

**ESCAMBIA COUNTY  
FLORIDA**

**REQUEST FOR LETTERS OF INTEREST**

**(NAME OF PROJECT)**

**SPECIFICATION NUMBER PD XX-XX.XXX**

LETTERS OF INTEREST WILL BE RECEIVED UNTIL: (Time) a.m./p.m., CST/CDT, (Day), (Date)

**Office of Purchasing, Room 11.101  
213 Palafox Place, Pensacola, FL 32502  
Matt Langley Bell III Building  
Post Office Box 1591  
Pensacola, FL 32591-1591**

**Board of County Commissioners**

**Kevin W. White, Chairman  
Wilson Robertson, Vice Chairman  
Grover Robinson, IV  
Marie Young  
Gene Valentino**

**From:  
Claudia Simmons  
Purchasing**

**Procurement Assistance:**

Agent Name  
Title  
Office of Purchasing  
2<sup>nd</sup> Floor, Matt Langley Bell, III Building  
213 Palafox Place  
Pensacola, FL 32502  
Tel: (850) 595-4980  
Fax: (850) 595-4805

**Technical Assistance:**

Name of Representative  
Title  
Department  
Address of Department  
Pensacola, FL 325XX  
Tel: (850) XXX-XXXX  
Fax: (850) XXX-XXXX

**SPECIAL ACCOMMODATIONS:**

Any person requiring special accommodations to attend or participate, pursuant to the Americans with Disabilities Act, should call the Office of Purchasing, (850) 595-4980 at least five (5) working days prior to the solicitation opening. If you are hearing or speech impaired, please contact the Office of Purchasing at (850) 595-4684 (TTY).

**NOTICE**

**It is the specific legislative intent of the Board of County Commissioners that NO CONTRACT under this solicitation shall be formed between Escambia County and the awardee vendor until such time as the contract is executed by the last party to the transaction.**