# Pensacola Beach Annual Pass Renewals

## Homestead Residents

If you receive a homestead exemption for your property on Pensacola Beach, please bring **PRINTED** proof of homestead to the Customer Service office located in the Santa Rosa Island Authority and complete your renewal in person.

## Non-Homestead Pass Holders

1.  Go to https://pensacolabeachpass.myescambia.com
    a.  If you purchased your Annual Pass online for 2016, then log in and complete your renewal.
    b.  If you purchased your Annual Pass for 2016 in person, then click on Create Account on the left-hand side. Then choose Request Login. Enter your 13-digit Sunpass transponder number and create a username, password and three security questions.



2.  Please verify all your personal information is correct.
    a.  If it is not, please click the corresponding tab to the left and edit the information by clicking on the pencil icon.

3.  Click the Vehicles tab.

4.  Make sure all vehicle information is correct.
    a.  If it is not, please click the pencil icon to the left of the vehicle, update any information and click Save.

5.  When you are ready to proceed with your renewal, click the Renew button located by the expiration date and it will take you through the payment process.
    a.  The Renew button will pop up when you are able to renew, usually 60 days before your expiration date.
    b.  It is not possible to renew your pass until the renewal icon appears on screen.
    c.  Renewing early does not impact your expiration date — it simply adds a year onto the expiration date. For example, if your pass was set to expire June 1, 2017 before renewal, your expiration date after paying for the renewal would be June 1, 2018.