



**Bob Cole, Chair**  
**Doug Underhill, Vice Chair**

## **AGENDA**

### **Policy Board**

#### **Pensacola & Perdido Bays Estuary Program**

Wednesday, March 20<sup>th</sup>, 2019

1:30 p.m. Central

Escambia County Board Chambers  
221 S. Palafox Place, Pensacola, FL 32502

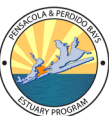
Conference Call Number: +1 646-876-9923

Access Code: 115 775 126

YouTube Live Stream:

<https://www.youtube.com/channel/UCUmIhShpDO>

- 1. Call to Order**
- 2. Introduction of Policy Board Members & Supporting Agencies**
- 3. Staff Updates**
  - a. **Status of Interlocal Agreement**
  - b. **Office Space**
  - c. **Legislative Appropriation Request**
- 4. Action Items**
  - a. **Approval of January 16, 2019 Meeting Minutes (p. 3)**  
Recommend the Board approve the January 16, 2019 meeting minutes.
  - b. **Ratification of Previous Board Actions (p. 7)**  
Recommend the Board ratify all actions taken at previous Policy Board meetings.
  - c. **Establishment of the Economic Committee (p. 8)**  
Recommend the Board approve establishing the Economic Committee as provided to the Board in the Bylaws and Interlocal Agreement.
  - d. **Estuary Program Director Interview Shortlist (p. 9)**
    - A. Recommend the Board review the Shortlisting Committee's findings and determine how many applicants to interview; and
    - B. Recommend the Board discuss and determine the interview process.
- 5. Presentation**
  - a. **Santa Rosa County Community Resilience Index Pilot Project**  
*Cynthia Cannon, Santa Rosa County*
- 6. Committee Updates**
  - a. **Technical Committee Update**  
*Technical Committee Chair*
  - b. **Education Committee Update**  
*Education Committee Chair*



If you have any questions concerning the meeting, please contact PPBEP host agency Escambia County at 850-595-0820. The public is invited to attend. Please notify staff 48 hours in advance if special accommodations are needed with regard to the Americans with Disabilities Act.

## **7. Supporting Agency Updates**

- a. Florida Department of Environmental Protection
- b. Florida Fish & Wildlife Conservation Commission
- c. Northwest Florida Water Management District
- d. Florida Department of Health
- e. Alabama Department of Conservation and Natural Resources
- f. Alabama Department of Environmental Management
- g. U.S. Environmental Protection Agency
- h. U.S Fish & Wildlife Service
- i. National Oceanic & Atmospheric Administration
- j. Department of Interior

## **8. Policy Board Member Updates**

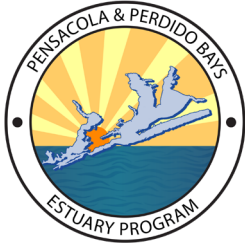
## **9. Public Comment**

## **10. Next Meeting**

## **11. Adjourn**



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**Bob Cole, Chair**  
**Doug Underhill, Vice Chair**

## **MINUTES**

### **PPBEP Policy Board**

Wednesday, January 16, 2019  
3:30-4:30 p.m. Central

Gulf Breeze Council Chambers  
1070 Shoreline Drive, Gulf Breeze, FL 32561

#### **Members Present**

Bob Cole, Chair	Santa Rosa County, Florida
Doug Underhill, Vice Chair	Escambia County, Florida
Robert Bender	Escambia County, Florida
Nathan Boyles (call-in)	Okaloosa County, Florida
Phillip West (represented by Woody Speed)	City of Orange Beach, Alabama
Skip Gruber	Baldwin County, Alabama
Ann Hill	City of Pensacola, Florida
Dave Pietch	Santa Rosa County
Peggi Smith	City of Milton, Florida

#### **Members Absent**

Sam Parker	Santa Rosa County, Florida
Henry Hawkins	Town of Century, Florida
Representative (TBD)	City of Gulf Breeze

#### **Agencies and Interested Parties Present**

Chris Johnson	ADEM	Marcy Frick	Tetra Tech
Kristin Bennett	TetraTech, Inc	Kent Smith	FWC
Chips Kirschenfeld	Escambia County	Josh Neese	PBOH/TORCH
Dan Dealy	Baldwin County	Darryl Boudreau	TNC
Barbara Albrecht	AIMS/PWA/BIA	Cynthia Cannon	Santa Rosa County
Jackie Lane	Friends of Perdido Bay	Chris Verlinde	UF/IFAS Sea Grant
Mollie Taylor	Geosyntec	Rick O'Connor	UF/IFAS Sea Grant
Don Chipman	Cobalt Intelligence	Carrie Stevenson	UF/IFAS
Paul Thorpe	NWFLWMD	Matt Posner	Escambia County
Shelley Alexander	Santa Rosa County	Samantha Bolduc	Escambia County
Erica Grancagnolo	Santa Rosa County	Katie Wilhelm	WFRPC
Chris Maudlin	City of Pensacola	Dana Grissom	FDOH
Louvi Donado	FDOH	Herman Davies	FDOH

#### **1. Call to order**

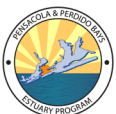
Chair Cole called the meeting to order and asked attendees to introduce themselves.

#### **2. Approval of November 14, 2018 Meeting Minutes**

The minutes were approved unanimously.

#### **3. Overview of the Pensacola & Perdido Bays Estuary Program**

Matt Posner, Escambia County and interim PPBEP staff, gave an overview of the PPBEP for new sitting members, covering the program's origins in BARC, organizational structure, main objectives and current status.



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#### 4. Staff Updates

##### a. Status of Interlocal Agreement

Mr Posner stated that all local governments have signed with the exception of Baldwin County. The agreement will be presented to Baldwin County BOCC on February 12 for approval and signing. Commissioner Gruber, Baldwin County, brought up that Perdido Beach would be a good addition to the Policy Board. Dan Dealy, Baldwin County, mentioned there were plans to discuss the issues with them as well as the communities of Lillian and Seminole.

##### b. Executive Director Position & Selection Committee

Chips Kirschenfeld, Technical Committee Chair, stated that the Executive Director position has closed with a total of 38 applicants. All applicants will be forwarded to the Selection Committee. All represented parties have nominated a member to the Selection Committee with the exception of the City of Gulf Breeze, who would fill the position in the following week. Mr. Kirschenfeld reviewed the process of the first Selection Committee meeting, which will result in the top three candidates being presented to the Policy Board for final decision. Mr. Posner added that the Selection Committee is a Sunshine Committee and reviewed the meaning of that for the Board.

##### c. Office Space

Mr. Kirschenfeld, stated that options for office space are still be considered and will be presented to the Policy Board for approval at the next meeting.

#### 5. Action Items

##### a. Letter of Support for Santa Rosa County FRCP Resilience Grant (p. 7)

Santa Rosa County and West Florida Regional Planning Council are seeking a letter of support for the Florida Resilient Coastline Program's Resiliency Planning Grant. Cynthia Cannon, Santa Rosa County, stated that the grant would be used to focus on coastal resiliency strategies within Santa Rosa County, including community engagement and a vulnerability assessment. The group would also be seeking support from Santa Rosa County BOCC.

**Commissioner Underhill moved to approve the letter of support. Councilwoman Smith seconded the motion, and the motion passed unanimously.**

#### 6. Discussion Items

##### a. City of Pensacola Mayoral Transition Committee

Mr. Posner, relayed information presented to the Technical Committee by Christian Wagley, Environmental Appointee to Mayor Robinson's Transition Committee. Mr Wagley requested any input Policy Board members might have, concerning the environmental issues for the City of Pensacola to be included in a final report due March 1<sup>st</sup>.

##### b. Technical Committee Update

Chair Kirschenfeld stated that the Technical Committee was working to schedule a workshop begin drafting the CCMP goals and objectives, the main deliverable of the original EPA grant proposal. It is currently scheduled for February 12<sup>th</sup> and open to the public. An update on the workshop will be given at next Policy Board meeting. Chair and Vice Chair positions will also will be elected at next Technical Committee meeting, so any nominations should be forwarded to staff by February 6<sup>th</sup>.



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**c. Educational Committee Update**

Mr. Kirschenfeld stated that Rick O'Connor, Carrie Stevenson and Chris Verlinde of UF/IFAS Extension have volunteered to head the Education Committee.

**d. Florida RESTORE Act Centers of Excellence RFP 3 (p. 8)**

Mr. Kirschenfeld stated that the Florida Restore Act Centers of Excellence Program (FLRACEP) has put out their third request for proposals for Pot V of RESTORE funding addressing panhandle watershed issues, including Pensacola and Perdido Bay, Choctawhatchee Bay and St Andrews Bay. The proposal is seeking an entity to identify stressors within the estuaries and work with local communities to create solutions to address them. General discussion followed.

**e. Meeting Schedule**

Mr. Posner stated that Policy Board historically met on the third Wednesday of the month, but with several new members, wanted to open the floor to see if a new date or time needed to be arranged. Chair Cole requested the meetings be moved to an earlier time to avoid traffic delays. Mr Posner stated he would pursue several options. He also stated that per the bylaws, the Policy Board must meet quarterly, but while establishing the program, staff would like to continue to meet monthly to ensure timely forward progress. There were no objections, so staff will continue to schedule monthly meetings.

**f. 2019 Florida Legislation & Appropriations**

Mr. Kirschenfeld stated that at the recent Escambia County Legislative Delegation meeting, he and Mr. Posner had presented a legislative budget request on behalf of the PPBEP, as well as Choctawhatchee and St Andrew's Estuary Programs, to supplement the original EPA grant. The request is for \$500,000 per estuary program over two years and has been supported by all 6 panhandle counties and the Nature Conservancy. General discussion followed. Mr. Kirschenfeld also provided an overview of relevant legislature that will be presented this session.

**7. Information Items**

Mr. Posner provided an overview of the upcoming events that were listed on an enclosure in the agenda packet including the following:

- January 15th: Northwest Florida Water Management District Region II (Santa Rosa, Okaloosa, Walton) Regional Water Supply Plan (RWSP) 2019 Planning and Public Involvement Meeting; 2:00 – 3:00 pm Central
- Okaloosa County Water & Sewer Department, 1804 Lewis Turner Blvd. Administration Building, 3rd Floor, Suite 300, Fort Walton Beach, FL 32547 Christina Coger: (850) 539-5999 or [Christina.Coger@nwfwater.com](mailto:Christina.Coger@nwfwater.com)
- January 16th: Sierra Club Emerald Coast Chapter; 6:00 pm; Pensacola Main Library
- January 23rd: Reducing Runoff Volume Green Infrastructure Workshop; Daphne, AL Additional Information: See Page 18
- January 28<sup>th</sup>: CivicCon 2018: SCAPE Waterfront Plan Kickoff; 6:00-7:30pm CST, Sanders Beach-Corinne Jones Resource Center; 913 South I Street, Pensacola, FL 32502
- January 30th: Beneficial Use of Dredged Materials Webinar; 2:00 pm Central Additional Information: [www.gulfofmexicoalliance.org](http://www.gulfofmexicoalliance.org)
- February 4th-7th: Gulf of Mexico Oil Spill & Ecosystem Science Conference; New Orleans, La Additional Information: <http://www.event.com/events/2019-gulf-of-mexico-oil-spill-and-ecosystem-science-conference/event-summary-c987a69c633f42e09b8d17d70192fee8.aspx>
- February 16th: Green Infrastructure Workshop; Milton, FL



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- February 19<sup>th</sup>: NFWF Resilience Grants Due
- March 10th-15th: Flori-Bama Expedition on the Perdido River **SOLD OUT**  
Additional Information: [www.paddleflorida.org](http://www.paddleflorida.org) or contact Mr. Darryl Boudreau at [dboudreau@TNC.ORG](mailto:dboudreau@TNC.ORG)

## 8. PPBEP Policy Board Member Updates

- Doug Underhill, Escambia County, wanted to mention the Oceana political signs that have been put up in Escambia County right-of-ways. Commissioner Underhill asked if anyone had contact information for the organization to forward it to his office to help circumvent the plastic pollution problem created by unattended signs.
- Chair Cole mentioned that Santa Rosa County will be revisiting their tree ordinance soon. Carrie Stevenson, mentioned that the City of Pensacola and Escambia County are also revisiting their tree ordinance and that it would be beneficial to collaborate to create consistency across the region. General discussion followed.

## 9. Public Comment

- Mr. Posner and Jim Trifilio, Okaloosa County attended the American Water Resource Conference in Tallahassee to present on the PPBEP and Choctawhatchee Bay Program as was extremely well received.
- Mr. Kirschenfeld mentioned that with the large number of environmental professionals on the Technical Committee and attending Policy Board meetings, staff would keep the Policy Board apprised of any relevant grant proposals being submitted. He introduced Josh Neese, of the Pensacola Bay Oyster Hatchery, who has submitted to NOAA a grant proposal to revitalize oyster and scallop hatcheries within Pensacola Bay in partnership with Escambia County Marine Resources.
- Dan Dealy, Baldwin County, informed Policy Board members that the Alabama Restore Council will be meeting to discuss public comments on the State Expenditure Plan before sending off to the federal Council for final review. The meeting is not open to the public.
- Darryl Boudreau, The Nature Conservancy, mentioned that TNC will be working on an op-ed piece to discuss the PPBEP involving Commissioners Underhill, Cole and Gruber.
- Dave Cameron, FDAC, mentioned that the Agricultural Water Policy Office is always looking for new partners to work with their Best Management Program.

## 10. Next Meeting

The next meeting was scheduled for February 20<sup>th</sup> location TBD. Mr. Posner, stated staff would look into moving the meeting to earlier in the day per the Policy Board's request.

## 11. Adjourn



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## **Agenda Item 4b**

### **Ratification of Previous Board Actions**

**Background:** Per Section 5.7 of the Pensacola and Perdido Bays Estuary Program Interlocal Agreement, the Agreement is not in effect until all Parties have duly executed the Agreement. The Agreement became effective on February 19<sup>th</sup>, 2019 with the approval of all member Parties. Ratification of previous Policy Board actions are necessary to be consistent and compliant with the Agreement.

**Recommendation:** Recommend the Board ratify all actions taken at previous Policy Board meetings.



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## **Agenda Item 4c**

### **Establishment of the Economic Committee**

**Background:** Section 2.3.2 of the Pensacola and Perdido Bays Estuary Program Interlocal Agreement allows for the creation of an Economic Committee if approved by the Policy Board. The Economic Committee will be charged with engaging the private sector in the mission of the Estuary Program, among other duties directed by the Board or requested by staff.

**Recommendation:** Recommend the Board approve establishing the Economic Committee as provided to the Board in the Bylaws and Interlocal Agreement.



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## **Agenda Item 4d**

### **Estuary Program Director Interview Shortlist**

**Background:** At the October 24<sup>th</sup>, 2018 Policy Board meeting, the Board unanimously approved establishing the Estuary Program Director Shortlisting Committee. The Board charged the Committee with shortlisting three applicants to recommend to the Policy Board, in no particular order, for consideration and final selection.

The Estuary Program Director position was advertised November 1<sup>st</sup>, 2018 through January 13<sup>th</sup>, 2019. A total of 38 applications were submitted. On January 22<sup>nd</sup>, Shortlisting Committee members were emailed the applications, scoring criteria, and directed to provide their draft scores to staff by February 1<sup>st</sup>. Scoring criteria was based on the supplemental questions provided in the application.

The Committee met on February 7<sup>th</sup> to review the draft applicant rank and determine how many applicants should be shortlisted for interviews with the Committee. The Committee voted to shortlist the top seven applicants for video conference interviews. The Committee held video conference interviews on February 28<sup>th</sup> and March 1<sup>st</sup> with six of the seven shortlisted applicants as one applicant withdrew their application.

After the last interview on March 1<sup>st</sup>, the Committee discussed how to proceed with their shortlist recommendation. The Committee discussed the pros and cons of each applicant. Several Committee members expressed they could not in good faith recommend an applicant they did not deem qualified. The Committee determined members should only recommend applicants they deem qualified even if it is fewer than the three applicants requested by the Policy Board. The Committee's votes are provided in the table below.

<b>Applicant</b>	<b>Committee Member Votes</b>
Cross, Lindsay	11
Hoar, Peter	3
Morton, R. Dana	1
Trifilio, Jim	10

Considering the Shortlisting Committee's votes, the Policy Board should determine how many applicants to interview.

#### **Recommendation:**

- A. Recommend the Board review the Shortlisting Committee's findings and determine how many applicants to interview; and
- B. Recommend the Board discuss and determine the interview process.



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