

PROPOSAL FORM (SAMPLE GUIDELINE)
Specification Number PD
(Name of Project)

Board of County Commissioners
Escambia County, Florida
Pensacola, Florida 32502

Date: _____

Commissioners:

The undersigned, Hereinafter called "Proposer", having visited the sites of the proposed project and familiarized himself with the local conditions, nature and scope of the work, and having carefully developed an acceptable method of providing services as described herein, and having carefully examined the form of agreement and contract documents shall furnish all materials, labor, services and any other items for the proper execution of contract number PD _____ at the proposed price stated within this proposal, subject to negotiations and final and best offers.

QUANTITY	DESCRIPTION	UNIT PRICE
(TO BE FILLED IN)		

CONTRACTOR REQUIREMENTS

Acknowledgment is hereby made of receipt of the following addenda issued during the proposal period:

Addendum No. _____ Date _____ Addendum No. _____ Date _____

Addendum No. _____ Date _____ Addendum No. _____ Date _____

(PLEASE TYPE INFORMATION BELOW)

SEAL IF PROPOSAL IS BY CORPORATION

State of Florida Department of State Certificate of Authority
Document Number _____

Proposer: _____

Occupational License No. _____

By: _____

Florida DBPR Contractor's License, Certification and/or
Registration No. _____

Signature: _____

Type of Contractor's License, Certification and/or
Registration _____

Title: _____

Address: _____

Expiration Date: _____

Person to contact concerning this bid:

Phone/Toll Free/Fax # _____

Terms of Payment

(Check one) Net 30 Days ____ 2% 10th Prox ____

E-Mail Address: _____

Home Page Address: _____

Will your company accept Escambia County Purchasing
Cards? Yes ____ No ____.

Person to contact for emergency service:

Will your company accept Escambia County Direct
Payment Vouchers? Yes ____ No ____.

Phone/Cell/Pager #: _____

County Permits/Fees required for this project:

Person to contact for disaster service:

Permit _____ Cost _____

Home Address: _____

Home Phone/Cell/Pager #: _____

Proposal Form Continued...

(SAMPLE GUIDELINE)

PD _____
(Project Name)

Attached to proposal you shall find a bid bond, cashier's check or certified check (circle one that applies) in the amount of _____ (%) of proposal.
(FIVE OR TEN PERCENT)

The work shall be substantially completed within _____ () calendar days from the Commencement Date. The Proposer agrees to fully complete all work included above within _____ () **consecutive calendar days** from the date of Notice to Proceed. **Liquidated damages of \$_____ each day will be assessed for each day that completion of the project is delayed.** All work to be accomplished under this proposal shall be the responsibility of Proposer and failure of subcontractors to perform shall not relieve Proposer of any liquidated damages. Further, the undersigned as Proposer or officer or agent of the Proposer agrees on behalf of the Proposer that in case of his failure to execute the Contract and furnish payment and performance bonds each in the amount of 100 percent (100%) of the Proposal, together with the required certificates of insurance, within ten (10) consecutive calendar days after written notice is received of the award of this Contract by the County, the check or Bid Bond accompanying his Proposal, and the money payable thereon, shall be paid into the funds of the county as liquidated damages for such failure, otherwise the check or Bid Bond accompanying his Proposal shall be returned to him in accordance with the provisions contained in the Contract Documents. A Bid Bond in the amount of 5% of base proposal is to be furnished by each Proposer. Proposer further acknowledges that all of the work outlined above may not be required at the discretion of Escambia County. The total will be subject to total funds available during the course of the work. However, it is the intent of Escambia County at this time to substantially complete the listed work.

Names and addresses of proposed Subcontractors to be utilized for work on this project:

- 1.
- 2.
- 3.
- 4.

NOTE:

FOR INFORMATION ONLY:

In the Agreement section of the Standard Construction Document, please fill in the above appropriate calendar days and the dollar amount.