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Please note: There is not a "Save" button in this application. The application will save all entered information as you go.

Do not click past the signature page (final question) until you have completed all questions, as your application will be automatically submitted.

If you have clicked past the signature page without completing the application, please contact the Program (HousingSubrecipient@DEO.MyFlorida.com) immediately to reset your application link.

General Information:

Local Government Applicant Name

Escambia County

Unique Entity Identifier (UEI)

Hurricane Sally Housing Repair, Replacement, and Mitigation Project

Federal Employer Identification Number (FEIN)

LLHWX867E5J6

Please select which qualifying county the project is located in.

- Bay
- Escambia**
- Okaloosa
- Santa Rosa
- Walton

Application Preparer: (This is the city/town/county employee that DEO will contact regarding any question within your submitted application.)

First and Last Name	Elizabeth Kissel
Title	Grants and Special Projects Manager
Mailing street address	221 Palafox Place, Suite 420
City	Pensacola
State	FL
Zip code	32502
Phone Number	850-595-3935
Email Address	ekissel@myescambia.com

Does the Application Preparer also serve as the project lead?

- Yes
- No

Local project manager/lead contact: (This is the person who will lead the project locally.)

First and Last Name	Elizabeth Kissel
Title	Grants and Special Projects Manager
Mailing Street Address	221 Palafox Place, Suite 420
City	Pensacola
State	FL
Zip code	32502
Phone Number	850-595-3935
Email Address	ekissel@myescambia.com

Total Amount requested (in dollars):

\$9,000,000

Total Leverage (in dollars):

\$300,000

Select which leveraged funds have been procured for the program or project, if any (select all that apply).

FEMA

Private Funds

Local Match

Other

State Funds

Total Project Budget (in dollars):

\$9,300,000

Does the proposed recovery activity reside within a tribal jurisdiction?

Yes

No

Does the proposed recovery activity exist within any municipality(ies)?

Yes

No

Does the proposed recovery activity involve any unincorporated area(s)?

Yes

No

Please state which unincorporated area(s) the proposed project affects.

Unincorporated Escambia County

Applicants must be a participant in the National Flood Insurance Program (NFIP) to be eligible to receive CDBG-DR funding.

Is the local government covered by the National Flood Insurance Program (NFIP)?

Yes

No

Are there any co-applicants involved in this project?

Yes

- Yes
- No**

Number of homes anticipated to be served:

Homes

45 to 72, determined by cost of materials and labor.

Please give a brief description of the proposed project (1-2 sentences).

Escambia County would like to propose a project that would not only strengthen the existing housing stock throughout our community for future extreme weather events but would also rebuild homes that were made uninhabitable by the last—Hurricane Sally. The County would accomplish this by doing three things: 1. Retrofitting existing housing stock for LMI families with storm mitigating components such as new architectural shingle or metal roofs with polymer-modified bitumen underlayment, hurricane straps, impact-rated windows, and doors. 2. Demolishing and reconstructing homes made uninhabitable by Hurricane Sally. 3. Sponsoring in the construction of much-needed rental units to add to the stock that would take the place of units that were removed from the inventory due to damage from Hurricane Sally.

Please select which National Objective the project addresses:

Low-Moderate Income Individual(s)

Low-Moderate Income Jobs

Low-Moderate Income Area

Low-Moderate Income Buyout and Housing Incentives

Total service area population served:

287,130

Total LMI Population served:

125,840

Percent LMI:

43.83%

Total number of **Low- Income** Citizens served:

70,955

Total number of **Moderate- Income** Citizens served:

How was the LMI data obtained for this project?

- Survey Data
- Census Block Data**

Please specify which census blocks were used in calculating LMI area.

Low- and Moderate-Income Summary Data based on the 2011-2015 ACS 5-Year Estimates. Block Group 1, Census Tract 36.10, Block Group 2, Census Tract 36.10, Block Group 1, Census Tract 36.11, Block Group 2, Census Tract 36.11, Block Group 1, Census Tract 36.12, Block Group 2, Census Tract 36.12, Block Group 1, Census Tract 36.13, Block Group 2, Census Tract 36.13, Block Group 3, Census Tract 36.13, Block Group 1, Census Tract 36.14, Block Group 2, Census Tract 36.14, Block Group 3, Census Tract 36.14, Block Group 1, Census Tract 37, Block Group 1, Census Tract 38, Block Group 2, Census Tract 38, Block Group 1, Census Tract 39, Block Group 2, Census Tract 39, Block Group 3, Census Tract 39, Block Group 1, Census Tract 40, Block Group 0, Census Tract 9900.

Select which Congressional District the Project or Program resides in (select all that apply).

District 1 District 2

Select which Florida Senate District the Project or Program resides in (select all that apply).

District 1 District 2

Select which Florida House District the Project or Program resides in (select all that apply).

- District 1** District 4
- District 2** District 5
- District 3 District 6

Please select the **Housing Repair and Replacement Program** activities that best describe

Please select the Housing Repair and Replacement Program activities that best describe the proposed program or project:

- Temporary Relocation**
- Demolition/Clearance
- Single-Family Housing Rehabilitation/Repair**
- Multi-Family Housing Rehabilitation/Repair**
- Housing Construction**
- Public Housing
- Emergency Community Shelters (public facility)
- Homeless Shelter
- Repair and Replacement of Manufactured Housing Unit(s)**
- Hazard Mitigation**
- Elevation
- Planning Activities Related to Housing**
- Other Activities Associated with the Recovery of Housing Stock Impacted

Please select the Vulnerable Population(s) to be served:

- Transitional housing, permanent supportive housing, and permanent housing needs of individuals and families that are homeless and at-risk of homelessness
- Prevention of low-income individuals and families with children from becoming homeless**
- Special needs of person(s) who are not homeless but requires supportive housing

If you selected "Temporary Relocation" for the previous question, please specify how many homes you anticipate participating in this program or project.

Between 20 and 38 homes

If you selected "Single-Family Housing Rehabilitation/Repair" for the previous question, please specify how many homes you anticipate participating in this program or project.

Approximately 18 homes

If you selected "Multi-Family Housing Rehabilitation/Repair" for the previous question, please specify how many homes you anticipate participating in this program or project.

Approximately 24 units

If you selected "Housing Construction" for the previous question, please specify how many homes you anticipate participating in this program or project.

Approximately 20 homes

If you selected "Repair and Replacement of Manufactured Housing Unit(s)" for the previous question, please specify how many homes you anticipate participating in this program or project.

Approximately 5 homes

If you selected "Hazard Mitigation" for the previous question, please specify how many homes you anticipate participating in this program or project.

Approximately 18 homes

If you selected "Planning Activities Related to Housing" for the previous question, please specify how many homes you anticipate participating in this program or project.

All proposed homes and units in this program, 45 to 72

Write an overview/summary of the **Housing Repair and Replacement Program (HRRP)** project being proposed.

What is the project purpose?

Describe how the work will be completed and the team that will be responsible.

Explain the method(s) used to determine anticipated housing numbers and project funding requirements.

Describe the anticipated outcomes.

Describe how the project will be maintained after it is completed.

Submit your response in the text box in 1,500 words or less.

The primary focus of this Program is to provide relief for those people impacted by disasters while addressing recognized impediments to affirmatively furthering fair housing as required under the Fair Housing Act. Benefit to Low to Moderate Income (LMI) is the principal National Objective under this program. The use of Slum and Blight is eligible and, if requested, will be evaluated during application review. The Program may also provide assistance for Individual Mitigation Measures (energy efficiency and disaster mitigation activities). All activities must be consistent with the subrecipients' obligation to proportionately assist beneficiaries based on the needs assessment. Assistance will be provided under a

variety of housing activities including acquisition, rehabilitation, reconstruction, new construction, hazard mitigation, and storm hardening of homeowner and rental housing units. Methods for these determinations have been based on staff experience administering similar programs and undertakings in the region. The primary objective of the Program is to provide decent, safe, and sanitary housing in the disaster-impacted areas through the provision of activities designed to mitigate damage that occurred as a result of this, as well as any future disaster. Consideration will be given to affirmatively further fair housing, as called for within the Fair Housing Act. A second objective is to ensure that the housing needs of very low, low, and moderate-income households are assisted with housing in no less than the proportion to the relative percentages of the overall populations which suffered housing damage within the communities being served. A third objective is to prioritize the provision of decent, safe, and sanitary housing for elderly and disabled populations, as well as households with children under the age of 18 years, with an emphasis on housing choice and design to reduce maintenance and insurance costs as well as provide for the provision of independent living options. The County will conduct a Needs Assessment via community outreach to determine the types of programs it will offer, and the Needs Assessment will become the basis for Program Design. The Needs Assessment will determine the activities to be offered, the demographics to receive concentrated attention and the target areas to be served. The subrecipient must demonstrate how the programs and activities selected for those areas will overcome the identified impediments to fair housing. Homeowner Assistance is limited to \$200,000, less any duplication of benefits. The base unit "bid" amount is the maximum amount of assistance available to reconstruct or newly construct a home. It is set when the standardized set of new home specifications in the Guidelines are bid locally. The intent of this rule is to equalize the funding available for different activities and choices. Rehabilitation and storm hardening of existing homes is capped at \$35,000. Additional expenses, such as elevation, are allowed as limited by the Housing Assistance Caps. Estimated rehabilitation costs exceeding this cap will be recommended for reconstruction. Rental Unit assistance is limited to \$125,000 per newly constructed unit. For new and reconstructed homes, construction specifications (for 2-, 3- and 4-bedroom homes with total square footage ranges), will be provided by the DR grantee. Each home must be constructed in accordance with local code. The subrecipient may engage an architect to allow for local architectural variations; however, basic square footage (within ranges), room requirements, building materials and general specifications must remain standardized for any home newly constructed or reconstructed with CDBG DR funding. Elevation options will be developed by the subrecipient. The standardized specifications will then be put out for bid locally. The following are threshold requirements, which must be met for an applicant to be eligible for assistance. Eligibility does not assure assistance, since a prioritization strategy within LMI economic subgroups will be required (consistent with Program Design requirements) and it is expected that there will be more eligible applicants than can be served with available funds. The income limits to be utilized for the CDBG Single Family Homeowner Program are the current income limits established yearly by HUD for the Section 8 Housing Program. The County will use the most recent income limits and will be monitored for compliance. All beneficiaries of the Homeowner Program must meet a National Objective. The Low to Moderate Income (LMI) National Objective is defined as providing a benefit to households at incomes of up to 80% of the locality's median income as computed on the most current HUD Section 8 Income Limits. Any activity carried out with CDBG funds that involves acquisition, rehabilitation, or reconstruction of property to provide housing is considered to benefit LMI persons only to the extent such housing will, upon completion, be occupied by such persons. Prior applications may be considered if they are within the designated targeted areas. This program is not intended to be a first-come-first-served program and therefore persons who have already applied under prior funding amounts do not have a prior claim to be included in the program. Prior applications will need to be reviewed to ascertain whether they qualify under the new program guidelines. As this program is not a continuation of other programs, applicants must be re-qualified. The applicant must be an individual who owns the property to be repaired, rebuilt, or replaced due to disaster damage. For the purposes of federally funded disaster recovery programs, ownership may be proven by providing a copy of a valid deed of trust or warranty deed that is recorded in the county records which cites the applicant's name. Applicants may prove ownership by providing alternative documentation and completing a notarized affidavit that certifies that one of the following circumstances applies: 1. There is nobody else who has the right to claim ownership; 2. Anyone who has a right to claim ownership has agreed to participate in the program; or 3. Anyone who has a right to claim ownership could not be located (after reasonable attempts to contact). The alternative documentation that can be provided instead of a copy of the deed includes (in order of preference): 1. Tax receipts. 2. Home insurance. 3. Utility bills. 4. Other documentation deemed to be acceptable by the grantee. The documentation must show that the applicant was the person responsible

for paying for these items at the time of the disaster. The unit to be rehabilitated, reconstructed, or replaced must have been occupied by the applicant as the applicant's principal residence as of September 15, 2020. Principal residency for applicants can be demonstrated through property tax homestead exemptions. If a homestead exemption was not in place at the time of the disaster, an Affidavit of Principal Residency may be utilized as an alternative method of verification of principal residency. The affidavit must be supported by documentation such as asset verification (income tax returns, credit check, etc.) or utility bills specific to the property address and name of the applicant which were active as of the applicable, above-referenced dates. Vacation homes or second homes are not eligible for assistance under the Single-Family Homeowner Program. Additionally, seasonal, short-term, and vacation rental properties are not eligible for assistance. Applicant must furnish evidence that property taxes are current, have an approved payment plan or qualify for an exemption under current laws. Applicant must prove that property taxes have been paid or that one of the following alternatives have been met: 1. The property owner qualified for and received a tax deferral as allowed under local tax code; 2. The property owner qualified for and received a tax exemption pursuant to the local tax Code; or 3. The applicant entered a payment plan with the applicable taxing authority. Support documentation verifying the tax deferral or tax exemption must be provided by the applicant. Any applicant that enters a payment plan must supply a signed copy of the payment plan from the applicable taxing entity, along with documentation that they are current on their payment plan. After a project has been completed, there will be a retention document secured against each property that will remain in effect for a pre-determined affordability period. To ensure that the projects are maintained, each applicable project must obtain and keep proper home/building/flood insurance. The County shall be listed on the insurance policy so that they are notified if there is a lapse in coverage which would justify a violation in the terms of the retention document. The leading anticipated outcomes for this crucial funding opportunity includes: 1. An increase in affordable rental units to help bridge the gap from units that were damaged/depleted in Hurricane Sally; 2. Storm hardening of existing housing stock to better withstand damaging conditions produced by future hazardous events; and 3. Much needed funding to help homeowners rebuild their homes that sustained heavy damage by Hurricane Sally.

Describe the applicant's overall recovery plan and how the project addressed in this application furthers that plan.

Include information about how the project will specifically address the long-term recovery and restoration of housing in the most impacted and distressed areas.

Include how the community will be more resilient against future disasters because of these projects.

Submit your response in the text box in 1,500 words or less.

The programs and projects presented in this application were informed by the findings of the unmet needs assessment and risk assessment included in the State of Florida Action Plan, along with input received from the community comment periods for the various CDBG-DR programs (Infrastructure, Hometown Revitalization, Home Buyout, and Housing Repair and Replacement). As outlined in the unmet needs assessment, the largest portion of unmet needs resulting from Hurricane Sally are related to housing and infrastructure recovery. The primary objective of Escambia County's Hurricane Sally recovery projects is to address unmet housing needs in the impacted communities and replace and repair damaged infrastructure to increase resiliency against future disasters that impact our County. Hurricane Sally caused extensive damage to housing, noted in State's Action Plan damage assessments and in post-event inspections through the FEMA assistance and insurance programs. Damage to roofs and siding from high winds was widespread throughout the Florida panhandle, along with substantial damage from storm surge and inland flooding. Escambia County projects associated with housing are to repair or replace single family homes and rental properties, and to reduce vulnerability through acquisition and buyout programs. There are significant unmet needs remaining across Escambia County

following Hurricane Sally. The total number of owner-occupied units identified as having “FEMA Real Property Damage” in Escambia County is 4,485. When factoring in rental units as well as owner-occupied there were a total of 25,380 applicants for FEMA IA and 8,865 structures noted as having various levels of FEMA Real Property Damage. Of this number, only 7,000 applicants (27.6%) received individual assistance from FEMA. It is widely believed that low-income communities, as well as racial and ethnic minorities can be disproportionately impacted by disasters. Within the urban core of Escambia County is a census tract that is designated as a Racially and Ethnically Concentrated Area of Poverty (RECAP). This community, and other areas of minority concentration and poverty evidence historically disadvantaged and underserved population. To maximize the positive impact of these funds, in serving this and other similar areas, the County will include rental housing rehabilitation program and new rental construction to best facilitate recovery in a community characterized by higher levels of renters than homeowners. The County will also extend outreach in areas characterized by minority and impoverished populations to determine what programs and projects would best facilitate recovery. Consideration of such areas and populations, as well as targeted outreach, will be completed to reach minority and historically underserved communities and prevent discrimination. Mitigating against future damage provides greater resilience for the entire community. Individual Mitigation Measures (IMM) that mitigate and/or reduce risk for future disasters where the measures are above and beyond federal, state, or local construction or code requirements, and additionally the improvements exceed those that existed prior to the disaster. Examples include elevation above the base flood elevation level, the addition of storm shutters, hurricane proof windows, roof straps, etc. These mitigation activities will increase resilience to disasters and reduce or eliminate the long-term risk of loss of life, injury, damage to and loss of property, and suffering and hardship by lessening the impact of future disasters. Mitigation activities will also address current and future risks identified in the Escambia County mitigation assessment, must be CDBG-eligible under Title I of the HCDA of 1974, and will meet a national objective as defined by HUD.

What method(s) and criteria, if any, were used to prioritize the project in the application, including affirmatively furthering fair housing?

The County’s goal is to ensure that eligible persons from protected classes under federal fair housing and nondiscrimination laws, and persons from historically distressed and underserved communities are provided with the opportunity to apply for assistance to rehabilitate their property that sustained damage due to Hurricane Sally. To ensure that protected classes, vulnerable populations, and other historically distressed and underserved communities have reasonable access to recovery efforts, the County will prioritize these persons in addition to at-risk and vulnerable populations with the greatest need. Households with one or more of the below characteristics will be prioritized by the County’s proposed housing programs: • Households with seniors aged 62 or older; • Households with children under the age of 18; and • Households with special needs or special accommodation requirements (disabled). In prioritizing both disaster risk mitigation and housing repair or replacement benefit to LMI households, the County anticipates that program activities presented in this application will have a significant positive impact on protected class populations.

If an affirmative answer was provided in the previous question, list any and all activities:

Provide public information regarding the need for a variety of housing types and tenure regardless of income levels.

In accordance with the affirmative marketing policies and procedures, Escambia County will provide program education to all homeowners through community outreach to explain the details of the Housing Repair and Replacement Program, the application process, qualification, and prioritization criteria, impacts of accepting an award, requirements for compliance after completion of activities, and long-term obligations incurred in acceptance of this funding support. Measures will be taken to make the program accessible to persons who are considered members of a protected class under the Fair Housing Act by holding informational meetings in buildings that are compliant with the Americans with Disabilities Act (ADA), providing sign language assistance and special assistance for those who are visually impaired when requested (with three days’ notice)

When requested (with three days' notice).

Taking into consideration the disaster-related damage described, citizen participation responses, and the assessment of housing and affirmatively furthering fair housing, provide a list (in priority order) of all the disaster-related Housing needs still unmet from Hurricane Sally.

- Priority 1:
- Priority 2:
- Priority 3:
- Priority 4:
- Priority 5:
- Priority 6:
- Priority 7:
- Priority 8:
- Priority 9:
- Priority 10:

Damage Summary

Write an overview/summary of how Hurricane Sally's damage impacted the service area.

How did Hurricane Sally impact the service area?

Describe if and how Hurricane Sally exacerbated any previous service area issues.

Submit your response in the text box in 1,500 words or less.

On September 16, 2020, Hurricane Sally, a category 2 hurricane, made landfall in the Florida Panhandle, near Pensacola, and left a significant amount of damage in its wake. Hurricane Sally brought heavy rainfall and flooding, causing damages to housing, businesses, and infrastructure in our entire service area. Thousands of structures were damaged in Escambia County by strong wind and storm surge. Many homes suffered roof and siding damage, and reports indicate that at least 240,000 customers lost power due to widespread downed trees and power lines and up to 24.88 inches of rain was reported in some areas. The resulting flooding in addition to the storm surge along the coastal areas overwhelmed the stormwater infrastructure, resulting in overtopping roadways and home flooding. This flooding caused erosion and, in some cases, left roadways without the ability to move traffic. Escambia County has been facing the challenge of improving service areas that contain infrastructure that was not designed for storm events that are currently being experienced. Escambia County has developed a Storm Water Needs Assessment List to identify areas in need of improvement and has been working with a limited budget to meet these needs. Impacts from Hurricane Sally further exacerbated the problems in these

areas by greatly over taxing the infrastructure and charging the groundwater.

Describe how the proposed CDBG DR-funded program and/or project will proactively invest in resilience to damage from future storms as specified in the Federal Register (FR Vol. 87, No. 23) and Action Plan.

Submit your response in the text box in 1,500 words or less.

Escambia County is committed to rebuilding damaged communities in a more resilient manner that affirmatively furthers fair housing opportunities to all residents. As these communities rebuild, the County will focus its planning and outreach efforts to ensure that rebuilding is equitable across all neighborhoods. The County is proposing a project that would not only strengthen the existing housing stock throughout our community for future extreme weather events but would also rebuild homes that were made uninhabitable by the last—Hurricane Sally. The County would accomplish this by doing three things: 1. Retrofitting existing housing stock for LMI families with storm mitigating components such as new architectural shingle or metal roofs with polymer-modified bitumen underlayment, hurricane straps, impact-rated windows, and doors. 2. Demolishing and reconstructing homes made uninhabitable by Hurricane Sally. 3. Sponsoring in the construction of much-needed rental units to add to the stock that would take the place of units that were removed from the inventory due to damage from Hurricane Sally. Escambia County will follow Fair Housing and Civil Rights laws in the implementation of its programs. Escambia County further understands the complexity of housing resilience in racially and ethnically concentrated areas, as well as concentrated areas of poverty. A recurring theme and comment from the community engagement during Action Plan development was the importance of place and home for impacted individuals.

Please describe the impact from Hurricane Sally and any subsequent flooding.

These must be Hurricane Sally related conditions that continue to exacerbate the flood prone areas (include date and duration), the areas receiving disaster-related damage (example: subdivision, cities, etc.), and the threat that was posed to public health and safety:

The very slow inland movement of Hurricane Sally, at only 2 MPH in the hours up to and after landfall produced rainfall totals of 15-30 inches across the Florida panhandle. Pensacola recorded approximately 25 inches on September 16, 2020, and NWS reported 20-30 inches of rain across much of the southern half of Escambia County. As a result, much of the Florida panhandle experienced major river and flash flooding, necessitating thousands of water rescues due to rapidly rising waters and flooded homes. Freshwater flooding in downtown Pensacola reached levels of two to four feet, even where the storm surge did not reach from the coastline.

Describe the Housing impact(s) to the community (especially over time):

Hurricane Sally caused extensive damage to housing, noted in preliminary damage assessments and in post-event inspections through the FEMA assistance and insurance programs. Damage to roofs and siding from high winds was widespread throughout the Florida panhandle, along with substantial damage from storm surge and inland flooding. DEP also found that Hurricane Sally caused damage to more structures in the Coastal Building Zone, including single and multi-family homes, than any hurricane in the past 40 years (with exception for Hurricane Ivan, where data is incomplete and thought to be significantly undercounted). Escambia County accounts for most homeowner applicants to the FEMA IA program, with nearly \$30 million approved for verified losses. The average FEMA verified loss for Hurricane Sally is approximately \$7,194 with Escambia County losses averaging the lowest payout. In Escambia County there were 14,299 homeowner applications for FEMA IA. From that number 5,523 were inspected, with 4,485 established to have confirmed damage. However, the number to receive

assistance from FEMA was just 3,219. Of all owner-occupied households that applied for assistance in Escambia County, only 22.5 percent received assistance and 77.5 percent did not. Homeowners who have been unable to secure FEMA funding assistance have been left with an overwhelming unmet recovery need. Like owner-occupied applications, Escambia County accounts for the majority of renter applicants to the FEMA IA program under the Hurricane Sally declaration with 11,081. Approximately 66 percent of applicants did not receive assistance—this high denial rate represents a very significant estimate of renters with overwhelming unmet recovery needs; furthermore, damage to these vital housing stocks leaves the County with a shortage of rental properties across the impact area, increasing pressure on an already tight housing supply and increasing rents to unsustainable levels for lower income and more vulnerable populations.

Describe how the proposed activities will address damage resulting from Hurricane Sally and provide a benefit to LMI persons:

The very slow inland movement of Hurricane Sally, at only 2 MPH in the hours up to and after landfall produced rainfall totals of 15-30 inches across the Florida panhandle. Pensacola recorded approximately 25 inches on September 16, 2020, and NWS reported 20-30 inches of rain across much of the southern half of Escambia County. As a result, much of the Florida panhandle experienced Major River and flash flooding, necessitating thousands of water rescues due to rapidly rising waters and flooded homes. Freshwater flooding in downtown Pensacola reached levels of two to four feet, even where the storm surge did not reach from the coastline. The County is proposing a project that would not only strengthen the existing housing stock throughout our community for future extreme weather events but would also rebuild homes that were made uninhabitable by the last—Hurricane Sally. The County would accomplish this by doing three things: 1. Retrofitting existing housing stock for LMI families with storm mitigating components such as new architectural shingle or metal roofs with polymer-modified bitumen underlayment, hurricane straps, impact-rated windows, and doors. 2. Demolishing and reconstructing homes made uninhabitable by Hurricane Sally. 3. Sponsoring in the construction of much-needed rental units to add to the stock that would take the place of units that were removed from the inventory due to damage from Hurricane Sally. All of the projects will have eligibility criteria limiting beneficiary households to 80% AMI and below.

Describe the impact on your housing if no action is taken:

Please specify Units and Funding serving LMI Populations and Cost Benefits Analysis:

Proposed CDBG-DR Contract Amount	\$9,000,000
Total Estimated Unit(s)	45 to 72, determined by cost of materials and labor.
Maximum CDBG-DR Assistance Per Unit	\$200,000
Percentage (%) of Units Serving LMI Populations	100%
Number (#) of Units Serving LMI Populations	45 to 72, determined by cost of materials and labor.
Grant funding (\$) Serving LMI Populations	\$9,000,000

For Homeowner and Rental Housing, list the number of households to be assisted:

[HRRP Housing Income Assessment](#)

Please upload your HRRP Housing Income Assessment below:

Sally_Housing_Income_Assessment_HRRP.pdf

79.4 KB

application/pdf

Storm Disaster Resilience: Describe how the proposed CDBG-DR funded program and/or project will proactively invest in resilience to damage from future storms as specified in the Federal Register (FR Vol. 87, No. 23) and Action Plan.

Submit your response in the text box in 1,500 words or less.

In 2004 Hurricane Ivan brought devastation to many of the same communities unfortunate enough to be in the path of Hurricane Sally a decade and a half later. Following Ivan there was a significant effort in Escambia County to proactively build toward a more resilient community. Rebuild Northwest Florida was created as a nonprofit organization whose mission was to assist uninsured and underinsured primarily lower income households in both recovering from the damage Ivan wrought and to provide 'home hardening' services to mitigate damage from future storms. In its 16 years of operations (closing its doors six months before Sally's landfall), Rebuild Northwest Florida retrofitted more than 14,000 homes in Escambia and Santa Rosa Counties to better withstand a future storm. In keeping with the experience of the past, Escambia County anticipates utilizing a significant portion of the CDBG-DR funding for the Sally Housing Repair and Replacement Program for mitigating activities to assist low- and moderate-income households in their preparation for future storms. The mitigation activities will concentrate on hardening the envelope of existing homes incorporating mitigation measures following Resilient Home Construction Standards, including hurricane windows and doors, and hurricane clips. Mitigating against future damage provides greater resilience for the entire community. As William Merrill, the Vice President for Engineering for Rebuild Northwest Florida said in an interview with the local public radio station upon the closing of the agency, "That's 14,000 homeowners who may not be out of their house after a storm". Merrill added, "That's 14,000 homeowners who can go back to work or help their neighbor. That's fewer roofing demands. What we've done is really going to have regional impacts to keeping construction prices down and lowering the demand for all of those services."

Describe the roles of key staff, contractors and/or vendors in operations management of the proposed CDBG-DR funded program and/or project. List any additional staff to be hired and/or procured and for what roles.

Submit your response in the text box in 1,500 words or less.

Escambia County Neighborhood and Human Service staff will handle the management of the project, as well as any procurement activities. The County's Grants Management team will coordinate with Neighborhood and Human Service staff and the procurement office, as well as review all documentation to ensure we remain in full compliance with the grants policies and procedures and meet all the reporting requirements. For over 35 years Escambia County has received HUD funding support. As a CDBG Entitlement Community the County has received in excess of \$80,000,000 over that time period, and as the lead jurisdiction of the Escambia HOME Consortium the County has received over \$45,000,000. The

Neighborhood Enterprise Division of the County's Neighborhood and Human Services Department has maintained full compliance with all federal cross-cutting regulation in the utilization of these funds. While the Department's staff are experienced in compliance with Environmental Review requirements, as well as Davis Bacon labor regulations (and related Acts), due to the significant increase in individual activities and projects the capacity of County staff may be challenged to maintain full compliance in a timely manner. Therefore, there have been initial discussions and investigation to secure the assistance of professional outside consultants to complement the County regular staff.

What is the experience and capacity of key members of the management team?

Submit your response in the text box in 1,500 words or less.

Escambia County staff are routinely tasked with the management of large, complex, design and construction projects while working with an array of design, construction, and construction oversight firms. Each staff member brings years of education, knowledge, and experience to their role. The selected design/planning consultant will be a licensed professional engineer in the State of Florida and will have extensive experience with projects of similar scope and size as this one. Elizabeth Kissel Grants and Special Projects Manager Ms. Kissel has managed several grants for the county including \$57.2 million in COVID-19 CARES Act funding, 178 FEMA projects from Hurricane Sally totaling an estimated number of damages at \$131 million, the America Rescue Plan funds in the amount of \$61.8 million and is currently assisting in our recent \$4.1 million HOME-ARP grant funding. She has been responsible for ensuring that we are utilizing these funds in accordance with the approved guidance, reporting requirements, and citizen participation. Clara Long, CPM, FRA-RP Neighborhood and Human Services (NHS) Department Director Mrs. Long serves as the Director of Neighborhood & Human Services (NHS) Department of Escambia County Board of County Commissioners. The Director oversees and manages over 20 personnel staff, 4 Divisions, community development planning, Capital Improvement projects, economic development, housing development, workforce development and community centers. She has been employed by Escambia County BCC for over 22 years. Mrs. Long is a graduate of University of West Florida with a Bachelor of Science in Management. She serves as a County Representative on various community partners' board. Mentoring for over 11 years with the Escambia County School Take Stock in Children Program. Continued education courses from the Florida Redevelopment Association (FRA) Academy receiving her Redevelopment Professional Certification. Recently she received her certification as Certified Public Manager (CPM) from Florida State University in May 2022. Continues to serve the community in her professional and personal efforts. Garrett Griffin Neighborhood Enterprise Division (NED) Manager Mr. Griffin has worked extensively throughout five counties in Northwest Florida administering both State and Federal housing and infrastructure grants for units of local government. He has direct experience both in the development and the administration of disaster-related programs—specifically Hurricane Michael recovery programs for Holmes, Jackson, and Washington County. Over the course of three years, he designed strategies and oversaw the administration of nearly \$9 million in funding. Jeffrey Lovingood Purchasing Director Jeffrey Lovingood began his career with Escambia County Office of Purchasing in 2017 and was named the Purchasing Director in 2023. Jeff utilizes a wide variety of skills and experience to focus on overall business operations and developing connections between needs and desired results. With extensive management experience in procurement, supply chain, warehousing, and inventory control, Jeff uses a collaborative approach with open communication to lead teams of professionals to initiate and drive improvements in all areas served.

Describe any projects comparable to the one in this application that the applicant has administered in the last five years.

Submit your response in the text box in 1,500 words or less.

In the past 5 years the Neighborhood Enterprise Division of Escambia County's Neighborhood and Human Services Department has received Federal and State Grant funding to support housing and

community development projects as follows: • CDBG Entitlement Community Grants = \$7,584,290 • HOME Consortium Grants = \$6,174,545 • CDBG-CV Grants = \$2,189,860 • HOME-ARP Grant = \$4,135,750 • State of Florida SHIP Grants = \$4,641,349 Projects supported by these funds include owner-occupied home repair, owner-occupied substantial rehabilitation (home replacement), temporary relocation, demolition and clearance of blighted properties, new construction of affordable housing, as well as significant community redevelopment and infrastructure projects.

If you have administered comparable projects in the last five years, please provide an assessment of what worked well, what needed improvement(s), and steps taken to resolve such capacity gaps.

Submit your response in the text box in 1,500 words or less.

While working for a regional planning council in a consultant capacity during 2018, Garrett Griffin, now employed by Escambia County, was responsible for leading a team to develop programs and administer over \$9 million in funding across Holmes, Washington, and Jackson County, Florida to aid in disaster recovery. There are several strategies proposed in this application that mimic successful strategies implemented in the aforementioned counties. Hurricane Michael and Hurricane Sally differ in the extent of their impact and the type of destruction we saw. Hurricane Michael was a Category 5 hurricane and brought with it extreme wind conditions that much of the existing older housing stock could not handle. Hurricane Sally was a Category 2 storm, but it's extremely slow pace of only 2 mph brought significant flooding and fell a large number of trees due to the saturation of the ground and the prolonged, sustained wind speeds. Like Escambia, these other communities in Northwest Florida had established housing rehabilitation programs and set funding amounts annually that could not keep up with the demand after the storm. A primary concern was realizing the importance of not duplicating efforts with existing programs and other agencies coming into the area such as FEMA and Faith-based organizations. For this reason, we elected to put a focus on replacing homes that were damaged beyond reasonable repair—something we are replicating in this proposal. The program was a large success, and we were able to replace dozens of homes across the impacted area. Throughout the project, several small issues were discovered. Many of them stemmed from a poor understanding of the program from the clients. It became evident that our traditional closing documents and retention documents needed further explanation to these folks who had just been through such a disaster. To remedy these issues, we created several documents that included formal Lien Understanding Agreements, Insurance Requirement FAQs, and Home Selection and Options Agreements. These documents made understanding the program and the requirements that accompany it very clear for the clients. Similar documents related to the programs outlined within this application would be utilized to the same effect.

Have you participated in the CDBG Small Cities Program in the past five years?

- Yes
- No**

Are you a CDBG entitlement community?

- Yes**
- No

Is the management team fully formed?

- Yes**

Please provide a description of the procurement process the Applicant will follow to cultivate program and project management capacity.

Submit your response in the text box in 1,500 words or less.

The Department of Purchasing shall be responsible for developing and administering the procurement program for those departments in County government under the direct control of the County Administrator and the Board of County Commissioners while following Escambia County Ordinance, State of Florida Statutes and Federal guidelines including 2 CFR 200. The procurement method and authorization authority varies based upon the amount of the purchase. Generally, all purchases for commodities, equipment, and services, when the estimated cost shall be equal to or exceed \$50,000.00 shall be purchased competitively through formal bidding process; purchases below \$50,000.00 shall be handled in the manners specified herein, which are designed to maximize competition and ensure the County is receiving a fair price while balancing against the need for an efficient use of staff resources. All purchases meeting/exceeding the \$50,000 threshold will be issued through a formal sealed solicitation process. The sealed solicitation types that the county most frequently uses are: Invitation to Bid (ITB) A clearly defined Scope of Services shall be sent from the requesting department and sent to the Procurement Department. The selection shall be based on the lowest, most responsive bid received. Invitation to Negotiate (ITN) – Engineering and Architectural Services The Invitation to Negotiate should be utilized when the scope of the project is not clearly defined, and the County has determined that negotiations may be necessary to receive the best value. The invitation shall invite vendor input on the scope, schedule, and process for initiating the project. This method of procurement is frequently used in areas experiencing constant change in the marketplace and the County wants the opportunity to obtain current up-to-date goods or services at the time of contracting. Request for Proposal (RFP) Requests for Proposals are used when the scope of work, specifications, or contractual terms and conditions cannot be well defined. Evaluation of a response is based on prior established criteria which involves more than price. A request for proposal includes, but is not limited to, applicable laws and rules, functional or general specifications, statement of work, proposal instructions, and evaluation criteria. The Department of Purchasing and Department Director shall decide, based on the specific services needed, if professional services are required. This decision can be made once it is determined that in-house resources are not available to adequately provide such services. Request for Qualifications (RFQ) or Request for Letters of Interest (RLI) – Engineering and Architectural Services A Request for Letters of Interest or Request for Qualifications is a written solicitation for sealed letters of interest or qualifications with the title, date and hour of public opening designated. This method is used where the specifications of required services are broad and specialized in nature. Evaluation of a response is based on prior established criteria which involves more than price. Grant Funding Used in Procurements Expenditures from funds other than general fund tax dollars may require special processing because of specific legal terms and conditions placed by the funding agency. Grants often have certain purchasing requirements that are different or additional to the county’s purchasing manual and require special purchasing procedures. It is the responsibility of the using department to identify any special purchasing requirements or provisions, notify the Department of Purchasing of them, and to ensure that all requirements are followed. Emergency Procurements An emergency procurement is a procurement necessitated by a sudden unexpected turn of events (e.g., including but not limited to acts of God, riots, fires, floods, hurricanes, accidents, terrorism, or any circumstances or cause beyond the control of the agency in the normal conduct of its business) where the delay incident to competitive procurement would be detrimental to the interest of the County. It may also be a condition that stops or seriously impairs the necessary function of County government. In the event of an emergency purchase that will require the immediate purchase, the Purchasing Director or their designee shall be empowered to procure commodities, equipment, or services without public bidding. All measures that are reasonably possible under the circumstances shall be taken to assure maximum cost benefit for the County. Single Source/Non-Competitive Negotiations Single Source purchasing of goods and services requires a written finding that only one qualified source is available, and also requires a written statement that a search for alternative sources have been made and a justification of why the only source is acceptable to fit the

alternative source have been made; and a justification of why the only source is acceptable to fit the needs of the User Department. In accordance to Florida State Statute any Single/Sole Source purchase will be posted utilizing the Vendor's Electronic Bidding System for a minimum of two weeks or advertised in a newspaper of general circulation Cooperative/Piggyback Agreements Escambia County may also utilize Cooperative agreements and Piggyback agreements when in the best interest of the County. Agreements must be competitively bid through a reputable source meeting the requirements set forth by the County Purchasing Policy, Ordinance or State Statute. The request must be submitted with a copy of the agreement with terms and pricing included. In most cases departments will be asked to obtain other pricing to ensure the best value to the county.

In what aspects of the project, if any, do you plan to augment existing staff with contractors or vendors? If so, please list.

Submit your response in the text box in 1,500 words or less.

The design/planning/construction will be contracted out to the appropriate professionals in accordance with public works project statutes and federal procurement requirements through a competitive bidding process. Environmental reviews may also be contracted out depending on the capacity of County staff. Operational staff will be Escambia County employees from County Administration and Escambia County Neighborhood and Human Services Department.

Does the applicant have a Citizen Complaint Policy, Acquisition and Relocation Policy, Housing Assistance Plan, Procurement Policy, and Prohibition on Use of Excessive Force Policy in place that meet(s) HUD guidelines? (Select all that apply)

Citizen Complaint Policy

Housing Assistance Plan

Prohibition on Use of Excessive Force Policy

Acquisition and Relocation Policy

Procurement Policy

If "Citizen Complaint Policy" was selected in the previous question, please provide a copy of this document.

Escambia Co. Ethics Policy 2008.pdf

47 KB
application/pdf

If "Acquisition and Relocation Policy" was selected in the previous question, please provide a copy of this document.

2022-2025 Escambia Pensacola Local Housing AP.pdf

3.4 MB

application/pdf

If "Housing Assistance Plan" was selected in the previous question, please provide a copy of this document.

2022-2025 Escambia Pensacola Local Housing AP.pdf

3.4 MB

application/pdf

If "Procurement Policy" was selected in the previous question, please provide a copy of this document.

Purchasing Policy Combined.pdf

0.4 MB

application/pdf

If "Prohibition on Use of Excessive Force Policy" was selected in the previous question, please provide a copy of this document.

Escambia Co. Ethics Policy 2008.pdf

47 KB

application/pdf

Select "Yes" or "No" for key factors achieved to support that the program or project is ready to proceed. If "Yes" is selected, you will be prompted to provide any supporting documentation with the file upload link for the pertaining question.

Is Land Acquisition required?

- Yes
 No

If "Yes" on the previous question, please explain the reasoning for displacement:

Site Control

- Yes
 No

Zoning and Community Approval

- Yes**
 No

Please provide supporting documentation for Zoning and Community Approval.

Escambia County Zoning Map.pdf

5.6 MB

application/pdf

Environmental Clearance

- Yes
 No

Has a vendor been selected to provide Environmental Services?

- Yes
 No

Project Design Status

- Completed
 Conceptual
 None

Have you procured and contracted members of Development and Construction Team?

- Yes
 No

Is the applicant committing Matching Funds?

- Yes**
 No

Please provide supporting documentation for Commitment of Matching Funds.

SHIP-Distribution-Estimates-SB-102-3-9-23.pdf

73.1 KB

application/pdf

Did the applicant carry out citizen participating procedures in accordance with the Citizen Participating Plan as required by the governing documentation?

Please refer to the Federal Register (FR Vol. 87, No. 23) and the Housing Repair and Replacement Program Design for specific information regarding Citizen Participation Plans.

- Yes**

Please provide details of any event(s) or outreach efforts where LMI citizens of the targeted area were given opportunities to participate in the determination process.

Event(s):	<input type="text" value="Website"/>
Date:	<input type="text" value="2/8/2023"/>
Date of Resolution Authorizing Application Submission:	<input type="text"/>
Event(s):	<input type="text" value="Public Comment Advertised"/>
Date:	<input type="text" value="4/20/2023"/>
Date of Resolution Authorizing Application Submission:	<input type="text"/>
Event(s):	<input type="text" value="Press Release and Social Media"/>
Date:	<input type="text" value="4/21/2023"/>
Date of Resolution Authorizing Application Submission:	<input type="text"/>

Upload the completed budget template into the following file link. Use the provided template attached:

[Budget Template](#)

Budget Template upload:

Rebuild Florida Housing Rebuild and Repair Budget Final.pdf

0.2 MB

application/pdf

Provide any quotes related to the program or project in the link below. It is recommended that a combined PDF format is used for single submission of multiple quotes.

Drop files or click here to upload

Provide any bids related to the program or project in the link below. It is recommended that a combined PDF format is used for single submission of multiple quotes.

Drop files or click here to
upload

Provide any schedules related to the program or project in the link below. It is recommended that a combined PDF format is used for single submission of multiple quotes.

Escambia County HRRP Work Template.pdf

85.6 KB

application/pdf

Provide any estimates related to the program or project in the link below. It is recommended that a combined PDF format is used for single submission of multiple quotes.

Drop files or click here to
upload

Describe how the proposed project shall not duplicate benefits as specified in CDBG-DR Action Plan.

Submit your response in the text box in 1,500 words or less.

To prevent Duplication of Benefits, Escambia County will check that all sources (federal, state, local, and private) and amounts of disaster assistance received or reasonably anticipated to be received are documented with submission of an application for CDBG-DR funding. For the Relocation and Construction of an Energy Efficient Escambia County Area Transit Center, Emergency Shelter, and regional stormwater pond outside of a Special Flood Hazard Area project we have received no other funding. Escambia County has a well-documented Grants Management Handbook that details Grant Management, Roles and Responsibilities, Grant Identification, Application, and Tracking, Award Notification, Reporting and Accountability, Reporting, Monitoring, the Grant Closeout, and the Grant

Please provide three maps with an overlay that clearly show each of the following criteria:

1. Project Location and/or Service Area
2. Low-and-Moderate-Income Service Area
3. Most Recent Flood Plain Map

(All maps must clearly denote your project location(s))

Upload 1. Project Location and/or Service Area in the link below.

Rebuild_Florida_Grant_Location Map.pdf

0.9 MB

application/pdf

Upload 2. Low-and-Moderate-Income Service area map in the link below.

Rebuild_Florida_greater_than_51_percent_LMI Map.pdf

1 MB

application/pdf

Upload 3. Most Recent Flood Plain Map in the link below.

Rebuild_Florida_Flood Map.pdf

1.3 MB

application/pdf

Fill out the attached Work Plan Template for the project and upload in the following link:

[Work Plan Template](#)

Work Plan Template upload

Escambia County HRRP Work Template.pdf

85.6 KB

application/pdf

Use the following template to complete and upload the Organizational Chart for the proposed program or project, and upload to the file box:

[Organization Chart](#)

Organization_Chart_Application.pdf

69.2 KB

application/pdf

Upload either a Word document or PowerPoint document with up to ten photos of the service area or any other relevant photos for the scoring team to review regarding the program or project.

Hurricane Sally Housing Repair and Replacement Photos.docx

8.2 MB

application/vnd.openxmlformats-officedocument.wordprocessingml.document

Submit the project's public meeting notice, meeting minutes, meeting agenda, and any

received public comments in the file box.

Rebuild Florida Subrecipients Housing Repair and Replacement Program Public Participation.pdf

3.9 MB

application/pdf

As authorized Executive Officer, I certify that staff, contractors, vendors and community partners of our storm recovery initiative:

A. Will comply with all HUD and Florida requirements in the administration of the proposed CDBG-DR funded activities;

B. Will work in a cooperative manner to execute the Subrecipient Agreement that provides the pathway for successful CDBG-DR program(s) and/or project(s) and;

C. Certify that all information submitted in this Application is true and accurate.

>  [clear](#)

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