

Escambia-Pensacola Human Relations Commission Minutes

August 7, 2019

A regular meeting of the Escambia-Pensacola Human Relations Commission (EPHRC) Board was held at the Ernie Lee Magaha Building on August 7, 2019 at 11:30 a.m.

Board Members Present: Patrick Boudreaux, Randy Bricker, Jewel Cannada Wynn, Ron Helms, Joyce Hopson, Kevin Mair, and Lumon May

Staff Present: Christine Crespo, Escambia County; Kristin Hual, Escambia County; Kerrith Fiddler, City of Pensacola; Don Kraher, City of Pensacola; Clara Long, Escambia County; Meredith Reeves, Escambia County

- I. CALL TO ORDER. The meeting was called to order at 11:31 a.m. Board members and staff introduced themselves and roll call administered by sign-in sheet.
- II. SUNSHINE PRESENTATION: Kristin Hual from the County Attorney's office provided a Sunshine and Public Records Law presentation.
- III. ELECTION OF OFFICERS:
 - A. Chair: Motion made by Jewel Cannada Wynn to accept Lumon May as EPHRC Board Chair; seconded by Patrick Boudreaux. Motion passed unanimously.
 - B. Vice Chair: Motion made by Lumon May to accept Jewel Cannada Wynn as EPHRC Vice Chair; seconded by Joyce Hopson. Motion passed unanimously.
- IV. DISCUSSION ITEMS
 - A. BUDGET. The Board discussed the funding available from the City general funds (\$89K), County general funds (\$84,265), and County CDBG funds (\$48,680.67) for the next FY. Discussion involved prior cash flow issues
 - B. STAFFING: Former staff salaries provided; discussion of need for increased funding for personnel; discussion of provision of health & benefits by the County and request for average cost from staff; job descriptions for personnel

- C. OFFICE LOCATION: County currently provides office space at 2257 Baylen as an in-kind donation. Discussion involved review of a location that has higher visibility and ability to hold meetings. Ms. Cannada Wynn mentioned the City owned former Alice S. Williams Day Care at 1015 N. E Street as a possibility; however, it needs rehabilitation and may be larger than the needs of the EPHRC
- D. MEETING CALENDAR: The 3rd Wednesday at 4pm was selected as the regular meeting time, with an additional meeting to be held September 4 at 4pm. Both September meetings will be held at the Brownsville Community Center.
- E. PRIOR COMMISSION BUSINESS: Staff was requested to review accounts payable from previous HRC Board as well as record retention guidelines for files.
- F. OTHER DISCUSSION ITEMS ADDED TO THE AGENDA:
 - 1. Board members were interested in a history of the EPHRC
 - 2. Old bylaws were provided to the Board members for review and feedback
- V. OPEN FORUM: No public comments
- VI. ANNOUNCEMENTS: Board members were requested to submit the provided Form 1 Limited Financial Disclosure Form for 2018 to the County Supervisor of Elections.
- VII. ADJOURNMENT: Meeting Adjourned at 12:33 pm

Next Meeting: September 4, 2019, 4pm
Brownsville Community Center, 3200 W. DeSoto Street, Room 210

Approved: September 4, 2019