



Board of County Commissioners
Escambia County, Florida
Real Estate Office

Process To Have Parcels Reviewed for Potential Sale or Donation by the County:

1. Requesting party is to complete the County-Owned Lands – Request to Have County-Owned Real Property Declared Surplus (linked below) and email it to: Property@myescambia.com .

[FORM - Real Estate Request for County Owned Real Property to be Declared Surplus](#)

2. Property is reviewed by all County departments and district offices to determine County need.
3. If a determination is made that the property is not needed for current or future County purposes, a recommendation is presented to the Board for a vote to have the property declared surplus and disposed of the in the most efficient way beneficial to both the County and the community.

NOTE: All parcels must be sent through the departmental review process prior to being declared surplus.