## **PROJECT REFERENCE TEMPLATE**

**To be completed for each project listed in Project Profiles**

|  |  |
| --- | --- |
| DISCIPLINE:  |  |
| 1  | PROJECT NAME:  |  |
|   | Reference Firm Name:  |  |
|   | Contact Name:  | Title: |
|   | Phone Number:  | E‐mail: |
|   | Relationship to Project:  |  |
|   |  |
| 2  | PROJECT NAME:  |  |
|   | Reference Firm Name:  |  |
|   | Contact Name:  | Title: |
|   | Phone Number:  | E‐mail: |
|   | Relationship to Project:  |  |
|   |  |
| 3  | PROJECT NAME:  |  |
|   | Reference Firm Name:  |  |
|   | Contact Name:  | Title: |
|   | Phone Number:  | E‐mail: |
|   | Relationship to Project:  |  |
|   |  |
| 4  | PROJECT NAME:  |  |
|   | Reference Firm Name:  |  |
|   | Contact Name:  | Title: |
|   | Phone Number:  | E‐mail: |
|   | Relationship to Project:  |  |
|   |  |
| 5  | PROJECT NAME:  |  |
|   | Reference Firm Name:  |  |
|   | Contact Name:  | Title: |
|   | Phone Number:  | E‐mail: |
|   | Relationship to Project:  |  |
|   |  |

**Relevance Scoring:**

**Maximum points per reference = 10**

**Maximum points per discipline = 50**

* **Reference is missing or negative: Score =0**
* **Reference is satisfactory: Score =5**

**Reference is excellent: Score = 10**