration



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	\$ 0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	0	0	0	0
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	801,568	847,370	830,423	830,423
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	801,568	847,370	830,423	830,423
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 801,568	\$ 847,370	\$ 830,423	\$ 830,423
RESOURCES					
	General Fund Revenues	\$ 801,568	\$ 847,370	\$ 830,423	\$ 830,423
	TOTAL REVENUES	\$ 801,568	\$ 847,370	\$ 830,423	\$ 830,423



### Department Budget Summary

**DEPARTMENT:** JUDICIAL SERVICES  
**FUND:** 115

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#### MISSION STATEMENT

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The County is required to pay certain expenses for Judicial Services as outlined in the Florida Statutes. These expenses include funding of furnishings in the common areas of the courts and communication related expenses.

	<u>2011 Actual</u>	<u>2012 Adopted</u>	<u>2013 Proposed</u>	<u>2013 Adopted</u>
<b>SUMMARY OF RESOURCES:</b>				
Positions <sup>21</sup>	-	-	-	-
Operating Costs	\$15,206	\$15,950	\$16,000	\$16,000
	<hr/>	<hr/>	<hr/>	<hr/>
TOTALS	\$15,206	\$15,950	\$16,000	\$16,000
<b>SOURCES OF FUNDING:</b>				
Fund 001	\$15,206	\$15,950	\$16,000	\$16,000
Fund 115 (\$2.00 recording fee)	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
TOTALS	\$15,206	\$15,950	\$16,000	\$16,000

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#### SIGNIFICANT CHANGES FOR 2013-2014

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None.

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<sup>21</sup> There are no Escambia County employees in this program.

FUND: Article V/Fines & Forfeitures  
 FUNCTION: General Administration  
 ACTIVITY: Court Administration

DEPARTMENT: Judicial Services  
 DIVISION: Court Administration  
 COST CENTER: Court Administration - Communications



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	4,523	7,000	6,000	6,000
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	8,256	5,450	6,000	6,000
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance	161	0	500	500
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	2,266	3,500	3,500	3,500
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	15,206	15,950	16,000	16,000
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 15,206	\$ 15,950	\$ 16,000	\$ 16,000
RESOURCES					
	Transfer from the General Fund	\$ 15,206	\$ 15,950	\$ 16,000	\$ 16,000
	TOTAL REVENUES	\$ 15,206	\$ 15,950	\$ 16,000	\$ 16,000



## Department Budget Summary

**DEPARTMENT:** JUDICIAL SERVICES TECHNOLOGY  
**FUND:** Article V Fine and Forfeitures / 115

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### MISSION STATEMENT

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The County is required to pay certain expenses for Judicial Services Technology as outlined in the Florida Statutes 29.008 (1)(f)2 and 29.008 (1)(h). These expenses include funding of court-related technology and any county-funded support staff of this system. Florida Statutes require that an integrated computer system be in place by July 1, 2006.

	<u>2012 Actual</u>	<u>2013 Adopted</u>	<u>2013 Proposed</u>	<u>2013 Adopted</u>
<b>SUMMARY OF RESOURCES:</b>				
Positions <sup>22</sup>	3	3	3	3
Operating Costs	\$782,824	\$420,375	\$518,482	\$518,482
	<hr/>	<hr/>	<hr/>	<hr/>
TOTALS	\$782,824	\$420,375	\$518,482	\$518,482
<b>SOURCES OF FUNDING:</b>				
Fund 115	\$782,824	\$420,375	\$518,482	\$518,482
	<hr/>	<hr/>	<hr/>	<hr/>
TOTALS	\$782,824	\$420,375	\$518,482	\$518,482

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### SIGNIFICANT CHANGES FOR 2013-2014

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For Fiscal Year 13/14 there are four (4) cost centers that will be used for the reporting purposes of Court Administration. These include Escambia, Santa-Rosa, & Okaloosa Counties, Walton County is no longer participating in the Circuit. The adoption of Interlocal Agreements created a Circuit-wide funding arrangement between these counties for the \$2 Recording Fee Revenue /Article V, allowing easier purchasing ability and greater oversight on the Information Technology needs of the Circuit as a singular entity.

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<sup>22</sup> Article V Statutes require that the County fund information technology staffing.

FUND: Article V/Fines & Forfeitures  
 FUNCTION: General Operations  
 ACTIVITY: Information Systems

DEPARTMENT: Judicial Services  
 DIVISION: Court Administration  
 COST CENTER: Court Technology



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	50,092	62,264	64,491	64,491
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	3,508	4,763	4,934	4,934
52201	Retirement Contributions	2,492	3,464	4,482	4,482
52301	Life & Health Insurance	12,469	8,500	11,250	11,250
52401	Workers' Compensation	180	168	174	174
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	68,741	79,159	85,331	85,331
53101	Professional Services	26	30	30	30
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	942	450	500	500
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	892	1,000	2,000	2,000
54101	Communications	27,594	25,000	25,000	25,000
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	8,290	11,880	18,665	18,665
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	0	0	100	100
55201	Operating Supplies	41,592	21,223	25,400	25,400
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	79,336	59,583	71,695	71,695
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	41,033	14,500	14,000	14,000
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
56801	Inangible Assets	0	0	0	0
	CAPITAL OUTLAY	41,033	14,500	14,000	14,000
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	10,633	21,274	21,274
	NON-OPERATING COSTS	0	10,633	21,274	21,274
	TOTAL BUDGET	\$ 189,110	\$ 163,875	\$ 192,300	\$ 192,300
RESOURCES					
	\$2 per page Recording Fee	\$ 189,110	\$ 172,500	\$ 210,000	\$ 210,000
	Regional Conflict Counsel	0	0	(7,200)	(7,200)
	Fund Balance	0	0	0	0
	Less: 5% Anticipated Receipts	0	(8,625)	(10,500)	(10,500)
	TOTAL REVENUES	\$ 189,110	\$ 163,875	\$ 192,300	\$ 192,300



FUND: Article V Fund  
 FUNCTION: General Operations  
 ACTIVITY: Information Systems

DEPARTMENT: Judicial Services  
 DIVISION: Court Administration  
 COST CENTER: Santa Rosa Technology



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	\$ 0
51201	Regular Salaries & Wages	25,579	28,080	30,000	30,000
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	1,917	2,148	2,295	2,295
52201	Retirement Contributions	1,280	1,562	2,085	2,085
52301	Life & Health Insurance	2,861	8,500	6,750	6,750
52401	Workers' Compensation	82	76	81	81
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	31,719	40,366	41,211	41,211
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	250	250	300	300
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	839	1,000	1,500	1,500
54101	Communications	12,544	11,000	11,526	11,526
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	3,095	5,800	4,514	4,514
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	5,625	5,750	7,625	7,625
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	30,955	8,600	11,000	11,000
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training and Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	53,308	32,400	36,465	36,465
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	23,946	0	21,500	21,500
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
56801	Intangible Assets	0	0	0	0
	CAPITAL OUTLAY	23,946	0	21,500	21,500
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	36,484	43,899	43,899
	NON-OPERATING COSTS	0	36,484	43,899	43,899
	TOTAL BUDGET	\$ 108,973	\$ 109,250	\$ 143,075	\$ 143,075
RESOURCES					
	General Fund Revenues	\$ 0	\$ 0	\$ 0	\$ 0
	\$2 Recording Fee Revenues	108,973	109,250	144,875	144,875
	Regional Conflict Counsel	0	0	(1,800)	(1,800)
	TOTAL REVENUES	\$ 108,973	\$ 109,250	\$ 143,075	\$ 143,075

FUND: Article V Fund  
 FUNCTION: General Operations  
 ACTIVITY: Information Systems

DEPARTMENT: Judicial Services  
 DIVISION: Court Administration  
 COST CENTER: Okaloosa Technology



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	42,594	49,000	40,000	40,000
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	2,953	3,749	3,060	3,060
52201	Retirement Contributions	2,130	2,726	2,780	2,780
52301	Life & Health Insurance	16,093	8,500	9,000	9,000
52401	Workers' Compensation	100	132	108	108
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	63,870	64,107	54,948	54,948
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	250	300	300
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	891	1,000	2,500	2,500
54101	Communications	3,207	4,000	3,800	3,800
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	7,366	7,070	26,872	26,872
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	6,875	7,750	9,625	9,625
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	24,942	8,300	18,750	18,750
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training and Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	43,281	28,370	61,847	61,847
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	51,623	0	34,250	34,250
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
56801	Intangible Assets	0	0	0	0
	CAPITAL OUTLAY	51,623	0	34,250	34,250
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	300,000	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	300,000	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	54,773	31,830	31,830
	NON-OPERATING COSTS	0	54,773	31,830	31,830
	TOTAL BUDGET	\$ 458,774	\$ 147,250	\$ 182,875	\$ 182,875
RESOURCES					
	General Fund Revenues	\$ 0	\$ 0	\$ 0	0
	\$2 Recording Fee Revenues	458,774	147,250	182,875	182,875
	TOTAL REVENUES	\$ 458,774	\$ 147,250	\$ 182,875	\$ 182,875



DEPARTMENT: COURT ADMINISTRATION

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### MISSION STATEMENT

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The mission of the Court Administration Office is to provide administrative support to the offices of the Circuit and County Court Judges and operate in accordance with the guidelines established under Article V of the Florida State Constitution, the Florida Rules of Judicial Administration, and applicable Florida Statutes.

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### PROGRAM DESCRIPTION

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The Court Administration Office: provides circuit-wide support and assistance to the judges in management areas of budget and fiscal administration, facilities management, personnel administration, courtroom scheduling and public information monitors functions of programs integral to court operations in the areas of Security, Family and Small Claims Mediation, Child Support Hearing Officer, Court Interpreters, Drug Court, and various grant activities, serves as chief liaison between the Court and various governmental agencies and provides administrative support to judges in cases involving special, sensitive, and/or high profile issues.

- Provide the required fiscal, personnel, and administrative support to all divisions within the judiciary.
- Respond to requests for assistance or information from the public, judiciary, and all state and local governments and agencies.
- Participate in various committee and activities that serve to enhance the overall justice system in terms of service and cost efficiency.
- Assist the chief judge in developing an administrative plan for the Circuit to run efficiently and properly.
- Provide general direction for repair and maintenance of all court facilities and to regulate the use of courtrooms and other areas within the facilities.
- Provide the public full access to prompt legal recourse for all matters coming before the Criminal and Civil courts.
- Provide Pro Se assistance to parties involved in Dissolution of Marriage when they are unrepresented by an attorney.

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### SIGNIFICANT CHANGES FOR 2013-2014

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No significant changes are anticipated for FY 13/14.

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### STAFFING ALLOCATION

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<u>Position Classification</u>	<u>Pay Grade</u>	<u>2011-12 Authorized</u>	<u>2012-13 Authorized</u>	<u>2013-14 Adopted</u>
Mental Health Case Manager	U/C	0	1	1
Student Assistant	U/C	2	2	0
Office Support Assistant	U/C	0	0	1
Administrative Assistant	U/C	0	0	1
TOTAL		<u>2</u>	<u>3</u>	<u>3</u>

FUND: Article V/Fines & Forfeitures  
 FUNCTION: General Operations  
 ACTIVITY: Courthouse Security

DEPARTMENT: Judicial Services  
 DIVISION: Court Administration  
 COST CENTER: Courthouse Security



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	187,945	200,000	230,000	230,000
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	85	85	85
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	6,774	5,500	6,500	6,500
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	2,891	1,500	2,500	2,500
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	0	275	250	250
55201	Operating Supplies	3,465	2,500	3,500	3,500
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	140	140	140
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	201,075	210,000	242,975	242,975
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	3,614	5,000	5,000	5,000
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	3,614	5,000	5,000	5,000
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 204,689	\$ 215,000	\$ 247,975	\$ 247,975
RESOURCES					
	Transfer from the General Fund	\$ 204,689	\$ 215,000	\$ 217,975	\$ 217,975
	Fund Balance	0	0	30,000	30,000
	TOTAL REVENUES	\$ 204,689	\$ 215,000	\$ 247,975	\$ 247,975

FUND: Article V/Fines & Forfeitures  
 FUNCTION: General Administration  
 ACTIVITY: Judicial Support

DEPARTMENT: Judicial Services  
 DIVISION: Court Administration  
 COST CENTER: Juvenile Alternative Programs



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	27,664	27,664	27,664
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	2,116	2,116	2,116
52201	Retirement Contributions	0	1,539	1,923	1,923
52301	Life & Health Insurance	0	8,500	6,300	6,300
52401	Workers' Compensation	0	75	75	75
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	39,894	38,078	38,078
53101	Professional Services	16,170	10,000	10,000	10,000
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	33,593	10,000	10,000	10,000
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	6,606	2,719	2,719
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	4,685	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	54,448	26,606	22,719	22,719
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	953	953
	NON-OPERATING COSTS	0	0	953	953
	TOTAL BUDGET	\$ 54,448	\$ 66,500	\$ 61,750	\$ 61,750
RESOURCES					
	\$65 Court Cost	\$ 54,448	\$ 70,000	\$ 65,000	\$ 65,000
	Less: 5% Anticipated Receipts	0	(3,500)	(3,250)	(3,250)
	TOTAL REVENUES	\$ 54,448	\$ 66,500	\$ 61,750	\$ 61,750

FUND: Article V/Fines & Forfeitures  
 FUNCTION: General Administration  
 ACTIVITY: Judicial Support

DEPARTMENT: Judicial Services  
 DIVISION: Court Administration  
 COST CENTER: Administration - Local Options



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	11,487	47,112	47,112	47,112
51301	Other Salaries & Wages	6,568	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	1,380	3,604	3,604	3,604
52201	Retirement Contributions	88	2,783	3,275	3,275
52301	Life & Health Insurance	32	8,500	11,700	11,700
52401	Workers' Compensation	66	127	127	127
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	19,621	62,126	65,818	65,818
53101	Professional Services	15,009	2,921	5,000	5,000
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	1,716	2,000	2,000	2,000
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	309	0	0	0
54931	Host Ordinance	1,569	4,000	1,000	1,000
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	59	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	445	0	1,000	1,000
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	19,107	8,921	9,000	9,000
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 38,728	\$ 71,047	\$ 74,818	\$ 74,818
RESOURCES					
	\$65 Court Cost	\$ 38,728	\$ 70,000	\$ 65,000	\$ 65,000
	Fund Balance	0	4,547	13,068	13,068
	Less: 5% Anticipated Receipts	0	(3,500)	(3,250)	(3,250)
	TOTAL REVENUES	\$ 38,728	\$ 71,047	\$ 74,818	\$ 74,818

FUND: Article V/Fines & Forfeitures  
 FUNCTION: General Operations  
 ACTIVITY: Information Systems

DEPARTMENT: Judicial Services  
 DIVISION: Legal Aid  
 COST CENTER: Legal Aid



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	\$ 0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	0	0	0	0
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	124,688	124,688	124,688	124,688
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	124,688	124,688	124,688	124,688
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 124,688	\$ 124,688	\$ 124,688	\$ 124,688
RESOURCES					
	\$65 Court Cost	\$ 71,100	\$ 66,500	\$ 61,750	\$ 61,750
	General Fund Transfer	53,588	58,188	62,938	62,938
	TOTAL REVENUES	\$ 124,688	\$ 124,688	\$ 124,688	\$ 124,688

FUND: Article V/Fines & Forfeitures  
 FUNCTION: General Operations  
 ACTIVITY: Information Systems

DEPARTMENT: Judicial Services  
 DIVISION: Law Library  
 COST CENTER: Law Library



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	\$ 0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	4,803	5,400	5,600	5,600
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	3,081	2,335	2,335	2,335
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	7,884	7,735	7,935	7,935
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	87,465	58,765	53,815	53,815
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	87,465	58,765	53,815	53,815
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 95,349	\$ 66,500	\$ 61,750	\$ 61,750
RESOURCES					
	\$65 Court Cost	\$ 95,349	\$ 70,000	\$ 65,000	\$ 65,000
	Less: 5% Anticipated Receipts	0	(3,500)	(3,250)	(3,250)
	TOTAL REVENUES	\$ 95,349	\$ 66,500	\$ 61,750	\$ 61,750





FUND: Article V/Fines & Forfeitures  
 FUNCTION: General Operations  
 ACTIVITY: Information Systems

DEPARTMENT: Judicial Services  
 DIVISION: Court Administration  
 COST CENTER: Other Article V Costs

Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	(27,647)	10,000	10,000	10,000
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	2,000	2,000	2,000
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	(27,647)	12,000	12,000	12,000
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	878,750	855,000	665,000	665,000
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	878,750	855,000	665,000	665,000
	TOTAL BUDGET	\$ 851,103	\$ 867,000	\$ 677,000	\$ 677,000
RESOURCES					
	Transfers from the General Fund	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000
	\$15 Facility Fee Surcharge	933,998	900,000	700,000	700,000
	Less: 5% Anticipated Receipts	0	(45,000)	(35,000)	(35,000)
	Fund Balance	(94,895)	0	0	0
	TOTAL REVENUES	\$ 851,103	\$ 867,000	\$ 677,000	\$ 677,000

FUND: Family Mediation Fund  
 FUNCTION: County Court - Criminal  
 ACTIVITY: Alternative Dispute Resolution

DEPARTMENT: Judicial Services  
 DIVISION: Court Administration  
 COST CENTER: Family Mediation



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	\$ 0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	500	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	5,163	20,000	20,000	20,000
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	200	200	200
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	500	500	500
54931	Host Ordinance	731	1,500	1,500	1,500
55101	Office Supplies	0	1,000	1,000	1,000
55201	Operating Supplies	0	0	200	200
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	200	200	200
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	5,894	23,900	23,600	23,600
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	76,100	61,400	61,400
	NON-OPERATING COSTS	0	76,100	61,400	61,400
	TOTAL BUDGET	\$ 5,894	\$ 100,000	\$ 85,000	\$ 85,000
RESOURCES					
	Family Mediation	\$ 5,894	\$ 100,000	\$ 85,000	\$ 85,000
	TOTAL REVENUES	\$ 5,894	\$ 100,000	\$ 85,000	\$ 85,000

FUND: Local Option Sales Tax III  
 FUNCTION: General Operations  
 ACTIVITY: Courthouse Facilities

DEPARTMENT: Judicial Services  
 DIVISION: Court Administration  
 COST CENTER: Judicial Capital Improvements



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	0	0	0	0
56101	Land	0	0	0	0
56201	Buildings	23,484	0	0	0
56301	Improvements Other Than Buildings	18,422	0	2,000,000	2,000,000
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	41,906	0	2,000,000	2,000,000
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 41,906	\$ 0	\$ 2,000,000	\$ 2,000,000
RESOURCES					
	Interest	\$ 0	\$ 0	\$ 0	0
	Local Option Sales Tax III	41,906	0	2,000,000	2,000,000
	TOTAL REVENUES	\$ 41,906	\$ 0	\$ 2,000,000	\$ 2,000,000

FUND: Other Grants and Projects  
 FUNCTION: County Court - Traffic  
 ACTIVITY: Traffic Court Hearing Officer

DEPARTMENT: Judicial Services  
 DIVISION: Court Administration  
 COST CENTER: OSCA CTIHO Grant In Aid



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	1,891	10,000	10,000	10,000
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	1,891	10,000	10,000	10,000
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	250,000	250,000	250,000
	NON-OPERATING COSTS	0	250,000	250,000	250,000
	TOTAL BUDGET	\$ 1,891	\$ 260,000	\$ 260,000	\$ 260,000
RESOURCES					
	Grant Revenues	\$ 1,891	\$ 260,000	\$ 260,000	\$ 260,000
	TOTAL REVENUES	\$ 1,891	\$ 260,000	\$ 260,000	\$ 260,000

FUND: Other Grants and Projects  
 FUNCTION: Circuit Court - Criminal  
 ACTIVITY: Drug Court - Circuit Criminal

DEPARTMENT: Judicial Services  
 DIVISION: Clerk's - Court Administration  
 COST CENTER: Drug Court Treatment Emergency Fund



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	1,529	4,000	4,000	4,000
54101	Communications	0	300	300	300
54201	Postage & Freight	72	100	100	100
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	600	600	600
54701	Printing & Binding	25	200	200	200
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance	357	0	0	0
55101	Office Supplies	245	300	300	300
55201	Operating Supplies	517	500	500	500
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	150	2,000	2,000	2,000
55501	Training & Registrations	445	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	3,340	8,000	8,000	8,000
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	4,493	5,000	5,000	5,000
	GRANTS AND AIDS	4,493	5,000	5,000	5,000
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 7,833	\$ 13,000	\$ 13,000	\$ 13,000
RESOURCES					
	Grant Revenues	\$ 7,833	\$ 13,000	\$ 13,000	\$ 13,000
	TOTAL REVENUES	\$ 7,833	\$ 13,000	\$ 13,000	\$ 13,000

FUND: Other Grants and Projects  
 FUNCTION: Circuit Court - Juvenile  
 ACTIVITY: Juvenile Drug Court

DEPARTMENT: Judicial Services  
 DIVISION: Court Administration  
 COST CENTER: Drug Abuse Trust Fund



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	700	200,000	198,000	198,000
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	2,500	2,000	2,000
54101	Communications	2,092	2,500	2,500	2,500
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	300	300
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance	54	0	2,200	2,200
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	427	1,000	1,000	1,000
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	500	500	500
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	3,273	206,500	206,500	206,500
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Pubs, & Subs	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 3,273	\$ 206,500	\$ 206,500	\$ 206,500
RESOURCES					
	Grant Revenues	\$ 3,273	\$ 206,500	\$ 206,500	\$ 206,500
	TOTAL REVENUES	\$ 3,273	\$ 206,500	\$ 206,500	\$ 206,500



DEPARTMENT: COURT ADMINISTRATION  
FUNCTION: JUVENILE SERVICES/TEEN COURT

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### MISSION STATEMENT

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The mission of the Teen Court Program is to provide a short term, cost effective, educational alternative to the court system for juveniles who have committed misdemeanor crimes, or traffic offenses.

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### PROGRAM DESCRIPTION

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Teen Court is a Apeer court@ program for first time misdemeanor and traffic offenders. With the assistance of the Program Supervisor and student assistants, teen volunteer students conduct actual court hearings for juvenile offenders. The teen jury renders a sentence for each defendant based upon information presented in the hearing. Minimum sentencing guidelines require that each offender participate in Teen Court as a juror, perform community service work, pay restitution, and complete at least one other sanction (e.g., essay, apology letter, jail tour, educational or civic project). Referrals for this diversion program are accepted from the Department of Juvenile Justice, State=s Attorney, School Resource Officers, and Traffic Court Clerk.

Participants are supervised by the Teen Court Program Supervisor and student assistant(s) who monitor deadlines and sanctions; arrange community service work, schedule jail tours, document and report progress, etc. Juveniles and their families are assessed for mental health and/or substance abuse concerns and may be required to participate in counseling services.

Once a child is sentenced by the teen jury, it is his/her responsibility to cooperate and complete all requirements within a specified period of time. If the child performs all of the requirements completely and in a timely manner, the case will be dismissed (i.e., no petition will be filed by the state attorney/no fine, or DMV notification will be invoked by the clerk of traffic court). If the child does not cooperate or complete his/her sentence, the referral agency will be notified to pursue formal prosecution channels.

Teen Court provides a unique opportunity for offenders and student volunteers to experience the inner workings of the courtroom and master the trial process. Defendants have the opportunity to avoid a juvenile record and gain exposure to positive youth in the community as well as conscientious adult role models, including attorneys and judges. These educational and character building activities are intended to educate the youth about the consequences of crime and delinquency, and interest them in more productive, community minded activities.

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### GOALS & OBJECTIVES - AT RECOMMENDED FUNDING LEVEL

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#### Establish Program Need and Standards

- (1) To provide services to 350 first-time criminal offenders and 100 traffic offenders in Escambia County during the four quarters.
- (2) To have 90% of the participants complete the program successfully and avoid court prosecution.
- (3) To ensure that 90% of the defendants complete the program in less than 6 months.
- (4) To educate defendants about laws and consequences and deter them from future crime.
- (5) To incorporate community restorative activities through community service projects and activities.
- (6) To promote positive activities through volunteering and an opportunity for a scholarship at Pensacola State College. (The Teen Court Scholarship fund raises money through donations and a \$3.00 program fee for anyone who pleads guilty or nolo contendere, or who is convicted of a violation of criminal law or Municipal/County Ordinance.



DEPARTMENT: COURT ADMINISTRATION  
FUNCTION: JUVENILE SERVICES/TEEN COURT

**Measure Outcome of Participants**

- (1) To report a recidivism rate of less than 30% by end of third quarter.
- (2) To survey at least 25% of participating youth and their parents regarding the effectiveness of the program and what they have learned and report by end of third quarter.
- (3) To have at least 5% of the defendants become regular Teen Court volunteers and review statistics at end of fourth quarter.

**Staff Training**

- (1) To continue with regular meetings with supervisor and staff for training on new laws, resources, and other matters relevant to the program.
- (2) To require a minimum of 16 hours of professional training per year per employee related to Florida Statutes Chapter 985 and treatment of delinquency.
- (3) To participate in training opportunities related to practical use of restorative justice measures in Teen Court.

**Volunteer Training and Activities**

- (1) To utilize videotaping, mock trials and shadowing to train volunteers.
- (2) To arrange educational programs for the teens with various private and public agencies from the legal profession.

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**SIGNIFICANT CHANGES FOR 2013-2014**

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No significant changes are anticipated for FY 13/14.

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**STAFFING ALLOCATION**

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<u>Position Classification</u>	<u>Pay Grade</u>	<u>2011-12 Authorized</u>	<u>2012-13 Authorized</u>	<u>2013-14 Adopted</u>
Program Coordinator	U/C	1	1	1
Student Assistant	U/C	2	2	2
TOTAL		<u>3</u>	<u>3</u>	<u>3</u>



FUND: Article V/Fines & Forfeitures  
 FUNCTION: Circuit Court - Juvenile  
 ACTIVITY: Other Court - Juvenile

DEPARTMENT: Judicial Services  
 DIVISION: Court Administration  
 COST CENTER: Juvenile Programs - Teen Court



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	30,320	49,040	48,714	48,714
51301	Other Salaries & Wages	18,662	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	3,747	3,751	3,727	3,727
52201	Retirement Contributions	1,512	1,687	2,085	2,085
52301	Life & Health Insurance	510	8,500	9,000	9,000
52401	Workers' Compensation	122	132	131	131
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	54,873	63,110	63,657	63,657
53101	Professional Services	7	20	20	20
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	1,300	1,500	7,000	7,000
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	1,430	800	500	500
54101	Communications	1,628	2,200	2,200	2,200
54201	Postage & Freight	450	600	460	460
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	532	1,200	650	650
54701	Printing & Binding	40	300	0	0
54801	Promotional Activities	0	200	200	200
54901	Other Current Charges & Obligations	0	3,100	0	0
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	618	2,000	1,200	1,200
55201	Operating Supplies	33	500	300	300
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	100	100	100
55501	Training & Registrations	445	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	6,483	12,520	12,630	12,630
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	275,370	260,463	260,463
	NON-OPERATING COSTS	0	275,370	260,463	260,463
	TOTAL BUDGET	\$ 61,356	\$ 351,000	\$ 336,750	\$ 336,750
RESOURCES					
	\$3 Court Cost	\$ 61,356	\$ 80,000	\$ 65,000	\$ 65,000
	Fund Balance	0	275,000	275,000	275,000
	Less: 5% Anticipated Receipts	0	(4,000)	(3,250)	(3,250)
	TOTAL REVENUES	\$ 61,356	\$ 351,000	\$ 336,750	\$ 336,750

FUND: Article V Fund  
 FUNCTION: General Administration  
 ACTIVITY: Public Defender

DEPARTMENT: Judicial Services  
 DIVISION: Regional Conflict Counsel  
 COST CENTER: Regional Conflict Counsel



Account	Title	Actual FY 11-12	Adopted FY 12-13	Proposed FY 13-14	Adopted FY 13-14
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	3,000	3,000
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	2,000	2,000
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	0	0	3,000	3,000
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training and Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	0	0	8,000	8,000
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	10,000	10,000
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
56801	Intangible Assets	0	0	0	0
	CAPITAL OUTLAY	0	0	10,000	10,000
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 0	\$ 0	\$ 18,000	\$ 18,000
RESOURCES					
	General Fund Revenues	\$ 0	\$ 0	\$ 0	0
	\$2 Recording Fee Revenues	0	0	0	0
	Fund Balance	0	0	18,000	18,000
	TOTAL REVENUES	\$ 0	\$ 0	\$ 18,000	\$ 18,000



## PROPRIETARY FUNDS

### **Enterprise Funds**

These funds account for operations that are financed and operated in the manner of a private business. The intent is that the cost of providing goods or services to the general public should be recovered or financed through user charges. Escambia County utilizes four enterprise funds and one internal service fund.

#### **Solid Waste Fund**

Accounts for the provision of Solid Waste and Code Enforcement services to the residents of Escambia County, Florida. All activities necessary to provide such services are accounted for in this fund, including administration, operations, maintenance and billing and collection.

#### **Inspections Fund**

Accounts for the provision of building inspection services to the residents of Escambia County. All activities necessary to provide such services are accounted for in this fund.

#### **Emergency Services Fund**

Accounts for the cost of ambulance and advance life support units of Escambia County. All activities necessary to provide such services are accounted for in this fund with the exception of ambulance replacements. Vehicle replacement costs are reflected in the Local Option Sales Tax fund.

#### **Civic Center Fund**

Accounts for the construction, operations and renewal and replacement of the Pensacola Civic Center. All activities necessary to provide such services are accounted for in this fund.

### **Internal Service Fund**

This fund accounts for the financing of goods or services provided by one governmental department to other departments or agencies on a cost reimbursement basis.

#### **Internal Self-Insurance Fund**

Accounts for interfund charges for property/casualty insurance, the workers' compensation program, health and life insurance, the fuel distribution program and to cover current costs and future reserves.





**OPERATIONS AND WORKING CAPITAL SUMMARY  
FISCAL YEAR 2013-2014  
FUND 401 - SOLID WASTE**

	Actual FY 09-10	Actual FY 10-11	Actual FY 11-12	Adopted FY 12-13	Adopted FY 13-14
<b>OPERATING REVENUES</b>					
Charges for Services	\$11,683,202	\$12,486,523	\$11,674,837	\$10,811,634	\$10,832,134
Miscellaneous Revenue	0	0	0	0	0
Total Operating Revenue	11,683,202	12,486,523	11,674,837	10,811,634	10,832,134
<b>OPERATING EXPENSES</b>					
Personal Costs	2,780,092	2,605,713	2,399,502	2,525,185	2,617,856
Operating Costs	6,583,153	6,458,486	4,837,627	6,128,579	5,237,963
Depreciation	2,429,644	2,620,647	2,690,633	2,690,000	2,786,000
Total Operating Expenses	11,792,889	11,684,846	9,927,763	11,343,764	10,641,819
Net Operating Income	(109,687)	801,677	1,747,074	(532,130)	190,315
<b>NONOPERATING REVENUES/EXPENSES</b>					
Interest Income	82,075	126,145	148,623	110,000	100,000
Franchise Fees	0	0	0	0	0
Gain/(Loss) on Investments					
Interest Expense	(31,749)	(103,233)	(9,097)	0	0
Grant Revenue	66,294	1360			
Miscellaneous	387,950	162,898	39,586	0	0
Aids to Private Org					
Gain/(Loss) on Sale of Property	53,376	(14,418)	(317,698)	0	0
Total Non-Operating Revenue/(Expenses)	557,946	172,752	(138,585)	110,000	100,000
Net Income/(Loss) before Transfers	448,259	974,429	1,608,489	(422,130)	290,315
Transfers Out	(437,972)	(375,110)	(309,785)	(312,043)	(313,114)
Transfers In	5,900,000	2,000,000	0		
Net Income/(Loss)	5,910,287	2,599,319	1,298,704	(734,173)	(22,799)
Beginning Retained Earnings	27,311,303	34,171,909	36,771,588		
Contributed Capital	950,319	360	0		
Ending Retained Earnings	34,171,909	36,771,588	38,070,292		
Current Assets	17,857,998	17,279,204	17,875,573		
Current Liabilities	2,412,251	1,391,429	3,169,039		
Working Capital	15,445,747	15,887,775	14,706,534		
Beginning Working Capital				2,090,934	1,897,020
add: Depreciation				2,690,000	2,786,000
Loan Proceeds					
Contributed Capital					
less: Principal Payments				829,012	829,012
Acquisition of Fixed Assets				3,204,100	3,813,800
Less Reserves				13,649	17,409
Ending Working Capital	\$15,445,747	\$15,887,775	\$14,706,534	\$0	\$0
<b>MEMORANDUM ONLY</b>					
Capital Purchases	\$2,009,138	\$4,659,508	\$2,489,898	\$3,204,100	\$3,813,800
Principal Payments	0	\$0	\$781,428	\$829,012	\$829,012



**OPERATIONS AND WORKING CAPITAL SUMMARY**  
**FISCAL YEAR 2013-2014**  
**FUND 408 - EMS FUND**

	Actual FY 09-10	Actual FY 10-11	Actual FY 11-12	Adopted FY 12-13	Adopted FY 13-14
<b>OPERATING REVENUES</b>					
Charges for Services	\$18,571,160	\$15,241,075	\$10,648,354	\$13,080,628	\$14,236,259
Miscellaneous Revenue	215,628	170,345	359,115	130,483	146,480
Total Operating Revenue	18,786,788	15,411,420	11,007,470	13,211,111	14,382,739
<b>OPERATING EXPENSES</b>					
Personal Costs	7,146,063	6,956,582	6,733,348	7,341,076	7,842,028
Operating Costs	6,523,167	5,564,596	1,968,070	4,384,047	8,017,463
Depreciation	754,442	721,258	824,093	785,000	785,000
Total Operating Expenses	14,423,672	13,242,436	9,525,511	12,510,123	16,644,491
Net Operating Income	4,363,116	2,168,984	1,481,959	700,988	(2,261,752)
<b>NONOPERATING REVENUES/EXPENSES</b>					
Interest Income	21,987	70,405	94,690	0	0
Gain/(Loss) on Investments					
Interest Expense					
Miscellaneous	0	0	0	0	0
Gain/(Loss) on Sale of Property	3,200	(303)	(197,579)	0	0
Total Non-Operating Revenue/(Expenses)	25,187	70,102	(102,889)	0	0
Net Income/(Loss) before Transfers	4,388,303	2,239,086	1,379,070	700,988	(2,261,752)
Transfers Out	0	(143,395)	(186,087)	(180,971)	(224,214)
Transfers In	806,628	0			
Net Income/(Loss)	5,194,931	2,095,691	1,192,983	520,017	(2,485,966)
Beginning Retained Earnings	1,405,856	7,242,705	10,023,232		
Contributed Capital	641,918	684,836	62,712		
Ending Retained Earnings	7,242,705	10,023,232	11,278,927		
Current Assets	11,753,374	14,269,837	16,037,904		
Current Liabilities	598,341	259,268	274,212		
Working Capital	11,155,033	14,010,570	15,763,692		
Beginning Working Capital				0	1,730,896
add: Depreciation				785,000	785,000
Loan Proceeds					
Contributed Capital					
less: Principal Payments				0	0
Acquisition of Fixed Assets				7,000	29,930
Less Reserves				1,298,017	0
Ending Working Capital	\$11,155,033	\$14,010,570	\$15,763,692	\$0	\$0
<b>MEMORANDUM ONLY</b>					
Capital Purchases	\$9,136	\$29,551	\$456,203	\$7,000	\$29,930
Principal Payments					



**OPERATIONS AND WORKING CAPITAL SUMMARY**  
**FISCAL YEAR 2013-2014**  
**FUND 406 - INSPECTIONS FUND**

	Actual FY 09-10	Actual FY 10-11	Actual FY 11-12	Adopted FY 12-13	Adopted FY 13-14
<b>OPERATING REVENUES</b>					
Licenses and Permit Fees	\$1,671,524	\$1,756,411	\$1,789,391	\$1,647,200	\$1,706,600
Charges for Services	6,856	3,234	2,219	3,000	2,200
Fines and Fofeitures	19,165	13,621	32,454	13,000	15,500
Miscellaneous Revenue	183,201	156,271	160,976	13,000	12,500
Total Operating Revenue	1,880,746	1,929,537	1,985,040	1,676,200	1,736,800
<b>OPERATING EXPENSES</b>					
Personal Costs	2,248,714	2,239,918	1,947,275	1,792,590	1,797,803
Operating Costs	556,403	312,824	330,118	369,806	378,889
Depreciation	69,015	26,608	7,282	24,439	6,408
Total Operating Expenses	2,874,132	2,579,350	2,284,675	2,186,835	2,183,100
Net Operating Income	(993,386)	(649,813)	(299,635)	(510,635)	(446,300)
<b>NONOPERATING REVENUES/EXPENSES</b>					
Interest Income	21,373	23,787	22,290	20,000	20,000
Gain/(Loss) on Investments					
Interest Expense					
Miscellaneous	317		58		
Gain/(Loss) on Sale of Property	33,176	9,441			
Total Non-Operating Revenue/(Expenses)	54,866	33,228	22,348	20,000	20,000
Net Income/(Loss) before Transfers	(938,520)	(616,585)	(277,287)	(490,635)	(426,300)
Transfers Out	0	0	0	0	0
Transfers In	75,360	0			
Net Income/(Loss)	(863,160)	(616,585)	(277,287)	(490,635)	(426,300)
Beginning Retained Earnings	3,492,144	2,628,984	2,012,399		
Contributed Capital	0	0	0		
Ending Retained Earnings	2,628,984	2,012,399	1,735,112		
Current Assets	3,622,936	2,952,102	2,593,118		
Current Liabilities	442,543	348,140	345,743		
Working Capital	3,180,393	2,603,962	2,247,376		
Beginning Working Capital				476,196	419,892
add: Depreciation				24,439	6,408
Loan Proceeds					
Contributed Capital					
less: Principal Payments				0	0
Acquisition of Fixed Assets				10,000	0
Less Reserves				0	0
Ending Working Capital	\$3,180,393	\$2,603,962	\$2,247,376	\$0	\$0
<b>MEMORANDUM ONLY</b>					
Capital Purchases	\$0	\$0	\$2,790	\$10,000	\$0
Principal Payments					



**OPERATIONS AND WORKING CAPITAL SUMMARY**  
**FISCAL YEAR 2013-2014**  
**FUND 409 - CIVIC CENTER FUND**

	Actual FY 09-10	Actual FY 10-11	Actual FY 11-12	Adopted FY 12-13	Adopted FY 13-14
<b>OPERATING REVENUES</b>					
Charges for Services	\$4,003,014	\$3,497,922	\$3,734,526	\$3,907,000	\$4,180,304
Miscellaneous Revenue	13,352	24,581	15,694	13,394	5,711
Total Operating Revenue	4,016,366	3,522,503	3,750,220	3,920,394	4,186,015
<b>OPERATING EXPENSES</b>					
Personal Costs	0	0	0	0	0
Operating Costs	6,656,193	5,606,787	6,142,025	5,150,074	5,515,695
Depreciation	936,036	939,717	915,349	1,300,000	1,300,000
Total Operating Expenses	7,592,229	6,546,504	7,057,374	6,450,074	6,815,695
Net Operating Income	(3,575,863)	(3,024,001)	(3,307,154)	(2,529,680)	(2,629,680)
<b>NONOPERATING REVENUES/EXPENSES</b>					
Interest Income	4,706	7,404	11,034	0	0
Gain/(Loss) on Investments					
Interest Expense	0	0	0	0	0
Miscellaneous					
Gain/(Loss) on Sale of Property	0	0	0	0	0
Total Non-Operating Revenue/(Expenses)	4,706	7,404	11,034	0	0
Net Income/(Loss) before Transfers	(3,571,157)	(3,016,597)	(3,296,120)	(2,529,680)	(2,629,680)
Transfers Out				0	0
Transfers In	1,700,000	1,974,810	1,600,000	1,400,000	1,500,000
Net Income/(Loss)	(1,871,157)	(1,041,787)	(1,696,120)	(1,129,680)	(1,129,680)
Beginning Retained Earnings	(4,289,710)	(5,077,267)	(5,293,427)		
Contributed Capital	1,083,600	825,627	1,210,965		
Ending Retained Earnings	(5,077,267)	(5,293,427)	(5,778,582)		
Current Assets	1,203,485	1,449,146	1,430,714		
Current Liabilities	1,114,406	862,128	354,216		
Working Capital	89,079	587,018	1,076,498		
Beginning Working Capital				0	0
add: Depreciation				1,300,000	1,300,000
Loan Proceeds					
Contributed Capital				29,680	29,680
less: Principal Payments				0	0
Acquisition of Fixed Assets				200,000	200,000
Less Reserves				0	0
Ending Working Capital	\$89,079	\$587,018	\$1,076,498	\$0	\$0
<b>MEMORANDUM ONLY</b>					
Capital Purchases	\$0	\$0	\$0	\$200,000	\$200,000
Principal Payments	0	0	0	0	0





**OPERATIONS AND WORKING CAPITAL SUMMARY**  
**FISCAL YEAR 2013-2014**  
**FUND 501\* - SELF-INSURANCE FUND**

	Actual FY 09-10	Actual FY 10-11	Actual FY 11-12	Adopted FY 12-13	Adopted FY 13-14
<b>OPERATING REVENUES</b>					
Charges for Services**	\$8,526,602	\$10,954,260	\$11,526,505	\$27,939,022	\$28,520,850
Miscellaneous Revenue	0	0	0	0	0
Total Operating Revenue	8,526,602	10,954,260	11,526,505	27,939,022	28,520,850
<b>OPERATING EXPENSES</b>					
Personal Costs	949,323	932,681	861,814	834,982	851,984
Operating Costs	8,100,695	11,850,696	14,723,483	27,209,040	27,763,866
Depreciation	64,350	84,987	81,080	84,987	81,080
Total Operating Expenses	9,114,368	12,868,364	15,666,377	28,129,009	28,696,930
Net Operating Income	(587,766)	(1,914,104)	(4,139,872)	(189,987)	(176,080)
<b>NONOPERATING REVENUES/EXPENSES</b>					
Interest Income	129,811	114,713	104,041	115,000	105,000
Gain/(Loss) on Investments					
Interest Expense					
Miscellaneous	319,731	439,303	5,902,457		
Gain/(Loss) on Sale of Property	64				
Total Non-Operating Revenue/(Expenses)	449,606	554,016	6,006,497	115,000	105,000
Net Income/(Loss) before Transfers	(138,160)	(1,360,088)	1,866,625	(74,987)	(71,080)
Transfers Out	(5,000,000)	(554,479)			
Transfers In		5,000,000			
Net Income/(Loss)	(5,138,160)	3,085,433	1,866,625	(74,987)	(71,080)
Beginning Retained Earnings	13,591,865	8,453,705	11,569,109		
Capital Contributions	0	29,971	0		
Ending Retained Earnings	8,453,705	11,569,109	13,435,735		
Current Assets	10,822,914	13,124,233	23,119,604		
Current Liabilities	754,754	610,845	11,641,931		
Working Capital	10,068,160	12,513,388	11,477,673		
Beginning Working Capital				0	0
add: Depreciation				84,987	81,080
Loan Proceeds					
Contributed Capital					
less: Principal Payments				0	0
Acquisition of Fixed Assets				10,000	10,000
Less Reserves				0	0
Ending Working Capital	\$10,068,160	\$12,513,388	\$11,477,673	\$0	\$0
<b>MEMORANDUM ONLY</b>					
Capital Purchases	\$215,153	\$211,942	\$0	\$10,000	\$10,000
Principal Payments					





## **Description of County Debt**

Escambia County has no outstanding General Obligation Debt pledged against its Ad Valorem Taxes. All outstanding bond issues are pledged against specific non-ad valorem revenues restricted to the repayment of debt service for specific bond issues. There is no locally imposed limit on the issuance of debt by the Board of County Commissioners pledged against non-ad valorem revenues.

### **2002 Sales Tax Refunding Revenue Bonds**

\$89,730,000 in bonds were issued September 1, 2002 to refund the County's outstanding 1993 Sales Tax Revenue Refunding Bonds and to fund certain capital projects in the County. These bonds bear interest rates from 2.0% to 5.25% with the last maturity being October 1, 2033. Revenues are provided from the County's Half-Cent Sales Tax.

### **2002 Tourist Development Refunding Revenue Bonds**

\$16,885,000 in bonds were issued October 1, 2002 to refund the County's outstanding 1992 Tourist Development Revenue Bonds and the County's outstanding promissory note payable to the Florida Local Government Finance Commission, to fund certain beach nourishment projects on Santa Rosa Island and to fund certain capital projects at the Pensacola Civic Center. These bonds bear interest rates from 2.0% to 5.0% with the last maturity being October 1, 2019. Revenues are provided from the toll on the Bob Sikes Toll Bridge, portions of the County's Tourist Development Tax (TDT) and lease fees paid to the Santa Rosa Island Authority. A partial Bond defeasement for 2012 will free the TDT payment until 2017.

### **2002 Capital Improvement Revenue Bonds**

\$22,305,000 in bonds were issued on November 15, 2002 to fund capital projects on Santa Rosa Island. These bonds bear interest rates between 2.75% and 5.25% with the last maturity being October 1, 2032. Revenues are provided from the toll on the Bob Sikes Toll Bridge and from lease fees paid to the Santa Rosa Island Authority.

### **Gulf Breeze Loan Pool 1997**

\$10 million in loan proceeds were drawn during 1997, 1998 and 1999 to fund capital projects. This loan carries a variable rate based on the PSA plus .35% with the last maturity 10/01/17. The County's Electric Franchise Fee is pledged as a guarantee to repay the loan.

### **Gulf Breeze Loan Pool 1998**

\$20 million in loan proceeds were drawn during 1998 and 1999 to fund capital projects. This loan carries a variable rate based on the PSA plus .34% with the last maturity 02/01/07. Revenues are provided from the County's Local Option Sales Tax. This loan has been satisfied.

### **Gulf Breeze Loan Pool 1999**

\$30 million in loan proceeds were received in 1999 to fund capital projects. This loan carries interest rates from 4.1% to 4.8% with the last maturity 05/01/07. Revenues are provided from the County's Local Option Sales Tax. This loan has been satisfied.

### **Gulf Breeze Loan Pool 2003**

\$3 million in loan proceeds in 2003 to construct a new work release center. This loan carries a variable interest rate based on the PSA plus .34%. The loan matures on 10/01/17. Work Release fees paid by the participants of the program will repay the loan.





## DEBT SERVICE AND BOND REDEMPTION

### PROGRAM SUMMARY

Bond Issue	Amount Issued	FY 12/13 Balance	FY 13/14 Principal Payments	FY 13/14 Ending Balance
Sales Tax Revenue, Series 2002	\$89,730,000	\$72,835,000	\$2,200,000	\$70,635,000
Tourist Development Revenue, Series 2002	\$16,885,000	\$7,330,000	\$1,100,000	\$6,230,000
Capital Improvement Revenue, Series 2002	\$22,305,000	\$17,545,000	\$580,000	\$16,965,000
Gulf Breeze Loan Pool 1997	\$10,000,000	\$4,590,000	\$765,000	\$3,825,000
Gulf Breeze Loan Pool 2003	\$3,000,000	\$945,000	\$230,000	\$715,000
<b>Total</b>	<b>\$141,920,000</b>	<b>\$103,245,000</b>	<b>\$4,875,000</b>	<b>\$98,370,000</b>

### DEBT RATIOS

Direct Debt	FY 09/10*	FY 10/11	FY 11/12	FY 12/13	FY 13/14
Direct Debt	116,710,000	112,380,000	107,910,000	103,245,000	98,370,000
Pop	313,480	312,980	297,619	297,619	299,511
Per Capita	372	359	363	347	328

\* In FY 09/10 Escambia County prepaid the Gulf Breeze Loan Pool Bonds, Series 1997.



# **ESCAMBIA COUNTY, FLORIDA, CAPITAL IMPROVEMENT REVENUE BONDS, \$22,305,000**

**PURPOSE:** To provide moneys to 1). Finance costs of acquiring, constructing and equipping certain capital improvements on Santa Rosa Island including (i) constructing certain road improvements to Via de Luna Drive and Fort Pickens Road, (ii) constructing a water reclamation and reuse system (iii) making certain improvements to stormwater management system (iv) burying existing above-ground utilities, and (v) making certain landscape improvements 2). To pay a portion of the costs of issuance of the bonds including costs of municipal bond insurance and a debt service reserve fund insurance policy.

**SECURITY:** The Bonds are payable solely from and secured by an irrevocable lien upon and pledge of 1). The Net Revenues derived from the Tolls and other income from the Bob Sikes Toll Bridge, 2). Lease fees paid to the Santa Rosa Island Authority.

**DEBT COVERAGE:** The debt coverage test using Bob Sikes toll Bridge Revenues and Santa Rosa Island Authority Lease Fees equals 4.50 times the Maximum Bond Service Requirement for all debt.

## **RATINGS:**

Moody's - Aaa

Standard & Poor's - AAA

Fitch - AAA

Insurer - MBIA Insurance Corporation

## **DEBT SERVICE SCHEDULE: (as of 9/30/13)**

Year	% Interest	Principal	Interest	Total P & I	Remaining Principal
04/01/13			448,544	448,544	18,095,000
10/01/13	5.25%	550,000	448,544	998,544	17,545,000
04/01/14			434,106	434,106	17,545,000
10/01/14	5.25%	580,000	434,106	1,014,106	16,965,000
04/01/15			418,881	418,881	16,965,000
10/01/15	5.25%	610,000	418,881	1,028,881	16,355,000
04/01/16			402,869	402,869	16,355,000
10/01/16	5.25%	640,000	402,869	1,042,869	15,715,000
04/01/17			386,069	386,069	15,715,000
10/01/17	4.42%	675,000	386,069	1,061,069	15,040,000
04/01/18			371,163	371,163	15,040,000
10/01/18	4.75%	705,000	371,163	1,076,163	14,335,000
04/01/19			354,419	354,419	14,335,000
10/01/19	4.75%	735,000	354,419	1,089,419	13,600,000
04/01/20			336,963	336,963	13,600,000



**ESCAMBIA COUNTY, FLORIDA, CAPITAL IMPROVEMENT REVENUE BONDS, \$22,305,000 (Continued)**

<b>Year</b>	<b>% Interest</b>	<b>Principal</b>	<b>Interest</b>	<b>Total P &amp; I</b>	<b>Remaining Principal</b>
10/01/20	4.75%	770,000	336,963	1,106,963	12,830,000
04/01/21			318,675	318,675	12,830,000
10/01/21	4.75%	810,000	318,675	1,128,675	12,020,000
04/01/22			299,438	299,438	12,020,000
10/01/22	4.75%	850,000	299,438	1,149,438	11,170,000
04/01/23			279,250	279,250	11,170,000
10/01/23	5.00%	890,000	279,250	1,169,250	10,280,000
04/01/24			257,000	257,000	10,280,000
10/01/24	5.00%	930,000	257,000	1,187,000	9,350,000
04/01/25			233,750	233,750	9,350,000
10/01/25	5.00%	980,000	233,750	1,213,750	8,370,000
04/01/26			209,250	209,250	8,370,000
10/01/26	5.00%	1,030,000	209,250	1,239,250	7,340,000
04/01/27			183,500	183,500	7,340,000
10/01/27	5.00%	1,080,000	183,500	1,263,500	6,260,000
04/01/28			156,500	156,500	6,260,000
10/01/28	5.00%	1,135,000	156,500	1,291,500	5,125,000
04/01/29			128,125	128,125	5,125,000
10/01/29	5.00%	1,190,000	128,125	1,318,125	3,935,000
04/01/30			98,375	98,375	3,935,000
10/01/30	5.00%	1,250,000	98,375	1,348,375	2,685,000
04/01/31			67,125	67,125	2,685,000
10/01/31	5.00%	1,310,000	67,125	1,377,125	1,375,000
04/01/32			34,375	34,375	1,375,000
10/01/32	5.00%	1,375,000	34,375	1,409,375	0



**ESCAMBIA COUNTY, FLORIDA, SALES TAX REVENUE BONDS, SERIES 2002, \$89,730,000**

**PURPOSE:** To provide funds to 1) finance the costs of a current refunding of all of the County's Sales Tax Revenue Refunding Bonds, Series 1993 and, 2) finance the cost of certain capital improvement projects of the County pursuant to plans and specifications on file with the County and, 3) pay a portion of the costs of issuance of the 2002 bonds, including the costs of financial guaranty insurance and a reserve account insurance policy.

**SECURITY:** The Bonds are limited and special obligations of the County payable solely from receipts received from the proceeds of the local government half-cent sales tax as defined and described in and distributed to the County by the State, under Part VI, Chapter 218, Florida Statutes.

**DEBT COVERAGE:** The debt coverage test using the Local Government Half-Cent Sales Tax Revenues for Additional Parity Bonds equals 3.58 times the Maximum Bond Service Requirement for all debt.

**RATINGS:**

Moody's - Aaa

Standard & Poor's - AAA

Insurer - Ambac Assurance

**DEBT SERVICE SCHEDULE:  
(as of 9/30/13)**

Year	% Interest	Principal	Interest	Total P & I	Remaining Principal
04/01/13			1,812,809	1,812,809	74,955,000
10/01/13	3.65%	2,120,000	1,812,809	3,932,809	72,835,000
04/01/14			1,774,119	1,774,119	72,835,000
10/01/14	5.25%	2,200,000	1,774,119	3,974,119	70,635,000
04/01/15			1,716,369	1,716,369	70,635,000
10/01/15	5.25%	2,315,000	1,716,369	4,031,369	68,320,000
04/01/16			1,655,600	1,655,600	68,320,000
10/01/16	5.25%	2,435,000	1,655,600	4,090,600	65,885,000
04/01/17			1,591,681	1,591,681	65,885,000
10/01/17	5.25%	2,565,000	1,591,681	4,156,681	63,320,000
04/01/18			1,524,350	1,524,350	63,320,000
10/01/18	5.25%	2,700,000	1,524,350	4,224,350	60,620,000
04/01/19			1,453,475	1,453,475	60,620,000
10/01/19	5.00%	2,840,000	1,453,475	4,293,475	57,780,000
04/01/20			1,382,475	1,382,475	57,780,000
10/01/20	5.00%	2,985,000	1,382,475	4,367,475	54,795,000
04/01/21			1,307,850	1,307,850	54,795,000





**ESCAMBIA COUNTY, FLORIDA, SALES TAX REVENUE BONDS, SERIES 2002, \$89,730,000 (Continued)**

<b>Year</b>	<b>% Interest</b>	<b>Principal</b>	<b>Interest</b>	<b>Total P &amp; I</b>	<b>Remaining Principal</b>
10/01/21	5.00%	3,130,000	1,307,850	4,437,850	51,665,000
04/01/22			1,229,600	1,229,600	51,665,000
10/01/22	4.63%	3,290,000	1,229,600	4,519,600	48,375,000
04/01/23			1,148,906	1,148,906	48,375,000
10/01/23		3,450,000	1,148,906	4,598,906	44,925,000
04/01/24			1,066,969	1,066,969	44,925,000
10/01/24		3,615,000	1,066,969	4,681,969	41,310,000
04/01/25			981,113	981,113	41,310,000
10/01/25		3,785,000	981,113	4,766,113	37,525,000
04/01/26			891,219	891,219	37,525,000
10/01/26		3,965,000	891,219	4,856,219	33,560,000
04/01/27			797,050	797,050	33,560,000
10/01/27		4,155,000	797,050	4,952,050	29,405,000
04/01/28			698,369	698,369	29,405,000
10/01/28		4,350,000	698,369	5,048,369	25,055,000
04/01/29			595,056	595,056	25,055,000
10/01/29		4,555,000	595,056	5,150,056	20,500,000
04/01/30			486,875	486,875	20,500,000
10/01/30		4,775,000	486,875	5,261,875	15,725,000
04/01/31			373,469	373,469	15,725,000
10/01/31		5,000,000	373,469	5,373,469	10,725,000
04/01/32			254,719	254,719	10,725,000
10/01/32		5,240,000	254,719	5,494,719	5,485,000
04/01/33			130,269	130,269	5,485,000
10/01/33		5,485,000	130,269	5,615,269	0



**ESCAMBIA COUNTY, FLORIDA, TOURIST DEVELOPMENT REFUNDING REVENUE BONDS, SERIES 2002, \$16,885,000**

**PURPOSE:** To 1) finance the costs of refunding all of the County's Tourist Development Revenue Bonds, Series 2002; 2) finance the costs of refunding the County's outstanding promissory note payable to the Florida Local Government Finance Commission 3), to finance the costs of acquiring, constructing and equipping of certain capital improvements pursuant plans and specifications on file with the County and, 4) to pay a portion of the costs of issuance including the costs of municipal bond insurance and a debt service reserve fund insurance policy.

**SECURITY:** The Bonds are payable solely from 1) the Tourist Development Tax levied and collected by the County.

**DEBT COVERAGE:** The debt coverage test using the Tourist Development Tax Revenues for Additional Parity Bonds equals 2.03 times the Maximum Bond Service Requirement for all debt.

**RATINGS:**

Moody's - Aaa

Standard & Poor's - AAA

Fitch - AAA

Insurer - MBIA Insurance Corporation

**DEBT SERVICE SCHEDULE:  
(as of 9/30/13)**

Year	Principal	Interest	Total P & I	Remaining Principal
04/01/13		182,263	182,263	8,395,000
10/01/13	1,065,000	182,263	1,247,263	7,330,000
04/01/14		163,625	163,625	7,330,000
10/01/14	1,100,000	163,625	1,263,625	6,230,000
04/01/15		143,550	143,550	6,230,000
10/01/15	1,145,000	143,550	1,288,550	5,085,000
04/01/16		114,925	114,925	5,085,000
10/01/16	1,195,000	114,925	1,309,925	3,890,000
04/01/17		91,025	91,025	3,890,000
10/01/17	1,245,000	91,025	1,336,025	2,645,000
04/01/18		66,125	66,125	2,645,000
10/01/18	1,290,000	66,125	1,356,125	1,355,000
04/01/19		33,875	33,875	1,355,000
10/01/19	1,355,000	33,875	1,388,875	0



**ESCAMBIA COUNTY, FLORIDA, GULF BREEZE LOAN POOL, SERIES 1997, \$10,000,000**

**PURPOSE:** To fund capital improvements necessary to close the Beulah Landfill, renovate the Old Health Department Facility, complete renovations required to comply with the American Disabilities Act (ADA) and other unfunded capital projects as may be determined by the Board of County Commissioners.

**SECURITY:** The pledged revenue for the loan is the County's Electric Franchise Fee. This loan carries a variable rate based on PSA plus .35%. Interest is to be paid monthly and principal payments are to be paid annually beginning 10/1/2001 and ending 10/1/2017.

**DEBT SERVICE SCHEDULE:**  
(as of 9/30/13)

<b>Fiscal Year</b>	<b>Interest %</b>	<b>Principal</b>	<b>Interest</b>	<b>Total P&amp;I</b>	<b>Remaining Principal</b>
2013	4.00%	700,000	190,600	890,600	4,590,000
2014	4.00%	765,000	160,650	925,650	3,825,000
2015	4.00%	835,000	127,950	962,950	2,990,000
2016	4.00%	910,000	92,300	1,002,300	2,080,000
2017	4.00%	1,085,000	10,850	1,095,850	0



**ESCAMBIA COUNTY, FLORIDA, CAPITAL IMPROVEMENT REVENUE BOND SERIES 2003, \$3,000,000**

**PURPOSE:** To fund the acquisition and construction of certain capital improvements of the governmental unit.

**SECURITY:** The pledged revenue for the loan is available non-ad valorem revenue. Debt payments will be made from Work Release fees paid by participants in the program. Interest is to be paid semi-annually and principal payments are to be paid annually beginning April, 2004, and ending October 1, 2017.

**DEBT SERVICE SCHEDULE:**  
(as of 9/30/13)

Year	% Interest	Principal	Interest	Total P&I	Remaining Principal
2013	5.00%	230,000	55,875	285,875	945,000
2014	5.00%	230,000	44,375	274,375	715,000
2015	5.00%	235,000	32,875	262,875	480,000
2016	5.00%	240,000	21,000	261,000	240,000
2017	5.00%	240,000	9,000	249,000	0



## **PURPOSE OF THE CAPITAL IMPROVEMENT PROGRAM**

The Capital Improvements Program (CIP) provides a planned and programmed approach to utilizing the County's financial resources in the most responsive and efficient manner to meet its service and facility needs. The CIP serves as a "blueprint" for the future of the community. It is a dynamic tool, not a static accounting document. Development of the CIP requires the integration of financial, engineering, and planning functions. The CIP is developed to achieve the following results:

- Consolidating and coordinating all department requests with the goal of reducing unnecessary delays and coordinating the individual improvement programs of the departments;
- Establishing a system of procedures and priorities by which each proposal can be evaluated in terms of public need, the comprehensive planning of the area, the inter-relationship of projects, and cost requirements;
- Scheduling capital projects over an extended period so that the most efficient financial plan for the CIP can be achieved;
- Relating needed projects to existing and projected fiscal capacity; and
- Providing that public facilities and services meet or exceed the standards established in the Capital Improvements Element (CIE) required by Florida Statutes 163.3177 and are available when needed for development, or that development orders and permits are conditioned on the availability of these public facilities and services necessary to serve the proposed development. Not later than one year after its due date established by the state land planning agency's rule for submission of local comprehensive plans pursuant to F.S. 163.3167(2)k a local government shall not issue a development order or permit which results in a reduction in the level of service for the affected public facilities below the level of services provided in the comprehensive plan of the local government.

The CIP establishes the proper interface with the Capital Improvements Element as required by the County's Comprehensive Plan, adopted on October 20, 1993, which states:

The County shall formalize a process for the update and refinement of multi-year projections of fiscal resources such that a financially feasible schedule of capital improvements is maintained.

Adoption of annual budgets included a specific capital budget which implemented adequate funding sources and which was consistent with the CIE.

The CIP shall embody and be consistent with the following:

- The maintenance of existing infrastructure, including renewal/replacement of worn-out facilities, shall be specifically projected and funding identified;
- Debt obligations shall be specifically identified and projected to ensure compliance with debt covenants, including coverage requirements;



- A debt management strategy and set of criteria which shall be based upon debt management principals;
- Maintenance of levels of budgeted and undesignated reserves adequate to serve sound public fiscal management purposes; and
- Equity of the uses of a revenue source relative to the populace generating the revenue.

Impact of the Capital Program on the Operating Budget:

- In approving the capital program each year, the Board of County Commissioners considers a detailed analysis of the projected impacts of the program on future operating budgets. These include, but are not limited to, the direct impacts of capital financing and increased operating expenses and staff requirements. In many instances, operating impacts are negligible and difficult to compute. For example paving dirt roads eliminates the need for continual grading but creates a need for periodic right-of-way maintenance. As more projects are added to the Capital Improvement Plan, staff members are striving to quantify better estimates for future operating expenses to insure all funds remain structurally balanced.

The presentation that follows includes the Capital Improvement Plan and the Capital Budget. The Capital Improvement Plan contains funding for those projects with a value of \$25,000 and above. The Capital Budget contains the plan for the purchase of all capital items with a value of \$1,000 and above. The difference, therefore, between the aggregate funding in the Capital Budget and the funding in the CIP represents those capital outlays with a value between \$1,000 and \$25,000.

Escambia County Government  
Office of Management & Budget  
Adopted Capital Project Request FY 13/14  
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(ROUTINE)



		Adopted Total 2013/14	Five-Year Operating Projection				
Description		2014/15	2015/16	2016/17	2017/18	2018/19	
FUND: GENERAL FUND							
Facilities Management - Juvenile Justice							
1 New Security DVR Installation		5,000	50	50	50	50	
Facilities Management							
1 Replacement or Upgrade Chiller (Community Probation)		86,200	0	0	0	0	
1 Install 3 Variable Air Volume Boxes with Heat (Property Appraiser)		21,000	0	0	0	0	
1 Light Retrofit - Energy Conservation (Misc Buildings)		30,000	0	0	0	0	
Animal Services							
1 Mobile Animal Lift Table		3,000	0	0	0	0	
Public Information Office							
1 Replacement of Camera/Equipment for Outside ECTV Shoots		5,000	0	0	0	0	
Supervisor of Elections							
1 Replacement Vehicle (Ford Transit)		20,000	1,000	1,000	1,000	1,000	
1 Mail Equipment Replacement		20,000	0	0	0	0	
1 Laptop Replacement (3)		5,000	0	0	0	0	
Total General Fund		195,200	1,050	1,050	1,050	1,050	
FUND: OTHER GRANTS AND PROJECTS							
Florida Boating Improvement Funds							
110 Acquisition of property and Construction of a Boat Ramp on Perdido Bay		60,000	500	500	500	500	
Total Other Grants and Projects Fund		60,000	0	0	0	0	
FUND: JAIL INMATE COMMISSARY							
Inmate Commissary							
111 Inmate Commissary Capital		201,738	50,000	50,000	50,000	50,000	
Jail Inmate Commissary Fund		201,738	0	0	0	0	
FUND: LIBRARY							
Library Operations							
113 Books, Publications and Library Materials		235,993	0	0	0	0	
Library Information Systems							
113 Replacement Laptops (15)		17,250	0	0	0	0	
113 Replacement Desktops (15)		14,250	0	0	0	0	
113 Server Hardware		16,500	0	0	0	0	
Total Library Fund		283,993	0	0	0	0	
FUND: ARTICLE V FUND							
State Attorney - Escambia County (Circuit Criminal)							
115 Desktop PC's (15)		21,000	0	0	0	0	
115 Network Printers (3)		2,000	120	120	120	120	
115 Network Switch (7)		7,000	0	0	0	0	
State Attorney - Santa Rosa County							
115 Desktop PC's (10)		14,000	0	0	0	0	
State Attorney - Okaloosa County							
115 Desktop PC's (10)		14,000	0	0	0	0	
State Attorney - Walton County							
115 Desktop PC's (5)		7,000	0	0	0	0	
115 Network Printer		1,800	120	120	120	120	

Escambia County Government  
Office of Management & Budget  
Adopted Capital Project Request FY 13/14  
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(ROUTINE)



Description	Adopted Total	Five-Year Operating Projection				
	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19
Court Technology						
115 Polycom MCU Video Conferencing Unit (1)	12,750	0	0	0	0	0
115 Laptop (1)	1,250	0	0	0	0	0
Court Security Division - Escambia County						
115 Security Equipment	5,000	0	0	0	0	0
Court Technology Division - Santa Rosa County						
115 Polycom Video Conferencing Units (2)	14,000	0	0	0	0	0
115 DFS Server (Dell Server)	5,000	0	0	0	0	0
115 Laptops (2)	2,500	0	0	0	0	0
Court Technology Division - Okaloosa County						
115 Polycom Video Conferencing Units (3)	26,750	0	0	0	0	0
115 DFS Server (Dell Server)	5,000	0	0	0	0	0
115 Laptops (2)	2,500	0	0	0	0	0
Regional Conflict Counsel						
115 Laptops (7)	10,000	0	0	0	0	0
Total Article V Fund	151,550	240	240	240	240	240
FUND: CDBG HUD ENTITLEMENT FUND						
2013 HUD Community Block Development						
129 Fire Hydrant/Main Upgrade Improvements	90,000	0	0	0	0	0
129 County Facility H/C Access Improvements	45,000	0	0	0	0	0
129 Neighborhood Improvement Projects (CRA & County Projects TBD)	80,305	0	0	0	0	0
2012 HUD Community Block Development						
129 County Facility H/C Access Improvements	50,000	0	0	0	0	0
129 Neighborhood Improvement Projects (CRA & County Projects TBD)	200,719	0	0	0	0	0
2011 HUD Community Block Development						
129 County Facility H/C Access Improvements	50,000	0	0	0	0	0
129 Neighborhood Improvement Projects (CRA & County Projects TBD)	225,095	0	0	0	0	0
2010 HUD Community Block Development						
129 County Facility H/C Access Improvements	45,106	0	0	0	0	0
129 Neighborhood Improvement Projects (Englewood Center)	110,000	0	0	0	0	0
2009 HUD Community Block Development						
129 Neighborhood Improvement Projects (Lexington Terrace Stormwater)	9,800	0	0	0	0	0
129 County Facility H/C Access Improvements	8,291	0	0	0	0	0
2008 HUD Community Block Development						
129 County Facility H/C Access Improvements	5,087	0	0	0	0	0
Total CDBG HUD Entitlement Fund	919,403	0	0	0	0	0
FUND: COMMUNITY REDEVELOPMENT FUND						
Community Redevelopment Brownsville						
151 Property Acquisition - Frontera Circle	35,000	250	250	250	250	250
151 Property Acquisition - Anthony Street	50,000	250	250	250	250	250
151 Property Acquisition - Godwin Street	40,000	250	250	250	250	250
151 Pace Boulevard Streetscaping	50,000	250	250	250	250	250
Community Redevelopment Warrington						
151 Park Improvements	65,000	0	0	0	0	0
Community Redevelopment Palafox						
151 Pace Boulevard Streetscaping	50,000	0	0	0	0	0



Escambia County Government  
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Adopted Capital Project Request FY 13/14  
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(ROUTINE)



Description	Adopted Total	Five-Year Operating Projection				
	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19
Community Redevelopment Barrancas						
151 Lexington Terrace Park Improvements	50,000	0	0	0	0	0
Community Redevelopment Englewood						
151 Pace Boulevard Streetscaping	50,000	0	0	0	0	0
Total Community Redevelopment Fund	390,000	1000	1000	1000	1000	1000
FUND: TRANSPORTATION TRUST FUND						
Fleet Maintenance						
175 Bushogs	46,000	0	0	0	0	0
175 Dump Truck	35,848	0	0	0	0	0
175 Lowboy Trailer	15,000	0	0	0	0	0
Total Transporation Trust Fund	96,848	0	0	0	0	0
FUND: MASTER DRAINAGE BASINS						
Engineering						
181 Drainage Projects	45,810	0	0	0	0	0
Total Master Drainage Basins	45,810	0	0	0	0	0
FUND: LOCAL OPTION SALES TAX III						
Public Facilities & Projects						
352 Old Molino School	125,000	0	0	0	0	0
352 4-H Barn/Pig Farm	250,000	0	0	0	0	0
352 Englewood/Boys & Girls Club	150,000	0	0	0	0	0
Natal Resources/Community Redevelopment						
352 Environmentally Sensitive Lands Acquisition and Mitigation Bank	100,000	0	0	0	0	0
352 Navy Boulevard Project	982,000	0	0	0	0	0
Parks and Recreation						
352 Land Acquisition	200,000	0	0	0	0	0
352 Park Development/Bayou Grande	468,379	0	0	0	0	0
352 Park Maintenance Equipment	68,182	2,500	2,500	2,500	2,500	2,500
Fire Services						
352 Vehicle/Apparatus Replacement	250,000	50,000	50,000	50,000	50,000	50,000
Public Safety						
352 3/4 Ton Cab/Chassis and/or 4WD P/U	11,246	1,000	1,000	1,000	1,000	1,000
352 Ambulances	700,000	52,000	52,000	52,000	52,000	52,000
352 Handheld Pulse OX/Cap Machines	40,000	0	0	0	0	0
352 Laptop Computers	32,400	0	0	0	0	0
352 Mobile Radios	39,200	0	0	0	0	0
352 Animal Transport Unit	15,807	1,500	1,500	1,500	1,500	1,500
352 Public Safety Vehicle 4x4 (Pre/Post Disaster)	38,000	1,750	1,750	1,750	1,750	1,750
352 Rebanding Initiative	40,634	0	0	0	0	0
Transportation						
352 Bobe Street Sidewalks	300,000	0	0	0	0	0
352 Bridge Renovations	1,516,666	0	0	0	0	0
352 Congestion Improvements	1,308,532	0	0	0	0	0
352 Dirt Road Paving	2,300,000	0	0	0	0	0
352 Neighborhood Enhancements	1,400,000	0	0	0	0	0
352 Resurfacing	3,452,804	0	0	0	0	0
352 Sidewalks	500,000	0	0	0	0	0
352 Sidewalks District I	100,000	0	0	0	0	0
Drainage						
352 Coral Creek Subdivision Drainage	285,000	0	0	0	0	0
352 Cove Avenue/Barmel Drainage	1,153,000	0	0	0	0	0
352 Delano Road Drainage	500,000	0	0	0	0	0
352 Grande Lagoon Drainage Study	500,000	0	0	0	0	0

Escambia County Government  
Office of Management & Budget  
Adopted Capital Project Request FY 13/14  
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(ROUTINE)



Description	Adopted Total	Five-Year Operating Projection				
	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19
352 Gulf Beach Highway	6,000,000	0	0	0	0	0
352 Jackson Street, Elysian Drainage Improvements	1,500,000	0	0	0	0	0
352 L Street Pond Expansion	600,000	0	0	0	0	0
352 Nims Lane Drainage	175,000	0	0	0	0	0
Sheriff						
352 Detention Facilities	240,000	0	0	0	0	0
352 Detention Vehicle Replacement	200,000					
352 Sheriff Vehicle Replacement	2,941,818	353,182	353,182	353,182	353,182	353,182
Total Local Option Sales Tax III Fund	28,483,668	461,932	461,932	461,932	461,932	461,932
FUND: SOLID WASTE FUND						
Administration Division						
401 Desktop PC (2) (HP5N) & Optiplex)	2,800	0	0	0	0	0
401 Laptop Computer (1)	1,300	0	0	0	0	0
401 Printers (2)	8,900	400	410	420	430	440
Engineering & Environmental Quality Division						
401 Submersible Pumps (3)	15,000	0	0	0	0	0
Recycling Division						
401 Laptop Computer (1)	1,300	0	0	0	0	0
401 Recycling Containers (7)	23,700	0	0	0	0	0
401 Roll-Off Truck	175,000	32,000	32,000	32,000	32,000	32,000
Palafox Transfer Station						
401 Resurface Tipping Floor	125,000	0	0	0	0	0
401 Install Irrigation System	15,000	100	100	100	100	100
Landfill Gas to Energy						
401 De-watering Pumps (2)	10,000	150	150	150	150	150
Operations Division						
401 Bulldozer (60,000lb.) (Rebuild)	300,000	50,000	50,000	50,000	50,000	50,000
401 Desktop PC's (2)	2,800	0	0	0	0	0
401 Dump Truck (25 Ton 6x6 Articulated)	400,000	52,000	52,000	52,000	52,000	52,000
401 Hydraulic Excavator (80,000lb.)	400,000	52,000	52,000	52,000	52,000	52,000
401 Hydraulic Pump (4")	30,000	2,500	2,500	2,500	2,500	2,500
401 Mechanics Truck	100,000	6,000	6,000	6,000	6,000	6,000
401 Road Prison Officer Crew Truck (2)	140,000	19,000	19,000	19,000	19,000	19,000
401 Tip Loader (4 yd High)	275,000	45,000	45,000	45,000	45,000	45,000
401 Water Truck Conversion	100,000	15,000	15,000	15,000	15,000	15,000
Projects Division						
401 Landfill Mining - Section 5	388,000	0	0	0	0	0
Total Solid Waste Fund	2,513,800	274,150	274,160	274,170	274,180	274,190
FUND: EMERGENCY MANAGEMENT SERVICES						
EMS Operations						
408 Security Camera	4,000	0	0	0	0	0
408 GETAC Computers (5)	19,000	0	0	0	0	0
408 Couches (2)	2,130	0	0	0	0	0
408 Desktop PC's (2)	3,000	0	0	0	0	0
408 Laptop (Paging)	1,800	0	0	0	0	0
Total Emergency Management Services Fund	29,930	0	0	0	0	0
FUND: CIVIC CENTER FUND						
409 Air Mover Fans	3,000	0	0	0	0	0
409 Boiler	40,000	0	0	0	0	0
409 Carpet	20,000	0	0	0	0	0
409 Computer/Software	10,000	0	0	0	0	0
409 Event Curtain	25,000	0	0	0	0	0

Escambia County Government  
Office of Management & Budget  
Adopted Capital Project Request FY 13/14  
& Five Year Operating Costs  
(ROUTINE)



Description	Adopted Total	Five-Year Operating Projection				
	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19
409 Painting	25,000	0	0	0	0	0
409 Parking Lot Signage	5,000	0	0	0	0	0
409 Storefront Entrance Doors	50,000	0	0	0	0	0
409 Tables	22,000	0	0	0	0	0
<b>Total Civic Center Fund</b>	<b>200,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FUND: INTERNAL SERVICE FUND</b>						
501 Wellness Equipment	10,000	250	250	250	250	250
<b>Total Civic Center Fund</b>	<b>10,000</b>	<b>250</b>	<b>250</b>	<b>250</b>	<b>250</b>	<b>250</b>
<b>GRAND TOTAL:</b>	<b>33,581,940</b>	<b>763,872</b>	<b>763,882</b>	<b>763,892</b>	<b>763,902</b>	<b>763,912</b>

Escambia County Government  
Office of Management & Budget  
Adopted Capital Project Request FY 13/14  
& Five Year Operating Cost  
(NON-ROUTINE)



Description	Adopted	Five-Year Operating Projection				
	Total 2013/14	2014/15	2015/16	2016/17	2017/18	2018/19
<hr/>						
FUND: LOCAL OPTION SALES TAX III						
Judicial Capital Improvements						
<hr/>						
352 Judicial Building Build Out	2,000,000	33,600	33,600	33,600	33,600	33,600
 Completion Date: Fiscal Year 2014/15						
Annual Operating Costs/Savings: Operating costs associated with this project will be for maintenance and custodial services.						
 Description: The M.C. Blanchard Judicial Building has 12,000 square feet of shell space on the third, fourth, and fifth floors. This space will be built-out and converted into new courtrooms and judges' chambers.						
FUND: SOLID WASTE FUND						
Projects Division						
<hr/>						
401 Leachate Pipeline to International Paper	1,300,000	4,000	6,000	7,000	8,000	8,000
 Completion Date: Fiscal Year 2014/15						
Annual Operating Costs/Savings: Operating costs associated with this project will be for electricity to operate the pumps and for any necessary maintenance and repairs to the system. Savings are estimated at \$300k per year in cost avoidance for leachate treatment and disposal.						
 Description: Escambia County wants to design and construct a lift station and pipeline to carry landfill leachate to International Paper for treatment and disposal. The system will result in a significant cost reduction to Solid Waste Management.						
<hr/>						
GRAND TOTAL:	3,300,000	37,600	39,600	40,600	41,600	41,600

Escambia County Government  
Office of Management & Budget  
Adopted Capital Improvement Program



Description	Adopted Total 2013/14	2014/15	2015/16	2016/17	2017/18
<b>FUND: GENERAL FUND</b>					
<b>Facilities Management - Juvenile Justice</b>					
1 New Security DVR Installation	5,000	0	0	0	0
<b>Facilities Management</b>					
1 Replacement or Upgrade Chiller (Community Probation)	86,200	0	0	0	0
1 Install 3 Variable Air Volume Boxes with Heat (Property Appraiser)	21,000	0	0	0	0
1 Light Retrofit - Energy Conservation (Misc Buildings)	30,000	0	0	0	0
<b>Animal Services</b>					
1 Mobile Animal Lift Table	3,000	0	0	0	0
<b>Public Information Office</b>					
1 Replacement of Camera/Equipment for Outside ECTV Shoots	5,000	0	0	0	0
<b>Supervisor of Elections</b>					
1 Replacement Vehicle (Ford Transit)	20,000	0	0	0	0
1 Mail Equipment Replacement	20,000	0	0	0	0
1 Laptop Replacement (3)	5,000	0	0	0	0
<b>Total General Fund</b>	<b>195,200</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FUND: OTHER GRANTS AND PROJECTS</b>					
<b>Florida Boating Improvement Funds</b>					
110 Acquisition of property and Construction of a Boat Ramp on Perdido Bay	60,000	0	0	0	0
<b>Total Other Grants and Projects Fund</b>	<b>60,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FUND: JAIL INMATE COMMISSARY</b>					
<b>Inmate Commissary</b>					
111 Inmate Commissary Capital	201,738	0	0	0	0
<b>Jail Inmate Commissary Fund</b>	<b>201,738</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FUND: LIBRARY</b>					
<b>Library Operations</b>					
113 Books, Publications and Library Materials	235,993	0	0	0	0
<b>Library Information Systems</b>					
113 Replacement Laptops (15)	17,250	0	0	0	0
113 Replacement Desktops (15)	14,250	0	0	0	0
113 Server Hardware	16,500	0	0	0	0
<b>Total Library Fund</b>	<b>283,993</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FUND: ARTICLE V FUND</b>					
<b>State Attorney - Escambia County (Circuit Criminal)</b>					
115 Desktop PC's (15)	21,000	0	0	0	0
115 Network Printers (3)	2,000	0	0	0	0
115 Network Switch (7)	7,000	0	0	0	0
<b>State Attorney - Santa Rosa County</b>					
115 Desktop PC's (10)	14,000	0	0	0	0
<b>State Attorney - Okaloosa County</b>					
115 Desktop PC's (10)	14,000	0	0	0	0
<b>State Attorney - Walton County</b>					
115 Desktop PC's (5)	7,000	0	0	0	0
115 Network Printer	1,800	0	0	0	0
<b>Court Technology</b>					

Escambia County Government  
Office of Management & Budget  
Adopted Capital Improvement Program



Description	Adopted Total 2013/14	2014/15	2015/16	2016/17	2017/18
115 Polycom MCU Video Conferencing Unit (1)	12,750	0	0	0	0
115 Laptop (1)	1,250	0	0	0	0
<b>Court Security Division - Escambia County</b>					
115 Security Equipment	5,000	0	0	0	0
<b>Court Technology Division - Santa Rosa County</b>					
115 Polycom Video Conferencing Units (2)	14,000	0	0	0	0
115 DFS Server (Dell Server)	5,000	0	0	0	0
115 Laptops (2)	2,500	0	0	0	0
<b>Court Technology Division - Okaloosa County</b>					
115 Polycom Video Conferencing Units (3)	26,750	0	0	0	0
115 DFS Server (Dell Server)	5,000	0	0	0	0
115 Laptops (2)	2,500	0	0	0	0
<b>Regional Conflict Counsel</b>					
115 Laptops (7)	10,000	0	0	0	0
<b>Total Article V Fund</b>	<b>151,550</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FUND: CDBG HUD ENTITLEMENT FUND</b>					
<b>2013 HUD Community Block Development</b>					
129 Fire Hydrant/Main Upgrade Improvements	90,000	0	0	0	0
129 County Facility H/C Access Improvements	45,000	0	0	0	0
129 Neighborhood Improvement Projects (CRA & County Projects TBD)	80,305	0	0	0	0
<b>2012 HUD Community Block Development</b>					
129 County Facility H/C Access Improvements	50,000	0	0	0	0
129 Neighborhood Improvement Projects (CRA & County Projects TBD)	200,719	0	0	0	0
<b>2011 HUD Community Block Development</b>					
129 County Facility H/C Access Improvements	50,000	0	0	0	0
129 Neighborhood Improvement Projects (CRA & County Projects TBD)	225,095	0	0	0	0
<b>2010 HUD Community Block Development</b>					
129 County Facility H/C Access Improvements	45,106	0	0	0	0
129 Neighborhood Improvement Projects (Englewood Center)	110,000	0	0	0	0
<b>2009 HUD Community Block Development</b>					
129 Neighborhood Improvement Projects (Lexington Terrace Stormwater)	9,800	0	0	0	0
129 County Facility H/C Access Improvements	8,291	0	0	0	0
<b>2008 HUD Community Block Development</b>					
129 County Facility H/C Access Improvements	5,087	0	0	0	0
<b>Total CDBG HUD Entitlement Fund</b>	<b>919,403</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FUND: COMMUNITY REDEVELOPMENT FUND</b>					
<b>Community Redevelopment Brownsville</b>					
151 Property Acquisition - Frontera Circle	35,000	0	0	0	0
151 Property Acquisition - Anthony Street	50,000	0	0	0	0
151 Property Acquisition - Godwin Street	40,000	0	0	0	0
151 Pace Boulevard Streetscaping	50,000	0	0	0	0
<b>Community Redevelopment Warrington</b>					
151 Park Improvements	65,000	0	0	0	0
<b>Community Redevelopment Palafox</b>					
151 Pace Boulevard Streetscaping	50,000	0	0	0	0
<b>Community Redevelopment Barrancas</b>					

Escambia County Government  
Office of Management & Budget  
Adopted Capital Improvement Program



Description	Adopted Total 2013/14	2014/15	2015/16	2016/17	2017/18
151 Lexington Terrace Park Improvements	50,000	0	0	0	0
<b>Community Redevelopment Englewood</b>					
151 Pace Boulevard Streetscaping	50,000	0	0	0	0
<b>Total Community Redevelopment Fund</b>	<b>390,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FUND: TRANSPORTATION TRUST FUND</b>					
<b>Fleet Maintenance</b>					
175 Bushogs	46,000	0	0	0	0
175 Dump Truck	35,848	0	0	0	0
175 Lowboy Trailer	15,000	0	0	0	0
<b>Total Transportation Trust Fund</b>	<b>96,848</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FUND: MASTER DRAINAGE BASINS</b>					
<b>Engineering</b>					
181 Drainage Projects	45,810	0	0	0	0
<b>Total Master Drainage Basins</b>	<b>45,810</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FUND: LOCAL OPTION SALES TAX III</b>					
<b>Public Facilities &amp; Projects</b>					
352 District IV Project	0	0	0	880,000	0
352 Libraries/Community Center	0	0	0	875,000	0
352 Maintenance Shop/Storage - Main Jail	0	0	0	125,000	0
352 Old Molino School	125,000	0	0	0	0
352 Voting Machine Replacements - Supervisor of Elections	0	180,620	85,000	0	602,782
352 4-H Barn/Pig Farm	250,000	0	0	0	0
352 Englewood/Boys & Girls Club	150,000	0	0	0	0
<b>Judicial Capital Improvements</b>					
352 Build out Judges Chambers on 5th Floor	2,000,000	0	0	0	0
<b>Natural Resources/Community Redevelopment</b>					
352 Beachhaven Drainage Project	0	0	215,000	0	0
352 CRA Sewer Expansion: Beach Haven, Bellshead, Mob Hwy., Englewood	0	0	0	228,000	0
352 Environmentally Sensitive Lands Acquisition and Mitigation Bank	100,000	100,000	100,000	100,000	0
352 Navy Boulevard Project	982,000	10,000	0	0	0
352 Palafox Commerce Park Infrastructure	0	190,000	0	0	0
<b>Parks and Recreation</b>					
352 Land Acquisition	200,000	200,000	200,000	200,000	0
352 Park Development/Bayou Grande	468,379	2,810,702	1,110,702	1,110,702	1,110,702
352 Park Maintenance Equipment	68,182	68,182	68,182	68,182	68,182
<b>Fire Services</b>					
352 Fire Station in Beulah	0	1,904,380	0	0	0
352 Vehicle/Apparatus Replacement	250,000	998,659	998,659	998,659	1,099,753
<b>Public Safety</b>					
352 3/4 Ton Cab/Chassis and/or 4WD P/U	11,246	53,385	54,933	55,000	0
352 Ambulances	700,000	720,000	925,000	950,000	0
352 Defibrillators	0	960,000	0	0	0
352 Handheld Pulse OX/Cap Machines	40,000	0	0	0	0
352 Laptop Computers	32,400	44,800	34,800	35,000	0
352 Mobile Radios	39,200	40,000	52,000	55,000	0
352 Portable Suctions	0	0	27,000	0	0
352 Stairchairs	0	30,000	0	0	0
352 Stretchers	0	150,000	0	0	0
352 Animal Transport Unit	15,807	16,281	16,770	17,000	0
352 Portable Generator Replacement	0	22,000	22,000	0	0
352 Public Safety Vehicle 4x4 (Pre/Post Disaster)	38,000	135,000	62,000	0	0
352 Rebanding Initiative	40,634	0	0	0	0
352 Tractor/Chassis Replacement for Command Vehicle	0	300,000	0	0	0
<b>Transportation</b>					

Escambia County Government  
Office of Management & Budget  
Adopted Capital Improvement Program



Description	Adopted Total 2013/14	2014/15	2015/16	2016/17	2017/18
352 Beulah Road Improvements/Beltway	0	0	0	700,000	0
352 Bobe Street Sidewalks	300,000	0	0	0	0
352 Bridge Renovations	1,516,666	1,263,170	1,270,162	1,016,666	516,670
352 Burgess Road Sidewalks	0	0	350,000	0	0
352 Congestion Improvements	1,308,532	837,000	818,000	1,618,000	0
352 Dirt Road Paving	2,300,000	2,500,000	2,500,000	3,000,000	0
352 E Street (Leonard to Cervantes)	0	0	400,000	0	0
352 East/West Longleaf Drive	0	8,000,000	8,190,000	0	0
352 Drainage	0	0	0	0	0
352 Hwy 297A Widening (Box) and Drainage	0	0	3,000,000	0	0
352 ITS Application (Box)	0	0	0	1,462,936	0
352 JPA/Design Box	0	0	0	300,154	599,846
352 Neighborhood Enhancements	1,400,000	700,000	700,000	2,800,000	0
352 Olive Road	0	0	0	0	0
352 Resurfacing	3,452,804	1,750,000	1,732,689	1,584,622	751,211
352 Sidewalks	500,000	500,000	500,000	900,000	0
352 Sidewalks District I	100,000	100,000	100,000	100,000	0
352 Traffic Calming	0	0	200,000	0	0
<b>Drainage</b>					
352 Avery Street Drainage	0	1,000,000	0	0	0
352 Beach Haven	0	1,700,000	0	0	0
352 Coral Creek Subdivision Drainage	285,000	0	0	0	0
352 Cove Avenue/Barnel Drainage	1,153,000	0	0	0	0
352 Crescent Lake	0	0	4,000,000	0	0
352 Delano Road Drainage	500,000	0	0	0	0
352 Eleven Mile Creek Restoration	0	1,000,000	0	0	0
352 Englewood Drainage/Neighborhood Improvements	0	1,000,000	0	0	0
352 Fairchild Drainage Project	0	100,000	600,000	0	0
352 Ferry Pass Zone 4 & 5	0	120,000	0	0	0
352 Ferry Pass, Zone 2 Drainage Project	0	180,000	0	0	0
352 Grande Lagoon Drainage Study	500,000	0	0	0	0
352 Gulf Beach Highway	6,000,000	0	0	0	0
352 Highway 297 Drainage	0	0	0	1,772,000	0
352 Jackson Street, Elysian Drainage Improvements	1,500,000	0	0	0	0
352 L Street Pond Expansion	600,000	0	0	0	0
352 Myrtle Grove Jackson	0	0	1,350,000	0	0
352 Nims Lane Drainage	175,000	0	0	0	0
352 Rebel Road	0	0	0	2,000,000	0
352 Water Quality/Flood Control	0	0	0	190,000	0
<b>Sheriff</b>					
352 Detention Facilities	240,000	240,000	240,000	7,561,796	0
352 Detention Vehicle Replacement	200,000	200,000	200,000	200,000	200,000
352 Sheriff Vehicle Replacement	2,941,818	2,941,818	2,941,818	2,681,818	2,681,818
<b>Total Local Option Sales Tax III Fund</b>	<b>30,483,668</b>	<b>33,065,997</b>	<b>33,064,715</b>	<b>31,705,535</b>	<b>7,630,964</b>
<b>FUND: SOLID WASTE FUND</b>					
<b>Administration Division</b>					
401 Desktop PC (2) (HP5N) & Optiplex)	2,800	0	0	0	0
401 Laptop Computer (1)	1,300	0	0	0	0
401 Printers (2)	8,900	0	0	0	0
<b>Engineering &amp; Environmental Quality Division</b>					
401 Submersible Pumps (3)	15,000	0	0	0	0
<b>Recycling Division</b>					
401 Laptop Computer (1)	1,300	0	0	0	0
401 Recycling Containers (7)	23,700	0	0	0	0
401 Roll-Off Truck	175,000	0	0	0	0
<b>Palafox Transfer Station</b>					
401 Resurface Tipping Floor	125,000	0	0	0	0
401 Install Irrigation System	15,000	0	0	0	0
<b>Landfill Gas to Energy</b>					
401 De-watering Pumps (2)	10,000	0	0	0	0



Escambia County Government  
Office of Management & Budget  
Adopted Capital Improvement Program



Description	Adopted Total 2013/14	2014/15	2015/16	2016/17	2017/18
<b>Operations Division</b>					
401 Bulldozer (60,000lb.) (Rebuild)	300,000	0	0	0	0
401 Desktop PC's (2)	2,800	0	0	0	0
401 Dump Truck (25 Ton 6x6 Articulated)	400,000	0	0	0	0
401 Hydraulic Excavator (80,000lb.)	400,000	0	0	0	0
401 Hydraulic Pump (4")	30,000	0	0	0	0
401 Mechanics Truck	100,000	0	0	0	0
401 Road Prison Officer Crew Truck (2)	140,000	0	0	0	0
401 Tip Loader (4 yd High)	275,000	0	0	0	0
401 Water Truck Conversion	100,000	0	0	0	0
<b>Projects Division</b>					
401 Landfill Mining - Section 5	388,000	7,205,000	1,628,000	0	4,333,000
401 Leachate Pipeline to International Paper	1,300,000	0	0	0	0
<b>Total Solid Waste Fund</b>	<b>3,813,800</b>	<b>7,205,000</b>	<b>1,628,000</b>	<b>0</b>	<b>4,333,000</b>
<b>FUND: EMERGENCY MANAGEMENT SERVICES</b>					
<b>EMS Operations</b>					
408 Security Camera	4,000	0	0	0	0
408 GETAC Computers (5)	19,000	0	0	0	0
408 Couches (2)	2,130	0	0	0	0
408 Desktop PC's (2)	3,000	0	0	0	0
408 Laptop (Paging)	1,800	0	0	0	0
<b>Total Emergency Management Services Fund</b>	<b>29,930</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FUND: CIVIC CENTER FUND</b>					
409 Air Mover Fans	3,000	0	0	0	0
409 Basketball Floor and Goals	0	0	0	150,000	0
409 Boiler	40,000	0	40,000	0	0
409 Box Truck	0	0	35,000	0	0
409 Carpet	20,000	0	0	0	0
409 Computer/software	10,000	0	0	0	25,000
409 Event Curtain	25,000	0	25,000	0	0
409 Kitchen Equipment	0	25,000	25,000	0	0
409 Landscape Property Enhancements	0	0	35,000	0	90,000
409 Merchandise Area Upgrades	0	20,000	0	0	0
409 New stage - wheels	0	0	0	0	60,000
409 Office Furniture	0	0	0	0	25,000
409 Painting	25,000	0	0	25,000	0
409 Parking lot re-surface	0	100,000	0	0	0
409 Parking Lot Signage	5,000	0	0	0	0
409 Roll-up Door - Admin	0	8,000	0	0	0
409 Scissor Lift	0	25,000	0	0	0
409 Sound System - Meeting Rooms	0	0	0	25,000	0
409 Storefront entrance doors	50,000	0	0	0	0
409 Tables	22,000	22,000	25,000	0	0
409 Utility Vehicle-Gator	0	0	15,000	0	0
<b>Total Civic Center Fund</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>
<b>FUND: INTERNAL SERVICE FUND</b>					
501 Wellness Equipment	10,000	0	0	0	0
<b>Total Civic Center Fund</b>	<b>10,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>GRAND TOTAL:</b>	<b>36,881,940</b>	<b>40,470,997</b>	<b>34,892,715</b>	<b>32,845,535</b>	<b>12,163,964</b>





## GLOSSARY OF TERMS

The Annual Operating Budget and financial plan contains specialized and technical terminology that is unique to public finance and budgeting. The following glossary has been included in this document to assist the reader in understanding these terms.

**ACE**- Acronym for the Arts, Culture, and Entertainment Organization.

**A.C.O. Reserve**-Accumulative Capital Outlay reserve. A reserve within a construction fund for the purpose of accumulating monies over several years for future building needs.

**Accrual Basis of Accounting**-A basis of accounting utilized by Enterprise and Internal Service types that recognizes revenues in the accounting period in which they are earned and become measurable and expenditures are recognized in the accounting period in which they are incurred.

**Adopted Budget**-The financial plan of revenues and expenditures for a fiscal year as approved by the Escambia County Board of County Commissioners.

**Ad Valorem Tax**-A tax levied in proportion to the value of the property against which it is levied. The Ad Valorem Tax is also known as the property tax.

**Annual Budget**-A budget applicable to a single fiscal year.

**Appropriation**-A legal authorization granted by the Board of County Commissioners to make expenditures and to incur obligations for specific purposes. An appropriation is usually limited in amount and as to the time when it may be expended.

**Article V**-Revision to the Florida Constitution, passed in 1998, requires the state to fund the majority of the costs for the Florida court system effective July 1, 2004.

**Article V Costs**-Expenditures mandated by State Legislature and funded by local dollars. Examples include: support for the Public Defender, State Attorney, Conflict Attorney and other court costs related to civil and criminal disputes.

**Assessed Valuation**-A valuation set upon real estate or other property by a government appraiser as a basis for levying property taxes.

**Available Financing**-All the means of financing a budget.

**Balanced Budget** – the total of the estimated receipts, including balances brought forward, shall equal the total of the appropriations and reserves (F.S., 129.01(2)(b)).

**Basis of Budgeting**-Refers to the conventions for recognition of costs and revenues in budget development and in establishing and reporting appropriations, which are the legal authority to spend or collect revenues.

**BCC/BOCC (Board of County Commissioners)**-Escambia County is governed by a five-member board.

**BID**-Acronym for Building Inspections Department.

**Bond**-A written promise to pay a sum of money on a specific date at a specific interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance. The most common types of bonds are general obligation and revenue bonds.



**Budget**-A financial plan appropriating proposed expenditures for a given period and the means of financing them. The term usually indicates a financial plan for a fiscal year. The fiscal year for the County is October 1 through September 30.

**Budget Amendment**-A procedure to revise a budgeted appropriation. The amendment may be authorized either by County Commission approval (through adoption of a supplemental appropriation), by ordinance (for any interdepartmental or interfund amendments), or by County Administrator authorization (to adjust appropriations within a departmental budget, other than one which increases the total of the salary accounts).

**Budget Calendar**-The schedule of key dates and milestones which the County follows in the preparation, adoption, and administration of the budget.

**Budget Document**-The written instrument used by the budget-making authority to present a comprehensive financial program.

**Budget Hearing**-Public hearing conducted by the Board of County Commissioners to consider and adopt the annual budget.

**Budget Message**-A written statement presented by the County Administrator to explain principal budget issues and to provide recommendations to the Board of County Commissioners.

**Budget Preparation Manual**-The set of instructions and forms sent by the Office of Management and Budget to the departments, offices and agencies of the County to assist them in preparing their budget requests for the upcoming year.

**Bureau**- An organizational device used by county management to group programs of a like nature, under the overall direction of a single manager.

**Capital Equipment**-Capital purchases of major equipment items which are not permanently attached to a public facility. This would include the replacement or addition of major motorized and other equipment.

**CDBG**-Community Development Block Grant.

**CIP (Capital Improvement Program)**-A five-year plan developed to meet the future needs of the County, such as road construction and long-range capital projects.

**Capital Outlay**-Expenditures which result in the acquisition of, or addition to, general fixed assets, with a value of more than seven hundred fifty dollars, and a useful life of more than one year.

**Capital Projects**-Projects which involve the construction, purchase or renovation of land, buildings, streets, or any other physical structure.

**Capital Projects Fund**-A Fund type authorized by the Florida *Uniform Accounting System*, established to account for the acquisition or construction of capital projects.

**DCA**-Acronym for Florida Department of Community Affairs.

**DCAT (Design and Construction Administration Team)**-Division under Facilities Management that supports the County in the development, design, and construction of new buildings and/or the renovations of existing buildings.

**Debt Service**-The County's obligation to pay principal and interest of all bonds and other debt instruments according to a pre-determined payment schedule.

**Debt Service Funds**-Funds established to account for the payment of interest and principal on bonds or other long-term borrowing.

**Deepwater Disaster**-Oil disaster in the Gulf of Mexico from the British Petroleum (BP) Rig explosion.

**Department**-An organizational device used by county management to group programs of a like nature, under the overall direction of a single manager.



**Depreciation**—The periodic expiration of an asset's useful life. Depreciation is a requirement in proprietary fund types (such as enterprise and internal service funds).

**Division**—A distinct organizational subunit within a department, charged with carrying out a distinct group of the activities assigned to that department.

**DRC (Development Review Committee)**—The Development Review Committee is a board of designated County officials, or their approved designees, with diverse expertise in development issues and administrative authority to review development plan applications for compliance with the requirements of the Land Development Code and the Comprehensive Plan, and to determine or recommend final approval, approval with conditions, or denial of such applications.

**ECAT**—Acronym for Escambia County Area Transit.

**EDATE**—Acronym for Economic Ad-valorem Tax Exemption.

**EDR**—Acronym for the Florida Office of Economic & Development Research formerly known as LCIR.

**EMS**—Acronym for Emergency Medical Services.

**Encumbrance**—An obligation in the form of a purchase order, contract, or other commitment which is chargeable to an appropriation, and for which a part of the appropriation is reserved. For any of these obligations which may exist at the close of a fiscal year, reserves must be carried over into the succeeding fiscal year. Such reserves are then called "Reserves for Encumbrances."

**Enterprise Activities**—Activities of a commercial nature, carried on by a governmental entity, and the mechanisms established to account for their operations and finances. The fundamental financial principle of enterprise activities is the need to operate on cash flow, without recourse to subsidization from a broader fund pool. As a result, enterprise activities are generally self-supporting from charges paid by users of their services. In the Escambia County Annual Budget for FY08, four Enterprise Funds account for a variety of enterprise activities, such as landfill operations.

**EOC (Emergency Operations Center)**—A central location utilizing personnel for initial activation and assistance to citizens before, during and after disasters. The EOC is located in the new Public Safety Building on "W" Street.

**Estimated Receipts** — All revenues reasonably expected to be collected in a fiscal year.

**Expenditures**—Decreases in net financial resources. Expenditures include current operating expenses which require the current or future use of net current assets, debt service, and capital outlays.

**FDOT**—Acronym for Florida Department of Transportation.

**Fees**—A charge by government associated with providing a service, permitting an activity, or imposing a fine or penalty. Major types of fees include user charges, building permits, etc.

**Fiscal Year**—Twelve-month period for which a budget is prepared. The fiscal year for the County is October 1 through September 30.

**Fixed Assets**—Assets of a long-term character which are intended to continue to be held or used: land, buildings, improvements other than buildings, and machinery and equipment.

**FTE (Full Time Equivalent)**—one position funded for a full year.

**Function**—A group of related activities aimed at accomplishing a major service or regulatory program for which a government is responsible. For example, public safety is a function.



**Fund**—A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources (assets), together with all related liabilities, residual equities, and balances, and changes therein, which are segregated for the purpose of carrying out specific activities or attaining certain objectives in accordance with special regulations, restrictions, or other limitations. The Florida *Uniform Accounting System* provides for 4 fund types: Governmental funds; Proprietary funds; Fiduciary funds; and Revolving funds and Clearing Accounts. The Escambia County Adopted Budget for FY08 makes use of the first two of those fund types.

**Fund Balance**—The fund equity of Governmental funds. In most instances, this equity equates to working capital.

**Fund Balance Available** —The amount of cash (or working capital) remaining at the close of one year, after deducting encumbrances and established reserves, which then becomes available to help finance the budget in the ensuing year.

**Funded Positions**—The number of actual authorized positions for which funding is included in a given fiscal year's budget.

**GASB (Governmental Accounting Standards Board)**—The highest source for accounting and financial reporting guidance for state and local government.

**GASB 34**—New accounting standard used by the Governmental Accounting Standards Board that is applicable to state and local governments. Compliance with GASB Statement 34 is necessary for preparation of financial statements in accordance with Generally Accepted Accounting Principles. A significant provision of this new standard includes the preparation of government-wide financial statements that summarize the information of the government as a whole using the accrual basis of accounting (in addition to the continuing requirements for fund financial statements using the modified accrual basis of accounting). Infrastructure assets such as streets, bridge, and sidewalks are also to be included in the government-wide financial statements. There are also expanded disclosure requirements.

**General Fund**—The major County-wide fund. The General Fund accounts for most of the financial resources, as well as most of the operating services of the County government.

**Generally Accepted Accounting Principles (GAAP)**—Uniform minimum standards of/and guidelines for financial accounting and reporting. They govern the form and content of the basic financial statements of an entity. GAAP encompasses the conventions, rules, and procedures necessary to define accepted accounting practices at a particular time. The objectives of government GAAP financial reports are different from, and much broader than, the objectives of business GAAP financial reports.

**GFOA (Government Finance Officers' Association)**—The professional association of state and local finance officers in the United States who are dedicated to the sound management of government financial resources. The association sets program standards for the GFOA's Certificate of Achievement for Excellence in Financial Report and the Distinguished Budget Presentation Award.

**GIS**—Acronym for Geographic Information Systems.

**Goals**—Broad statements determined at the highest level of government of what the County would like to accomplish over an extended length of time.

**Governmental Funds**—A group of funds categorized by the Florida *Uniform Accounting System* to include the General Fund, Special Revenue Funds, Debt Service Funds, and Capital Projects Funds.

**Grants**—Contributions from another governmental unit to be used or expended for a special purpose, activity, or facility. Example: "Summer Food Service" is a program financed by a state grant, and administered by the County.

**HUD**—Acronym for Housing and Urban Development.

**Inter-fund Transfers**—Transfers of monies from one fund which receives the revenue to a second fund through which those monies are to be expended. Inter-fund transfers occur most often in situations where the funding of a program activity is the joint responsibility of more than one budgetary fund. In such cases, it is customary budgeting practice for one fund to account for all of the costs incurred by that program, and for the other fund to merely contribute its share of costs via an inter-fund transfer between them.



**Intergovernmental Revenue**—Revenue collected by one government and distributed to another, usually through a predetermined allocation formula, such as population, retail sales, vehicle registration, etc.

**Internal Service Funds**—Funds used to account for the financing of goods and services provided by one department or agency to another, or to other governments, on a cost reimbursement basis. One Internal Service Fund accounts for the County's various self-insurance programs.

**LEM (Leadership Evaluation Manager)**—Management tool used for tracking defined performance measures and outcomes for management and other classes of employees.

**LDC (Land Development Code)**—Escambia County Ordinance to provide orderly growth management for the all unincorporated areas of Escambia County. The ordinance is intended to provide mechanisms for growth management in order to service the citizens, visitors and property owners of Escambia County.

**Line Item Budget**—A budget that lists each expenditure category (salary, training, travel, etc.) separately, along with the dollar amount budgeted for each specific category.

**Long-term Debt**—Debt with a maturity of more than one year after the date of issuance.

**LOST (Local Option Sales Tax)**—A one-cent local sales tax used to fund capital projects and equipment in accordance with the requirements of Ordinance 92-10 and a referendum dated March 10, 1992. Voters extended the tax by referendum May 13, 1997 for an additional eight-year period of June 1, 1999 through May 31, 2007. Applies to all transactions that are subject to state sales tax imposed on sales, uses services, rentals, admissions, and other authorized transactions. The tax is only subject to the first \$5,000 sales amount on any item.

**Mandate**— This term refers to unfunded costs/expenses passed down from the State Government to be paid for with local tax dollars.

**Medicaid**— Healthcare expenses associated with individuals that do not have private insurance or for individuals that are in nursing homes and considered medically needy, these costs are born by the Federal Government, and the State of Florida with a percentage paid by each County.

**Millage**—The tax rate applied to real property in the County, based on a ratio of One Dollar of tax for each \$1,000 of assessed property value. To determine the amount of tax which a parcel of land will owe in the current taxable year, the millage rate is multiplied by the assessed value of the property, after deducting the first \$25,000 of value (the so-called "Homestead exemption"). Example: a house assessed at \$75,000 by the Property Appraiser will first receive its homestead credit, lowering the taxable value to \$50,000. Then the millage rate will apply to the balance. Thus, a millage of 9.0 would yield a tax liability of \$450.

**Mission Statement**—A broad statement of purpose which is derived from organizational and/or community values and goals.

**Modified Accrual Accounting**—A basis of accounting utilized by governmental fund types and expendable trust funds that recognizes revenues when they are measurable and available to pay liabilities of the current period, and expenditures when the related liability is incurred.

**MSBU**—See "Municipal Services Benefit Unit."

**MSPB (Merit System Protection Board)**—A seven member, autonomous board that will have personnel system oversight responsibilities as well as full authority to adjudicate employee appeals and protect employee merit rights.

**MSTU**—See "Municipal Services Taxing Unit."

**Municipal Services Benefit Unit**—A defined geographic area of the County within which a special fee or assessment is levied for the purpose of supporting the financial needs of some County service(s) provided within that geographic area.

**Municipal Services Taxing Unit**—A defined geographic area of the County within which an *ad valorem* tax rate is levied for the purpose of supporting the financial needs of some County service(s) provided within that geographic area.

**Non-Departmental Programs**—Expenditures not directly related to one specific department.





**NPDES (National Pollutant Discharge Elimination System)**—The NPDES Stormwater Program is a national program, mandated by Congress under the Clean Water Act, to address non-agricultural sources of stormwater discharges which adversely affect the quality of our Nation's waters. The program, which is administered by the Environmental Protection Agency (EPA) and delegated to the Florida Department of Environmental Protection (FDEP), regulates the discharge of stormwater by municipalities, industries, and certain construction activities. FDEP issues permits to monitor and control the quality of stormwater being released and its affects on the receiving water bodies

**Object**—A classification of expenditure or revenue, which is given a unique identification number and name. Also referred to as a "line item" or "account."

**Objective**—A simply stated, readily measurable statement of aim or expected accomplishment within a period of time, often the current fiscal year. A statement of objective should imply a specific standard of performance for a given program.

**Obligations**—Amounts which a government may be required legally to meet out of its resources. They include not only actual liabilities, but also unliquidated encumbrances.

**Operating Budget**—Plans of current expenditures and reserves, together with the proposed means of financing them. The annual operating budget is the summary means by which most of the financing acquisition, spending, and service delivery activities of a government are controlled. The use of annual operating budgets is usually required by law. Even where not required by law, however, annual operating budgets are essential to sound financial management and should be adopted by every government.

**Operating Expenses**—Fund expenses which are directly related to the fund's primary service activities.

**OTTED**—An acronym for the State of Florida's Office of Tourism, Trade and Economic Development

**Performance Measures**—Quantitative and Qualitative measures that analyze the level of service provided, and the effectiveness and efficiencies of Departments and Divisions.

**Personal Services**—A categorization by the Florida *Uniform Accounting System* of all the expenditure appropriations for salaries and wages, pensions, health insurance, and other compensation-related fringe benefits of the County.

**Proposed Budget**—The recommended County budget submitted by the County Administrator to the Board of County Commissioners for adoption.

**Proposed Millage**—The tax rate certified to a property appraiser by each taxing authority within a county. The proposed millage is to be sent to the County Property Appraiser within thirty days after a county's tax roll is certified by the State Department of Revenue and listed on notices sent to property owners. No taxing authority may approve a tax rate that is larger than the one it originally proposed.

**Proprietary Funds**—A group of funds categorized by the Florida *Uniform Accounting System* to include Enterprise and Internal Service Funds. The Escambia County Budget for Fiscal Year 2008 includes seven proprietary funds.

**Re-budget**—A process the County uses to reserve a portion of fund balance to honor purchase orders and contracts that are still in process when appropriations lapse at year-end.

**Reserve**—An amount in a fund used to meet cash requirements, emergency expenditures, or future defined requirements. Various types of reserves have varying requirements for their use, and often require a specific appropriation action of the Board of County Commissioners to make them available for subsequent expenditure.

**Reserve for Contingencies**—An amount set aside that can subsequently be appropriated to meet unexpected needs. Moving funds from this account requires the approval of four commissioners.

**Retained Earnings**—An equity account reflecting the accumulated earnings of an Enterprise or Internal Service Fund. Retained earnings are the functional equivalent of fund balances in governmental fund types.

**Revenue Bonds**—Bonds issues by a governmental entity, the security for which is a revenue stream pledged by the issuing entity. Often, that revenue stream may be user rates and charges, or some other on-going source of income (other than the County-wide ad valorem taxes which are a general obligation of the County).





**Revenues**—Funds that the government receives as income. It includes such items as tax payment, fees for specific services, receipts from other governments, fines, forfeitures, grants, shared revenues, and interest. The following are not classified as revenue: (1) Increases in governmental fund type net current assets from other than expenditure refunds and residual equity transfers. Under GASB pronouncements, general long-term debt proceeds and operating transfers-in are classified as "other financing sources" rather than revenues. (2) Increases in proprietary fund type net total assets rather than expense refunds, capital contributions, and residual equity transfers. Under GASB pronouncements, operating transfers-in are classified separately from revenues.

**RFP**—An acronym for Request for Proposal.

**Risk Management**—An organized attempt to protect an organization's assets against accidental loss.

**Rolled Back Rate**—Rate that would generate prior year tax revenues less allowances for new construction, additions and deletions.

**SHIP (State Housing Initiatives Partnership)**—A state-funded program that enables the counties to provide rental assistance, home purchase assistance, and home repair assistance to low-income citizens.

**Special Revenue Funds**—A group of funds classified by the Florida *Uniform Accounting System* to account for revenues derived from specific external sources to be used for specific restricted types of activities. The Escambia County Budget for Fiscal Year 2008 includes 44 such funds.

**SRIA**—Acronym for Santa Rosa Island Authority.

**Tax Base**—The total property valuations on which each taxing authority levies its tax rates.

**Tax Roll**—The Certification of assessed and taxable values prepared by the Property Appraiser and presented to the taxing authority by July 1 (or later if an extension is granted by the State of Florida) each year.

**Tax Year**—The calendar year in which ad valorem property taxes are levied to finance the ensuing fiscal year budget. For example, the tax roll for the 2007 calendar year would be used to compute the ad valorem taxes levied for the Fiscal Year 2008 budget.

**Taxable Value**—The assessed value of property minus any authorized exemptions. This value is used to determine the amount of ad valorem tax to be levied. The Taxable Value is calculated by the Property Appraisers Office in compliance with State Law.

**Taxes**—Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments. Neither does the term include charges for services rendered only to those paying such charges.

**TDC (Tourist Development Council)**—Advisory Council created in accordance with Florida Statutes through County Ordinance consisting of 9 members who shall be appointed by the governing board.

**Tentative Budget**—At its first of two public hearings in September, the Board of County Commissioners, sets a tentative millage rate and adopts a tentative budget based on the taxable value of property within the County, as certified by the Property Appraiser, for the new fiscal year beginning October 1 and ending September 30. At the second public hearing, the Board adopts a final budget and millage rate.

**Transfers**—Transfers of monies from one fund which receives the revenue to a second fund through which those monies are to be expended. Inter-fund transfers occur most often in situations where the funding of a program activity is the joint responsibility of more than one budgetary fund. In such cases, it is customary budgeting practice for one fund to account for all of the costs incurred by that program, and for the other fund to merely contribute its share of costs via an inter-fund transfer between them.

**TRIM (Truth in Millage Law)**—A 1980 law enacted by the Florida legislature that changed the budget process for local taxing agencies. It was designed to keep the public informed about the taxing intentions of the various taxing authorities.



**Trust Funds**—Funds used to account for assets held by a government in a trustee capacity for individuals, private organizations, other governments, and/or other funds.

**Uniform Accounting System**—The chart of accounts prescribed by the Office of the State Comptroller that is designed to standardize financial information to facilitate comparison and evaluation of reports.

**Uses**—All of the ways in which a budgetary fund can consume its available financial resources, including expenditures, reserves, and transfers to other funds.



## FUND STRUCTURE AND GOVERNMENT ACCOUNTING

Escambia County develops its budget in accordance with the requirements of the State of Florida and Generally Accepted Accounting Principals (GAAP).

### Fund Accounting

In governmental accounting, the revenue received by the County is put into a variety of "funds" depending on the source of that revenue. These funds therefore, are separate entities used to account for various types of revenue and expenses associated with each type of revenue. There are two major categories of funds that the County uses: Governmental Funds and Enterprise Funds.

### Governmental Funds

**General Fund** - This fund is for the general operations of the Board of County Commissioners. The "County" portion of the ad valorem taxes and numerous miscellaneous types of revenues (fines, fees, licenses, etc.) are accounted for in this fund. The majority of the County's administrative costs are paid from this fund.

**Special Revenue Funds** - These funds are used to account for specific types of revenue that are legally restricted to specific expenditures. County road taxes and fire taxes are in this category and are examples of special revenues that have legally restricted expenditures. Escambia County has twenty-four (24) Special Revenue Funds.

**Debt Service Funds** - These funds are used to account for the accumulation of financial resources with which to pay the principal, interest and other costs related to the County's long-term debt. Long-term debt is in the form of revenue bonds because Escambia County has no voter approved General Obligation Debt. Enterprise Fund Debt is recorded within the respective Enterprise Fund and not in the Debt Service Funds. Escambia County has one Debt Service Fund.

**Capital Projects Funds** - These funds are used to account for the financial resources to be used for the acquisition or construction of major capital projects. Projects may include roads, drainage, parks, buildings, or major equipment purchases. Escambia County has six Capital Project Funds: Capital Projects, FTA Capital, New Road Construction, Road Special Assessments Local Option Sales Tax II and Local Option Sales Tax III.

**Major Funds** – The County's General Fund accounts for roughly 50% and the Local Options Sales Tax Fund accounts for roughly 10% of Revenues and Expenditures annually, all other funds are less than the 10% requirement to be considered a major fund.

### Proprietary Funds

**Enterprise Funds** - These funds account for operations that are financed and operated in the manner of a private business. The intent is that the costs of providing goods or services to the general public should be recovered and financed through user charges. Escambia County has four Funds: Solid Waste, Inspection, EMS and Civic Center.

**Internal Service Funds** - These funds account for the financing of goods or services provided by one governmental department to other departments or agencies on a cost reimbursement basis. Escambia County uses one Internal Service Fund: Internal Self Insurance Fund. This fund records all financial information for the County's self-insurance program.

## GENERAL FUND

**(001) General Fund** - To account for resources and expenditures traditionally associated with governments that are not required to be accounted for in other funds.



## **SPECIAL REVENUE FUNDS**

**(101) Escambia County Restricted Fund** – to account for minor revenues restricted by law or Board direction for specific programs. These revenues include Choose Life License Plate, Perdido Key Public Improvements, Tree Restoration, Animal License Fees, Fishing Bridge revenues, Safe Neighborhoods, certain Wetland Fees, Tree Removal permits and Employee Morale Concessions.

**(102) Economic Development Fund** – to account for revenues associated with land sales at the various County commerce parks and other economic development related revenues. These funds will be used to promote economic development initiatives throughout the County.

**(103) Code Enforcement Fund** – to fund the County's various code enforcement programs. The primary revenue sources for this fund include solid waste tipping fees, nuisance abatement fines and a subsidy from the General Fund.

**(104) Mass Transit Fund** - to account for the operations and maintenance of the Escambia County Transit System. Financing is provided from user fees, operating transfers from the Restricted Revenue Fund, reimbursement from the City of Pensacola and Federal Transit Administration operating grants.

**(106) M and A State I Fund** - to account for State contributions used for Mosquito Control programs.

**(108) Tourist Promotion Fund** - to account for revenues and expenditures restricted for promotion, development, and advertisement of Escambia County tourism. Financing is provided by a tourist development tax levied under Chapter 125.0104 Florida Statutes.

**(110) Other Grant Projects Fund** - to account for various State and Federal grants. Financing is provided by State and federal grants and required operating transfers from other funds.

**(112) Disaster Recovery Fund** - to account for the various revenues and expenditures associated with disaster response and recovery. These disasters currently include Hurricanes Ivan, Dennis and Katrina.

**(113) Library Fund** - to account for revenue and expenditures associated with the County Library System. Funding is generated by the levy of a County-wide Library MSTU.

**(114) Misdemeanor Probation Fund** - to account for the cost of supervision of the misdemeanor program. Financing is provided by a fee charged to a person on parole pursuant to Section 945.30, Florida Statutes.

**(115) Article V Fund** - to account for the revenues and expenses associated with Revision 7 to Article V of the State Constitution for certain court related programs.

**(116) Development Review Fee Fund** – to fund the County's Development Review processes. These funds are used in support of the review of all development within the County, support the Development Review Committee, Planning Board, Board of Adjustments, Rezoning Hearing examiner, and the BCC.

**(117) Perdido Key Mouse Fund** – to account for funds associated with an in-lieu fee utilized for impacts to the Perdido key beach mouse and habitat through development and encroachment.

**(120) S.H.I.P. Fund** - to account for the revenues and expenditures of the State Housing Initiative Partnership Fund. The grant is designed to provide stable and adequate funding for housing so that Public-Private partnerships can efficiently build, rehabilitate, and preserve affordable housing. The source of funds is a documentary stamp surcharge.

**(121) Law Enforcement Trust Fund** - to account for revenues and expenditures thereof. Revenue is generated from forfeiture proceedings. These monies are deposited into a special Law Enforcement Trust Fund pursuant to Section 932.704, Florida Statutes.



**(124) Escambia County Affordable Housing Fund** - to account for the revenues and expenditures thereof. This fund provides funding to assist with delivery of affordable housing assistance and support for low-income families in Escambia County and the City of Pensacola, primarily in conjunction with the Escambia Consortium Home Program. This program provides a revolving housing trust fund reserve in order to advance recurring home-related project costs as required for individual home unit approval. Expenses from the fund are reimbursed with HUD-Home funds upon completion of each housing unit.

**(129) HUD Block Grant Entitlement Fund** - to account for Federal HUD Block Grant revenues and the expenditures thereof. The HUD-funded Community Development Block Grant program provides financial support primarily for low and moderate-income families/areas of the County.

**(130) Handicapped Parking Fines Fund** - to account for monies collected under Chapter 316, Florida Statutes, also known as the State Uniform Traffic Control, which authorizes counties to regulate the parking of vehicles and to enforce regulations relating to disabled persons parking.

**(131) Family Mediation Fund** - to account for monies provided through a private grant and authorized under Chapters 44.102 and 44.108, Florida Statutes. These funds are used to assure each minor child frequent and continuing contact with both parents after separation or dissolved marriages and to encourage parents to share the rights and responsibilities of child rearing.

**(143) Fire Protection Fund** - to account for monies assessed by the Board of County Commissioners to property owners in unincorporated areas of Escambia County to provide for fire protection.

**(145) Emergency 911 Operations Fund** - to account for monies restricted for the operation of the E-911 operations.

**(146) HUD/CDBG Housing Rehab Loan Fund** - to track repayments under the CDBG Housing Rehabilitation program. These funds are used to complete additional rehabilitation work on eligible housing units.

**(147) Home Fund** - to account for HUD Housing Assistance revenues and the expenditures thereof. This grant provides for the rehabilitation of severely substandard homes.

**(151) Community Redevelopment Agency Fund** – to account for all of the County's Community Redevelopment Agencies. The primary revenue source for this fund is tax increment financing (TIF) for each district.

**(152) Southwest Sector CRA Fund** – to account for tax increment financing (TIF) monies in the in the Perdido Key geographical area that are intended to be used as a repayment method for large scale infrastructural improvements when bonds are issued for those projects.

**(167) Bob Sikes Toll Facilities Fund** - to account for monies received from tolls, rates, fees, permits and passes for the operation, maintenance, and debt service of the Bob Sikes Toll Bridge.

**(175) Transportation Trust Fund** - to account for monies collected from the unincorporated area of the County and expended on transportation projects that benefit those citizens of the unincorporated areas of the County.

**(177) MSBU/Road Assessment Program Fund** - to account for monies collected pursuant to County Ordinance No. 80-10. The ordinance levies special assessments on property owners affected by the approved assessment for road improvements.

**(181) Master Drainage Basin Fund** - to account for monies generated by each of the County's eighteen (18) drainage basin districts to provide drainage within that district.

#### **DEBT SERVICE FUND**

**(203) Road Improvement Bonds 1998A and B** - to accumulate monies for payment of principal and interest costs of long term debt owed by the Board of County Commissioners. These funds may also include a reserve as specified by certain bond covenants.



## CAPITAL PROJECT FUNDS

**(310) Capital Improvement Program Fund** - to account for certain large scale capital projects.

**(320) Federal Transit Administration Fund** - to account for federal grants provided to Escambia County. These are capital transit grants used to support Mass Transit operations provided by an Federal Transit Administration Grant (80%), State matching funds (10%), and Escambia County matching funds (10%).

**(333) New Road Construction Fund** - to account for 9<sup>th</sup> cent gas tax monies and used for such transportation projects as approved by the Board of County Commissioners.

**(351) Local Option Sales Tax Fund II** - to account for monies collected pursuant to Florida Statutes 212.055, which authorizes counties to impose a one percent (1%) local option infrastructure sales surtax upon taxable transactions occurring within Escambia County, as provided in chapter 212.054, Florida Statutes. This fund accounts for the revenues received from the levy for the time period June 1, 1999 through May 31, 2007.

**(352) Local Option Sales Tax Fund III** - to account for monies collected pursuant to Florida Statutes 212.055, which authorizes counties to impose a one percent (1%) local option infrastructure sales surtax upon taxable transactions occurring within Escambia County, as provided in chapter 212.054, Florida Statutes. This fund accounts for the revenues received from the levy for the time period June 1, 2007 through December 31, 2017.

## ENTERPRISE FUNDS

**(401) Solid Waste Fund** - to account for the provision of solid waste services to the residents of Escambia County, Florida. All activities necessary to provide such services are accounted for in this fund, including administration, operations, maintenance, and billing and collection.

**(406) Inspection Fund** - to account for the provision of building inspection services to the residents of Escambia County. All activities necessary to provide such services are accounted for in this fund.

**(408) Ambulance Fund** - to account for the cost of ambulance and advanced life support units of Escambia County. All activities necessary to provide such services are accounted for in this fund.

**(409) Civic Center Fund** - to account for the construction and operation of the Civic Center of Escambia County. All activities necessary to provide such services are accounted for in this fund.

## INTERNAL SERVICE AND TRUST FUNDS

**(501) Internal Service Fund** - to account for all of the financial information for the County's self-insurance program relating to workers' compensation, property and casualty, and health and life as well as the County's consolidated fuel distribution program.

**(683) Expendable Trust Fund** - to account for funds collected as part of the various Tax Increment Financing (TIF) districts. Increases in ad valorem tax collections in the prescribed district are transferred to this fund for eligible revitalization projects.



**ESCAMBIA COUNTY BOARD OF COUNTY COMMISSIONERS  
ALLOCATIONS TO OUTSIDE AGENCIES  
FISCAL YEAR 2013-2014**

Description	FY '014 Amount Adopted	FY '014 Amount Requested	FY '013 Amount Adopted	FY '012 Amount Adopted
<b>General Fund</b>				
Council on Aging	\$38,000	\$50,000	\$38,000	\$40,000
Escambia Community Clinics	431,880	525,000	431,880	431,880
Escambia County School Readiness Coalition	218,500	280,000	218,500	230,000
211 (First Call for Help)/United Way	33,250	35,000	33,250	35,000
Foundations for the Future <sup>1</sup>	0	0	0	400,000
Human Relations Commission	84,265	84,265	84,265	88,700
Lakeview	29,486	29,486	29,486	31,038
NWFL Comprehensive Services for Children	70,000	70,000	70,000	70,000
Florida Green Finance Authority (PACE)	0	40,000	0	0
Pathways for Change	308,750	308,750	308,750	325,000
PEDC <sup>1</sup>	0	0	0	150,000
Pensacola's Promise/Chain Reaction	19,000	19,000	19,000	20,000
United Way	90,725	90,725	90,725	95,500
Veteran's Services	15,000	15,000	15,000	15,000
WFL Regional Planning Council	14,676	14,676	14,676	14,676
Wildlife Sanctuary	30,951	32,580	30,951	32,580
<b>Total General Fund</b>	<b>\$1,384,483</b>	<b>\$1,594,482</b>	<b>\$1,384,483</b>	<b>\$1,979,374</b>
<b>Economic Development Fund</b>				
Foundations for the Future <sup>1</sup>	400,000	400,000	400,000	0
PEDC <sup>1</sup>	150,000	150,000	150,000	0
Pensacola Bay Chamber Prospect Development	75,000	75,000	0	0
Century Chamber of Commerce	0	40,000	0	0
Gulf Coast African American Chamber	0	673,500	0	0
<b>Total Economic Development Fund</b>	<b>\$625,000</b>	<b>\$1,338,500</b>	<b>\$550,000</b>	<b>\$0</b>
<b>Three Cents Tourist Development Tax</b>				
Banks Enterprises	0	0	0	0
Deluna Fest	0	0	0	0
Frank Brown Songwriters' Festival	0	0	0	0
Minority Marketing Plan	0	0	0	250,000
New Beginnings Publishing Company	0	0	0	0
Pensacola Mardi Gras	0	0	0	0
Pensacola Sports Association	0	429,344	0	230,134
Perdido Key Chamber of Commerce	0	904,500	0	172,600
Pensacola Beach Chamber	0	0	0	0
Pensacola Civic Center	0	0	0	0
Skills USA/Pensacola State College	0	0	0	77,500
Visitor's Information Center	4,248,023	5,116,956	2,961,175	1,154,191
<b>Total Three Cents Tourist Development Tax</b>	<b>\$4,248,023</b>	<b>\$6,450,800</b>	<b>\$2,961,175</b>	<b>\$1,884,425</b>
<b>Fourth Cent Tourist Development Tax</b>				
African-American Heritage Society	\$25,000	\$25,000	\$25,000	\$25,000
Arts Council	0	0	0	0
Arts, Culture & Entertainment	\$306,099	500,000	266,099	250,000
Frank Brown Songwriters' Festival	0	0	40,000	0
Historic Preservation Board	70,000	70,000	70,000	70,000
Maintenance & Utilities of Artel Facility	0	0	0	0
Marine Resources	156,594	156,594	0	152,709
Naval Aviation Museum	100,000	100,000	100,000	200,000
Pensacola Alumni Charity Event	0	0	0	6,000
Pensacola Chamber/VIC	0	0	850,000	600,000
Pensacola Museum of Art	0	0	0	15,000
Uncle Sandys' Macaw Park	0	0	0	0
Sertoma 4th of July	75,000	80,000	75,000	75,000
Skills USA	100,000	110,000	100,000	0
St. Michael's Cemetery	25,000	25,000	25,000	25,000
<b>Total Fourth Cent Tourist Development Tax</b>	<b>\$857,693</b>	<b>\$1,066,594</b>	<b>\$1,551,099</b>	<b>\$1,418,709</b>
<b>Solid Waste Management Fund</b>				
Clean & Green (Keep Pensacola Beautiful, Inc.)	40,000	40,000	40,000	35,000
<b>Total Solid Waste Management Fund</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$35,000</b>
<b>***Available Funding</b>	<b>\$40,000</b>			

<sup>1</sup> For the FY 13/14 year Foundations for the Future and PEDC will be funded from the Economic Development Fund at FY 12/13 levels.

\*\*\*Fourth Cent is funding the Civic Center Subsidy for FY13/14, no additional funds available for allocation.







**GRANTS TO BE RECEIVED**  
**IN FY 2013/2014**

Escambia County receives State and Federal Grants, which assist in funding services to residents.

**STATE GRANTS**

<b><u>Grant Name</u></b>	<b><u>Description of Grant</u></b>	<b><u>Amount</u></b>
Drug Court Expansion Grant	Expansion of the Drug Court Program provides early intervention and serves as a meaningful alternative to incarceration for the defendants who adequately function in the community with support.	0
Hazardous Materials Plan Grant	State Grant provides for developing plans in dealing with Hazardous Materials at the local level.	0
FDOT-Davis Highway Corridor	Florida Department of Transportation grant for joint County and State road projects on Davis Highway.	900,000
FDOT-Operating Assistance	Florida Department of Transportation grant to assist in operating the Escambia County Transit System.	792,000
FDOT-TPO Service Development	Florida Department of Transportation grant to provide mass transit route expansion/improvements.	500,000
Florida Boating Improvement	State Grant for boating and maritime related improvements.	80,000
Forensic Mental Health Grant	State Grant that provides forensic mental health services to individuals with persistent mental health issues that are charged with either a misdemeanor or felony.	43,969
Mosquito & Arthropod	State Grant to be used for insecticides, parts and repairs, or as needed in the Mosquito Control operations with the exception of salaries.	29,456
OSCA CTIHO Grant in Aid	State Grant used to provide for Child Support Hearing Officers.	260,000
State Housing Initiatives Partnership (S.H.I.P.)	State Grant provided to Escambia County and the City of Pensacola by the State of Florida Department of Community Affairs, from Documentary Stamp Surtax revenues, for the purpose of enhancing the availability and access to affordable homeownership and rental opportunities in the local area.	94,000
Supplemental Nutrition Assistance Program (SNAP) Grant	State Grant that provides eligible food stamp recipients the opportunity to gain skills, training, education or experience that will improve employment prospects.	49,795
Non-Urbanized Transportation	A grant from the Florida Department of Transportation to create and develop alternative methods of mass transit in rural and non-urban areas of the County.	132,000
<b>TOTAL STATE GRANTS</b>		<b>\$2,881,220</b>



**GRANTS TO BE RECEIVED**  
**IN FY 2013/2014**

**FEDERAL GRANTS**

<b><u>Grant Name</u></b>	<b><u>Description of Grant</u></b>	<b><u>Amount</u></b>
DCA Civil Defense Grant	These funds are for the enhancement of the county emergency management plans and programs that are consistent with the State of Florida Comprehensive Emergency Management Plan and Program.	0
CDBG-HUD Entitlement	The HUD funded Community Development Block Grant (CDBG) provides financial support primarily for benefit to low and moderate income families/areas of Escambia County in public infrastructure, public facilities, handicapped accessibility improvements, affordable housing initiatives, public services for elderly and disadvantaged, and fair housing and enforcement.	3,707,046
HUD-HOME Investment Partnership	The HUD funded HOME Program exclusively provides funds to support the development, enhancement and preservation of affordable housing for lower income families.	3,710,818
HUD Emergency Shelter	The HUD funded Emergency Shelter Grant is being utilized by Escambia County to provide operating support for the Loaves and Fishes Soup Kitchen Homeless Center.	177,933
HUD CDBG Housing Rehab	Community Block Development Grant used to complete additional rehabilitation work on eligible housing units.	48,000
FTA Program Support	FTA funding to cover costs associated with administering mass transit programs.	100,000
FTA New Freedom Grant	A Federal Transit Administration grant for operating expenses associated with Transit Mobility.	40,000
FTA JARC Grant	A Federal Transit Administration grant for operating expenses associated with Transit Route enhancements.	20,000
FTA Preventive Maintenance	A Federal Transit Administration grant to assist in maintenance initiatives to prevent damage to public transit assets.	1,643,000
ADA Capital Costs	Federal funds to assist the Escambia County Area Transit System become compliant with the Americans with Disabilities Act.	300,000
Drug Court Grant	Federal funding received from the Sheriff to be used to assist with the Drug Court Program providing early intervention and services as a meaningful alternative to incarceration for the defendants who adequately function in the community with support.	206,500
Drug Court Joint Agency Grant	Federal funding received from the Sheriff to be used to assist with the Drug Court Program providing early intervention and services.	0
EMP Federal Grant	Federal funding is intended to enhance county emergency management plans and programs that are consistent with the State Comprehensive Emergency Management Plan and Program.	58,579
<b>TOTAL FEDERAL GRANTS</b>		<b>\$10,011,876</b>
<b>TOTAL STATE AND FEDERAL GRANTS</b>		<b>\$12,893,096</b>