

Escambia County Human Relations Commission Meeting

May 20, 2020 –3:00 PM – Room 104

Escambia County Complex (COC Bldg.) – 3363 West Park Place – Pensacola, FL 32505

AGENDA

I. Call to Order

II. Are there any items to be added to the Agenda?

Recommendation: That the Commission adopt the agenda as prepared **(or amended)**.

III. Proof of Publication for Advertised Meeting

IV. Commission Minutes – February 19, 2020 Meeting

Recommendation: That the Commission adopt the February 19, 2020 minutes of record.

V. Ratification of Funding Submittal Documents

Recommendation: That the Commission ratify submittal of the outside agency request for funding for fiscal year October 1, 2020 thru September 30, 2021.

(Requests were reviewed by Treasurer and Chairman prior to submittal)

- City of Pensacola (General Funds)
- Escambia County (General Funds & CDBG (Fair Housing Funds {pending grant eligibility}))

VI. Pending Documents Awaiting Approval

- Miscellaneous Appropriations Agreement – Escambia County – May 21, 2020
- Interlocal Funding Agreement – City of Pensacola – May 28, 2020
- Fair Housing Agreement – Escambia County Neighborhood & Human Services /NED - June 2020

VII. Treasurer's Report – Jewel Cannada-Wynn

Documents Completed:

- Fictitious Name Filing
- State of Florida / Division of Corporations Annual Report

VIII. For Discussion / Fair Housing Agreement – Language Content

Recommendation: That the Escambia Pensacola Human Relations Commission Board adopt it's responsibility of performing Fair Housing activities only and not engage in Landlord/Tenant disputes.

(This discussion will provide direction to County staff in developing the language in the Fair Housing Agreement the HRC staff will perform and meet compliance requirements. The Agreement will come to the June HRC Meeting for approval/adoption)

IX. HRC Position Descriptions

- Fair Housing Specialist
- Office Manager / Administrative Assistant
- Equal Employment Opportunity Compliance Officer
- Office Support Assistant

X. HRC Operating Budget

Combined City and County Funding (*To be distributed under separate cover*)

XI. Interim Executive Director's Report

XII. Open Forum

XIII. Announcements

XIV. Adjourn

Next Meeting: June 17, 2020