



We thank you for your time spent taking this survey.  
Your response has been recorded.

Below is a summary of your responses

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Please note: There is not a "Save" button in this application. The application will save all entered information as you go.

Do not click past the signature page (final question) until you have completed all questions, as your application will be automatically submitted.

***If you have clicked past the signature page without completing the application, please contact the Program (HousingSubrecipient@DEO.MyFlorida.com) immediately to reset your application link.***

#### General Information:

Local Government Applicant Name

Escambia County

Unique Entity Identifier (UEI)

LLHWX867E5J6

Federal Employer Identification Number (FEIN)

59-6000598

Please select which qualifying county the project is located in.

- Bay
- Escambia**
- Okaloosa
- Santa Rosa
- Walton

Application Preparer: (This is the city/town/county employee that DEO will contact regarding any question within your submitted application.)

First and Last

Escambia County

Name	Elizabeth Kissel
Title	Grants and Special Projects Manager
Mailing street address	221 Palafox Place, Suite 420
City	Pensacola
State	FL
Zip	32502
Phone Number	850-595-3935
Email Address	ekissel@myescambia.com

Does the Application Preparer also serve as the project lead?

**Yes**

No

Local project manager/lead contact: (This is the person who will lead the project locally.)

First and Last Name	Elizabeth Kissel
Title	Grants and Special Projects Manager
Mailing Street Address	221 Palafox Place, Suite 420
City	Pensacola
State	FL
Zip	32502
Phone Number	850-595-3935
Email Address	ekissel@myescambia.com

Total Amount requested (in dollars):

\$3,170,114.80

Total Leverage (in dollars):

\$15,346,550.70

Select which leveraged funds have been procured for the program or project, if any (select all that apply).

**FEMA**

Private Funds

Local Match

Other

State  
Funds

Total Project Budget (in dollars):

\$18,516,665.50

Does the proposed recovery activity reside within a tribal jurisdiction?

Yes

**No**

Does the proposed recovery activity exist within any municipality(s)?

Yes

**No**

Does the proposed recovery activity involve any unincorporated area(s)?

**Yes**

No

Please state which unincorporated area(s) the proposed project affects.

Escambia County

Applicants must be covered by the National Flood Insurance Program (NFIP) to receive CDBG-DR funding, or they will be disqualified.

Is the local government covered by the National Flood Insurance Program (NFIP)?

**Yes**

No

Are there any co-applicants involved in this project?

Yes

No

Number of homes anticipated for participation in the Program:

VHB

49

Please give a brief description of the proposed project (1-2 sentences).

Escambia County will administer and complete the Hazard Mitigation projects per approved scope of work by FDEM and FEMA. We will acquire, demolish, and convert to open space 49 single family properties in Escambia County located in repetitive flooding areas.

Please select which National Objective the project addresses:

Low-Moderate Income Area

**Urgent Need (as outlined in the conditions of the Infrastructure section of the Hurricane Sally Policy Manual)**

Total service area population served:

23,615

Total LMI Population served:

9,365

Percent % LMI:

39.657%

Total number of **Low- Income** Citizens served:

5,765

Total number of **Moderate- Income** Citizens served:

3,600

How was the LMI data obtained for this project?

Survey Data

**Census Block Data**

Please specify which census blocks were used in calculating LMI area.

Select which Congressional District the Project or Program resides in (select all that apply).

**District 1** District 2



Select which Florida Senate District the Project or Program resides in (select all that apply).

**District 1** District 2



Select which Florida House District the Project or Program resides in (select all that apply).

**District 1**

District 4

**District 2**

District 5

District 3

District 6

Please select all eligible **Voluntary Home Buyout** activities that best describe(s) the proposed program or project:

**Creative Stormwater Design**

Park Space

**Other**

If you selected "Creative Stormwater Design" for the previous question, please specify how many homes you anticipate participating in this program or project.

Creative Stormwater design – 24 properties

If you selected "Other" for the previous question, please specify how many homes you

If you selected "Other" for the previous question, please specify how many homes you anticipate participating in this program or project.

Other – 25 properties for green space.

If you selected "Other" for the previous question, please specify what Eligible Activity best describes your program or project.

The County will demolish any improvements on these properties, including homes, fences, accessory structures, pools, and will cap any underground utilities. The space will be maintained as open space in perpetuity.

## Project Description

Write an overview/summary of the **VHB** project being proposed.

What is the project purpose?

Describe the location(s) and buyout description for housing projects.

Describe how the work will be completed and the team that will be responsible.

Explain the method(s) used to determine anticipated housing numbers and project funding requirements.

Describe the anticipated outcomes.

Describe the end use of each property once completed.

Submit your response in the text box in 2,500 words or less.

The proposed project will include the acquisition and demolition of 49 residential properties in Escambia County Florida. The proposed projects will eliminate historic flooding problems at these properties by acquisition of the property and conversion of the land to deed-restricted open space, allowing flood water to be naturally stored on the property. A benefit of this project is increased floodplain storage. Bristol Park neighborhood located in Cantonment, FL. will include purchasing 24 homes for demolition. Site stabilization shall follow demolition including the removal of residual building elements, debris, and backfilling existing pools, where applicable. Existing septic tanks shall be capped and rendered inoperable, where applicable, and all utilities shall be disconnected and abandoned. The County has identified the structures for their history of flooding and risk of future damages. The proposed project shall permanently eliminate structural and content flood loss to these properties. County Wide is homes that are spread out throughout Escambia County Florida, and will include purchasing 13 homes for demolition. Site stabilization shall follow demolition including the removal of residual building elements, debris, and backfilling existing pools, where applicable. Existing septic tanks shall be capped and rendered inoperable, where applicable, and all utilities shall be disconnected and abandoned. The County has identified the structures for their history of flooding and risk of future damages. The proposed project shall permanently eliminate structural and content flood loss to these properties. Ranch Land subdivision is along the Sagebrush Trail in Escambia County, will include purchasing 5 homes for demolition. Site stabilization shall follow demolition including the removal of residual building elements, debris, and backfilling existing pools, where applicable. Existing septic tanks shall be capped and

debris, and backfilling existing pools, where applicable. Existing septic tanks shall be capped and rendered inoperable, where applicable, and all utilities shall be disconnected and abandoned. The County has identified the structures for their history of flooding and risk of future damages. The proposed project shall permanently eliminate structural and content flood loss to these properties. Escambia County, Pensacola, and Cantonment includes multiple areas in Escambia County will include purchasing 7 homes for demolition. Site stabilization shall follow demolition including the removal of residual building elements, debris, and backfilling existing pools, where applicable. Existing septic tanks shall be capped and rendered inoperable, where applicable, and all utilities shall be disconnected and abandoned. The County has identified the structures for their history of flooding and risk of future damages. The proposed project shall permanently eliminate structural and content flood loss to these properties. Design Engineering Consulting firm(s) will be procured if there is currently no existing contract. Design will encompass applicable permitting, property acquisition, surveying, etc. County staff will perform project management (PM) and procurement by the appropriate county department. Construction contractor(s) will be procured through the county purchasing department to perform construction and installation as per signed and sealed engineering drawings and associated contract documents. The contracted engineer of record (EOR) will be responsible for providing project estimate utilizing historical local unit pricing and state / national averages where applicable. Residential structures and improvements that receive repetitive flooding will be removed from flood hazard areas. Properties will be converted to deed-restricted public open space and could be utilized in the future for area stormwater improvements or public uses such as parks.

Will "Incentives" or "Additional Activities" be needed in completion of the project activities?

- Yes
- No

If "Incentives" or "Additional Activities" are needed, please identify the action(s) to resolve the problem(s) and their anticipated outcome(s).

*Please include specific materials and quantities.*

Incentives needed would be relocation assistance for LMI and non-LMI applicable households, max quantities for each that apply.

Describe the applicant's overall recovery plan and how the project addressed in this application furthers that plan.

Include information about how the project will specifically address the long-term recovery and restoration of housing in the most impacted and distressed areas.

Include how the community will be more resilient against future disasters because of these projects.

Submit your response in the text box in 1,500 words or less.

The project will provide the buyout of properties which receive repetitive flooding. If the identified homes remain, storm events such as Hurricane Sally, will continue to cause structural and content damage. Deed restrictions will create a condition where housing cannot be built in flood hazard areas. Conversion to open space will lessen the presence of housing in hazard areas and provide opportunities for the County to provide future stormwater improvements to benefit the immediate area of these properties.

County to provide future stormwater improvements to benefit the immediate area of these properties. This project will forever eliminate this otherwise eventual outcome. Not only will future dollars be saved to mitigate these losses, the project will provide environmental improvements by eliminating septic systems. Once these properties are removed, it is anticipated an outcome will be provide that will increase the ability for the remaining homes in area to not only withstand flooding potential from a storm event equivalent to Hurricane Sally, but to withstand the stormwater from larger events as there will be expand area for the water to be contained. Property buyout will enable the re-establishment of residents who reside in the floodplains, will decrease the chances of families being displaced from the result of a storm, as well as reduce the hazards that arise and increase the safety and well-being of residents currently affected. Having residents relocate to an area not in the floodplain or repetitive flooding area will greatly reduce public risk in the future. Conversion to open space will provide opportunities for the County to provide area flood improvement projects in the future, benefitting the immediate area of these properties.

What method(s) and criteria, if any, were used to prioritize the project in the application, including affirmatively furthering fair housing?

Following Hurricane Sally, Escambia County received information from the public through phone calls, website flooding complaints, website flood questionnaires, and area damage assessments by County staff. FEMA provided a notice of funding for the HMGP program associated with the disaster. Since the program is dependent on proof of structure flooding and repetitive loss, data collected by the County was organized into HMGP project areas for residential buyout. Data on residential flooding prioritized structures located in the FEMA Effective 100-year floodplain and Preliminary 100-year floodplain. The County has several area drainage basin studies, some of which were utilized to provide proof of flooding outside of FEMA floodplain areas. Otherwise, some residents provided proof of previous flooding to show repetitive loss. Application package needs were mailed or delivered door-to-door to the eligible residents in the areas identified through this data collection and analysis. The Ranchlands/Sagebrush and Bristol Park / Ashbury applications were for contiguous flooding areas. The County-wide application was for individual properties located throughout the County. Following the Sally HMGP opportunity, the COVID-HMGP opportunity was made available through the state. This application comprised of additional properties with did not meet the deadline for Sally HMGP. Public notice was provided per the HMGP program guidelines following the initial review and approval of the applications.

If an affirmative answer was provided in the previous question, list any and all activities:

*Provide public information regarding the need for a variety of housing types and tenure regardless of income levels.*

Date Achieved:	1/11/2021
To Be Completed:	4/13/2023
Others:	4/12/2023

Taking into consideration the disaster-related damage described, citizen participation responses, and the assessment of housing and affirmatively furthering fair housing, provide a list (in priority order) of all the disaster-related Housing needs still unmet from Hurricane Sally.

Priority 1:	Stormwater Mitigation
Priority 2:	Additional Housing Assessments
Priority 3:	Additional Housing Repairs



Priority  
4:  
Priority  
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### Damage Summary

Write an overview/summary of how Hurricane Sally's damage impacted the service area.

How did Hurricane Sally impact the service area?

Describe if and how Hurricane Sally exacerbated any previous service area issues.

Submit your response in the text box in 1,500 words or less.

On September 16, 2020, Hurricane Sally, a category 2 hurricane, made landfall in the Florida Panhandle, near Pensacola, and left a significant amount of damage in its wake. Hurricane Sally brought heavy rainfall and flooding, causing damages to housing, businesses, and infrastructure in our entire service area. Thousands of structures were damaged in Escambia County by strong wind and storm surge. Many homes suffered roof and siding damage, and reports indicate that at least 240,000 customers lost power due to widespread downed trees and power lines and up to 24.88 inches of rain was reported in some areas. The resulting flooding in addition to the storm surge along the coastal areas overwhelmed the stormwater infrastructure, resulting in overtopping roadways and home flooding. This flooding caused erosion and, in some cases, left roadways without the ability to move traffic. Escambia County has been facing the challenge of improving service areas that contain infrastructure that was not designed for storm events that are currently being experienced. Escambia County has developed a Storm Water Needs Assessment List to identify areas in need of improvement and has been working with a limited budget to meet these needs. Impacts from Hurricane Sally further exacerbated the problems in these areas by greatly over taxing the infrastructure and charging the groundwater.

Describe how the proposed CDBG DR-funded program and/or project will proactively invest in resilience to damage from future storms as specified in the Federal Register (FR Vol. 87, No. 23) and Action Plan.

Submit your response in the text box in 1,500 words or less.

The project will pro-actively invest in resilience, as it will houses from flooding, in turn, not causing the displacement of residents. Escambia County has been facing the challenge of improving service areas that contain infrastructure that was not designed for storm events that are currently being experienced. Escambia County has developed a Storm Water Needs Assessment List to identify area in need of

improvement and has been working with a limited budget to meet these needs. Impacts from Hurricane Sally further exacerbated the problems already faced in these areas.

Please describe the impact from Hurricane Sally and any subsequent flooding.

These must be Hurricane Sally related conditions that continue to exacerbate the flood prone areas (include date and duration), the areas receiving disaster-related damage (example: subdivision, cities, etc.), and the threat that was posed to public health and safety:

Long term recovery will be provided for the non-identified homes in the area as this project will increase resiliency against future flood event such as Hurricane Sally. After the completion of this project, more capacity will be available for stormwater to collect in the areas of removed homes without causing the damage that would be sustained without the project. This project will allow homeowners in the area who are not part of the project to improve and remain in their properties without fear of future flooding.

Describe the Housing impact(s) to the community (especially over time):

This project contains homes that were not only impacted by Hurricane Sally, but also previous storms and flooding. When such emotionally distressing events such as this repeat, homeowners are forced to decide to leave the area or continue to deal with the problem. When they leave the area, there disclosure of the events results in lower property values. If they cannot financially afford to leave the area, they are not often inclined to make improvements to their homes as they anticipate future storm damage, also resulting in lower property values. Without resolution, impacts such as these can destroy areas due to low property value and cause surrounding residents who were not affected by the storm to leave the area as well. These effects are manifesting in the areas identified within this project. Without this project, it is anticipated crime, safety and health risks will increase.

Describe how the proposed activities will address damage resulting from Hurricane Sally and a benefit to LMI:

The acquisition and demolition of the proposed activities will address damage resulting from Hurricane Sally and a benefit to LMI, by removing homes affected by repetitive flooding. Even though the exact outcome of LMI residences is unknown, we expect greater than 40% of the properties to fall into this category, due to the buyout being targeted to retired military area with disabilities, who are on fixed limited income in the area. It is known that at least 30 of the 49 properties have a resident of retirement age (60% of the properties proposed for buyout).

Describe the impact on your housing if no action is taken:

If there is no action taken, the houses will continue to flood, and residents will continue to be displaced with greater chances of risk to life and safety. Residents have expressed concern about remaining in their homes through another hurricane season.

Describe the roles of key staff, contractors and/or vendors in operations management of the proposed CDBG-DR funded program and/or project. List any additional staff to be hired and/or procured and for what roles.

Submit your response in the text box in 1,500 words or less.

Escambia County Engineering staff will handle the management of the project, as well as any

procurement activities. The County's Grants Management team will coordinate with facilities and the procurement office, as well as review all documentation to ensure we remain in full compliance with the grants policies and procedures and meet all of the reporting requirements. For over 35 years Escambia County has received HUD funding support. As a CDBG Entitlement Community the County has received in excess of \$80,000,000 over that time period, and as the lead jurisdiction of the Escambia HOME Consortium the County has received over \$45,000,000. The Neighborhood Enterprise Division of the County's Neighborhood and Human Services Department has maintained full compliance with all federal cross-cutting regulation in the utilization of these funds.

What is the experience and capacity of key members of the management team?

Submit your response in the text box in 1,500 words or less.

Escambia County staff are routinely tasked with the management of large, complex, design and construction projects while working with an array of design, construction, and construction oversight firms. Each staff member brings years of education, knowledge, and experience to their role. The selected design/planning consultant will be a licensed professional engineer in the State of Florida and will have extensive experience with projects of similar scope and size as this one. Elizabeth Kissel Grants and Special Projects Manager Ms. Kissel has managed several grants for the county including \$57.2 million in COVID-19 CARES Act funding, 178 FEMA projects from Hurricane Sally totaling an estimated number of damages at \$131 million, the America Rescue Plan funds in the amount of \$61.8 million and is currently assisting in our recent \$4.1 million HOME-ARP grant funding. She has been responsible for ensuring that we are utilizing these funds in accordance with the approved guidance, reporting requirements, and citizen participation. Joy Blackmon, PE Engineering Department Director, County Engineer Ms. Blackmon is a registered Professional Engineer (FL license 49540), having earned her Engineering Degree from Auburn University. Ms. Blackmon in addition to her background in civil engineering design and construction in the private sector, she also has a wide array of experience in local government. Ms. Blackmon has served the Escambia County Board of County Commissioners for more than 20 years and is currently the Director of Engineering and the County Engineer. Having served as Operations manager for many declared disasters, and over 15 years of project management and construction management and design contracts with funding provided by Local Option Sales Tax, Grants, and many FEMA disaster related funding options. Education/Certifications: Professional Engineer - State of Florida 2002: License No. 59140 Bachelor of Science – Civil Engineering (Auburn University June 1996) Associate of Science - Faulkner State Junior College June 1994 (Summa Cum Laude) Who's Who Among Students in American Colleges Robert McCracken, PE, CPESC Engineering and Construction Management, Division Manager Mr. McCracken has twenty-one total years of construction management experience in horizontal construction. After receiving a civil engineering degree from Auburn University in Auburn, Alabama in 2001, he worked as a construction inspector on Department of Transportation (DOT) projects. Mr. McCracken worked his way up to Project Manager in Construction, Engineering, and Inspection services on approximately \$1 Billion of DOT projects in Georgia, Florida, and Alabama. Currently, his capacity as the Engineering and Construction Management Division Manager in the Engineering department of Escambia County, Florida board of county commissioners, he manages a staff of fifteen employees. The Engineering and Construction Management division manages projects from design conception through construction completion and close-out. Projects are funded from a Local Option Sales Tax (LOST), various grants, cooperative agreements with other local municipalities, etc. Most of the horizontal construction grant applications are filled out, submitted, and managed by the Engineering and Construction Management Division. Certifications: Florida PE #65652 Alabama PE #28936 Georgia PE #040655 Texas PE #122752 Certified Professional in Erosion and Sediment Control #4543 Matt Skipper, PMP Stormwater Program Manager Provides oversight and guidance to program implementation and upgrade to the county stormwater infrastructure by managing engineering products, environmental compliance and supporting operations by maintaining regulatory and permit compliance. Work is performed under these administrative directors as the division manager. Manages the activity of stormwater sections, which includes planning coordinating administering and evaluating programs projects processes procedures. System standards and our service offering regarding stormwater infrastructure involvement and implementation. Prioritizes and program stormwater capital improvement projects and establishes.

Project estimates from study to acquisition design and construction. FEMA Certifications: IS 100.b-into to ICS. IS 700.a-NIMS. IS 240a-Leadership and Influence IS 242a-Effective Communication IS 120-Intro to Exercises IS 230.a-Principles of EM IS 235.a-EM Planning IS 454-Fundamentals of RM IS 921-Implementing CJP programs. IS 240.a-Leadership & Influence IS 242.a-Effective Communication IS 139-Exercise Design IS 241.a-Decision Making & Problem Solving IS 244.a-Developing & Managing Volunteers IS 546a-COOP Awareness IS 547.a-Intro to COOP IS 130-Exercise Evaluation & Improvement Planning

Describe any projects comparable to the one in this application that the applicant has administered in the last five (5) years.

Submit your response in the text box in 1,500 words or less.

Escambia County participated in an HMGP home buyout project following the April 2014 storm in Bristol Park at 11 Mile Creek. The project helped the county purchase 17 properties between 2016 and 2020, which were demolished, and flood mitigation measures were enacted.

If the applicant has administered comparable projects in the last five (5) years, please provide an assessment of what worked well, what needed improvement(s), and steps taken to resolve such capacity gaps.

Submit your response in the text box in 1,500 words or less.

The HMGP home buyout project following the April 2014 storm in Bristol Park at 11 Mile Creek went well due to a well-established property acquisition Process, a written standard operating procedure process, and the need for County Commissioner board approval being required. There was exceptional Property owner coordination, as the expectations with owners were well defined by phone call, emails, and meetings. Coordination with the county legal department for deed restrictions and grant compliance helped during closing. Swift deployment of demo contractors to meet demo timelines set by FEMA. Needed improvements would include having a master program tracking for status tracking that can be shared with multiple departments. Escambia County is in the process of obtaining Program management software that can tracked and be shared throughout multiple departments.

Have you participated in the CDBG Small Cities Program in the past 5 years?

Yes

**No**

Are you a CDBG entitlement community?

**Yes**

No

Is the management team fully formed?

**Yes**

No

Please provide a description of the procurement process the Applicant will follow to cultivate program and project management capacity.

Submit your response in the text box in 1,500 words or less.

The Department of Purchasing shall be responsible for developing and administering the procurement program for those departments in County government under the direct control of the County Administrator and the Board of County Commissioners while following Escambia County Ordinance, State of Florida Statutes and Federal guidelines including 2 CFR 200. The procurement method and authorization authority varies based upon the amount of the purchase. Generally, all purchases for commodities, equipment, and services, when the estimated cost shall be equal to or exceed \$50,000.00 shall be purchased competitively through formal bidding process; purchases below \$50,000.00 shall be handled in the manners specified herein, which are designed to maximize competition and ensure the County is receiving a fair price while balancing against the need for an efficient use of staff resources. All purchases meeting/exceeding the \$50,000 threshold will be issued through a formal sealed solicitation process. The sealed solicitation types that the county most frequently uses are: Invitation to Bid (ITB) A clearly defined Scope of Services shall be sent from the requesting department and sent to the Procurement Department. The selection shall be based on the lowest, most responsive bid received. Invitation to Negotiate (ITN) – Engineering and Architectural Services The Invitation to Negotiate should be utilized when the scope of the project is not clearly defined, and the County has determined that negotiations may be necessary to receive the best value. The invitation shall invite vendor input on the scope, schedule, and process for initiating the project. This method of procurement is frequently used in areas experiencing constant change in the marketplace and the County wants the opportunity to obtain current up-to-date goods or services at the time of contracting. Request for Proposal (RFP) Requests for Proposals are used when the scope of work, specifications, or contractual terms and conditions cannot be well defined. Evaluation of a response is based on prior established criteria which involves more than price. A request for proposal includes, but is not limited to, applicable laws and rules, functional or general specifications, statement of work, proposal instructions, and evaluation criteria. The Department of Purchasing and Department Director shall decide, based on the specific services needed, if professional services are required. This decision can be made once it is determined that in-house resources are not available to adequately provide such services. Request for Qualifications (RFQ) or Request for Letters of Interest (RLI) – Engineering and Architectural Services A Request for Letters of Interest or Request for Qualifications is a written solicitation for sealed letters of interest or qualifications with the title, date and hour of public opening designated. This method is used where the specifications of required services are broad and specialized in nature. Evaluation of a response is based on prior established criteria which involves more than price. Grant Funding Used in Procurements Expenditures from funds other than general fund tax dollars may require special processing because of specific legal terms and conditions placed by the funding agency. Grants often have certain purchasing requirements that are different or additional to the county's purchasing manual and require special purchasing procedures. It is the responsibility of the using department to identify any special purchasing requirements or provisions, notify the Department of Purchasing of them, and to ensure that all requirements are followed. Emergency Procurements An emergency procurement is a procurement necessitated by a sudden unexpected turn of events (e.g., including but not limited to acts of God, riots, fires, floods, hurricanes, accidents, terrorism, or any circumstances or cause beyond the control of the agency in the normal conduct of its business) where the delay incident to competitive procurement would be detrimental to the interest of the County. It may also be a condition that stops or seriously impairs the necessary function of County government. In the event of an emergency purchase that will require the immediate purchase, the Purchasing Director or their designee shall be empowered to procure commodities, equipment, or services without public bidding. All measures that are reasonably possible under the circumstances shall be taken to assure maximum cost benefit for the County. Single Source/Non-Competitive Negotiations Single Source purchasing of goods and services requires a written finding that only one qualified source is available, and also requires a written statement that a search for alternative source have been made; and a justification of why the only source is acceptable to fit the needs of the User Department. In accordance to Florida State Statute any Single/Sole Source purchase

will be posted utilizing the Vendor's Electronic Bidding System for a minimum of two weeks or advertised in a newspaper of general circulation Cooperative/Piggyback Agreements Escambia County may also utilize Cooperative agreements and Piggyback agreements when in the best interest of the County. Agreements must be competitively bid through a reputable source meeting the requirements set forth by the County Purchasing Policy, Ordinance or State Statute. The request must be submitted with a copy of the agreement with terms and pricing included. In most cases departments will be asked to obtain other pricing to ensure the best value to the county.

In what aspects of the project, if any, do you plan to augment existing staff with contractors or vendors? If so, please list.

Submit your response in the text box in 1,500 words or less.

The design/planning will be contracted out to the appropriate professionals in accordance with public works project statutes and federal procurement requirements through a competitive bidding process. Operational staff will be Escambia County employees from County Administration and Escambia County Engineering Department

Does the applicant have a Citizen Complaint Policy, Acquisition and Relocation Policy, Housing Assistance Plan, Procurement Policy, and Prohibition on Use of Excessive Force Policy in place that meet(s) HUD guidelines? (Select all that apply)

**Citizen Complaint Policy**

**Housing Assistance Plan**

**Prohibition of Use of Excessive Force Policy**

**Acquisition and Relocation Policy**

**Procurement Policy**

If "Citizen Complaint Policy" was selected in the previous question, please provide a copy of this document.

Escambia Consortium Citizen Participation Plan FINAL.pdf

**0.2 MB**  
application/pdf

If "Acquisition and Relocation Policy" was selected in the previous question, please provide a copy of this document.

2022-2025 Escambia Pensacola Local Housing AP.pdf

**3.4 MB**

application/pdf

If "Housing Assistance Plan" was selected in the previous question, please provide a copy of this document.

2022-2025 Escambia Pensacola Local Housing AP.pdf

**3.4 MB**

application/pdf

If "Procurement Policy" was selected in the previous question, please provide a copy of this document.

Purchasing Policy Combined.pdf

**0.4 MB**

application/pdf

If "Prohibition on Use of Excessive Force Policy" was selected in the previous question, please provide a copy of this document.

Escambia Co. Ethics Policy 2008.pdf

**47 KB**

application/pdf

Select "Yes" or "No" for key factors achieved to support that the program or project is ready to proceed. If "Yes" is selected, you will be prompted to provide any supporting documentation with the file upload link for the pertaining question.

Is Land Acquisition required?

**Yes**

No

If Land Acquisition is required, will the project require Relocation Assistance or any other activity requiring compliance with the Uniform Relocation Assistance and Real Property Acquisition Act (URA)?

**Yes**

No

Will the assistance requested be due to the displacement of families, individuals, farms or businesses?

**Yes**

No

If "Yes" on the previous question, please explain the reasoning for displacement:

Displacement is necessary to restore the floodplain, which will decrease the number of homes flooded and citizens health and safety.

Does the applicant have Site Control of any property in this application?

Yes

**No**

Zoning and Community Approval

Yes

**No**

Environmental Clearance



Yes

**No**

Has a vendor been selected to provide Environmental Services?

Yes

**No**

Project Design Status

Completed

**Conceptual**

None

Have you procured and contracted members of Development and Construction team?

Yes

**No**

Is the applicant committing Matching Funds?

**Yes**

No

Please provide supporting documentation for Commitment of Matching Funds.

Combined HMGP Grant Contracts\_Match.pdf

**20.2 MB**

application/pdf

Did the applicant carry out citizen participating procedures in accordance with the Citizen Participating Plan as required by the governing documentation?

*Please refer to the Federal Register (FR Vol. 87, No. 23) and the Voluntary Home Buyout Program Design for specific information regarding Citizen Participation Plans*

Yes

No

Please provide details of any event(s) or outreach efforts where LMI citizens of the targeted area were given opportunities to participate in the determination process.

Event(s):	Public Meeting
Date:	1/11/2021
Date of Resolution Authorizing Application Submission:	
Event(s):	Public Comment Periods
Date:	3/17/2022, 4/7/2022, 3/6/2023
Date of Resolution Authorizing Application Submission:	
Event(s):	Public Meeting
Date:	4/12/2023, 4/13/2023
Date of Resolution Authorizing Application Submission:	

Upload the completed budget template into the following file link. Use the provided template attached:

[Budget Template](#)

Budget Template upload:

Escambia County GIP\_Budget Voluntary Home Buyout Programe\_Final.pdf

0.1 MB  
application/pdf

Complete a separate table for each activity.

Only one Table 1 is needed if the same target low-income household, beneficiaries, and national objective apply.

If any of these are different, add a new Table 1.

Refer to the Application Guide for instructions. Provide comprehensive budget information to include all Other Funds (FEMA, Insurance, local, etc.) committed to the proposed projects.

### [Sally Incentives Budget Template](#)

Sally Incentives Budget Template upload:

Escambia County Hurricane Sally\_Incentive\_Table\_VHB\_Final.pdf

**88.3 KB**

application/pdf

Provide any quotes related to the program or project in the link below. It is recommended that a combined PDF format is used for single submission of multiple quotes.

Drop files or click here to  
upload

Provide any bids related to the program or project in the link below. It is recommended that a combined PDF format is used for single submission of multiple quotes.

Drop files or click here to  
upload

Provide any schedules related to the program or project in the link below. It is recommended that a combined PDF format is used for single submission of multiple quotes.

Escambia County Scope of Work, Schedule, and Budgets\_Final.pdf

**5.6 MB**

application/pdf

Provide any estimates related to the program or project in the link below. It is recommended that a combined PDF format is used for single submission of multiple quotes.

Escambia County Scope of Work, Schedule, and Budgets\_Final.pdf

**5.6 MB**

application/pdf

Describe how the proposed project shall not duplicate benefits as specified in CDBG-DR Action Plan.

Submit your response in the text box in 1,500 words or less.

To prevent Duplication of Benefits, Escambia County will check that all sources (federal, state, local, and private) and amounts of disaster assistance received or reasonably anticipated to be received are documented with submission of an application for CDBG-DR funding. For the Relocation and Construction of an Energy Efficient Escambia County Area Transit Center, Emergency Shelter, and regional stormwater pond outside of a Special Flood Hazard Area project we have received no other funding. Escambia County has a well-documented Grants Management Handbook that details Grant Management, Roles and Responsibilities, Grant Identification, Application, and Tracking, Award Notification, Review, and Acceptance Procedures, Managing the Grant, Grant Subcontracting and Subrecipient Monitoring Procedures and other important Federal Guidelines and National Policy Guidance.

Please provide three (3) maps with an overlay that clearly shows each of the following criteria:

1. Project Location and/or Service Area
2. Low-and-Moderate-Income Service Area
3. Most Recent Flood Plain Map

**(All maps must clearly denote your project location(s))**

Upload 1. Project Location and/or Service Area in the link below.

Property Location Map.pdf

**0.5 MB**

**0.5 MB**  
application/pdf

Upload 2. Low-and-Moderate-Income Service area map in the link below.

LMI Map and Data v2.pdf

**0.5 MB**  
application/pdf

Upload 3. Most Recent Flood Plain Map in the link below.

Escambia County Property Flood Zones Map.pdf

**2.1 MB**  
application/pdf

Fill out the attached Work Plan Template for the project and upload in the following link:

[Work Plan Template](#)

Work Plan Template upload

Escambia County Work Plan Voluntary Home Buyout Program\_Final.pdf

**85.2 KB**  
application/pdf

Use the following template to complete and upload the Organizational Chart for the proposed program or project, and upload to the file box:

### [Organization Chart](#)

Organization\_Chart\_Final.pdf

**68.5 KB**

application/pdf

Upload either a Word document or PowerPoint document with up to ten (10) photos of the service area or any other relevant photos for the scoring team to review regarding the program or project.

Escambia County VHB Home Photos.docx

**60.8 MB**

application/vnd.openxmlformats-officedocument.wordprocessingml.document

Submit the project's public meeting notice, meeting minutes, meeting agenda, and any received public comments in the file box.

Escambia County VHB Community Participation\_Final.pdf

**45 MB**

application/pdf

As authorized Executive Officer, I certify that staff, contractors, vendors and community partners of our storm recovery initiative:

A. Will comply with all HUD and Florida requirements in the administration of the proposed

CDBG-DR funded activities;

B. Will work in a cooperative manner to execute the Subrecipient Agreement that provides the pathway for successful CDBG-DR program(s) and/or project(s) and;

C. Certify that all information submitted in this Application is true and accurate.

A handwritten signature in black ink, appearing to read "Elyse Kiseel", is written over a horizontal line. A small "x" icon is visible on the left side of the line, and the word "clear" is written in blue text on the right side of the line.

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