

# **ESCAMBIA CONSORTIUM FLORIDA**

2016 Annual Action Plan  
(October 1, 2016 – September 30, 2017)

Comprised of Escambia County, the City of Pensacola, and Santa Rosa County

# Executive Summary

## AP-05 Executive Summary - 91.200(c), 91.220(b)

### 1. Introduction

The 2016-17 Annual Action plan details resources and activities to be undertaken collaboratively within the Escambia Consortium, comprised of Escambia County, The City of Pensacola, and Santa Rosa County, Florida. The resources and activities detailed in this plan include the Community Development Block Grant (CDBG), HOME Investments Partnerships Program (HOME), and the Emergency Solutions Grant (ESG) program funds. Escambia County, as an Urban County, and the City of Pensacola, as a Metropolitan City, are HUD entitlement communities, each receiving their own allocation of CDBG funding from HUD. Escambia County, the City of Pensacola, and Santa Rosa County have elected to form the Escambia Consortium to jointly receive an allocation of HOME funds, with Escambia County serving as the lead jurisdiction. Escambia County receives a direct allocation of ESG funds from HUD.

Member jurisdictions comprising the Escambia Consortium will continue their long-standing cooperative effort targeting the provision of housing, public services, and public facility improvements for lower income neighborhoods, families and individuals based on goals and needs cited in the Five Year Consolidated Plan as approved by the member jurisdictions in 2015.

### 2. Summarize the objectives and outcomes identified in the Plan

*This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.*

Escambia County seeks to assist residents with obtaining decent affordable housing, a suitable living environment, and expanded economic opportunities. Based on housing market analysis, needs assessments, and public input gathered through the planning process, the Consortium selected the following areas as priority objectives for the Consortium:

1. Affordable Housing
2. Public Services
3. Public Improvements and Infrastructure
4. Public Facilities
5. Homeless
6. Neighborhood Redevelopment
7. Economic Development

### **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Following each program year, the Consortium prepares a Consolidated Annual Performance and Evaluation Report (CAPER), for submission to HUD. These documents may be viewed online or by contacting Escambia County, the lead jurisdiction. Issues identified in the CAPER inform the preparation of the Consolidated Plan, with activities presented in the plan reviewed to determine the viability and success in addressing the needs of low/moderate income residents and target areas in the jurisdiction. Within funding limitations, activities are revised to address the changing needs of the community.

### **4. Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan.

The Plan is a result of working with in and with the community to identify interests and priorities of individual citizens, organizations, local governments, private sector, with special outreach to citizens, businesses, and agencies located in CDBG targeted areas as well as low and moderate income persons. The Consortium made outreach to neighborhood groups located in CDBG target areas as well as agencies serving low and moderate income persons. Public participation was requested through multiple public advertisements as well direct contact of housing agencies and neighborhood groups for participation in the public hearings.

A summary of the public advertisements, public meetings and citizen participation and consultation is included in Section AP-12.

### **5. Summary of public comments**

*This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.*

Citizen comments were received during the public meetings and hearings and via the online survey and are attached in their entirety at the end of this Plan. Comments ranged from the need for the continuance of housing rehabilitation programs for low income individuals, housing and other public assistance for at-risk populations including the elderly, disabled, homeless, mentally ill and/or those with substance abuse diagnoses, capital improvement projects, as well as housing and economic development activities focused in target areas. Written public comments received are included in the attachments to this Plan.

### **6. Summary of comments or views not accepted and the reasons for not accepting them**

All comments submitted through the public participation process were considered in the planning process.

## PR-05 Lead & Responsible Agencies - 91.200(b)

### 1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	ESCAMBIA COUNTY	Neighborhood Enterprise Division
HOME Administrator	ESCAMBIA COUNTY	Neighborhood Enterprise Division
ESG Administrator	ESCAMBIA COUNTY	Neighborhood Enterprise Division

Table 1 – Responsible Agencies

### Narrative

Escambia County and the City of Pensacola serve as the responsible agencies for their respective Community Development Block Grant (CDBG) entitlement allocations. Escambia County serves as the lead agency regarding the HOME Consortium, which includes Escambia, the City of Pensacola, and Santa Rosa County. Escambia County is the responsible agency for the Emergency Solutions Grant (ESG).

### Consolidated Plan Public Contact Information

Escambia County (Lead Jurisdiction)  
Neighborhood & Human Services Department  
Neighborhood Enterprise Division  
221 Palafox Place, Suite 200  
Pensacola, FL 32502  
Phone: 850.595.0022  
Fax: 850.595.0342  
Email: ned@myescambia.com

City of Pensacola  
Office of Housing  
420 W. Chase Street  
P.O. Box 12910  
Pensacola, FL 32521-0031  
Phone: 850.858.0350

Santa Rosa County  
Community Planning, Zoning and Development Division  
6051 Old Bagdad Hwy, Suite 201  
Milton, FL 32583  
Phone: 850.981.7076

## **AP-10 Consultation - 91.100, 91.200(b), 91.215(l)**

### **1. Introduction**

**Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).**

The consortium endeavors to enhance coordination between public and assisted housing providers and private and governmental health, mental health, and service agencies. Escambia County, the City of Pensacola, and Santa Rosa County have developed long-standing relationships with other governmental units, paid and volunteer based non-profit organizations, quasi-public entities, private interests, public and private employment and training agencies, the educational sector, and community interest groups. Housing needs in the Consortium outstrip the capacity of local government resources, which necessitates a cooperative process to leverage limited funds to maximize the benefits for the entire community.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The EscaRosa Coalition on the Homeless (ECOH), the local Continuum of Care (COC), was consulted during the planning process, with meetings between the Consortium and the Executive Director to discuss current projects, challenges, and funding priorities for the COC. Representatives from ECOH attended the public hearings on March 29, 2016. ECOH is moving toward a centralized coordinated assessment, which would strengthen the community's ability to measure the success rate of agencies serving the homeless and those at risk of homelessness.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

Meetings noted above also covered the Emergency Solutions Grant (ESG) funding, covering the proposed allocation for FY 2016/17. No changes were recommended regarding the current solicitation process for agencies that provide ESG services. ECOH and Escambia County will continue to assess the positive outcomes for Emergency Shelter programs and Street Outreach, adjusting solicitations as needed.

### **2. Agencies, groups, organizations and others who participated in the process and consultations**

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	PENSACOLA
	<b>Agency/Group/Organization Type</b>	Housing PHA Services - Housing Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consulted with City of Pensacola as a member of Escambia Consortium in all aspects of Citizen Participation, Consolidated Plan and Annual Planning process, including program implementation. Also consulted with the City of Pensacola Housing Department in their role as a PHA regarding housing needs.
2	<b>Agency/Group/Organization</b>	SANTA ROSA COUNTY
	<b>Agency/Group/Organization Type</b>	Housing Other government - County
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consulted with Santa Rosa County as a member of Escambia Consortium in all aspects of Citizen Participation, Consolidated Plan and Annual Planning process, including program implementation.
3	<b>Agency/Group/Organization</b>	EscaRosa Coalition on the Homeless, Inc.
	<b>Agency/Group/Organization Type</b>	Services-homeless

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The EscaRosa Coalition on the Homeless was contacted for input relative to the Annual Action Plan. Staff engaged in follow-up emails and phone calls for homeless specific input for completion of the Plan. Escambia County will continue to work jointly with ECOH for implantation of the ESG program.
4	<b>Agency/Group/Organization</b>	Area Housing Commission
	<b>Agency/Group/Organization Type</b>	PHA
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Non-Homeless Special Needs Market Analysis
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	
5	<b>Agency/Group/Organization</b>	Milton Housing Authority
	<b>Agency/Group/Organization Type</b>	PHA
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Non-Homeless Special Needs Market Analysis

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	
6	<b>Agency/Group/Organization</b>	COUNCIL ON AGING OF WEST FLORIDA, INC.
	<b>Agency/Group/Organization Type</b>	Services-Elderly Persons Services-Persons with Disabilities
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Council on Aging Representatives were present at the XXXXX public meeting and also were consulted one on one. Their services are critical in serving low and moderate income elderly in unincorporated Escambia County and funding support is recommended.
7	<b>Agency/Group/Organization</b>	Escambia-Pensacola Human Relations Commission
	<b>Agency/Group/Organization Type</b>	Service-Fair Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consultation with the Human Relations Commission occurred in Spring 2016 regarding enforcement of the City of Pensacola and Escambia County Fair Housing ordinances; continued funding recommended.
8	<b>Agency/Group/Organization</b>	AMR AT PENSACOLA, INC
	<b>Agency/Group/Organization Type</b>	Housing

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Market Analysis Economic Development Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Affordable Housing provider
9	<b>Agency/Group/Organization</b>	CIRCLE, INC
	<b>Agency/Group/Organization Type</b>	Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Market Analysis Economic Development Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Affordable Housing provider
10	<b>Agency/Group/Organization</b>	COMM. EQUITY INVESTMENTS, INC
	<b>Agency/Group/Organization Type</b>	Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Market Analysis Economic Development Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Affordable Housing provider

11	<b>Agency/Group/Organization</b>	community Action Program committee
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Children
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Market Analysis Economic Development Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Affordable Housing provider
12	<b>Agency/Group/Organization</b>	Pensacola Habitat for Humanity
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Market Analysis Economic Development Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Affordable Housing provider
13	<b>Agency/Group/Organization</b>	Loaves and Fishes Soup Kitchen, Inc.
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-homeless

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Affordable Housing and homeless service provider
14	<b>Agency/Group/Organization</b>	TOWN OF CENTURY
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Market Analysis Economic Development Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consulted as adjacent unit of local government
15	<b>Agency/Group/Organization</b>	CITY OF MILTON
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Market Analysis Economic Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consulted as adjacent unit of local government

**Identify any Agency Types not consulted and provide rationale for not consulting**

Outreach was made to all neighborhood groups in the Escambia County Community Redevelopment Areas via email, as these areas include CDBG target areas. Some groups did not provide a formal response.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	EscaRosa Coaliton on the Homeless	The Consolidated Plan strives to match HUD and COC strategic planning efforts as it relates to collaboration on the ESG program design and implementation as well as provision of housing for the homeless.
Barrancas Redevelopment Plan	Escambia County Community Redevelopment Agency (CRA)	Priority issues identified and addressed in this local plan as well as the Strategic Plan, including Housing, Capital Improvements, Brownfields and other Redevelopment initiatives, and Public Facilitates & services.
Brownsville Redevelopment Plan	Escambia County CRA	Priority issues identified and addressed in this local plan as well as the Strategic Plan, including Housing, Capital Improvements, Brownfields and other Redevelopment initiatives, and Public Facilitates & services.
Cantonment Redevelopment Plan	Escambia County CRA	Priority issues identified and addressed in this local plan as well as the Strategic Plan, including Housing, Capital Improvements, Brownfields and other Redevelopment initiatives, and Public Facilitates & services.
Englewood Redevelopment Plan	Escambia County CRA	Priority issues identified and addressed in this local plan as well as the Strategic Plan, including Housing, Capital Improvements, Brownfields and other Redevelopment initiatives, and Public Facilitates & services.
Palafox Redevelopment Plan	Escambia County CRA	Priority issues identified and addressed in this local plan as well as the Strategic Plan, including Housing, Capital Improvements, Brownfields and other Redevelopment initiatives, and Public Facilitates & services.
Warrington Redevelopment Plan	Escambia County CRA	Priority issues identified and addressed in this local plan as well as the Strategic Plan, including Housing, Capital Improvements, Brownfields and other Redevelopment initiatives, and Public Facilitates & services.

**Table 3 – Other local / regional / federal planning efforts**

**Narrative**

Escambia County closely coordinated with the City of Pensacola, the Town of Century, Santa Rosa County, and the City of Milton in preparation of the Consolidated Plan, both as members of the Escambia Consortium and as adjacent units of local government.

**AP-12 Participation - 91.401, 91.105, 91.200(c)**

**1. Summary of citizen participation process/Efforts made to broaden citizen participation  
Summarize citizen participation process and how it impacted goal-setting**

Citizen participation was achieved through various methods. Multiple public hearings were held in the two county area in relation to the development of the 2016/17 Annual Action Plan. The plan was advertised for 30 days in its final draft version for public review. Through the process, citizen comments were incorporated where appropriate. No comments were rejected.

Public meetings were held in Escambia County on March 29, 2016 and in Santa Rosa County on March 31, 2016 where input from community organizations, non-profits, and citizens were solicited for preparation of the Annual Action Plan. Public hearings were held May 18, 2016 in Santa Rosa County and on May 24, 2016 in Escambia County where the Annual Action Plan were presented and public comment was solicited.

Local participation has been greatly expanded with the use of local government websites with access to all types of planning documents, budgets, compliance reports, and program implementation summaries are readily available for public review.

**Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
1	Newspaper Ad	Non-targeted/broad community	March 15, 2016 Public Notice ad in Pensacola News Journal noting March public hearings and soliciting input from citizens.	None	None	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Newspaper Ad	Non-targeted/broad community	March 27, 2016 publication in Pensacola News Journal noting weekly meetings which noted March 29, 2016 Public Hearing.	None	None	
3	Newspaper Ad	Non-targeted/broad community	March 29, 2016 publication in Pensacola News Journal advising of Public Hearing held in Escambia County.	None	None	
4	Public Meeting	Non-targeted/broad community	On March 29, 2016, 5 attendees representing the Homeless Coalition and interested citizens attend the public meeting. The meeting took place at the City Housing Office.	Minutes attached.	None	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
5	Public Meeting	Non-targeted/broad community	March 31, 2016 public meeting held in Milton, Florida (Santa Rosa County) to allow for citizen input.	None	None	
6	Newspaper Ad	Non-targeted/broad community	May 18, 2016 full page ad in Pensacola News Journal noting proposed CDBG, HOME, and ESG projects for FY 2016-17 for all jurisdictions	None	None	
7	Public Hearing	Non-targeted/broad community	Public Hearing held on May 18, 2016 in Milton, Florida (Santa Rosa County).	None	None	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
8	Newspaper Ad	Non-targeted/broad community	May 21, 2016 publication in Pensacola News Journal outlining weekly meetings to be held in Escambia County, which noted the May 24 public hearing.	None	None	
9	Newspaper Ad	Non-targeted/broad community	May 24, 2016 publication in Pensacola News Journal advertising HUD Annual Plan Public Hearing.	None.	None.	

**Table 4 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

#### Introduction

With the declining funds at Federal, state and local levels, local governments must look at opportunities to leverage funding for maximum program impact as well as program income. Over the course of the Plan, the Consortium anticipates over \$16 million in funding from federal resources (including City of Pensacola CDBG funds).

#### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	1,600,170	0	0	1,600,170	0	CDBG funds will be utilized in accordance with this plan to address housing and community development needs in Escambia County, Florida

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	920,660	0	0	920,660	0	HOME funds will be utilized in accordance with this plan to address housing needs in the Escambia Consortium, including Escambia County, the City of Pensacola and Santa Rosa County.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
ESG	public - federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	148,002	0	0	148,002	0	ESG funds will be utilized in accordance with this plan to address homeless needs in Escambia County, Florida.
Other	public - state	Homeowner rehab	125,000	0	0	125,000	0	State Housing Initiatives Partnership (SHIP) Program funds committed for Escambia County and City of Pensacola HOME Substantial Rehab/Reconstruction projects to serve as portion of required HOME match. Future year funding dependent on State allocations.

**Table 1 - Expected Resources – Priority Table**

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

Leverage is obtained through private funds or funds provided by partner agencies at the local level. Match requirements for the HOME program are met through the State Housing Initiatives Partnership (SHIP) Program, based on funding availability. If SHIP funding is not provided, the Consortium will have to explore other means of providing the required 25% match.

SHIP funding requires 65% to be spent on homeowner activities and 75% on construction activities.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

Each jurisdiction has the opportunity to convey publically owned property to not for profits for the development of affordable housing. The majority of properties available is typically only suitable for single family development and may have various encumbrances against the property. Consortium staff will continue to review the suitability of parcels for housing or other community development needs. Escambia County and the City of Pensacola are both reviewing their rolls and making plans to make parcels available directly for affordable housing development.

**Discussion**

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Housing Rehabilitation (Owner Occupied)	2015	2019	Affordable Housing		Affordable Housing	CDBG: \$417,636 HOME: \$597,871 State Housing Initiatives Partnership Program: \$90,000	Homeowner Housing Rehabilitated: 14 Household Housing Unit
2	Homebuyer Assistance	2015	2019	Affordable Housing Homeless		Affordable Housing	HOME: \$92,624	Direct Financial Assistance to Homebuyers: 9 Households Assisted
3	CHDO Housing Development	2015	2019	Affordable Housing Homeless Non-Homeless Special Needs		Affordable Housing Homeless	HOME: \$138,099 State Housing Initiatives Partnership Program: \$35,000	Rental units rehabilitated: 2 Household Housing Unit

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
4	Rural Elderly Assistance Program	2015	2019	Non-Homeless Special Needs		Public Services	CDBG: \$47,000	Public service activities other than Low/Moderate Income Housing Benefit: 450 Persons Assisted
5	Title Clearance	2015	2019	Affordable Housing		Affordable Housing	CDBG: \$45,000	Public service activities other than Low/Moderate Income Housing Benefit: 20 Persons Assisted
6	Foreclosure Prevention Education	2015	2019	Affordable Housing Non-Housing Community Development		Public Services	CDBG: \$15,500	Public service activities for Low/Moderate Income Housing Benefit: 20 Households Assisted
7	Demolition/Clearance	2015	2019	Non-Housing Community Development	COMMUNITY REDEVELOPMENT AREA	Neighborhood Redevelopment	CDBG: \$75,000	Buildings Demolished: 7 Building

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
8	Public Facilities	2015	2019	Non-Housing Community Development		Public Facilities	CDBG: \$250,000	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 250 Households Assisted
9	Public Improvements & Infrastructure	2015	2019	Non-Housing Community Development	COMMUNITY REDEVELOPMENT AREA	Public Improvements and Infrastructure	CDBG: \$400,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 250 Persons Assisted
10	Neighborhood Enhancement Programs	2015	2019	Non-Housing Community Development	COMMUNITY REDEVELOPMENT AREA	Neighborhood Redevelopment	CDBG: \$25,000	Other: 1 Other
11	Neighborhood Renewal Initiative	2015	2019	Non-Housing Community Development	COMMUNITY REDEVELOPMENT AREA	Neighborhood Redevelopment	CDBG: \$5,000	Other: 2 Other
13	Emergency Shelter Operations & Services	2015	2019	Homeless		Homeless	ESG: \$88,801	Homeless Person Overnight Shelter: 60 Persons Assisted
14	Rent/Utility Assistance	2015	2019	Affordable Housing Homeless		Affordable Housing Homeless	ESG: \$33,101	Tenant-based rental assistance / Rapid Rehousing: 10 Households Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
15	Homeless Management Information System (HMIS)	2016	2019	Homeless		Homeless	ESG: \$15,000	Other: 1 Other
16	Administration/Planning	2015	2019	Admin/Planning		Affordable Housing Public Improvements and Infrastructure Public Services Economic Development Public Facilities Homeless Neighborhood Redevelopment	CDBG: \$320,034 HOME: \$92,066 ESG: \$11,100	Other: 1 Other

**Table 2 – Goals Summary**

**Goal Descriptions**

<b>1</b>	<b>Goal Name</b>	Housing Rehabilitation (Owner Occupied)
	<b>Goal Description</b>	<p>Provides assistance for low/moderate income families on a County Wide basis to rehabilitate single family housing in the Consortium. May also include septic to sewer connections, lead based paint abatement, and temporary relocation assistance.</p> <p>Escambia County, The City of Pensacola, and Santa Rosa County each utilize HOME funds for Substantial Rehabilitation/Construction. Escambia County and the City of Pensacola each utilize and administer their own CDBG funding for owner-occupied rehabilitation programs. Escambia/Pensacola jointly administer SHIP funding and Santa Rosa receives its own allocation of SHIP funding for housing repair programs. Planned CDBG activities will be in unincorporated Escambia County (8 units); HOME activities will be in Escambia County (4 units), Santa Rosa County (1 unit), and City of Pensacola (1 unit).</p>
<b>2</b>	<b>Goal Name</b>	Homebuyer Assistance
	<b>Goal Description</b>	Provide down payment/closing cost or second mortgage (gap financing) assistance, through Deferred Payment Grants, Deferred Payment Loans, Low Interest Loans, or a combination thereof, to enable low/moderate income homebuyers to purchase an affordable home.
<b>3</b>	<b>Goal Name</b>	CHDO Housing Development
	<b>Goal Description</b>	Provide low interest and/or deferred loan assistance to designated Community Housing Development Organizations (CHDO's) for development of affordable single family units for homeownership or affordable rental units either through new construction or acquisition and rehab of substandard units.
<b>4</b>	<b>Goal Name</b>	Rural Elderly Assistance Program
	<b>Goal Description</b>	Funds support the Council on Aging's Rural Elderly Outreach Program which provides supportive services, including meals and transportation, for rural elderly citizens in Cantonment, Century, Davisville and McDavid in Escambia County, Florida

5	<b>Goal Name</b>	Title Clearance
	<b>Goal Description</b>	Funds will support legal services to clear title for low or moderate income clients in order to remove barriers to their ability to improve or maintain their properties, by becoming eligible for traditional financing or County/City rehabilitation programs. Cases may include probate, quiet title, bankruptcy and tax disputes and will allow clients to gain and maintain ownership of their homes.
6	<b>Goal Name</b>	Foreclosure Prevention Education
	<b>Goal Description</b>	Foreclosure prevention guidance, education and assistance in an effort to assist Escambia County residents avoid foreclosure and retain ownership of their homes. Individual counseling opportunities are provided to provide opportunities to review the individual's current situation and discuss options for assistance.
7	<b>Goal Name</b>	Demolition/Clearance
	<b>Goal Description</b>	Funds will be used to assist with the elimination of dilapidated, structurally unsound buildings and/or abandoned lots/properties in designated areas of slum and blight, specifically the Escambia County Redevelopment Areas and Century
8	<b>Goal Name</b>	Public Facilities
	<b>Goal Description</b>	Public Facilities include, but are not limited to, acquisition, construction, and/or rehabilitation of community and neighborhood facilities, parks and recreational facilities, health facilities, as well as ADA accessibility improvements to County owned properties, and may include provision of fire protection equipment.
9	<b>Goal Name</b>	Public Improvements & Infrastructure
	<b>Goal Description</b>	Public improvements include, but are not limited to, streets, sidewalks, water and sewer lines, fire hydrants, street lighting, and stormwater management
10	<b>Goal Name</b>	Neighborhood Enhancement Programs
	<b>Goal Description</b>	Funds provide staffing and support for targeted community redevelopment, reinvestment, and neighborhood-based initiatives implemented specifically within designated areas of slum and blight in Escambia County, specifically the Atwood, Barrancas, Brownsville, Cantonment, Englewood, Ensley, Oakfield, Palafox & Warrington as well as County's Enterprise Zones

11	<b>Goal Name</b>	Neighborhood Renewal Initiative
	<b>Goal Description</b>	Funds will be provided for small scale community based, volunteer projects targeting improvements to public right of-way, neighborhood beautification, and enhancement activities carried out in locally designated areas of slum and blight, specifically the Atwood, Barrancas, Brownsville, Cantonment, Englewood, Ensley, Oakfield, Palafox & Warrington Community Redevelopment Areas.
13	<b>Goal Name</b>	Emergency Shelter Operations & Services
	<b>Goal Description</b>	Emergency Shelter assistance, including operating support of shelter.
14	<b>Goal Name</b>	Rent/Utility Assistance
	<b>Goal Description</b>	Provision of rental or utility assistance for income eligible clients. May be targeted to homeless households (rapid re-housing or homeless prevention assistance) or used post-disaster if necessary. Funding from ESG will provide housing relocation/stabilization services for short/medium term rental assistance under Rapid Rehousing or Homeless Prevention, based on Continuum of Care priorities.
15	<b>Goal Name</b>	Homeless Management Information System (HMIS)
	<b>Goal Description</b>	May pay for the costs of contributing data to the HMIS for the ECOH, including hardware, software and equipment; training; and staffing
16	<b>Goal Name</b>	Administration/Planning
	<b>Goal Description</b>	Oversight, management, coordination, and management of financial and general administration of programs as well as program indirect costs. Planning activities are also included.  CDBG administrative costs include Escambia County only. HOME administrative costs include all participating jurisdictions (Escambia, Santa Rosa, and City of Pensacola). ESG administrative costs include Escambia County and the EscaRosa Coalition on the Homeless.

**Table 3 – Goal Descriptions**

## AP-35 Projects - 91.420, 91.220(d)

### Introduction

The Escambia Consortium's Annual Action Plan outlines proposed strategies for the expenditures of the Consortium's CDBG, HOME, and ESG funds for the Fiscal Year 2016-17.

#	Project Name
1	CDBG Housing Rehabilitation
2	Rural Elderly Assistance Program
3	Title Clearance
4	Foreclosure Prevention Education
5	Demolition/Clearance
6	County Facility ADA Accessibility Improvements
7	CRA/Neighborhood Enhancement Program
8	CRA Neighborhood Improvement Project Enhancements
9	CRA Neighborhood Renewal Initiative
10	CDBG Program Administration
11	Escambia HOME Substantial Hsg Rehab/Reconstruction
12	Pensacola HOME Substantial Hsg Rehab/Reconstruction
13	Santa Rosa HOME Substantial Hsg Rehab/Reconstruction
14	Santa Rosa HOME Homebuyer Assistance
15	CHDO Housing Development
16	HOME Program Administration
17	Emergency Solutions Grants Projects

**Table 3 – Project Information**

### **Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

The need for decent, affordable housing for extremely low, very low, and low/moderate income families remains a pressing need within the jurisdiction. The Consortium will continue to pursue opportunities to expand affordable housing for extremely low and very low income residents by sustaining the housing rehabilitation programs and working to create subsidized or below market rate rental opportunities. For low income families, affordable housing continues to be an unmet need. The plan supports the creation of below market rate rental opportunities, first time homebuyer and or housing rehabilitation assistance, and development of special needs housing to meet the needs of underserved populations in the community. The needs of moderate income families will be met by supporting first time homebuyer and housing upgrade assistance, the development of affordable below market rate rental opportunities, and housing tailored to meet the needs of underserved populations to include homeless and special needs families.

## AP-38 Project Summary

### Project Summary Information

Table 4 – Project Summary

1	<b>Project Name</b>	CDBG Housing Rehabilitation
	<b>Target Area</b>	
	<b>Goals Supported</b>	Housing Rehabilitation (Owner Occupied)
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	CDBG: \$417,636
	<b>Description</b>	Provides assistance for low/moderate income families in unincorporated Escambia County for moderate rehabilitation of single family housing, including septic to sewer connections, lead based paint abatement, temporary relocation assistance, and other associated project costs.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Provide assistance for 8-10 low/moderate income households.
	<b>Location Description</b>	Unincorporated Escambia County.
	<b>Planned Activities</b>	Moderate owner occupied housing rehabilitation, including septic to sewer conversions.
2	<b>Project Name</b>	Rural Elderly Assistance Program
	<b>Target Area</b>	
	<b>Goals Supported</b>	Rural Elderly Assistance Program
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$47,000

	<b>Description</b>	Funds support the Council on Aging's Rural Elderly Outreach Program which provides supportive services, including meals and transportation, for rural elderly citizens in Cantonment, Century, Davisville and McDavid in Escambia County, Florida
	<b>Target Date</b>	9/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	450 elderly and/or disabled residents in the community
	<b>Location Description</b>	Unincorporated Escambia County
	<b>Planned Activities</b>	Support for Council on Aging Rural Elderly Outreach Program (REAP)
<b>3</b>	<b>Project Name</b>	Title Clearance
	<b>Target Area</b>	
	<b>Goals Supported</b>	Title Clearance
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$45,000
	<b>Description</b>	Funds will support legal services to clear title for low or moderate income clients in order to remove barriers to their ability to improve or maintain their properties, by becoming eligible for traditional financing or County/City rehabilitation programs. Cases may include probate, quiet title, bankruptcy, and tax disputes and will allow clients to gain and maintain ownership of their homes.
	<b>Target Date</b>	9/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Estimate 20 low or moderate income households will receive direct assistance.
	<b>Location Description</b>	Escambia County
	<b>Planned Activities</b>	Title clearance activities for low and moderate income individuals in Escambia County.
<b>4</b>	<b>Project Name</b>	Foreclosure Prevention Education

	<b>Target Area</b>	
	<b>Goals Supported</b>	Foreclosure Prevention Education
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$15,500
	<b>Description</b>	Foreclosure prevention guidance, education and assistance in an effort to assist Escambia County residents avoid foreclosure and retain ownership of their homes
	<b>Target Date</b>	9/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	20 low/mod households assisted
	<b>Location Description</b>	County Wide
	<b>Planned Activities</b>	Foreclosure prevention education
<b>5</b>	<b>Project Name</b>	Demolition/Clearance
	<b>Target Area</b>	COMMUNITY REDEVELOPMENT AREA
	<b>Goals Supported</b>	Demolition/Clearance
	<b>Needs Addressed</b>	Neighborhood Redevelopment
	<b>Funding</b>	CDBG: \$75,000
	<b>Description</b>	To assist with the elimination of dilapidated, structurally unsound buildings and/or abandoned lots/properties in designated areas of slum and blight.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	

	<b>Location Description</b>	County Wide
	<b>Planned Activities</b>	Minimum of 7 properties cleared. Funds may be used to directly assist income eligible property owners.
<b>6</b>	<b>Project Name</b>	County Facility ADA Accessibility Improvements
	<b>Target Area</b>	
	<b>Goals Supported</b>	Public Facilities
	<b>Needs Addressed</b>	Public Facilities
	<b>Funding</b>	CDBG: \$250,000
	<b>Description</b>	Completion of ADA required handicapped accessibility planning, design and improvements to Escambia County public buildings and facilities.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	2-3 County facilities improved for accessibility
	<b>Location Description</b>	County Wide
	<b>Planned Activities</b>	ADA improvements to the following County facilities are planned: Billie G. Tennant Clinic, Animal Shelter, Beulah Community Center and the following Park facilities: John R. Jones Athletic Complex, Molino Athletic Park, Myrtle Grove Athletic Park, and Bradberry Park
	<b>7</b>	<b>Project Name</b>
<b>Target Area</b>		COMMUNITY REDEVELOPMENT AREA
<b>Goals Supported</b>		Neighborhood Enhancement Programs
<b>Needs Addressed</b>		Neighborhood Redevelopment
<b>Funding</b>		CDBG: \$25,000
<b>Description</b>		Provide staffing and support for targeted community redevelopment, reinvestment, and neighborhood-based initiatives implemented specifically within designated areas of slum and blight in Escambia County.

	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	5-10 households
	<b>Location Description</b>	Unincorporated Escambia County, targeting primarily CRAs.
	<b>Planned Activities</b>	One project targeting community revitalization in conjunction with neighborhood volunteers.
<b>8</b>	<b>Project Name</b>	CRA Neighborhood Improvement Project Enhancements
	<b>Target Area</b>	COMMUNITY REDEVELOPMENT AREA
	<b>Goals Supported</b>	Public Improvements & Infrastructure
	<b>Needs Addressed</b>	Public Improvements and Infrastructure
	<b>Funding</b>	CDBG: \$400,000
	<b>Description</b>	Provide enhancements in conjunction with other community redevelopment and housing projects located within the eligible CDBG low and moderate income CRA.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Low/Mod ARea Benefit
	<b>Location Description</b>	
	<b>Planned Activities</b>	
<b>9</b>	<b>Project Name</b>	CRA Neighborhood Renewal Initiative
	<b>Target Area</b>	COMMUNITY REDEVELOPMENT AREA
	<b>Goals Supported</b>	Neighborhood Renewal Initiative
	<b>Needs Addressed</b>	Neighborhood Redevelopment
	<b>Funding</b>	CDBG: \$5,000

	<b>Description</b>	Provide small scale community based, volunteer projects targeting improvements to public right-of-way, neighborhood beautification, and enhancement activities carried out in locally designated CRA's.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A. Estimate 1-2 CRA neighborhood groups assisted
	<b>Location Description</b>	Escambia County Community Redevelopment Areas
	<b>Planned Activities</b>	Small scale community based, volunteer projects targeting improvements to public right-of-way, neighborhood beautification, and enhancement activities
<b>10</b>	<b>Project Name</b>	CDBG Program Administration
	<b>Target Area</b>	
	<b>Goals Supported</b>	Administration/Planning
	<b>Needs Addressed</b>	Affordable Housing Public Services Public Improvements and Infrastructure Public Facilities Homeless Neighborhood Redevelopment Economic Development
	<b>Funding</b>	CDBG: \$320,034
	<b>Description</b>	Provides for oversight, management, coordination and monitoring of financial and programmatic administration of the CDBG Program and indirect costs.
	<b>Target Date</b>	9/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A

	<b>Location Description</b>	County Wide
	<b>Planned Activities</b>	Administration/Planning
<b>11</b>	<b>Project Name</b>	Escambia HOME Substantial Hsg Rehab/Reconstruction
	<b>Target Area</b>	
	<b>Goals Supported</b>	Housing Rehabilitation (Owner Occupied)
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	HOME: \$400,487
	<b>Description</b>	Provide assistance for low/moderate income families through Deferred Payment Grants/Deferred Payment Loans/Low Interest Loans, or a combination thereof, for the substantial rehabilitation or reconstruction for severely substandard homeowner occupied housing units.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	4 low/mod income households
	<b>Location Description</b>	Unincorporated Escambia County
	<b>Planned Activities</b>	Provides funding for the substantial rehabilitation or replacement of severely substandard homes owned by low income families
	<b>12</b>	<b>Project Name</b>
<b>Target Area</b>		
<b>Goals Supported</b>		Housing Rehabilitation (Owner Occupied)
<b>Needs Addressed</b>		Affordable Housing
<b>Funding</b>		HOME: \$117,384

	<b>Description</b>	Provide assistance for low/moderate income families through Deferred Payment Grants/Deferred Payment Loans/Low Interest Loans, or a combination thereof, for the substantial rehabilitation or reconstruction for severely substandard homeowner occupied housing units.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	1-2 low/mod income households
	<b>Location Description</b>	City of Pensacola
	<b>Planned Activities</b>	Provides funding for the substantial rehabilitation or replacement of severely substandard homes owned by a low income families
<b>13</b>	<b>Project Name</b>	Santa Rosa HOME Substantial Hsg Rehab/Reconstruction
	<b>Target Area</b>	
	<b>Goals Supported</b>	Housing Rehabilitation (Owner Occupied)
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	HOME: \$80,000
	<b>Description</b>	Provide assistance for low/moderate income families through Deferred Payment Grants/Deferred Payment Loans/Low Interest Loans, or a combination thereof, for the substantial rehabilitation or reconstruction for severely substandard homeowner occupied housing units.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	1 low/mod income households
	<b>Location Description</b>	Santa Rosa County
	<b>Planned Activities</b>	Provides funding for the substantial rehabilitation or replacement of a severely substandard home owned by a low income family

<b>14</b>	<b>Project Name</b>	Santa Rosa HOME Homebuyer Assistance
	<b>Target Area</b>	
	<b>Goals Supported</b>	Homebuyer Assistance
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	HOME: \$92,624
	<b>Description</b>	Provide down payment/closing cost or second mortgage assistance, through Deferred Payment Loans, Low Interest Loans, or a combination, to enable low/moderate income homebuyers to purchase an affordable home.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	9-10 low/mod households
	<b>Location Description</b>	Santa Rosa County
	<b>Planned Activities</b>	Provision of Down Payment/Closing Cost assistance to HOME eligible homebuyer
<b>15</b>	<b>Project Name</b>	CHDO Housing Development
	<b>Target Area</b>	
	<b>Goals Supported</b>	CHDO Housing Development
	<b>Needs Addressed</b>	Affordable Housing Homeless
	<b>Funding</b>	HOME: \$138,099
	<b>Description</b>	Provide low interest and/or deferred loan assistance to designated CHDO's for development of affordable single family units for homeownership or affordable rental units either through new construction or acquisition and rehab of units.
	<b>Target Date</b>	

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	5-10 low/mod income households or 2 rental units
	<b>Location Description</b>	Consortium Wide, with priority in Escambia County
	<b>Planned Activities</b>	Development of affordable single family units for homeownership or affordable rental units either through new construction or acquisition and rehab of units.
<b>16</b>	<b>Project Name</b>	HOME Program Administration
	<b>Target Area</b>	
	<b>Goals Supported</b>	Administration/Planning
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	HOME: \$92,066
	<b>Description</b>	Provides for oversight, management, monitoring and coordination of financial and general administration of the HOME Program in all participating jurisdictions.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	Consortium Wide
	<b>Planned Activities</b>	Administration/Planning for all Consortium members: Escambia County, Santa Rosa County, and the City of Pensacola.
<b>17</b>	<b>Project Name</b>	Emergency Solutions Grants Projects
	<b>Target Area</b>	

<b>Goals Supported</b>	Rent/Utility Assistance Emergency Shelter Operations & Services Homeless Management Information System (HMIS) Administration/Planning
<b>Needs Addressed</b>	Homeless
<b>Funding</b>	ESG: \$148,002
<b>Description</b>	Provide funding to partially support operational costs. Provide funding based on Continuum of Care priorities. Provide funding related to the administration of the HMIS database by the EscaRosa Coalition. Provide administrative costs to EscaRosa Coalition and Escambia County Indirect Cost.
<b>Target Date</b>	
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	70 extremely low income households
<b>Location Description</b>	Escambia County
<b>Planned Activities</b>	Emergency Shelter/Operations: \$88,801; Rapid Rehousing & Homeless Prevention: \$33,101; HMIS: \$15,000; ESG Administration: \$11,100

**AP-50 Geographic Distribution - 91.420, 91.220(f)**

**Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

The majority of assistance available under this plan will be targeted toward low income households across the Consortium regardless of geography. However, targeted use of CDBG funding will occur in the Escambia County community redevelopment areas (Atwood, Barrancas, Brownsville, Cantonment, Englewood, Ensley, Oakfield, Palafox, and Warrington) for revitalization, infrastructure, and community development needs. Boundaries and area demographics of the Community Redevelopment areas are available in each respective area's Redevelopment Plan and are available online and by request. Some HOME CHDO funding may give priority or preference for projects undertaken in these targeted areas as well. ESG funding will be used County wide.

**Geographic Distribution**

Target Area	Percentage of Funds
COMMUNITY REDEVELOPMENT AREA	23

**Table 5 - Geographic Distribution**

**Rationale for the priorities for allocating investments geographically**

The Escambia County Community Redevelopment Areas meet definitions of CDBG eligible low/moderate income areas as well as areas determined to be affected by slum and blight. These plans identify housing and capital improvement needs in the areas.

**Discussion**

Actual percentage of funds devoted to Community Redevelopment areas may vary annually depending on allocations from HUD as well as program needs and performance outcomes.

## Affordable Housing

### AP-55 Affordable Housing - 91.420, 91.220(g)

#### Introduction

One Year Goals for the Number of Households to be Supported	
Homeless	75
Non-Homeless	49
Special-Needs	0
Total	124

Table 6 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	15
The Production of New Units	2
Rehab of Existing Units	0
Acquisition of Existing Units	2
Total	19

Table 7 - One Year Goals for Affordable Housing by Support Type

#### Discussion

CHDO Housing Development may be acquisition/rehab of existing units or new construction. Actual outcomes will depend on the successful CHDO proposal received by the Consortium.

These goals only reflect housing produced through provision of funding through HUD. The Consortium anticipates direct receipt of SHIP funding and provision of additional units through that program.

## **AP-60 Public Housing - 91.420, 91.220(h)**

### **Introduction**

#### **Actions planned during the next year to address the needs to public housing**

None at this time.

#### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

Local Public Housing agencies encourage their residents to be involved in the management and operations of housing. Housing and credit counseling is available for free in the community and referrals are made to clients to homeowner programs offered by Habitat for Humanity and CEII.

#### **If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

None of the local housing agencies within the Consortium are designated as troubled by HUD.

### **Discussion**

## **AP-65 Homeless and Other Special Needs Activities - 91.420, 91.220(i)**

### **Introduction**

**Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including:**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

Though no direct funding from the Consortium will be used for homeless outreach, Consortium members participate in the Continuum of Care's Annual Point in Time count which assesses the numbers of homeless and the Continuum of Care includes regular outreach as part of its program delivery. Emergency Solutions Grant Administrative funding is set aside to partially support the Homeless Management Information System (HMIS).

#### **Addressing the emergency shelter and transitional housing needs of homeless persons**

Emergency Solutions grant funding will be utilized to support the Loaves and Fishes emergency shelter.

#### **Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

Emergency Solutions Grant funding will be utilized to support rent and utility assistance for rapid re-housing and homeless prevention. ECOH also has rent and utility funding through the State of Florida. ECOH is working on renting housing to aid in housing transitions on behalf of clients. Escambia County has recently awarded general fund dollars to support the Low Income Direct Emergency Assistance Program to ECOH.

#### **Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from**

**public or private agencies that address housing, health, social services, employment, education, or youth needs.**

Consortium supported housing rehabilitation, foreclosure prevention and legal services can aid households from homelessness by keeping households in their own homes. Consortium members support coordinated assessment to help connect and refer homeless households with their needs.

## **AP-75 Barriers to affordable housing - 91.420, 91.220(j)**

### **Introduction**

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

There are no planned actions at this time to remove any public policy barriers. Escambia County and the City of Pensacola jointly staff an Affordable Housing Advisory Committee which reviewed public policy barriers in 2015 and made recommendations to the respective local jurisdictions by December 2015. No major actions were suggested last year; however, the committee encouraged the County and City to review its surplus real properties for use in developing affordable housing. This review takes place every three years at a minimum.

### **Discussion**

## **AP-85 Other Actions - 91.420, 91.220(k)**

### **Introduction**

The Escambia Consortium plans to undertake projects and associated activities as noted in the Plan, which will correct substandard housing conditions, deliver needed public services, provide public facilities and infrastructure, and support neighborhood revitalization and economic development.

### **Actions planned to address obstacles to meeting underserved needs**

The primary obstacle in meeting underserved needs is the lack of sufficient private and public funding. The Consortium will continue to assess the efficacy of program deliverables as well as partner with other jurisdictions and agencies to address the jurisdiction's needs and leverage resources. The Consortium will also include prioritization of neighborhood revitalization in CRAs and other CDBG eligible areas.

### **Actions planned to foster and maintain affordable housing**

Escambia Consortium plans to undertake the projects and associated activities as noted in the Consolidated Plan and Annual Action Plan to address affordable housing. The level of housing need and associated housing problems is inverse to family income. Affordable housing goals will continue to be of primary importance to sustain homeownership, preserve existing inventory, and ensure families are living in suitable conditions. Housing Rehabilitation, Homebuyer Assistance, and CHDO Housing Development will be provided and prioritized as outlined in the Plan.

### **Actions planned to reduce lead-based paint hazards**

Lead based paint testing and remediation will continue to be undertaken in CDBG and HOME rehabilitations and acquisitions for homes built prior to 1978.

### **Actions planned to reduce the number of poverty-level families**

Anti-poverty programs are implemented throughout the Consortium and will be addressed under housing, homeless, and neighborhood redevelopment strategies. Emergency Solutions Grant assistance is one way the Consortium plans to reduce poverty level families in the area. Public service activities, such as homeowner education and title clearance program, also help families maintain stable housing.

### **Actions planned to develop institutional structure**

The Consortium has a strong Continuum of Care, with good representation by a variety of homeless service providers and agencies. These varying organizations reflect a strong community commitment to meeting the unmet needs of low/moderate income families and the underserved population in the area. The limited financial resources available do not meet the multitude of housing and community

development needs identified in this plan, particularly related to support services. The Consortium will continue to work with EscaRosa Coalition on the Homeless to identify ways to leverage private and public sector funding to expand the capacity of available resources and service delivery models.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

As stated earlier, the Consortium will continue to engage in community discussions to develop outcomes based goals to promote long term solutions. Local agencies tasked with providing social services continue to be underfunded and struggle to meet the growing demand for assistance. Consortium staff will arrange training and technical assistance to local not for profits and other interested agencies to assist with program implementation and coordination. The Consortium will continue to work with for profit and not for profit housing developers, social service agencies, and EscaRosa Coalition on the Homeless to identify ways to leverage private and public sector funding to expand the capacity of available resources and service delivery models.

### **Discussion**

## Program Specific Requirements

### AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

#### Introduction

#### Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>0</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	80.00%

**HOME Investment Partnership Program (HOME)  
Reference 24 CFR 91.220(l)(2)**

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

No form of investment other than those denoted in §92.205(b) are proposed.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

Homebuyer assistance will be provided in the form of a Deferred Payment Loan at 0% interest secured by mortgage and note. The affordability period (and mortgage term) shall be forgiven at the end of the affordability period assuming compliance with all HOME requirements. HOME funds may be used to assist homebuyers with down payment and closing costs and/or principal mortgage reduction assistance. The sale, rental or transfer of ownership during the mortgage term shall be a default whereupon the HOME investment shall be **recaptured**/repaid (repayment in full, subject to available net proceeds, shall be required for defaults within the affordability period). The amount of the HOME **recapture** shall be limited to the net proceeds available from the sale of the assisted home.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

To ensure that HOME investments yield affordable housing over the long term, HOME imposes rent and occupancy requirements over the length of an affordability period. For homebuyer and rental projects, the length of the affordability period depends on the amount of the HOME investment in the property and the nature of the activity funded. The following table provides the affordability periods.

HOME Investment per Unit	Length of the Affordability Period
Less than \$15,000	5 years
\$15,000 - \$40,000	10 years
More than \$40,000	15 years
New construction of <i>rental</i> housing	20 years
Refinancing of <i>rental</i> housing	15 years

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

Not applicable to the Consortium.

**Emergency Solutions Grant (ESG)  
Reference 91.220(l)(4)**

1. Include written standards for providing ESG assistance (may include as attachment)

Due to the limited amount of funding, the annual Emergency Solutions Grant (ESG) allocations will be used for priorities established jointly by the EscaRosa Coalition on the Homeless (ECOH) and Escambia County. In addition to supporting HMIS expansion and enhancement, Emergency Solutions Grant allocations will be expended in support of Rapid Re-housing for individuals/ families with incomes below **30%** of median; and/or homelessness prevention for individuals/families with incomes below **30%** of median. Standard provisions attached below will guide the County and ECOH in the prioritization, allocation, implementation and oversight of the program with respect to Rapid Re-housing and Homeless Prevention activities. Remaining written standards are available as an attachment.

(a) Basic Eligibility Requirements: Qualification for Rapid Re-Housing or Homelessness Prevention assistance under the Program shall minimally include:

1. Program participants must meet the definition of “homeless” stipulated at 24 CFR Part 576.2 subparagraphs (1), (2), (3) or (4) and/or the definition of “at risk of homelessness” as stipulated in 24 CFR Part 576.2 subparagraph (1).
2. The total income for the household is less than **30%** of the area median income adjusted for family size (as adjusted annually by HUD). Qualifying incomes for ESG assisted households will be calculated in the manner prescribed in the Section 8 Housing Assistance Program.
3. Each household (applicant) shall participate in case management and assessment as provided and required by the Single Service Delivery Agency.
4. The household (applicant) and/or the Service Delivery Agency(s) shall document that the applicant will not be able to retain housing “but for” the assistance provided from ESG resources.
5. The rent for any subsidized housing unit shall not exceed the applicable Pensacola MSA fair market rent based on bedroom size as published by HUD and the rent shall be reasonable.

*See Text Below for additional standards.*

2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

The HMIS system that is administered by ECOH will be utilized as the central collection point for ESG data collection, assessment and reporting. There is no centralized coordinated assessment system in place at the present time within the ECOH CoC area, although an increased desire to implement has been expressed.

3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).

For future allocations involving support for Rapid Re-housing or Homeless Prevention activities, ECOH and Escambia County will jointly secure proposal(s) for a Single Service Delivery Agency within Escambia County with priority given for prior agency experience with management of the ESG Program. Once the Agency is selected, a formal contract will be entered between the County, ECOH and the selected Agency providing for the mutual responsibilities of each party, as well as ESG Program requirements, client eligibility requirements, funding allocations and limitations, payment procedures, reporting requirements, including HMIS, and related matters.

4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

The requirement for participation of a homeless or formerly homeless individual will be met through coordination with the ECOH Board of Directors. The Board of Directors currently includes a formerly homeless individual as a member and their unique perspective has and will continue to aid with the CoC process, as well as with changes to the ESG Program.

5. Describe performance standards for evaluating ESG.

The criteria for performance will be mutually determined by the EscaRosa Coalition on the Homeless, Inc. (ECOH), the local CoC agency, and Escambia County, in compliance with guidance provided by HUD. For future allocations involving support for Rapid Re-housing or Homeless Prevention activities, the selected single service delivery agency will be monitored at least annually through joint efforts of ECOH and Escambia County to ensure continuing compliance with ESG requirements and procedures. Before issuing payments, all ESG requests for advances or reimbursements will require prior programmatic review via ECOH followed by financial review by Escambia County and Finance Divisions in conformity with provisions of the ESG contract for services to be entered between ECOH, Escambia County and the selected single service delivery agency. The contract will stipulate responsibilities of all parties and requirements for processing payments for ESG assistance. All reimbursements or advance reconciliations shall require complete expenditure documentation with respect to client eligibility, payment (assistance) eligibility, and compliance with the homelessness definition/certification, as well as copies of cancelled checks, invoices, and necessary bank verifications.

Specific performance standards will be developed in concert with ECOH and HMIS to ensure proper tracking of client assistance, progress, and outcomes from inception of the ESG funded contract through final completion of the activities provided by the agency.

## Discussion

(b) Income Eligibility Determination: Income eligibility shall be determined based upon gross household income from all sources and is to be project for the ensuing 12 months based upon known or anticipated income for members of the household. Income inclusions and exclusions shall be based upon provisions of 24 CFR Part 5.609(b) & (c).

(c) Maximum Household Assistance: The maximum assistance that can be provided to a single household will be established for each annual ESG funding cycle, however the amount shall be based on the documented needs of the household and will typically be significantly less than this stated maximum. The ECOH administered HMIS system shall be utilized as a control to aid in avoiding duplication of benefits for households.

(d) Determinations to aid in Eligibility Decisions:

1. Homeless Certification/Affidavit: All homeless persons/families shall execute a Homeless Certification in the form prescribed by the County and ECOH and said form shall be duly witnessed by a representative of the Single Service Delivery Agency.
2. Persons Living on the Street: Written verification that an ESG applicant is "living on the street" must be provided to the Service Delivery Agency(s) by the referring agency, social worker, outreach worker, or other responsible person/entity.
3. Persons from Emergency Shelters/Transitional Housing: Written verification that an ESG applicant has been living in "emergency shelter or transitional housing" must be provided to the Service Delivery Agency(s) by the referring emergency shelter or transitional housing agency staff.
4. Persons subject to eviction: Written verification of formal eviction proceedings must be secured by the Service Delivery Agency(s).

# ESCAMBIA CONSORTIUM

## CITIZEN PARTICIPATION COMMENTS

Meeting Advertisements

Meeting Minutes

Citizen Comments

Published Daily-Pensacola, Escambia County, FL

**PROOF OF PUBLICATION**

State of Florida

County of Escambia:

Before the undersigned authority personally appeared **Tricia Wible** who, on oath, says that she is a personal representative of the Pensacola News Journal, a daily newspaper published in Escambia County, Florida; that the attached copy of advertisement, being a Legal in the matter of:

**PUBLIC NOTICE**

Was published in said newspaper in the issue(s) of:

**March 15, 2016**

Affiant further says that the said Pensacola News Journal is a newspaper published in said Escambia County, Florida, and that the said newspaper has heretofore been published in said Escambia County, Florida, and has been entered as second class matter at the Post Office in said Escambia County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that she has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

Sworn to and subscribed before me this 16<sup>TH</sup> day of **March, 2016**, by **Tricia Wible**, who is personally known to me.

*Tricia Wible* Affiant

*Mark Dee Kent* Notary Public

Legals	Legals	Legals	Legals	Legals
<b>PUBLIC NOTICE</b>				
<p>The Escambia Consortium, comprised of Escambia County, the City of Pensacola, Santa Rosa County, and the City of Milton, Florida, announces initiation of the public participation process that will facilitate the preparation of the 2016/17 Annual Housing and Community Development Plan for the period <b>October 1, 2016 - September 30, 2017</b>. This process serves as a collaborative tool for the community by identifying or updating existing conditions in the Consortium member jurisdictions with respect to housing and community development needs, goals and objectives.</p> <p>The Consortium's 2016/17 Annual Plan for Housing and Community Development will identify community's housing and community development priorities, and target strategies to address priorities established in the 2015-19 Escambia Consortium Consolidated Plan which will be implemented during the next Federal Fiscal Year. The 2016/17 Annual Plan, when complete, will note the Escambia Consortium's action plan for the utilization of resources provided through FY 2016 Community Development Block Grant, FY 2016 HOME Investment Partnerships Act 2016 Emergency Solutions Grant, and other HUD programs designed to address housing and community development needs.</p> <p>TWO PUBLIC HEARINGS are being sponsored by the Consortium to afford citizens the opportunity to provide input and recommendations regarding assisted housing, housing needs/priorities, supportive housing needs, and non-housing community development needs within the Consortium. <b>The TWO public hearings concerning the development of the Annual Plan will be held at 5:00 P.M. on Tuesday, March 29, 2016, in Pensacola Housing Office, Conference Room, 420 West Chase Street, Pensacola, Florida; and at 9:00 A.M. on Thursday, March 31, 2016 in the Santa Rosa County Public Services Building, Media Room, 6051 Bagdad Highway, Milton, Florida.</b></p> <p>In accordance with the Americans with Disabilities Act, any person needing accommodation to attend or participate, pursuant to the Americans with Disabilities Act, should contact 858 0000 (City) or 595-4947 (County) at least 72 hours in advance of the event in order to allow time to provide the requested services.</p> <p>In addition to direct input provided during the public hearings, written comments or input regarding local housing needs or priorities will be accepted through April 15, 2016, and may be submitted to: Escambia Consortium, 221 Palafox Place, Suite 200, Pensacola, Florida 32502 or NED@myescambia.com. For further information, contact Meredith Reeves at 595-0000 (Escambia County), Marcie Whitaker at 858-0350 (City of Pensacola), or Erin Malbeck at 907-7076 (Santa Rosa County).</p>				
Grover C. Robinson, IV Chairman, Escambia County Board of County Commissioners		Ashton J. Hayward, III Mayor City of Pensacola		Lane Lynchard, Chairman Santa Rosa County Board of County Commissioners
Legal No. 1655300 1T March 15, 2016				

MARK DEE KENT  
 Notary Public - State of Florida  
 Comm. Expires October 27, 2019  
 Comm. No. FF 931266

**Minutes of Public Meeting  
City of Pensacola and Escambia County  
Escambia Consortium FY2016-2017 Annual Plan  
Minutes of Public Hearing**

March 29, 2016

A public hearing was held March 29, 2016 at 5:00 p.m., at the City of Pensacola Housing Office, 420 W. Chase Street, Pensacola, Florida.

*Staff members present: Marcie Whitaker, City of Pensacola Housing Office (PHO); Tracy Pickens, PHO; Donna Cash, PHO; Meredith Nunnari, Division Manager, Neighborhood Enterprise Division, Neighborhood and Human Services Department*

*Citizens present: Serene Keiek, Escarosa Coalition on the Homeless (ECOH); Otto Smith, Section 8 Landlord*

1. **WELCOME AND INTRODUCTION:** Marcie Whitaker introduced herself and Meredith Nunnari. Ms. Whitaker explained the purpose of the public meeting was to provide information and receive public input regarding the needs of the community for development of the Escambia Consortium FY2016-2017 Annual Action Plan.
2. **OVERVIEW OF ANNUAL PLAN:** Ms. Whitaker explained that the Escambia Consortium is comprised of Escambia County, the City of Pensacola, Santa Rosa County, and the City of Milton, Florida. She explained that the Five Year Plan summarizes long range, local affordable housing and community development needs based upon census data and other documentation; specifies goals and objectives for housing and community development activities for the period. The Annual Action Plan contains detailed projections concerning programmatic activities and financial resources anticipated to become available in Escambia County, the City of Pensacola, Santa Rosa County, and the City of Milton during the next fiscal year.
3. **OVERVIEW OF CDBG, HOME, AND ESG PROGRAMS:** Ms. Nunnari informed attendees of a 40% reduction in funding for the Consortium and referred them to a handout listing Grant Funding amounts dating back to 1988. She indicated that due to the decreased funding the consortium is not soliciting for new projects but will continue to fund the core projects. She described the county's past projects, the target population, and the national objectives.
4. **REVIEW OF PUBLIC PARTICIPATION SCHEDULE AND PLAN(S) PROCESS:** Ms. Nunnari reviewed the Public Participation and Annual Plan Schedule for the remainder of the plan process (handout provided).
5. **PUBLIC COMMENTS AND QUESTIONS:** Otto Smith asked if the decreased funding will affect his contract rent and Ms. Whitaker explained that that program is different and the funding should stay around the same amount the Housing Office has received in the past. Serence Keiek asked about funding for a new ECOH building. Ms. Nunnari suggested that they submit their application next year considering where ECOH is in the planning stage.

With no further questions or comments, the meeting adjourned at 5:45 P.M.

Published Daily-Pensacola, Escambia County, FL

**PROOF OF PUBLICATION**

State of Florida

County of Escambia:

Before the undersigned authority personally appeared JAMIE STARKEY who, on oath, says that she is a personal representative of the Pensacola News Journal, a daily newspaper published in Escambia County, Florida; that the attached copy of advertisement, being a Legal in the matter of:

**ESCAMBIA COUNTY PUBLIC NOTICE**

Was published in said newspaper in the issue(s) of:

**MAY 18, 2016**

Affiant further says that the said Pensacola News Journal is a newspaper published in said Escambia County, Florida, and that the said newspaper has heretofore been published in said Escambia County, Florida, and has been entered as second class matter at the Post Office in said Escambia County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that she has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

Sworn to and subscribed before me this 18<sup>TH</sup> day of MAY, 2016, by JAMIE STARKEY, who is personally known to me.

Jamie Starkey Affiant  
Mark Dee Kent Notary Public

MARK DEE KENT  
 Notary Public - State of Florida  
 Comm. Expires October 27, 2019  
 Comm. No. FF 931266

**PUBLIC NOTICE  
 ESCAMBIA CONSORTIUM CONSOLIDATED PLAN SUMMARY**

The Escambia Consortium, comprised of Escambia County, the City of Pensacola, Santa Rosa County, and Milton, Florida, have drafted the 2016/2017 Annual Housing and Community Development Plan for the period October 1, 2016-September 30, 2017. The draft Annual Plan denotes key agencies and individuals participating in the planning process and identifies the Consortium's 2016/2017 Annual Action Plan for the utilization of Community Development Block Grant (CDBG), HOME Investment Partnerships Act (HOME), Emergency Solutions Grant (ESG), Public Housing Grant Programs, and other HUD programs designed to address housing and community development needs. The major priorities include: rehabilitation of rental and homeowner occupied substandard housing units for families with incomes between 0-80% of the area median income; new construction, homebuyer assistance, and acquisition/rehabilitation activities in support of the provision of affordable housing for families with incomes primarily between 50-80% of median; expansion of below market rate and subsidized rental assistance for families with incomes between 0-50% of median through acquisition, rehabilitation and/or construction; support of activities leading to the development of housing for persons with special needs; supportive services addressing the special needs of the elderly, handicapped, and homeless or near homeless; redevelopment activities within designated areas of slum and blight; and targeted community development public facility and improvement priorities. Activities are generally available to assist eligible lower income persons in varying capacities and financial levels throughout the respective jurisdictions to the extent that such availability is not limited by Federal or State Regulations and/or financial resources. The draft 2016 Annual Action Plan is available for public review at the following Pensacola and Milton locations between the hours of 8:00 A.M.-4:00 P.M., Monday through Friday.

limits of the City of Pensacola (estimated program income is \$110,000).

**Temporary Relocation**

Funds will provide temporary relocation for families whose dwelling units are being rehabilitated via the City's Housing Rehabilitation Programs, which includes the HOME Reconstruction Program. This is a requirement under the Uniform Act. [Pre FY2015 Funds \$10,000]

\$15,000

**CODE ENFORCEMENT:**

Funds to provide code enforcement within the CDBG target area where such enforcement, together with public or private improvements, rehabilitation, or services to be provided, may be expected to arrest the decline of the area. Code enforcement will be conducted within targeted low and moderate income areas within the CDBG Target Area.

\$15,000

**PUBLIC SERVICES:**

**Council on Aging of West Florida, Inc. (COA)**  
 Funds will provide approximately 15,800 meals through the Senior Dining Sites and Meals on Wheels Programs to low and moderate income elderly, disabled, and/or handicapped residents residing within the City limits which otherwise would not be available. The Meals on Wheels program delivers nutritionally balanced meals to homebound, functionally impaired adults. The Senior Dining Sites Program provides nutritional meals to eligible adult recipients at five sites located within the City and also an element of socialization and recreation. The five sites are the Fricker Resource Center, E. S. Cobb Resource Center, Bayview Senior Resource Center, Westminster Village, and Council on Aging office. These funds provide direct services. CDBG funds received from the City are utilized by COA as 1:10 leverage for other critical federal and state funding for which COA would most likely be unable to apply. The City-funded COA for ever

\$70,000

**PUBLIC NOTICE  
ESCAMBIA CONSORTIUM CONSOLIDATED PLAN SUMMARY**

The Escambia Consortium, comprised of Escambia County, the City of Pensacola, Santa Rosa County, and Milton, Florida, have drafted the 2016/2017 Annual Housing and Community Development Plan for the period October 1, 2016-September 30, 2017. The draft Annual Plan denotes key agencies and individuals participating in the planning process and identifies the Consortium's 2016/2017 Annual Action Plan for the utilization of Community Development Block Grant (CDBG), HOME Investment Partnerships Act (HOME), Emergency Solutions Grant (ESG), Public Housing Grant Programs, and other HUD programs designed to address housing and community development needs. The major priorities include: rehabilitation of rental and homeowner occupied substandard housing units for families with incomes between 0-80% of the area median income; new construction, homebuyer assistance, and acquisition/rehabilitation activities in support of the provision of affordable housing for families with incomes primarily between 50-80% of median; expansion of below market rate and subsidized rental assistance for families with incomes between 0-50% of median through acquisition, rehabilitation and/or construction; support of activities leading to the development of housing for persons with special needs; supportive services addressing the special needs of the elderly, handicapped, and homeless or near homeless; redevelopment activities within designated areas of slum and blight; and targeted community development public facility and improvement priorities. Activities are generally available to assist eligible lower income persons in varying capacities and financial levels throughout the respective jurisdictions to the extent that such availability is not limited by Federal or State Regulations and/or financial resources. The draft 2016 Annual Action Plan is available for public review at the following Pensacola and Milton locations between the hours of 8:00 A.M.-4:00 P.M., Monday through Friday.

City of Pensacola  
Housing Office  
420 West Chase Street  
Pensacola, Florida  
(Closed on Fridays)

Escambia County  
Neighborhood Enterprise Division  
Suite 200  
221 Palafox Place  
Pensacola, Florida

Housing Programs Office  
Santa Rosa County Public Services Complex  
6051 Old Bagdad Highway  
Milton, Florida

**ESCAMBIA CONSORTIUM, FLORIDA  
ANNUAL ACTION PLAN SUMMARY  
(October 1, 2016 - September 30, 2017)**

This section of the Plan incorporates the Consortium's application to the U.S. Department of Housing and Urban Development for Program Year 2016 Community Development Block Grant (CDBG), HOME Investment Partnerships Act (HOME) and Emergency Solutions Grant (ESG) funding in the total amount of \$3,505,434 which is detailed as follows.

**ESCAMBIA COUNTY  
2016/2017 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)  
PROPOSED BUDGET AND ACTIVITIES DESCRIPTION**

**HOUSING REHABILITATION:** **FUNDING:**  
**Housing Rehabilitation Program (General)** **\$417,636\***  
Provide assistance for low/moderate income families through Deferred Payment Grants/Deferred Payment Loans/Low Interest Loans, or a combination thereof, for the rehabilitation of 8-10 substandard homeowner occupied units, including lead based paint assessment and abatement, and other related program operating costs. Funds may also be used to provide for sanitary sewer connection assistance, energy improvements, weatherization and storm protection/mitigation improvements, and other applicable improvements. (Unincorporated Escambia County)

\*All program income from housing rehabilitation loans will be used to rehabilitate substandard homeowner occupied units for low and moderate income families located within unincorporated Escambia County (estimated program income is \$10,000). (Unincorporated Escambia County)

**PROGRAM PLANNING, ADMINISTRATION AND FAIR HOUSING:**  
**General Grant Administration/Management** **\$284,034**  
Provides for oversight, management, coordination and monitoring of financial and programmatic administration of the CDBG Program and indirect costs.

**Escambia County Community Redevelopment Agency** **\$17,500**  
Provides support for planning and administrative staffing and operation of the Community Redevelopment Agency which targets designated areas of slum and blight within the County, as well as the County's Enterprise Zone.

**Fair Housing** **\$18,500**  
Support ongoing Community Development Block Grant Fair Housing initiatives in the community.

**PUBLIC SERVICES:**  
**Council on Aging of West Florida, Inc.** **\$47,000**  
Funds support the Council on Aging's Rural Elderly Outreach Program which provides supportive services, including transportation, for approximately 450 rural elderly citizens in Cantonment, Century, Davisville and McDavid in Escambia County, Florida. (132 Mintz Lane, Cantonment)

**Title Clearance** **\$45,000**  
Funds will support legal services to clear title for 20-25 low or moderate income clients in order to remove barriers to their ability to improve or maintain their properties, by becoming eligible for traditional financing or County/City rehabilitation programs. Cases may include probate, quiet title, bankruptcy and tax disputes and will allow clients to gain and maintain ownership of their homes. Priority may be given to clients in County or City CRA areas.

**Foreclosure Prevention Education and Counseling** **\$15,500**  
Foreclosure prevention guidance, education and assistance in an effort to assist Escambia County residents avoid foreclosure and retain ownership of their homes. Individual counseling opportunities are provided to provide opportunities to review the individual's current situation and discuss options for assistance. (County Wide, including Pensacola and Century)

**DEMOLITION/CLEARANCE**  
**Demolition/Clearance of Unsafe Structures or Properties** **\$75,000**  
Funds will be used to assist with the elimination of dilapidated, structurally unsound buildings and/or abandoned lots/properties in designated areas of slum and blight, specifically the Atwood, Barrancas, Brownsville, Cantonment, Englewood, Ensley, Oakfield, Palafox & Warrington Community Redevelopment Areas and Century. Funds may be used to assist with environmental enforcement officer hours in Century or to provide direct assistance for demolition/clearance for income eligible property owners.

**PUBLIC FACILITIES AND IMPROVEMENTS:**  
**County Facility Handicapped Accessibility Improvement Project** **\$250,000**  
Completion of Americans with Disabilities Act (ADA) required handicapped accessibility planning, design and improvements to Escambia County public buildings and facilities. (Countywide)

**CRA/Neighborhood Enhancement Program** **\$25,000**  
Funds provide staffing and support for targeted community redevelopment, reinvestment, and neighborhood-based initiatives implemented specifically within designated areas of slum and blight in Escambia County, specifically the Atwood, Barrancas, Brownsville, Cantonment, Englewood, Ensley, Oakfield, Palafox & Warrington as well as County's Enterprise Zone. (Low and Moderate Income Neighborhoods)

**CRA Neighborhood Improvement Project Enhancements** **\$400,000**  
Funds to provide enhancements in conjunction with other community redevelopment and housing projects located within eligible CDBG low and moderate income Community Redevelopment Areas (CRA) to include street rehabilitation/reconstruction; new or upgraded street lighting; sidewalk construction/reconstruction; sanitary sewer and/or stormwater drainage improvements; and related infrastructure improvements, including those in support of housing development. Priority will be given to projects identified in the Redevelopment Plans for the County designated Community Redevelopment Areas: Atwood, Barrancas, Brownsville, Cantonment, Englewood, Ensley, Oakfield, Palafox & Warrington. Funds, if any, remaining after completion of CRA priorities may be expended in other CDBG eligible neighborhoods.

**Redevelopment Area Neighborhood Renewal Incentive/Initiative** **\$5,000**  
Funds will be provided for small scale community based, volunteer projects targeting improvements to public right-of-way, neighborhood beautification, and enhancement activities carried out in locally designated areas of slum and blight, specifically the Atwood, Barrancas, Brownsville, Cantonment, Englewood, Ensley, Oakfield, Palafox & Warrington Community Redevelopment Areas.

**TOTAL 2016 ESCAMBIA COUNTY CDBG FUNDS PROJECTED** **\$1,600,170**  
=====

**CITY OF PENSACOLA  
2016-2017 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)  
PROPOSED BUDGETS AND ACTIVITIES**

**HOUSING REHABILITATION:** **FUNDING**  
**Housing Rehabilitation Loan/Grant Programs** **\$409,792\***  
Funds to repair and/or rehabilitate owner-occupied houses (Housing Rehabilitation Program); to provide for structural modifications and the removal of architectural barriers to accommodate the needs of persons with disabilities (Residential Handicap Accessibility Program); to provide for the federally mandated evaluation and control of lead based paint hazards for projects with a house constructed prior to 1978 (LBP Hazard Reduction Activity); and to provide for administrative costs of these programs and other related housing rehabilitation/repair activities. Funding will provide for the rehabilitation/repair of 10-15 owner occupied housing units. These programs are available to low and moderate income persons occupying their homestead residence within the corporate limits of the City of Pensacola. [Pre FY2015 Funds \$150,000]

\*All program income from housing rehabilitation loans will be used to rehabilitate and/or repair homeowner occupied units for low and moderate income families located within the corporate

limits of the City of Pensacola (estimated program income is \$110,000).

**Temporary Relocation** **\$15,000**  
Funds will provide temporary relocation for families whose dwelling units are being rehabilitated via the City's Housing Rehabilitation Programs, which includes the HOME Reconstruction Program. This is a requirement under the Uniform Act. [Pre FY2015 Funds \$10,000]

**CODE ENFORCEMENT:**  
**Code Enforcement** **\$15,000**  
Funds to provide code enforcement within the CDBG target area where such enforcement, together with public or private improvements, rehabilitation, or services to be provided, may be expected to arrest the decline of the area. Code enforcement will be conducted within targeted low and moderate income areas within the CDBG Target Area.

**PUBLIC SERVICES:**  
**Council on Aging of West Florida, Inc. (COA)** **\$70,000**  
Funds will provide approximately 15,800 meals through the Senior Dining Sites and Meals on Wheels Programs to low and moderate income elderly, disabled, and/or handicapped residents residing within the City limits which otherwise would not be available. The Meals on Wheels program delivers nutritionally balanced meals to homebound, functionally impaired adults. The Senior Dining Sites Program provides nutritional meals to eligible adult recipients at five sites located within the City and also an element of socialization and recreation. The five sites are the Fricker Resource Center, E. S. Cobb Resource Center, Bayview Senior Resource Center, Westminster Village, and Council on Aging office. These funds provide direct services. CDBG funds received from the City are utilized by COA as 1:10 leverage for other critical federal and state funding for which COA would most likely be unable to apply. The City has funded COA for over two decades.

**Homebuyer and Foreclosure Prevention Education and Counseling** **\$31,490**  
Pre-purchase homeownership counseling, education, guidance and support for lower income (80% or below of area median income) residents with a goal of owning their own home (Homebuyer's Club). Foreclosure prevention guidance, education and assistance is provided in an effort to assist Pensacola residents avoid foreclosure and retain ownership of their homes. Individual counseling opportunities are provided under both programs to provide opportunities to review the individual's current situation and discuss options for assistance.

**PROGRAM PLANNING AND ADMINISTRATION:**  
**General Grant Administration/Management** **\$135,320**  
Funds to administer the City's CDBG Program which includes personnel services and operating expenses.

**Projected FY2016-2017 CDBG Grant Allocation** **\$676,602**  
**Pre FY2015 Funds** **160,000**

**TOTAL 2016 CITY OF PENSACOLA CDBG FUNDS PROJECTED** **\$836,602**

**ESCAMBIA CONSORTIUM  
2016-2017 HOME INVESTMENT PARTNERSHIPS ACT (HOME)  
PROPOSED BUDGET AND ACTIVITIES DESCRIPTION  
FOR MEMBER JURISDICTIONS**

**ESCAMBIA COUNTY:** **FUNDING**  
**SUBSTANTIAL HOUSING REHABILITATION/RECONSTRUCTION** **\$400,487**  
Provide assistance for low/moderate income families through Deferred Payment Grants/Deferred Payment Loans/Low Interest Loans, or a combination thereof, for the substantial rehabilitation or reconstruction of approximately 4 severely substandard homeowner occupied housing units. (Escambia County)

**CITY OF PENSACOLA:**  
**SUBSTANTIAL HOUSING REHABILITATION/RECONSTRUCTION** **\$117,384**  
Provide assistance for low/moderate income families through Deferred Payment Grants/Deferred Payment Loans/Low Interest Loans, or a combination thereof, for the substantial rehabilitation or reconstruction of approximately 2-3 severely substandard homeowner occupied housing units. (City of Pensacola)

**SANTA ROSA COUNTY:**  
**SUBSTANTIAL HOUSING REHABILITATION/RECONSTRUCTION** **\$80,000**  
Provide assistance for low/moderate income families through Deferred Payment Grants/Deferred Payment Loans/Low Interest Loans, or a combination thereof, for the substantial rehabilitation or reconstruction of approximately 2 severely substandard homeowner occupied housing units. (Santa Rosa County)

**HOMEBUYER ASSISTANCE** **\$92,624**  
Provide down payment/closing cost or second mortgage (gap financing) assistance, through Deferred Payment Grants, Deferred Payment Loans, Low Interest Loans, or a combination thereof, to enable low/moderate income homebuyers to purchase an affordable home. It is estimated that this funding will assist 12-14 families. (Santa Rosa County)

**JOINT HOME ACTIVITIES (CONSORTIUM WIDE):**  
**HOUSING DEVELOPMENT (CHDO SET ASIDE)** **\$138,099**  
Provide low interest and/or deferred loan assistance to designated Community Housing Development Organizations (CHDO's) for development of affordable single family units (5-10 units) for homeownership or affordable rental units (2 units) either through new construction or acquisition and rehab of substandard units.

**ADMINISTRATION/MANAGEMENT (JOINT)** **\$92,066**  
Provides for oversight, management, monitoring and coordination of financial and general administration of the HOME Program in all participating jurisdictions.

2016 HOME Funds Available to the Consortium **\$ 920,660**  
(HUD Required Local match provided through SHIP funds and carry forward match balance)

**TOTAL 2016 HOME FUNDS PROJECTED** **\$920,660**  
=====

**ESCAMBIA COUNTY  
2016-2017 EMERGENCY SOLUTIONS GRANT (ESG)  
PROPOSED BUDGET AND ACTIVITIES DESCRIPTION**

**EMERGENCY SHELTER/OPERATIONS** **\$88,801**  
Provides funding to partially support operational costs of the Loaves and Fishes Soup Kitchen, Inc. Homeless Center and Emergency Shelter for families. (257 East Lee Street, Pensacola, Florida)

**RAPID RE-HOUSING & HOMELESS PREVENTION** **\$33,101**  
Provides funding, based on Continuum of Care priorities, for: (1) Rapid Re-housing for individuals/families with incomes below 30% of median; and (2) Homelessness Prevention for individuals/families with incomes below 30% of median.

**HOMELESS MANAGEMENT INFORMATION SYSTEM (HMIS)** **\$15,000**  
Costs related to the administration of the HMIS database by the EscaRosa Coalition on the Homeless, including software and licensing costs and other eligible costs as outlined by 24 CFR 576.107.

**ADMINISTRATION** **\$11,100**  
Administrative Cost (7.5%): \$3,663 to EscaRosa Coalition on the Homeless Project Management and/or HMIS and \$7437 to Escambia County Indirect Cost.

**TOTAL 2016 ESG FUNDS PROJECTED** **\$148,002**  
=====

**TWO PUBLIC HEARINGS** are being sponsored by the Consortium to afford citizens the opportunity to review, comment and/or provide input regarding the content of this Notice, update the status of the Consortium's Five Year Consolidated Plan, and/or the draft 2015/2016 Annual Plan. The hearings will be held at 9:00 A.M. (CST) on May 18, 2016, at the Santa Rosa County Public Services Complex, Public Services Media Room, 6051 Old Bagdad Hwy, Milton, Florida and at 5:30 P.M. (CST) on May 24, 2016, at the Pensacola Housing Office, 420 West Chase Street, Pensacola, Florida. All interested citizens are urged to attend and participate. The hearings will also incorporate information about updates to the Consortium's Citizen Participation Plan.

In accordance with the Americans with Disabilities Act, any person needing accommodations to attend or participate, pursuant to the Americans with Disabilities Act, should contact 858-0350 (City) or 595-4947 (County) at least 72 hours in advance of the event in order to allow time to provide the requested services.

In addition to direct input provided during the public hearings, written comments or input regarding local housing needs or priorities will be accepted through June 3, 2016, and may be submitted to: Escambia Consortium, 221 Palafox Place, Suite 200, Pensacola, Florida 32502 or via NED@myescambia.com. For further information, contact Meredith Reeves at 595-0022 (Escambia County), Marcie Whitaker at 858 0350 (City of Pensacola), or Erin Malbeck at 981-7076 (Santa Rosa County).

Grover C. Robinson, IV  
Chairman, Escambia County  
Board of County Commissioners

Ashton J. Hayward, III  
Mayor  
City of Pensacola

Lane Lynchard  
Chairman, Santa Rosa County  
Board of County Commissioners

PROOF O.K. BY: \_\_\_\_\_  O.K. WITH CORRECTIONS BY: \_\_\_\_\_

PLEASE READ CAREFULLY • SUBMIT CORRECTIONS ONLINE

ADVERTISER: ESC CO COMMISSIONERS\_LEG PROOF CREATED AT: 5/17/2016 11:34 AM  
SALES PERSON: Tricia Wible  
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SIZE: 6 col X 20.5 in

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PJ-0001658151.INDD

## **Minutes of Public Hearing**

### **City of Pensacola and Escambia County Escambia Consortium FY2016-2017 Annual Plan May 24, 2016 – 5:30 P.M.**

A public hearing was held May 24, 2016 at 5:30 p.m., at the City of Pensacola Housing Office, 420 W. Chase Street, Pensacola, Florida. The hearing was conducted by Meredith Nunnari, Division Manager of Neighborhood Enterprise Division, Escambia County Community & Environment Department and Karen Thompson, Budget and Planning, City of Pensacola Housing. Ms. Nunnari explained the purpose of the public hearing was to provide information and receive public input regarding the needs of the community during this planning phase for the Escambia Consortium FY2016-2017 Annual Plan. Ann Walker, AHAC board member and John Clark, Council on Aging, were also in attendance.

A copy of the public notice of the Escambia Consortium Consolidated Plan Summary, which was published on May 18, 2016 in the Pensacola News Journal, was available for attendees. The summary listed the proposed budget and activities descriptions for the City of Pensacola's and Escambia County's CDBG, HOME and ESG Programs for FY2016-2017. Attendees were also provided SP-25 Priority Needs – 91.415, 91.215 (a)(2).

Ms. Ms. Nunnari summarized the activities for Escambia County as outlined in the Annual Plan and calling out the addition of Title Clearance which will fund legal services for title search. Karen Thompson summarized the activities for the City of Pensacola reviewing the percentages assigned.

The meeting was opened for questions and comments. Mr. John Clark, President/CEO of Council on Aging of West Florida, Inc., (COA) expressed his appreciation to the City and County for their continued support. He explained that in COA was able to leverage local CDBG funds to receive funds from other critical sources. A discussion followed regarding the importance of COA's Meals on Wheels and Congregate (Senior Dining Sites) Meals programs. It was pointed out that the Meals on Wheels Program provides a nutritional, hot meal while allowing participants to age in place and avoid costly institutional care; and the Congregate Meal Program provides a nutritional, hot meal as well as an important element of socialization and recreation for the elderly.

Ann Walker asked if the Foreclosure Prevention Education was advertised. Karen Thompson responded that banks and other agencies refer clients.

With no further questions or comments, the meeting adjourned at 6:00 P.M.



March 31, 2016

Meredith Reeves Nunnari  
Division Manager  
Neighborhood Enterprise Division  
Community & Environment Department  
Escambia County  
221 Palafox Place  
Pensacola, FL 32502-5844

875 Royce Street/P.O. Box 17066  
Pensacola, Florida 32522-7066  
(850) 432-1475  
FAX (850) 479-7986  
Florida Relay: 711  
www.coawfla.org  
info@coawfla.org

Dear Ms. Nunnari:

The purpose of this letter is to request continuation funding from the Community Development Block Grant Program (CDBG) for the Council on Aging of West Florida 2016-2017 Rural Services Program. Our request for the coming year is \$47,000. As you know, this funding is used for the following purposes:

1. Rural Services Case Management/Case Aide: Identifying needs, coordinating services, and assisting elderly citizens in the rural areas of Escambia County.
2. Screening & Assessment: Performing screening of elders in the rural communities who are applying for services in order to match them with the appropriate agency and /or services which can meet their needs.
3. Rural Transportation: Coordination and transportation to senior centers in Century and Cantonment.
4. Center and Activities Coordination: These centers serve as focal points for other community programs, such as Community Action Program and the Sacred Heart Mission in Motion Program which provides free medical screening for citizens of all ages. Activities supervisors, coordinators, and meal site managers coordinate the serving of meals, distribution of nutritional information, physical activities, arts, crafts, information community gatherings, etc.

As you can see this funding is critical in helping the Council on Aging of West Florida to serve the moderate and low income elders in the most rural areas of Escambia County to the best of our ability. We are truly grateful to the Neighborhood Enterprise Foundation for their support over the past years. Your agency and the County Commissioners have played an important role in helping to meet the many needs of vulnerable elder citizens in rural Escambia County. On behalf of the people served by the many programs described in the enclosed brochure, we express our deepest gratitude.

Sincerely,

Laura M. Garrett  
Executive Vice-President

OFFICERS

*Chair*  
Caron Sjoberg  
*First Vice Chair*  
Robert Mills  
*Second Vice Chair*  
Sonya Daniel  
*Secretary*  
Pensacola Councilmember  
P.C. Wu  
*Treasurer*  
James M. "Mick" Novota  
*Immediate Past Chair*  
DeeDee Davis

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Dona Ulsry  
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Kenneth Kelson  
Zola Lett  
Charles H. Overman, III  
Malcolm Parker  
Ethel Tamburello

PRESIDENT/CEO

John B. Clark



Please remember the Council on Aging of West Florida, Inc. in your will and let us know when you do so we can thank you.



www.lsnf.org

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HOPE. JUSTICE. FOR ALL.



April 14, 2016

Meredith Reeves, Division Manager  
Neighborhood Enterprise Division  
Neighborhood & Human Services Department  
Escambia County  
221 Palafox Place, Suite 200  
Pensacola, FL 32502

Dear Ms. Reeves:

As you know, Legal Services of North Florida, Inc., became a partner with Escambia County's CDBG programs in November 2015, through a project to focus on clearing title to homes within the county. Since that time, we have been engaged by nearly 30 individuals with title issues, many of whom were affected by the tornadoes that struck Escambia County in February 2016. We look forward to continuing this partnership and are interested in being included in any future funding opportunities that support this work. Please let me know if you need any additional information for our office.

Sincerely,

Leslie N. Powell  
Deputy Director

**HOME OFFICE**

☑ 2119 DELTA BOULEVARD  
TALLAHASSEE, FL 32303-4220  
850-385-9007 • FAX 850-385-7603  
ADMINISTRATIVE FAX 850-205-6540  
DEVELOPMENT FAX 850-385-5884

**BRANCH OFFICES**

☐ 121 NORTH JACKSON STREET  
QUINCY, FL 32351-2316  
850-875-9881 • FAX 850-875-2008

☐ 211 EAST 11<sup>TH</sup> STREET  
PANAMA CITY, FL 32401-2938  
850-769-3581 • FAX 850-785-2041

☐ 133 STAFF DRIVE, SUITE B  
FT. WALTON BEACH, FL 32548-5050  
850-862-3279 • FAX 850-862-6327



1741 NORTH PALAFOX STREET  
PENSACOLA, FL 32501-2138  
850-432-8222 • FAX 850-432-2329



Escambia-Pensacola Human Relations Commission

[www.ephrc.com](http://www.ephrc.com)

April 14, 2016

Ms. Meredith Reeves Nunnari, Division Manager Neighborhood Enterprise  
Division Community & Environment Department  
221 Palafox Place, Suite 200  
Pensacola, FL 32502

RE: Request for 2016-2017 Funding

The Escambia-Pensacola Human Relations Commission (EPHRC) will seek additional funding from the Neighborhood Enterprise Division Community & Environment Department for the upcoming FY 2016-17. Over the past years, the Neighborhood Enterprise Division Community & Environment Department (NEDCED) has funded the EPHRC's mission and objective in reinforcing the Fair Housing ordinances and providing education to the Escambia County and City of Pensacola citizens. The EPHRC is asking for funding in the amount of \$20,000.00 to enforce and implement these objectives.

The EPHRC during the past six months of the 15-16 fiscal year held five Fair Housing: It's the Law information workshops, participated in the UCount with the Escambia Coalition on the Homeless and conducted six (6) Section 8 Fair Housing Hearings as Officers. Should there be a need for additional information or discussion, please do not hesitate to contact me at the office number listed below.

Sincerely,

Rebecca Hale, Executive Director  
Escambia-Pensacola Human Relations Commission

Enc: 2014-2015 Audit



## LOAVES & FISHES SOUP KITCHEN

Post Office Box 1303  
Pensacola, Florida 32596  
MATTHEW 25:40  
(850) 438-7616

June 1, 2016

Meredith Nunnari  
Escambia County  
221 Palafox Place  
Pensacola, Florida 32502

Dear Meredith,

Loaves and Fishes Soup Kitchen has been serving the needs of the homeless and low income men, women, and children of Pensacola for over thirty-four years. During this time we have enjoyed much support from Escambia County in providing more than two million meals, sheltering some five thousand families with children, and offering multiple supportive services to the less fortunate of our community.

The purpose of this letter is to request funding for much needed renovations to our Emergency Shelter for homeless families with children located at 257 E. Lee Street. We expect the cost for these renovations to be \$150,000.

I wish to thank you for all the support you have given over the past years and for your consideration of our request for funding this project. Please do not hesitate to contact me should you have any questions.

Sincerely,

A handwritten signature in blue ink that reads "Rick Humphreys". The signature is fluid and cursive, with a long horizontal stroke at the end.

Rick Humphreys  
President

# ESCAMBIA CONSORTIUM

## SF 424

Escambia County  
City of Pensacola

## Certifications

Escambia County  
City of Pensacola  
Santa Rosa County

**Application for Federal Assistance SF-424**

\* 1. Type of Submission:

- Preapplication
- Application
- Changed/Corrected Application

\* 2. Type of Application:

- New
- Continuation
- Revision

\* If Revision, select appropriate letter(s):

\* Other (Specify):

\* 3. Date Received:

08/15/2016

4. Applicant Identifier:

5a. Federal Entity Identifier:

59-6000-598

5b. Federal Award Identifier:

State Use Only:

6. Date Received by State: 08/15/2016

7. State Application Identifier:

**8. APPLICANT INFORMATION:**

\* a. Legal Name: Escambia County

\* b. Employer/Taxpayer Identification Number (EIN/TIN):

59-6000-598

\* c. Organizational DUNS:

0750796730000

**d. Address:**

\* Street1: 221 Palafox Place

Street2:

\* City: Pensacola

County/Parish:

\* State:

FL: Florida

Province:

\* Country:

USA: UNITED STATES

\* Zip / Postal Code: 325028355

**e. Organizational Unit:**

Department Name:

Neighborhood & Human Services

Division Name:

Neighborhood Enterprise

**f. Name and contact information of person to be contacted on matters involving this application:**

Prefix:

\* First Name:

Meredith

Middle Name:

\* Last Name:

Reeves

Suffix:

Title: Division Manager

Organizational Affiliation:

Escambia County

\* Telephone Number: 850-595-0022

Fax Number: 850-595-0342

\* Email: mareeves@myescambia.com

**Application for Federal Assistance SF-424**

**\* 9. Type of Applicant 1: Select Applicant Type:**

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

**\* 10. Name of Federal Agency:**

U.S. Department of Housing and Urban Development

**11. Catalog of Federal Domestic Assistance Number:**

14.218

CFDA Title:

Entitlement Grant CDBG

**\* 12. Funding Opportunity Number:**

N/A

\* Title:

N/A

**13. Competition Identification Number:**

N/A

Title:

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

Add Attachment

Delete Attachment

View Attachment

**\* 15. Descriptive Title of Applicant's Project:**

Escambia County CDBG Program

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

\* a. Applicant

\* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

\* a. Start Date:

\* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="1,600,170.00"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text"/>
* g. TOTAL	<input type="text" value="1,600,170.00"/>

\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)

Yes  No

If "Yes", provide explanation and attach

21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

\*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix:  \* First Name:

Middle Name:

\* Last Name:

Suffix:

\* Title:

\* Telephone Number:  Fax Number:

\* Email:

\* Signature of Authorized Representative:  \* Date Signed:

Witnessed: Angela Cralay  
Print Name: Angela Cralay

Witnessed: Patricia Lupton  
Print Name: PATRICIA LAMPTON

Approved as to form and legal sufficiency.

By/Title: K. K. Alcott  
Date: 7/19/16

RCC Approved 08-04-2016

**Application for Federal Assistance SF-424**

**\* 1. Type of Submission:**

- Preapplication  
 Application  
 Changed/Corrected Application

**\* 2. Type of Application:**

- New  
 Continuation  
 Revision

**\* If Revision, select appropriate letter(s):**

**\* Other (Specify):**

**\* 3. Date Received:**

08/15/2016

**4. Applicant Identifier:**

**5a. Federal Entity Identifier:**

59-6000-598

**5b. Federal Award Identifier:**

**State Use Only:**

**6. Date Received by State:** 08/15/2016

**7. State Application Identifier:**

**8. APPLICANT INFORMATION:**

**\* a. Legal Name:** Escambia County

**\* b. Employer/Taxpayer Identification Number (EIN/TIN):**

59-6000-598

**\* c. Organizational DUNS:**

0750796730000

**d. Address:**

**\* Street1:** 221 Palafox Place

**Street2:**

**\* City:** Pensacola

**County/Parish:**

**\* State:**

FL: Florida

**Province:**

**\* Country:**

USA: UNITED STATES

**\* Zip / Postal Code:** 325028355

**e. Organizational Unit:**

**Department Name:**

Neighborhood & Human Services

**Division Name:**

Neighborhood Enterprise

**f. Name and contact information of person to be contacted on matters involving this application:**

**Prefix:**

**\* First Name:**

Meredith

**Middle Name:**

**\* Last Name:**

Reeves

**Suffix:**

**Title:** Division Manager

**Organizational Affiliation:**

Escambia County

**\* Telephone Number:** 850-595-0022

**Fax Number:** 850-595-0342

**\* Email:** mareeves@myescambia.com

**Application for Federal Assistance SF-424**

**\* 9. Type of Applicant 1: Select Applicant Type:**

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

**\* 10. Name of Federal Agency:**

U.S. Department of Housing and Urban Development

**11. Catalog of Federal Domestic Assistance Number:**

14.239

CFDA Title:

HOME Investment Partnerships Program

**\* 12. Funding Opportunity Number:**

N/A

\* Title:

N/A

**13. Competition Identification Number:**

N/A

Title:

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

Add Attachment

Delete Attachment

View Attachment

**\* 15. Descriptive Title of Applicant's Project:**

Escambia Consortium HOME Program

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

**Application for Federal Assistance SF-424**

**16. Congressional Districts Of:**

\* a. Applicant

\* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

**17. Proposed Project:**

\* a. Start Date:

\* b. End Date:

**18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="920,660.00"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text" value="230,165.00"/>
* f. Program Income	<input type="text"/>
* g. TOTAL	<input type="text" value="1,150,825.00"/>

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

a. This application was made available to the State under the Executive Order 12372 Process for review on

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c. Program is not covered by E.O. 12372.

**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes  No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

**21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

\*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:  \* First Name:

Middle Name:

\* Last Name:

Suffix:

\* Title:

\* Telephone Number:  Fax Number:

\* Email:

\* Signature of Authorized Representative: 

\* Date Signed:

Witnessed: Angela Cearley  
Print Name: Angela Cearley

Witnessed: Pamela Lamb  
Print Name: PAMELA LAMB

Approved as to form and legal sufficiency.

By/Title: Kellie A. A. A. A.  
Date: 7/14/16

BCC Approved 08-04-2016

**Application for Federal Assistance SF-424**

\* 1. Type of Submission:

- Preapplication  
 Application  
 Changed/Corrected Application

\* 2. Type of Application:

- New  
 Continuation  
 Revision

\* If Revision, select appropriate letter(s):

\* Other (Specify):

\* 3. Date Received:

08/15/2016

4. Applicant Identifier:

5a. Federal Entity Identifier:

59-6000-598

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0750796730000

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\* State: FL: Florida

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\* Zip / Postal Code: 325028355

e. Organizational Unit:

Department Name:

Neighborhood & Human Services

Division Name:

Neighborhood Enterprise

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:

\* First Name:

Meredith

Middle Name:

\* Last Name: Reeves

Suffix:

Title: Division Manager

Organizational Affiliation:

Escambia County

\* Telephone Number: 850-595-0022

Fax Number: 850-595-0342

\* Email: mareeves@nyescambia.com

**Application for Federal Assistance SF-424**

**\* 9. Type of Applicant 1: Select Applicant Type:**

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

**\* 10. Name of Federal Agency:**

U.S. Department of Housing and Urban Development

**11. Catalog of Federal Domestic Assistance Number:**

14.231

CFDA Title:

Emergency Solutions Grant Program

**\* 12. Funding Opportunity Number:**

N/A

\* Title:

N/A

**13. Competition Identification Number:**

N/A

Title:

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

Add Attachment

Delete Attachment

View Attachment

**\* 15. Descriptive Title of Applicant's Project:**

Escambia County Emergency Solutions Grant Program

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

\* a. Applicant

\* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

\* a. Start Date:

\* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="148,002.00"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text" value="148,002.00"/>
* f. Program Income	<input type="text"/>
* g. TOTAL	<input type="text" value="296,004.00"/>

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- a. This application was made available to the State under the Executive Order 12372 Process for review on
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Yes  No

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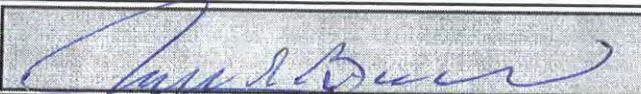
Authorized Representative:

Prefix:  \* First Name:   
 Middle Name:   
 \* Last Name:   
 Suffix:

\* Title:

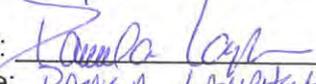
\* Telephone Number:  Fax Number:

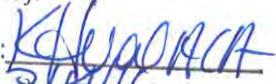
\* Email:

\* Signature of Authorized Representative: 

\* Date Signed:

Witnessed:   
Print Name: Angela Cleary

Witnessed:   
Print Name: PAMELA LAMOTTE

Approved as to form and legal sufficiency.  
By/Title:   
Date: 8/14/16

ESCAMBIA COUNTY  
CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

**Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

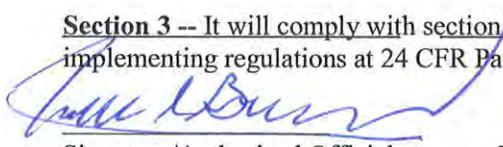
**Anti-Lobbying** -- To the best of the jurisdiction's knowledge and belief:

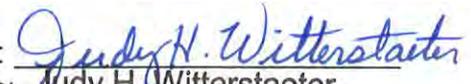
1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

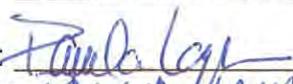
**Authority of Jurisdiction** -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

  
Signature/Authorized Official      Date 8-9-16  
Jack R. Brown, County Administrator  
Escambia County

Witnessed:   
Print Name: Judy H. Witterstaeter

Witnessed:   
Print Name: PAMELA L. ...

Approved as to form and legal  
sufficiency.

By/Title:   
Date: 7/14/16

BCC Approved 08-04-2016

## ESCAMBIA COUNTY

### Specific CDBG Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

**Following a Plan** -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
2. Overall Benefit. The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2016, 17, 18 (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force** -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its



**OPTIONAL CERTIFICATION  
CDBG**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

**CERTIFICATION DOES NOT APPLY**

\_\_\_\_\_  
Signature/Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

ESCAMBIA COUNTY  
Specific HOME Certifications

The HOME participating jurisdiction certifies that:

**Tenant Based Rental Assistance** -- If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

**Eligible Activities and Costs** -- it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

**Appropriate Financial Assistance** -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;



8-9-16

Signature/Authorized Official

Date

Jack R. Brown, County Administrator  
Escambia County

Title

Witnessed: Judy H. Witterstaeter  
Print Name: Judy H. Witterstaeter

Witnessed: FANCIA CAMDHEAR  
Print Name: FANCIA CAMDHEAR

Approved as to form and legal  
sufficiency.

By/Title: Kelly ACH  
Date: 8/17/16

BCC Approved 08-04-2016

ESCAMBIA COUNTY  
ESG Certifications

The Emergency Solutions Grants Program Recipient certifies that:

**Major rehabilitation/conversion** – If an emergency shelter’s rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation. If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion. In all other cases where ESG funds are used for renovation, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

**Essential Services and Operating Costs** – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the jurisdiction will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the jurisdiction serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

**Renovation** – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

**Supportive Services** – The jurisdiction will assist homeless individuals in obtaining permanent housing, appropriate supportive services ( including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal State, local, and private assistance available for such individuals.

**Matching Funds** – The jurisdiction will obtain matching amounts required under 24 CFR 576.201.

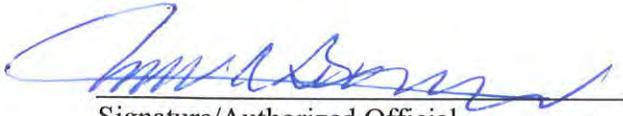
**Confidentiality** – The jurisdiction has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

**Homeless Persons Involvement** – To the maximum extent practicable, the jurisdiction will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

**Consolidated Plan** – All activities the jurisdiction undertakes with assistance under ESG are consistent with the jurisdiction’s consolidated plan.

**Discharge Policy** – The jurisdiction will establish and implement, to the maximum extent practicable and where appropriate policies and protocols for the discharge of persons from

publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.



Signature/Authorized Official

8-9-16  
Date

Jack R. Brown, County Administrator  
Escambia County

Title

Witnessed: Judy H. Witterstaeter  
Print Name: Judy H. Witterstaeter

Witnessed: JANE KAY  
Print Name: JANE KAY

Approved as to form and legal  
sufficiency.

By/Title: Kellyn ACA  
Date: 7/14/16

BCC Approved 08-04-2016

**HOPWA Certifications**

The HOPWA grantee certifies that:

**Activities** -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

**Building** -- Any building or structure assisted under that program shall be operated for the purpose specified in the plan:

1. For at least 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For at least 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

**CERTIFICATION DOES NOT APPLY**

\_\_\_\_\_  
Signature/Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

## APPENDIX TO CERTIFICATIONS

### INSTRUCTIONS CONCERNING LOBBYING:

#### A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

## CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

**Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

**Anti-Lobbying** -- To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

  
Signature/Authorized Official

Date

7/20/2016

Mayor, City of Pensacola

## Specific CDBG Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

**Following a Plan** -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
2. Overall Benefit. The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2016, \_\_\_\_\_ (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force** -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its



**OPTIONAL CERTIFICATION  
CDBG**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

**CERTIFICATION DOES NOT APPLY**

\_\_\_\_\_  
Signature/Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

## Specific HOME Certifications

The HOME participating jurisdiction certifies that:

**Tenant Based Rental Assistance** -- If the participating jurisdiction intends to provide tenant-based rental assistance:

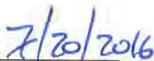
The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

**Eligible Activities and Costs** -- it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

**Appropriate Financial Assistance** -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;



Signature/Authorized Official



Date

Mayor, City of Pensacola

Title

## ESG Certifications

The Emergency Solutions Grants Program Recipient certifies that:

**Major rehabilitation/conversion** – If an emergency shelter’s rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation. If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion. In all other cases where ESG funds are used for renovation, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

**Essential Services and Operating Costs** – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the jurisdiction will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the jurisdiction serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

**Renovation** – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

**Supportive Services** – The jurisdiction will assist homeless individuals in obtaining permanent housing, appropriate supportive services ( including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal State, local, and private assistance available for such individuals.

**Matching Funds** – The jurisdiction will obtain matching amounts required under 24 CFR 576.201.

**Confidentiality** – The jurisdiction has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

**Homeless Persons Involvement** – To the maximum extent practicable, the jurisdiction will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

**Consolidated Plan** – All activities the jurisdiction undertakes with assistance under ESG are consistent with the jurisdiction’s consolidated plan.

**Discharge Policy** – The jurisdiction will establish and implement, to the maximum extent practicable and where appropriate policies and protocols for the discharge of persons from

publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

CERTIFICATION DOES NOT APPLY  
Signature/Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

## HOPWA Certifications

The HOPWA grantee certifies that:

**Activities** -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

**Building** -- Any building or structure assisted under that program shall be operated for the purpose specified in the plan:

1. For at least 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For at least 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

CERTIFICATION DOES NOT APPLY

\_\_\_\_\_  
Signature/Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

## APPENDIX TO CERTIFICATIONS

### INSTRUCTIONS CONCERNING LOBBYING:

#### A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

**SANTA ROSA COUNTY  
CERTIFICATIONS**

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing --** The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

**Anti-displacement and Relocation Plan --** It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

**Anti-Lobbying --** To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction --** The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan --** The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

**Section 3 --** ~~It will comply with~~ section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

\_\_\_\_\_  
Signature/Authorized Official                      Date

Chair, Santa Rosa County  
Board of County Commissioners

## Specific CDBG Certifications

The Entitlement Community certifies that:

**Citizen Participation --** It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan --** Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

**Following a Plan --** It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

**Use of Funds –** It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
2. Overall Benefit. The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2016, 17, 18 (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force --** It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its

jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

**Compliance With Anti-discrimination laws** – The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, subparts A, B, J, K and R;

**Compliance with Laws** -- It will comply with applicable laws.

**CERTIFICATION DOES NOT APPLY**

\_\_\_\_\_  
Signature/Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

**OPTIONAL CERTIFICATION  
CDBG**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

**CERTIFICATION DOES NOT APPLY**

\_\_\_\_\_  
Signature/Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

**SANTA ROSA COUNTY**  
**Specific HOME Certifications**

The HOME participating jurisdiction certifies that:

**Tenant Based Rental Assistance** -- If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

**Eligible Activities and Costs** -- it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

**Appropriate Financial Assistance** -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

  
\_\_\_\_\_  
Signature Authorized Official                      Date  
Chair, Santa Rosa County  
Board of County Commissioners  
\_\_\_\_\_  
Title

## ESG Certifications

The Emergency Solutions Grants Program Recipient certifies that:

**Major rehabilitation/conversion** – If an emergency shelter’s rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation. If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion. In all other cases where ESG funds are used for renovation, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

**Essential Services and Operating Costs** – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the jurisdiction will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the jurisdiction serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

**Renovation** – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

**Supportive Services** – The jurisdiction will assist homeless individuals in obtaining permanent housing, appropriate supportive services ( including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal State, local, and private assistance available for such individuals.

**Matching Funds** – The jurisdiction will obtain matching amounts required under 24 CFR 576.201.

**Confidentiality** – The jurisdiction has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

**Homeless Persons Involvement** – To the maximum extent practicable, the jurisdiction will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

**Consolidated Plan** – All activities the jurisdiction undertakes with assistance under ESG are consistent with the jurisdiction’s consolidated plan.

**Discharge Policy** – The jurisdiction will establish and implement, to the maximum extent practicable and where appropriate policies and protocols for the discharge of persons from

publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

**CERTIFICATION DOES NOT APPLY**

\_\_\_\_\_  
Signature/Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

## HOPWA Certifications

The HOPWA grantee certifies that:

**Activities** -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

**Building** -- Any building or structure assisted under that program shall be operated for the purpose specified in the plan:

1. For at least 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For at least 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

### CERTIFICATION DOES NOT APPLY

\_\_\_\_\_  
Signature/Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

## APPENDIX TO CERTIFICATIONS

### INSTRUCTIONS CONCERNING LOBBYING:

#### A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.